



EAST PRESTON PARISH COUNCIL

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29th January 2021

Dear Councillor and Parishioners

PLANNING AND LICENSING COMMITTEE

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to a Meeting of the above Committee to be held on **Monday, 8th February 2021** via the Zoom remote meeting application commencing at **18:00**. Details for the Zoom meeting will be provided upon request.

Members of the public have the right to attend and may speak for up to fifteen minutes at the beginning of the meeting.

Yours sincerely

Simon Cross
Clerk to the Council

To: All Members of the Planning and Licensing Committee.

A G E N D A

1. Introductions, to include a rollcall of councillors and officers present.
2. Apologies and Reasons for Absence.
3. Members and Officers are reminded to make any Declarations of Personal and/or Prejudicial Interests that they may have in relation to items on this Agenda.

Notice should be given at this part of the Meeting of any intended Declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent. If the interest is Prejudicial, the Member should state whether he or she will be exercising the right to speak on the Application.

4. A **Public Question Time** of up to fifteen minutes.

Note: This Question Time is the only opportunity at which “Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.” (Standing Order 3e)

Each “member of the public shall not speak for more than three minutes.” (Standing Order 3g)

Members of the public are respectfully asked to identify themselves clearly when they begin to speak and not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

5. To consider Planning Applications on the Weekly List of Statutory Notices received from Arun District Council (ADC). (The running order of this item may change at the discretion of the Chairman in order to accommodate any members of the public in attendance.)

Observations by 18th February 2021

- EP/160/20/PL** Variation of condition 2-plans condition, imposed under EP/121/17/PL relating to proposed floor plans, elevations & site plan.
16 Worthing Road, East Preston BN16 1AZ
- EP/4/21/CLP** Lawful development certificate for the proposed siting of a caravan in rear garden for ancillary use to existing dwelling
18 Normandy Drive, East Preston, BN16 1LU

Observations by 25th February 2021

None

Observations by 4th March 2021

- EP/5/21/HH** Proposed detached garage extension with new pitched roof to create first floor self contained annexe and detached office outbuilding
Shore House, Seafield Road, East Preston, BN16 1NA
- EP/7/21/HH** New bay/porch skirt roof to the front elevation, and single storey front extension to provide additional garaging
Little Dormers, 23 Upper Drive, East Preston, BN16 1QN

6. To consider Planning Applications received from West Sussex County Council (WSCC).

None

7. To consider Licensing Applications received from Arun District Council (ADC) or West Sussex County Council (WSCC).

None

8. To approve the Minutes of the Meeting held on 25th January 2021.

9. To receive an update on any matters from previous meetings.

10. To note advice of Decisions made by Arun District Council (ADC).

* denotes Application against which the council raised objections

- EP/149/20/HH** Single storey rear extension, second storey enlargement of side dormer...
100 Sea Road, East Preston

Approved subject to Conditions (Delegated)

11. To note any compliance matters.

ENF/297/20 Alleged Unauthorised Structure

████████████████████
“Thank you for your enquiry, which was received by the Compliance team on the 17th September 2020.

“Due to an ongoing staff shortage we will be unable to investigate your enquiry within our normal time scales. I apologise for the delay. Your enquiry will be dealt with but it is unlikely to have an initial response before 3 months.”

(letter dated 5th October 2020)

12. To note any Planning Inspectorate appeal updates.

None

13. To consider any matters related to the East Preston Neighbourhood Plan.

14. To receive any update on the Areas of Special Character in East Preston.

15. To note and/or consider the following correspondence:

- a) any urgent correspondence received since the publication of this Agenda.

This meeting is open to the public. Members of the public are asked to be present five minutes before the start of the meeting.