



EAST PRESTON PARISH COUNCIL

From: Simon Cross Clerk to the Council

1st June 2021

Dear Councillor and Parishioners

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to the **Monthly Meeting** of the Council which will be held on **Monday, 7th June 2021** at East Preston Infant School, Lashmar Road, East Preston commencing at **19:00**.

The Public has the right to attend; however, numbers are currently limited and attendance should be booked in advance. Please call the Council Office before 15:00 on the day of the meeting to book a space.

Sound equipment can be made available upon advance request to the Council Office.

Yours sincerely

Clerk to the Council

AGENDA

1. Introductions.
2. Apologies for Absence.
3. Members and Officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests they may have in relation to items on this Agenda, and are reminded they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and officers should make their declaration by stating:

- a) the item they have the interest in
 - b) whether it is a pecuniary, personal interest and/or prejudicial interest
 - c) the nature of the interest
 - d) if it is a prejudicial or pecuniary interest, whether they will be exercising their right to speak under Public Question Time
4. Annual Financial Matters:
 - a) To approve the accounts for the year ending 31st March 2021.
 5. Annual Governance and Accountability Return:

- a) To agree Section 1 – *Annual governance statement 2020/21* – of the Annual Governance and Accountability Return for the year-ending 31st March 2021 can be signed by the Chairman and the Clerk/Responsible Financial Officer;
 - b) To agree Section 2 – *Accounting statements 2020/21* – of the Annual Governance and Accountability Return for the year-ending 31st March 2021 can be signed by the Chairman and the Clerk/Responsible Financial Officer.
6. To confirm the Minutes of the meeting of the council held on 4th May 2021.
7. New items to be referred to the next meeting – 5th July 2021.

This meeting is open to the public. Where possible, members of the public are asked to be present five minutes before the start of the meeting.

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