



EAST PRESTON PARISH COUNCIL

**FINANCIAL MATTERS**

**FOR APPROVAL**

plus

**2021/22 Budget Sheets to Date**

Chairman: ..... Date: .....

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The following councillors have checked the Bank Reconciliation:

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To the best of my knowledge, the list of payments in this report is true and accurate.

Clerk: ..... Date: .....

*Please note, this Report was prepared on 2<sup>nd</sup> January 2022*

Date: 26/12/2021  
Time: 13:50:04

**East Preston Parish Council**  
**Outstanding Purchase Orders**  
(EXC VAT)

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Order From: 1  
Order To: 9,999,999

Date From: 01/04/2021  
Date To: 31/03/2022

Supplier From:   
Supplier To: XXXXXXXX

Supplier A/C: SAGE  
Supplier Name: Sage Software Limited  
Supplier Address: Sage House  
Benton Park Road  
Newcastle upon Tyne  
NE7 7LZ

Order No: 1673  
Order Date: 04/04/2021  
Due Delivery:  
Notes:

Telephone Number: 0191 255 0638

Taken By: MANAGER

<u>Product Code</u>	<u>Product Description</u>	<u>Comment</u>	<u>Total Quantity</u>	<u>Outstanding</u>	<u>Disc (%)</u>	<u>Price</u>
M	ADMIN - OFFICE SOFTWARE - Sage Software & Support			0.00		0.00
S1	Mthly Sage Software & Support - APR		1.00	0.00	0.00	0.00
S1	Mthly Office 365 to run alongside Sage APR		1.00	0.00	0.00	0.00
S1	Mthly Sage Software & Support - MAY		1.00	0.00	0.00	0.00
S1	Mthly Office 365 to run alongside Sage MAY		1.00	0.00	0.00	0.00
S1	Mthly Sage Software & Support - JUN		1.00	0.00	0.00	0.00
S1	Mthly Office 365 to run alongside Sage JUN		1.00	0.00	0.00	0.00
S1	Mthly Sage Software & Support - JULY		1.00	0.00	0.00	0.00
S1	Mthly Office 365 to run alongside Sage JUL		1.00	0.00	0.00	0.00
S1	Mthly Sage Software & Support - AUG		1.00	0.00	0.00	0.00
S1	Mthly Office 365 to run alongside Sage AUG		1.00	0.00	0.00	0.00
S1	Mthly Sage Software & Support - SEPT		1.00	0.00	0.00	0.00
S1	Mthly Office 365 to run alongside Sage SEPT		1.00	0.00	0.00	0.00
S1	Mthly Sage Software & Support - OCT		1.00	0.00	0.00	0.00
S1	Mthly Office 365 to run alongside Sage OCT		1.00	0.00	0.00	0.00
S1	Mthly Sage Software & Support - NOV		1.00	0.00	0.00	0.00
S1	Mthly Office 365 to run alongside Sage NOV		1.00	0.00	0.00	0.00
S1	Mthly Sage Software & Support - DEC		1.00	0.00	0.00	0.00
S1	Mthly Office 365 to run alongside Sage DEC		1.00	0.00	0.00	0.00
S1	Mthly Sage Software & Support - JAN		1.00	1.00	0.00	132.00
S1	Mthly Office 365 to run alongside Sage JAN		1.00	1.00	0.00	9.40

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**East Preston Parish Council**  
**Outstanding Purchase Orders**

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(EXC VAT)

S1	Mthly Sage Software & Support - FEB	1.00	1.00	0.00	132.00
S1	Mthly Office 365 to run alongside Sage FEB	1.00	1.00	0.00	9.40
S1	Mthly Sage Software & Support - MAR	1.00	1.00	0.00	132.00
S1	Mthly Office 365 to run alongside Sage MAR	1.00	1.00	0.00	9.40
<b>Carriage:</b>	0.00			<b>Order Value:</b>	424.20

**Supplier A/C:** ARUN  
**Supplier Name:** Arun District Council  
**Supplier Address:** Arun Civic Centre  
Maltravers Road  
Littlehampton  
West Sussex  
BN17 5LF  
**Telephone Number:** 01903 737500

