



EAST PRESTON PARISH COUNCIL

From: Simon Cross Clerk to the Council

26th October 2020

Dear Councillor and Parishioners

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to the **Monthly Meeting** of the Council which will be held on **Monday, 2nd November 2020** via the Zoom remote meeting application commencing at **19:00**. Details for the Zoom meeting will be provided upon request.

The Public has the right to attend.

Yours sincerely

Clerk to the Council

AGENDA

1. Introductions.
2. Apologies for Absence.
3. Members and Officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests they may have in relation to items on this Agenda, and are reminded they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and officers should make their declaration by stating:

- a) the item they have the interest in
 - b) whether it is a pecuniary, personal interest and/or prejudicial interest
 - c) the nature of the interest
 - d) if it is a prejudicial or pecuniary interest, whether they will be exercising their right to speak under Public Question Time
4. To receive a presentation from Dr Colin Ross of Protect Coastal England on opposition to the proposed extension to the Rampion Windfarm.
 5. A **Public Question Time** of up to fifteen minutes. Where it is not possible to give immediate answers, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Note: This Question Time is the only opportunity at which “Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.” (Standing Order 3e)

Each “member of the public shall not speak for more than three minutes.” (Standing Order 3g)

Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

6. An opportunity for Councillors to respond to any matter raised during Public Question Time.
7. West Sussex County Council:
 - a) To receive a report from the West Sussex County Councillor representing East Preston (to last no longer than five minutes).
8. Arun District Council:
 - a) To receive a report from the Arun District Councillors representing East Preston (to last no longer than ten minutes).
9. To confirm the Minutes of the meeting of the council held on 5th October 2020.
10. To receive an update on matters from previous Full Council meetings.
11. Financial Matters:
 - a) To approve the **Outstanding Purchase Orders** for 2020/21 to date report totalling £12,021.00 (exc VAT);
 - b) To approve the **Supplier Non BACS Invoices Paid** reports for October (inc unreported additional payments from previous month) totalling £1,156.29;
 - c) To approve the **Supplier BACS Invoices Paid** reports for October (totalling £22,773.06);
 - d) To approve the **List of Sales Invoices & Bank Receipts** report for financial year to date totalling £296,720.68 (inc VAT);
 - e) To note the **Bank Reconciliation** to 14th October;
 - f) To note up-to-date **Budget Summary Report** for 2020/21.
12. To note written reports and to receive any urgent updates from the council’s committees:
 - a) Amenities Committee (Chairman – RM);
 - b) Audit & Governance Committee (Chairman – GM);
 - c) Community Engagement Committee (Chairman – EL);
 - d) Finance & General Purposes Committee (Chairman – RM);
 - e) Major Events Committee (Chairman – EL);
 - f) Personnel Committee (Chairman – PG);
 - g) Planning & Licensing Committee (Chairman – GM).
13. Finance & General Purposes Committee:
 - a) To agree expenditure on new Welcome to East Preston signs to come from the council’s Contingency Budget line for 2020/21 at a cost of £1,724.00 + VAT.
14. Personnel Committee:
 - a) To adopt a Flexible Working Policy;
 - b) To adopt a Training and Development Policy.
15. To note written reports and to receive any urgent updates from the Parish Council Working Parties:
 - a) Emergency Planning (Chairman – tbc);
 - b) Environmental Issues (Chairman – JG);
 - c) Flat and Frontage (Chairman – SW);
 - d) Leases (Chairman – tbc);
 - e) Playing of Cricket (Chairman – CB).
16. Playing of Cricket Working Party:
 - a) To consider the working party’s draft report.
17. National Association of Local Councils:
 - a) To agree a set of councillors to respond to a public consultation on standards in public life.
18. West Sussex Association of Local Councils:
 - a) To receive an update on the undated and untitled communiqué received on 25th August;

- b) To nominate the Chairman and Vice-Chairman as official representatives to the WSALC Annual General Meeting on 10th November;
 - c) To delegate completion of a survey on this matter to the Chairman and Vice-Chairman of the Council and the Chairman of the Personnel Committee.
19. Clerk's Report.
20. To note written reports from Members attending other meetings and events:
- a) Councillor Walkabout, 6th October (JG and EL);
 - b) Councillor Walkabout, 7th October (AC and LD);
 - c) Councillor Walkabout, 9th October (SC and LD);
 - d) Councillor Walkabout, 16th October (AC and EL);
 - e) Citizens Advice Bureau Annual General Meeting, 20th October (PG);
 - f) Councillor Walkabout, 20th October (PG and JG);
 - g) Rampion 2 Project Liaison Group, 22nd October (JG).
21. To consider any matters covered by any of the reports in the above Agenda Item.
22. New items to be referred to the next meeting – 5th October.
23. Planning Committee:
- a) To finalise its response to Planning Application EP/123/20/HH if necessary.

This meeting is open to the public. Where possible, members of the public are asked to be present five minutes before the start of the meeting.

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