



# EAST PRESTON PARISH COUNCIL

Council Office, 122 Sea Road, East Preston, West Sussex. BN16 1NN

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[eastpreston-pc.gov.uk](http://eastpreston-pc.gov.uk)

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16<sup>th</sup> August 2021

Dear Councillor and Parishioners

**RE: MAJOR EVENTS COMMITTEE**

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to a Meeting of the above Committee to be held on **Monday, 23<sup>rd</sup> August 2021** at East Preston Infant School, Lashmar Road, East Preston commencing at 19:00.

The Public has the right to attend; however, numbers are currently limited and attendance should be booked in advance. Please call the Council Office before midday on the day of the meeting to book a space.

Yours sincerely

**Clerk to the Council**

To: All Members of the Major Events Committee

**A G E N D A**

1. Introductions
2. Apologies and Reasons for Absence.
3. Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary Interests they may have in relation to items on this Agenda.

This interest should be declared by stating:

- a) The item you have the interest in
- b) Whether it is a personal interest and the nature of the interest
- c) Whether it is also a prejudicial/pecuniary interest

- d) If it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak under Public Question Time

Members and Officers will then need to re-declare any prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent.

4. A **Public Question Time** of up to fifteen minutes. This question time is the only opportunity for the Public to speak during the meeting.

Members of the public are asked to identify themselves clearly when they first speak.

#### **2021 events**

5. East Preston Food and Drink Festival, 28<sup>th</sup> August, 2021:  
a) To consider any matters pertaining to this event.
6. East Preston Voluntary Service party, 18<sup>th</sup> September, 2021:  
a) To consider any matters pertaining to this event.
7. *Funday Sunday*, 17<sup>th</sup> October, 2021:  
a) To consider any matters pertaining to this event.
8. East Preston Christmas Celebrations, 20<sup>th</sup> November, 2021:  
a) To consider any matters pertaining to this event.

#### **2022 events**

9. Queen's Platinum Jubilee Weekend, 2<sup>nd</sup> to 5<sup>th</sup> June, 2022.
10. To carry out the Annual Review of the Terms of Reference of the Major Events Committee.
11. To approve the Minutes of the Meeting held on 28<sup>th</sup> June.
12. To receive an update on any matters from previous meetings.
13. New items to be referred to the next meeting (25<sup>th</sup> October).

***This meeting is open to the public. Where possible, members of the public are asked to be present five minutes before the start of the meeting.***

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