**Order No:** 1677  
**Order Date:** 01/04/2021  
**Due Delivery:** 31/03/2022  
**Notes:**

**Taken By:** MANAGER

<u>Product Code</u>	<u>Product Description</u>	<u>Comment</u>	<u>Total Quantity</u>	<u>Outstanding</u>	<u>Disc (%)</u>	<u>Price</u>
M	COMMUNITY ENGAGEMENT - CHRISTMAS LIGHTING			0.00		0.00
S1	ADC - Garage Rental - 31 Cheviot Close APR		1.00	0.00	0.00	0.00
S1	ADC - Garage Rental - 31 Cheviot Close MAY		1.00	0.00	0.00	0.00
S1	ADC - Garage Rental - 31 Cheviot Close JUN		1.00	0.00	0.00	0.00
S1	ADC - Garage Rental - 31 Cheviot Close JUL		1.00	0.00	0.00	0.00
S1	ADC - Garage Rental - 31 Cheviot Close AUG		1.00	0.00	0.00	0.00
S1	ADC - Garage Rental - 31 Cheviot Close SEPT		1.00	0.00	0.00	0.00
S1	ADC - Garage Rental - 31 Cheviot Close OCT		1.00	0.00	0.00	0.00
S1	ADC - Garage Rental - 31 Cheviot Close NOV		1.00	0.00	0.00	0.00
S1	ADC - Garage Rental - 31 Cheviot Close DEC		1.00	0.00	0.00	0.00
S1	ADC - Garage Rental - 31 Cheviot Close JAN		1.00	1.00	0.00	56.01
S1	ADC - Garage Rental - 31 Cheviot Close FEB		1.00	1.00	0.00	56.01
S1	ADC - Garage Rental - 31 Cheviot Close MAR		1.00	1.00	0.00	56.01
<b>Carriage:</b>	0.00			<b>Order Value:</b>		168.03

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**East Preston Parish Council**  
**Outstanding Purchase Orders**  
**(EXC VAT)**

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**Supplier A/C:** FERRINGN  
**Supplier Name:** Ferring Nurseries  
**Supplier Address:** A259 Littlehampton Road  
Ferring  
WORTHING  
West Sussex  
BN12 6PN  
**Telephone Number:** 01903 241122

**Order No:** 1678  
**Order Date:** 16/05/2021  
**Due Delivery:** 31/03/2022  
**Notes:**

**Taken By:** MANAGER

<u>Product Code</u>	<u>Product Description</u>	<u>Comment</u>	<u>Total Quantity</u>	<u>Outstanding</u>	<u>Disc (%)</u>	<u>Price</u>
M	FLOWER PLANTING & MAINTENANCE CONTRACT	(2 YEAR EXTENSION - YEAR 1 OF 2)		0.00		0.00
S1	Ferring Nurseries - Mithly flower planting & maintenance APR		1.00	0.00	0.00	0.00
S1	Ferring Nurseries - Mithly flower planting & maintenance MAY		1.00	0.00	0.00	0.00
S1	Ferring Nurseries - Mithly flower planting & maintenance JUN		1.00	0.00	0.00	0.00
S1	Ferring Nurseries - Mithly flower planting & maintenance JULY		1.00	0.00	0.00	0.00
S1	Ferring Nurseries - Mithly flower planting & maintenance AUG		1.00	0.00	0.00	0.00
S1	Ferring Nurseries - Mithly flower planting & maintenance SEPT		1.00	0.00	0.00	0.00
S1	Ferring Nurseries - Mithly flower planting & maintenance OCT		1.00	0.00	0.00	0.00
S1	Ferring Nurseries - Mithly flower planting & maintenance NOV		1.00	0.00	0.00	0.00
S1	Ferring Nurseries - Mithly flower planting & maintenance DEC		1.00	0.00	0.00	0.00
S1	Ferring Nurseries - Mithly flower planting & maintenance JAN		1.00	1.00	0.00	1,676.11
S1	Ferring Nurseries - Mithly flower planting & maintenance FEB		1.00	1.00	0.00	1,676.11
S1	Ferring Nurseries - Mithly flower planting & maintenance MAR		1.00	1.00	0.00	1,676.11
<b>Carriage:</b>	0.00					
				<b>Order Value:</b>		5,028.33

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**East Preston Parish Council**  
**Outstanding Purchase Orders**  
(EXC VAT)

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**Supplier A/C:** TERRAIN1  
**Supplier Name:** Terrain Human Resources Ltd  
**Supplier Address:** 76 King Street  
Manchester  
M2 4NH

**Order No:** 1680  
**Order Date:** 22/05/2021  
**Due Delivery:** 31/03/2022  
**Notes:**

**Telephone Number:**

**Taken By:** MANAGER

<u>Product Code</u>	<u>Product Description</u>	<u>Comment</u>	<u>Total Quantity</u>	<u>Outstanding</u>	<u>Disc (%)</u>	<u>Price</u>
M	F&GP - Fees - Health & Safety Subscription			0.00		0.00
S2	Terrain HR Ltd - Mthly Subscription to Safecouncil -	Standard Plan (APR)	1.00	0.00	0.00	0.00
S2	Terrain HR Ltd - Mthly Subscription to Safecouncil -	Standard Plan (MAY)	1.00	0.00	0.00	0.00
S2	Terrain HR Ltd - Mthly Subscription to Safecouncil -	Standard Plan (JUN)	1.00	0.00	0.00	0.00
S2	Terrain HR Ltd - Mthly Subscription to Safecouncil -	Standard Plan (JUL)	1.00	0.00	0.00	0.00
S2	Terrain HR Ltd - Mthly Subscription to Safecouncil -	Standard Plan (AUG)	1.00	0.00	0.00	0.00
S2	Terrain HR Ltd - Mthly Subscription to Safecouncil -	Standard Plan (SEPT)	1.00	0.00	0.00	0.00
S2	Terrain HR Ltd - Mthly Subscription to Safecouncil -	Standard Plan (OCT)	1.00	0.00	0.00	0.00
S2	Terrain HR Ltd - Mthly Subscription to Safecouncil -	Standard Plan (NOV)	1.00	0.00	0.00	0.00
S2	Terrain HR Ltd - Mthly Subscription to Safecouncil -	Standard Plan (DEC)	1.00	0.00	0.00	0.00
S2	Terrain HR Ltd - Mthly Subscription to Safecouncil -	Standard Plan (JAN)	1.00	1.00	0.00	9.99
S2	Terrain HR Ltd - Mthly Subscription to Safecouncil -	Standard Plan (FEB)	1.00	1.00	0.00	9.99
S2	Terrain HR Ltd - Mthly Subscription to Safecouncil -	Standard Plan (MAR)	1.00	1.00	0.00	9.99
<b>Carriage:</b>	0.00					
				<b>Order Value:</b>		29.97

