



# EAST PRESTON PARISH COUNCIL

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13<sup>th</sup> August 2021

Dear Councillor and Parishioners

## **PLANNING AND LICENSING COMMITTEE**

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to a Meeting of the above Committee to be held on **Monday, 23<sup>rd</sup> August 2021** at East Preston Infant School, Lashmar Road, East Preston commencing at **18:00**.

The Public has the right to attend; however, numbers are currently limited and attendance should be booked in advance. Please call the Council Office before midday on the day of the meeting to book a space.

Yours sincerely

Simon Cross  
**Clerk to the Council**

To: All Members of the Planning and Licensing Committee.

## **AGENDA**

1. Introductions, to include a rollcall of councillors and officers present.
2. Apologies and Reasons for Absence.
3. Members and Officers are reminded to make any Declarations of Personal and/or Prejudicial Interests that they may have in relation to items on this Agenda.

Notice should be given at this part of the Meeting of any intended Declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent. If the interest is Prejudicial, the Member should state whether he or she will be exercising the right to speak on the Application.

4. A **Public Question Time** of up to fifteen minutes.

**Note:** This Question Time is the only opportunity at which “Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.” (Standing Order 3e)

Each “member of the public shall not speak for more than three minutes.” (Standing Order 3g)

Members of the public are respectfully asked to identify themselves clearly when they begin to speak and not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council. Comments about Planning Applications at Agenda Item 5 below will be heard then.

5. To consider Planning Applications on the Weekly List of Statutory Notices received from Arun District Council (ADC). (The running order of this item may change at the discretion of the Chairman in order to accommodate any members of the public in attendance.)

Decision due by 2<sup>nd</sup> September 2021

**EP/94/21/NMA** Non-Material Amendments following grant of EP/77/19/HH comprising fenestrative changes to approved extensions and alteration to the roof of first floor to the southern rear elevation  
St Johns Cottage, East Preston, BN16 1PN

Observations by 3<sup>rd</sup> September 2021

**EP/93/21/HH** Roof conversion and rear extension  
17 Selborne Way, East Preston, BN16 2TG

Observations by 10<sup>th</sup> September 2021

**EP/97/21/T** 4 No. Common Lime trees – Repollard to previous points and removal of any basal/epicormics growth  
3 Beltane Close, East Preston, BN16 1FH

6. To consider Planning Applications received from West Sussex County Council (WSCC).

**None**

7. To consider Licensing Applications received from Arun District Council (ADC) or West Sussex County Council (WSCC).

**None**

8. To approve the Minutes of the Meeting held on 9<sup>th</sup> August 2021.

9. To receive an update on any matters from previous meetings.

10. To note advice of Decisions made by Arun District Council (ADC).

\* denotes Application against which the council raised objections

**EP/60/21/HH** Erection of two side dormers  
New Lodge, Seaview Road, East Preston

Refused (Delegated)

**EP/68/21/HH \*** Erection of timber framed detached garage with ancillary accommodation...  
Merrydown, Kingston Lane, East Preston

**EP/69/21/PL \*** 1 No. 3-bed bungalow...  
4 Beechlands Close and east of 18 Beechlands Court, Montpelier Road, East Preston  
Refused (Delegated)

**EP/83/21/PDH** Notification under extended permitted development rights for a single storey rear extension...  
22 Vermont Drive, East Preston  
Prior Approval Not Required (Delegated)

11. To note any compliance matters.

**ENF/152/21** [REDACTED]

**ENF/202/21** Alleged Unauthorised Garage  
[REDACTED]

“Thank you for your enquiry, which was received by the Compliance team on the 22<sup>nd</sup> April 2021.

“Your concerns regarding the possible breach of planning control at the above address have been noted and registered for further investigation.

“At the current time, due to Covid 19, site visits are being limited and where undertaken are subject to enhanced health and safety procedures. As soon as we are able to carry out an initial assessment I will contact you again.”

(letter dated 26<sup>th</sup> April 2021)

12. To note any Planning Inspectorate appeal updates.

**None**

13. To consider any matters related to the East Preston Neighbourhood Plan.

14. To receive any update on the Areas of Special Character in East Preston.

15. To note and/or consider the following correspondence:

- a) any urgent correspondence received since the publication of this Agenda.

***This meeting is open to the public. Members of the public are asked to be present five minutes before the start of the meeting.***