



EAST PRESTON PARISH COUNCIL

From: Simon Cross Clerk to the Council

8th February 2021

Dear Councillor and Parishioners

RE: FINANCE AND GENERAL PURPOSES COMMITTEE

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to a Meeting of the above Committee to be held on **Monday, 15th February 2021** via the Zoom remote meeting application commencing at **10:00**. Details for the Zoom meeting will be provided upon request.

Members of the public have the right to attend and may speak for up to fifteen minutes at the beginning of the meeting.

Yours sincerely

Clerk to the Council

To: All Members of the Finance and General Purposes Committee

A G E N D A

1. Introductions.
2. Apologies and Reasons for Absence.
3. Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary Interests they may have in relation to items on this Agenda.

This interest should be declared by stating:

- a) The item you have the interest in
- b) Whether it is a personal interest and the nature of the interest
- c) Whether it is also a prejudicial/pecuniary interest

- d) If it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak under Public Question Time

Members and Officers will then need to re-declare any prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent.

4. A **Public Question Time** of up to fifteen minutes.

Note: This Question Time is the only opportunity at which “Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.” (Standing Order 3e)

Each “member of the public shall not speak for more than three minutes.” (Standing Order 3g)

Members of the public are respectfully asked to identify themselves clearly when they begin to speak and not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

5. To approve the Minutes of the Meeting held on 16th December 2020.
6. To receive an update on matters from previous meetings.
7. To consider a COVID-19 Discretionary Fund application from the Friends of East Preston Infant School.
8. To ratify the purchase of new computer equipment for the Council Office.
9. To consider the purchase of formal computer support for the Council Office.
10. To consider an update from the Flat and Frontage Working Party.
11. To agree to recommend to Full Council the ringfencing of an agreed donation to the East Preston & Kingston Village Hall Foundation.
12. To note the current end-of-year figures.
13. To review progress on the Council Plan.
14. New items to be referred to the next meeting (17th May).

This meeting is open to the public. Where possible, members of the public are to be present five minutes before the start of the meeting.

Council Office, 122 Sea Road, East Preston, West Sussex. BN16 1NN

01903 770050

<http://eastpreston.arun.gov.uk>

Email: eparishcouncil@btconnect.com