**Supplier A/C:** SSEENT  
**Supplier Name:** SSE Enterprise Lighting  
**Supplier Address:** Unit 5 York Road  
BURGESS HILL  
West Sussex  
RH15 9TT

**Order No:** 1687  
**Order Date:** 25/08/2021  
**Due Delivery:** 25/01/2022  
**Notes:**

**Telephone Number:**

**Taken By:** MANAGER

<u>Product Code</u>	<u>Product Description</u>	<u>Comment</u>	<u>Total Quantity</u>	<u>Outstanding</u>	<u>Disc (%)</u>	<u>Price</u>
M	COMMUNITY ENGAGEMENT - XMAS LIGHTING (Other)			0.00		0.00
S1	To carry out this year's Christmas Lighting hook-up as	detailed in your revised quotation, Ref No: No 6R4952/C001.	1.00	1.00	0.00	2,934.89
<b>Carriage:</b>	0.00					
				<b>Order Value:</b>		2,934.89
				<b>Total Order Value:</b>		8,585.42

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**East Preston Parish Council**

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**Supplier Invoices Paid (inc VAT where applicable)**

**(Non BACS Payments inc any Unreported Payments from previous month)**

Date From: 01/11/2021 Date To: 31/12/2021

A/C: ARUN Name: Arun District Council

<u>No</u>	<u>Type</u>	<u>Ref</u>	<u>Date</u>	<u>Details</u>	<u>Amount</u>	<u>Paid</u>
20243	PI	DD	01/12/2021	ADC - Garage Rental - 31 Cheviot Close DEC	67.21	67.21
<b>Total:</b>						<u>67.21</u>

A/C: BTELECOM Name: British Telecom

<u>No</u>	<u>Type</u>	<u>Ref</u>	<u>Date</u>	<u>Details</u>	<u>Amount</u>	<u>Paid</u>
20214	PI	DD	19/12/2021	BT - Office phone & broadband	323.50	323.50
<b>Total:</b>						<u>323.50</u>

A/C: COOPERAD Name: Cooper Adams

<u>No</u>	<u>Type</u>	<u>Ref</u>	<u>Date</u>	<u>Details</u>	<u>Amount</u>	<u>Paid</u>
20191	PI	DIR	29/11/2021	CooperAdams - Leaders fees 28/10/21 to 27/11/21	115.50	115.50
<b>Total:</b>						<u>115.50</u>

A/C: EVERFLOW Name: Everflow Limited

<u>No</u>	<u>Type</u>	<u>Ref</u>	<u>Date</u>	<u>Details</u>	<u>Amount</u>	<u>Paid</u>
20249	PI	BACS	19/12/2021	Everflow - Sea Rd toilets water supply	247.06	247.06
20250	PC		19/12/2021	Everflow - Office & flat water supply	26.38	-26.38
<b>Total:</b>						<u>220.68</u>

A/C: INITIAL Name: Initial Washroom Hygiene

<u>No</u>	<u>Type</u>	<u>Ref</u>	<u>Date</u>	<u>Details</u>	<u>Amount</u>	<u>Paid</u>
20253	PI	DD	23/12/2021	Initial - Service amendment for nappy bin 17/12/21-15/3/22	32.40	32.40
<b>Total:</b>						<u>32.40</u>

A/C: NORTHSTA Name: Northstar IT

<u>No</u>	<u>Type</u>	<u>Ref</u>	<u>Date</u>	<u>Details</u>	<u>Amount</u>	<u>Paid</u>
20181	PI	DD	10/12/2021	Northstar IT - Anti Virus subscription PC laptop	2.40	2.40
<b>Total:</b>						<u>2.40</u>

A/C: SAGE Name: Sage Software Limited

<u>No</u>	<u>Type</u>	<u>Ref</u>	<u>Date</u>	<u>Details</u>	<u>Amount</u>	<u>Paid</u>
20187	PI	DD	16/12/2021	Sage - Mthly Sage Software & Support - DEC	169.68	169.68
<b>Total:</b>						<u>169.68</u>



# BACS PAYMENTS PROCESSED on 10/12/2021

No.	Type	A/C	Date	Ref	Ex.Ref	Dept	Details	T/C	Amount
20180	PI	ARUNBUS	10/12/2021	BACS		2	ABS - Disposable Face Masks Pk 50	T2	8.34
20186	PI	CLEANFOR	10/12/2021	BACS		2	Cleanforce - Office cleaning 5/11 & 19/11/21	T2	64.80
20184	PI	CULLIGAN	10/12/2021	BACS		2	Culligan Water Limited - Water Cooler rental	T2	84.80
20211	PI	GOODDIRE	10/12/2021	BACS		8	Good Directions Ltd.- Balancing payment for Seat Slats	T2	432.00
20212	PI	JEMILLS	10/12/2021	BACS		2	J E Mills - Office window cleaning	T0	15.00
20182	PI	KITBRADS	10/12/2021	BACS		9	Kit Bradshaw Enterprises - Music entertainment Tudor Tavern	T0	40.00
20190	PI	LHAMPTON	10/12/2021	BACS		9	Littlehampton Town Council - Barrier delivery & hire	T2	208.93
20213	PI	MICROSHA	10/12/2021	BACS		2	Microshade - Office cloud based hosting	T2	220.56
20220	PI	MICROSHA	10/12/2021	BACS		2	Microshade - Email mailbox hosting	T2	119.94
20183	PI	SAFESITE	10/12/2021	BACS		1	Safesite Facilities - Concrete barrier hire for boundary	T2	38.57
20179	PI	SCROSS	10/12/2021	BACS		2	S Cross (Zoom) - Re-imburse for Zoom subscription Nov	T2	28.78
20156	PI	SEAVIEW	10/12/2021	BACS		2 & 6	Sea View Stores - Various office supplies & postage etc	T0, T2 & T3	149.71
20185	PI	SMARTWHE	10/12/2021	BACS		6	Smartwheelle.co.uk (K Isaaks) - Wheelie bin stickers	T0	178.00
20178	PI	SOSSYST	10/12/2021	BACS		2	SOS Systems - Qrtly Service Charge & photocopies	T2	272.88
20189	PI	TIVOLI	10/12/2021	BACS	1674	8	Tivoli - Re-seed with grass the Two Acres Wildflower beds.	T2	75.70
20192	PI	WSSC	10/12/2021	BACS		2 & 8	WSSC - Salaries etc NOV	T9	7960.86

Authorised by:

*J. P. Toney*

Cllr Toney: .....

**Total Payable:**

**9898.87**

*J. Gander*

Cllr Gander: .....



**BACS PAYMENTS PROCESSED on 22/12/2021**

No.	Type	A/C	Date	Ref	Ex.Ref	Dept	Details	T/C	Amount
20238	PI	CLIFFEDM	22/12/2021	BACS		1	C Edmunds - Emergency works to Boules Piste	T0	380.00
20244	PI	FERRINGN	22/12/2021	BACS	1678	1	Ferring Nurseries - Mthly flower planting & maintenance DEC	T2	2011.33
20239	PI	FRESHEPC	22/12/2021	BACS		0	Fresh EPC - New EPCs for various buildings in EP	T0	2083.00
20237	PI	SCROSS	22/12/2021	BACS		1	S Cross (Barcham) - 2 x sponsored trees - Mrs Hunter & WI	T2	520.00

**Authorised by:**

**Total Payable:** 4994.33

Cll Toney: *D. P. Toney* .....

Cllr Gander: *Standaer* .....

Date: 26/12/2021  
Time: 13:53:16

## East Preston Parish Council Sales invoices and Bank Receipts

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Date From: 01/04/2021  
Date To: 31/03/2022

<u>No</u>	<u>Type</u>	<u>Date</u>	<u>A/C</u>	<u>Ref</u>	<u>Details</u>	<u>Net</u>	<u>Tax</u>	<u>Paid</u>
18967	BR	06/04/2021	1200	03-2021/22	AoSLT Club - Tennis Club qtrly rent Q1 2021/22	750.00	0.00	750.00
18966	BR	09/04/2021	1200	04-2021/22	ADC - 1/2 Yearly Precept 2021/22	138,441.80	0.00	138,441.80
18963	BR	12/04/2021	1200	05-2021/22	CooperAdams - 124 Sea Rd Rent Balancing payment	329.09	0.00	329.09
18962	BR	14/04/2021	1200	06-2021/22	ArbTec Tree Care - Payment made in error s/b to V/Hall	1,195.00	0.00	1,195.00
18961	BR	15/04/2021	1200	07-2021/22	HMRC - Q4 VAT Refund 2020/21	4,647.10	0.00	4,647.10
19053	SR	16/04/2021	AOSRESID	08-2021/22	Sales Receipt - AoSERA Street Lighting APR	310.80	0.00	310.80
19088	BR	19/04/2021	1200	09-2021/22	Worthing Women's Aid - Xmas Event Charity Stall	5.00	0.00	5.00
19090	BR	23/04/2021	1200	10-2021/22	ADC - Community Infrastructure Levy payment	2,500.00	0.00	2,500.00
19122	BR	28/04/2021	1200	12-2021/22	Fortin M - F&D Event 2021 pitch fee	50.00	0.00	50.00
19089	BR	29/04/2021	1200	11-2021/22	CooperAdams - 124 Sea Rd Rent 28/4 to 27/5/21	770.00	0.00	770.00
19123	BR	29/04/2021	1200	13-2021/22	NIBBS Spirits Ltd - F&D Event 2021 pitch fee	35.00	0.00	35.00
19124	BR	04/05/2021	1200	14-2021/22	Pinch Seasonings - F&D Event 2021 pitch fee	35.00	0.00	35.00
19125	BR	06/05/2021	1200	15-2021/22	Don Quijote - F&D Event 2021 pitch fee	50.00	0.00	50.00
19131	BR	14/05/2021	1200	16-2021-22	EP & Kingston Bowls Club - Annual Rent 2021/22	0.05	0.00	0.05
19132	BR	14/05/2021	1200	17-2021-22	JJ's Cider - F&D Event pitch fee	70.00	0.00	70.00
19133	BR	14/05/2021	1200	18-2021-22	Jo Jo's Candy Cart - F&D Event pitch fee	35.00	0.00	35.00
19134	BR	14/05/2021	1200	19-2021-22	PAWS (Harris) - Xmas Event charity pitch fee	5.00	0.00	5.00
19135	BR	14/05/2021	1200	20-2021-22	Mrs Ayling - Memorial bench donation - Gary & Godfrey	1,005.94	0.00	1,005.94
19169	SR	14/05/2021	AOSRESID	23-2021/22	Sales Receipt - AoSERA Street Lighting May	319.04	0.00	319.04
19137	BR	16/05/2021	1200	21-2021/22	EP Cricket Club - Annual Rent 2021/22	449.35	0.00	449.35
19138	BR	16/05/2021	1200	22-2021/22	EP Cricket Club - Annual Licence 2021/22	66.06	0.00	66.06
19170	BR	17/05/2021	1200	24-2021/22	K Powell - F&D Event pitch fee	35.00	0.00	35.00
19171	BR	20/05/2021	1200	25-2021/22	EP Festival Committee - Laminating, copying charges etc	21.50	0.00	21.50
19244	BR	24/05/2021	1200	27-2021/22	ILOVELUCIE Limited - F&D Pitch Fee	35.00	0.00	35.00
19243	BR	24/05/2021	1200	27-2021/22	Potty for Puds - F&D Pitch Fee	35.00	0.00	35.00
19245	BR	26/05/2021	1200	28-2021/22	Joie de Vin - F&D Pitch Fee	50.00	0.00	50.00
19239	BR	28/05/2021	1200	26-2021/22	ADC - Grant for Covid Sanitising Stations	496.28	0.00	496.28
19246	BR	28/05/2021	1200	29-2021/22	One Parking - VG car park income (21/5/20-25/5/21) - 1 of 3	167.90	33.58	201.48
19247	BR	28/05/2021	1200	29-2021/22	One Parking - VG car park income (21/5/20-25/5/21) - 2 of 3	229.83	45.96	275.79
19248	BR	01/06/2021	1200	30-2021/22	Perfectly Preserved - F&D Pitch Fee	35.00	0.00	35.00

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## East Preston Parish Council Sales invoices and Bank Receipts

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<u>No</u>	<u>Type</u>	<u>Date</u>	<u>A/C</u>	<u>Ref</u>	<u>Details</u>	<u>Net</u>	<u>Tax</u>	<u>Paid</u>
19249	BR	01/06/2021	1200	30-2021/22	Steele CR - F&D Pitch Fee	35.00	0.00	35.00
19250	BR	01/06/2021	1200	30-2021/22	Vice Puddings - F&D Pitch Fee	70.00	0.00	70.00
19251	BR	02/06/2021	1200	31-2021/22	Hardy R J - F&D Pitch Fee	35.00	0.00	35.00
19252	BR	03/06/2021	1200	32-2021/22	L Carter - F&D Pitch Fee	35.00	0.00	35.00
19253	BR	03/06/2021	1200	32-2021/22	S Gunn - F&D Pitch Fee	35.00	0.00	35.00
19254	BR	03/06/2021	1200	32-2021/22	Mr J R Phillips - F&D Pitch Fee	35.00	0.00	35.00
19255	BR	03/06/2021	1200	33-2021/22	Mr D White - F&D Pitch Fee	50.00	0.00	50.00
19256	BR	03/06/2021	1200	33-2021/22	D Lehocka - F&D Pitch Fee	60.00	0.00	60.00
19257	BR	03/06/2021	1200	33-2021/22	Debbie Vicker - F&D Pitch Fee	35.00	0.00	35.00
19498	BR	03/06/2021	1200	41-2021/22	Mr Delicious (Hog Roast) - F&D pitch fee	50.00	0.00	50.00
19258	BR	04/06/2021	1200	34-2021/22	One Parking - VG car park income (21/5/20-25/5/21) - 3 of 3	147.25	29.45	176.70
19262	BR	07/06/2021	1200	35-2021/22	The Butcher & Deli - F&D Pitch Fee	35.00	0.00	35.00
19605	BR	16/06/2021	1200	36-2021/22	AXA Insurance - Insurance payout for damaged beach bollards	687.22	0.00	687.22
19461	BR	18/06/2021	1200	37-2021/22	One Parking - VG car park machine income (25/5-14/6/21)	332.63	66.52	399.15
19462	BR	18/06/2021	1200	38-2021/22	ADC - Rates rebate for 2021-22 for Sea Rd Toilets	502.32	0.00	502.32
19463	BR	21/06/2021	1200	39-2021/22	Sussex Lamb - F&D Pitch Fee	70.00	0.00	70.00
19464	BR	22/06/2021	1200	40-2021/22	Barrie H M (Harries Coffee)	35.00	0.00	35.00
19643	BR	23/06/2021	1200	62-2021/22	Roberto (Ristorante Al Mare) - F&D pitch fee	50.00	0.00	50.00
19644	BR	25/06/2021	1200	63-2021/22	Kung Fu Pan - F&D pitch fee	50.00	0.00	50.00
19516	BR	28/06/2021	1200	42-2021/22	CooperAdams - 124 Sea Rd Rent 28/5/21 to 27/6/21 (inc water)	770.00	0.00	770.00
19524	SR	01/07/2021	EASTPRES	43-2021/22	Sales Receipt - EP&KVHF Annual Rent 2021/22	10.00	0.00	10.00
19517	BR	01/07/2021	1200	44-2021/22	Various - Xmas pitch fees A Price/ K Patel/ K Driscoll	90.00	0.00	90.00
19518	BR	02/07/2021	1200	45-2021/22	Various - Xmas pitches L Kendall/2xNibbs/I Stewart/A Collins	150.00	0.00	150.00
19525	SR	02/07/2021	AOSRESID	46-2021/22	Sales Receipt - AoSERA Street Lighting JUNE	313.09	0.00	313.09
19519	BR	05/07/2021	1200	47-2021/22	C E Wilson - Xmas pitch fee	30.00	0.00	30.00
19529	BR	05/07/2021	1200	48-2021/22	One Parking - VG car park Income (14/6/21 -29/6/21)	166.60	33.32	199.92
19533	BR	05/07/2021	1200	49-2021/22	Ettridge & Ettridge - Xmas Event pitch fee	30.00	0.00	30.00
19534	BR	05/07/2021	1200	50-2021/22	AoS LT Club - Qrtly Rent Q2 2021/22	750.00	0.00	750.00
19535	BR	05/07/2021	1200	51-2021/22	Vivien Ayling - Gary & Godfrey Memorial Bench plaque	45.20	0.00	45.20
19577	BR	07/07/2021	1200	55-2021/22	S Sams (Stay True Stitches) - Xmas pitch fee	30.00	0.00	30.00
19574	BR	09/07/2021	1200	52-2021/22	The Clockhouse - F&D pitch fee	50.00	0.00	50.00

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**East Preston Parish Council**  
**Sales invoices and Bank Receipts**

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<u>No</u>	<u>Type</u>	<u>Date</u>	<u>A/C</u>	<u>Ref</u>	<u>Details</u>	<u>Net</u>	<u>Tax</u>	<u>Paid</u>
19575	BR	09/07/2021	1200	53-2021/22	Mr & Mrs Holmes - Xmas pitch fee	30.00	0.00	30.00
19576	BR	09/07/2021	1200	54-2021/22	Mr & Mrs Clarke - Xmas pitch fee	30.00	0.00	30.00
19578	BR	09/07/2021	1200	56-2021/22	Lisa Samuels - Xmas pitch fee	30.00	0.00	30.00
19579	SR	09/07/2021	AOSRESID	57-2021/22	Sales Receipt - AoSERA Street Lighting	311.63	0.00	311.63
19598	BR	12/07/2021	1200	58-2021/22	A Billups - Pitch Fee Xmas Event - Mulled Wine	20.00	0.00	20.00
19599	BR	15/07/2021	1200	59-2021/22	HMRC - VAT Refund Q1 2021/22	5,140.50	0.00	5,140.50
19609	BR	19/07/2021	1200	60-2021/22	Mrs Welton - Xmas Event pitch fee	30.00	0.00	30.00
19610	BR	20/07/2021	1200	61-2021/22	Roberto - Flyer Sponsorship	30.00	0.00	30.00
19669	BR	27/07/2021	1200	64-2021/22	CooperAdams - 124 Sea Rd Rent 28/6/21 to 27/7/21 (inc water)	770.00	0.00	770.00
19672	BR	27/07/2021	1200	65-2021/22	One Parking - VG car park machine income (30/6-26/7/21)	386.83	77.36	464.19
19702	BR	04/08/2021	1200	66-2021/22	W Williamson - F&D pitch fee	35.00	0.00	35.00
19706	SR	11/08/2021	HALLOUM	67-2021/22	Sales Receipt - Halloumilicious F&D pitch fee	70.00	0.00	70.00
19704	BR	13/08/2021	1200	68-2021/22	One Parking - VG car park income (26/7/21 -10/8/21)	197.43	0.00	197.43
19743	BR	17/08/2021	1200	71-2021/22	Jacob's Bagels - F&D pitch fee	35.00	0.00	35.00
19720	BR	23/08/2021	1200	69-2021/22	Grub n Gumption - F&D event pitch fee	60.00	0.00	60.00
19719	BR	23/08/2021	1200	70-2021/22	EP Film Society - Donation for football table players	50.43	0.00	50.43
19744	BR	23/08/2021	1200	72-2021/22	Claire's Coasters - Xmas event pitch fee	30.00	0.00	30.00
19768	BR	25/08/2021	1200	73-2021/22	S Gunn (Charlene's Chocs) - Xmas pitch fee	30.00	0.00	30.00
19769	BR	26/08/2021	1200	74-2021/22	Just Because - F&D pitch fee	35.00	0.00	35.00
19770	BR	26/08/2021	1200	75-2021/22	CooperAdams - 124 Sea Rd Rent 28/7/21 to 27/8/21 (inc water)	770.00	0.00	770.00
19860	SR	26/08/2021	AOSRESID	81-2021/22	Sales Receipt - Street Lighting AUG	319.99	0.00	319.99
19771	BR	02/09/2021	1200	76-2021/22	One Parking - VG car park income	126.72	0.00	126.72
19772	BR	03/09/2021	1200	77-2021/22	N Burrell (Nic & Ben) - Fair rides income F&D event	130.00	0.00	130.00
19773	BR	05/09/2021	1200	78-2021/22	Boom Sauce - F&D pitch fee	35.00	0.00	35.00
19820	BR	09/09/2021	1200	BACS	Boocabinoo - Xmas pitch fee	30.00	0.00	30.00
19783	BR	10/09/2021	1200	79-2021/22	ADC - 1/2 yearly precept 2021/22	138,441.79	0.00	138,441.79
19874	BR	14/09/2021	1200	82-2021/22	J Culverwell - Xmas pitch fee	39.00	0.00	39.00
19875	BR	20/09/2021	1200	83-2021/22	Hardy's Fudge - Xmas pitch fee	20.00	0.00	20.00
19876	BR	21/09/2021	1200	84-2021/22	N Punshon - Xmas pitch fee	30.00	0.00	30.00
19913	BR	28/09/2021	1200	85-2021/22	Majestic Wine - Refund for unused bottles of wine	224.70	44.94	269.64
19918	SR	29/09/2021	FINDONPC	86-2021/22	Sales Receipt - Findon PC printing	9.00	0.00	9.00

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**East Preston Parish Council**  
**Sales invoices and Bank Receipts**

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<u>No</u>	<u>Type</u>	<u>Date</u>	<u>A/C</u>	<u>Ref</u>	<u>Details</u>	<u>Net</u>	<u>Tax</u>	<u>Paid</u>
19922	BR	30/09/2021	1200	87-2021/22	CooperAdams - 124 Sea Rd Rent 28/8/21 to 27/9/21 (inc water)	770.00	0.00	770.00
19919	SR	01/10/2021	AOSRESID	88-2021/22	Sales Receipt - AoSERA Street Lighting SEPT	311.63	0.00	311.63
19920	BR	05/10/2021	1200	89-2021/22	AoS LT Club - Qrtly Rent Q3 2021/22	750.00	0.00	750.00
19921	BR	07/10/2021	1200	90-2021/22	S Payne (Tropic) - Xmas pitch fee	30.00	0.00	30.00
20017	BR	11/10/2021	1200	91-2021/22	Sunset Candles (Flegantova) - Xmas pitch fee	30.00	0.00	30.00
20018	BR	11/10/2021	1200	92-2021/22	S Jenner - Xmas pitch fee	20.00	0.00	20.00
20019	BR	18/10/2021	1200	93-2021/22	HMRC - Q2 VAT Refund	6,849.36	0.00	6,849.36
20022	SR	22/10/2021	AOSRESID	94-2021/22	Sales Receipt - AoSERA Street Lighting OCT	311.63	0.00	311.63
20050	BR	25/10/2021	1200	95-2021/22	EP&KVHF - Refund of £200 deposit	200.00	0.00	200.00
20051	BR	28/10/2021	1200	96-2021/22	CooperAdams - 124 Sea Rd Rent 28/9/21 - 27/10/21 (inc water)	770.00	0.00	770.00
20052	BR	28/10/2021	1200	97-2021/22	E Windeatt - Xmas pitch fee	20.00	0.00	20.00
20063	BR	02/11/2021	1200	100-2021/22	Sarah Hayes - Xmas pitch fee	30.00	0.00	30.00
20064	BR	03/11/2021	1200	98-2021/22	One Parking - VG car park income PCNs	183.58	36.71	220.29
20065	BR	03/11/2021	1200	99-2021/22	One Parking - VG car park income Fines	156.28	31.25	187.53
20109	BR	09/11/2021	1200	101-2021/22	C Ives - Xmas pitch fee	20.00	0.00	20.00
20110	BR	09/11/2021	1200	102-2021/22	Fortin M - Xmas pitch fee	20.00	0.00	20.00
20111	BR	09/11/2021	1200	103-2021/22	Christopher Horney - Xmas pitch fee	20.00	0.00	20.00
20165	BR	16/11/2021	1200	107-2020/21	Poffertjes Kitchen - Xmas Pitch Fee	20.00	0.00	20.00
20153	BR	17/11/2021	1200	104-2021/22	Ticket Sales for Funday Sunday	310.00	0.00	310.00
20166	BR	22/11/2021	1200	108-2020/21	Nic Burrell - Fair rides donation	325.00	0.00	325.00
20154	BR	26/11/2021	1200	105-2021/22	Various - Xmas pitch fees	70.00	0.00	70.00
20155	BR	26/11/2021	1200	106-2021/22	Various - Xmas lantern & badge making income	138.50	0.00	138.50
20167	BR	26/11/2021	1200	109-2021/22	One Parking - VG car park income	177.03	35.40	212.43
20206	BR	29/11/2021	1200	110-2021/22	CooperAdams - 124 Sea Rd Rent 28/10/21-27/11/21 (inc water)	770.00	0.00	770.00
20207	BR	01/12/2021	1200	111-2021/22	Eventbrite - Santa Storytime income	63.71	0.00	63.71
20208	BR	01/12/2021	1200	112-2021/22	Eventbrite - Santa Storytime income 2	83.10	0.00	83.10
20209	BR	01/12/2021	1200	113-2021/22	Eventbrite - Santa Storytime income 3	83.10	0.00	83.10
20210	SR	03/12/2021	AOSRESID	114-2021-22	Sales Receipt - AoSERA Street Lighting NOV	315.59	0.00	315.59

Receipt No: 01-2021/22 - Julian Hodge Annual  
Bank Interest - £585.23

**Total:** 317,305.58 434.49 317,740.07

Receipt No: 02-2021/22 - Nationwide Building Society  
Bank Interest - £38.12

## East Preston Parish Council

### Bank Reconciliation as at 14<sup>th</sup> December 2021

#### BANK ACCOUNT

<u>Sage Ref</u>	<u>Account</u>	
1200	<b>Current Account</b>	151,882.99
1201	<b>Nationwide Building Society</b> (Instant Savings A/C) – New Deposit Account	85,000.00
1202	<b>Monmouthshire Building Society</b> (30-Day Notice Account)	5,717.38
1203	<b>Julian Hodge Bank</b> (90-Day Notice Deposit Account)	82,000.00
1204	<b>Cambridge &amp; Counties Bank</b> (120-Day Notice Account)	88,733.60
1205	<b>United Trust Bank</b> (200-Day Notice Account)	87,208.37
1206	<b>Redwood Bank</b> (35-Day Notice Deposit Account)	87,119.08
1231	<b>Petty Cash</b>	197.06
	Less:	
	Unpresented Payments	(0.00)
	Plus:	
	Receipts	0.00
		<hr/> <b>587,858.48</b> <hr/>

#### SAGE ACCOUNTS

<u>Sage Ref</u>	<u>Account</u>	
1200	<b>Current Account</b>	151,891.49
	<b>Less Bank Charges</b>	(8.50)
1201	<b>Nationwide Building Society</b> (Instant Savings A/C) – New Deposit Account	85,000.00
1202	<b>Monmouthshire Building Society</b> (30-Day Notice Account)	5,717.38
1203	<b>Julian Hodge Bank</b> (90-Day Notice Deposit Account)	82,000.00
1204	<b>Cambridge &amp; Counties Bank</b> (120-Day Notice Account)	88,733.60
1205	<b>United Trust Bank</b> (200-Day Notice Account)	87,208.37
1206	<b>Redwood Bank</b> (35-Day Notice Deposit Account)	87,119.08
1231	<b>Petty Cash</b>	197.06
		<hr/> <b>587,858.48</b> <hr/>

East Preston Parish Council BUDGET SUMMARY FOR 2021/22 as at 3 January 2022

Precept 2021-22: £276,883.59

	Budget FY2021-22	Predicted FY2021-22	Actual FY2021-22	Previous EOY FY2020-21	Proposed FY2022-23
<b>Administration</b>					
Expenditure	128,095.00	128,635.03	74,620.00	122,827.24	130,045.00
Income	14,922.00	17,422.00	10,499.59	11,628.65	14,462.00
<b>Net</b>	<b>113,173.00</b>	<b>111,213.03</b>	<b>64,120.41</b>	<b>111,198.59</b>	<b>115,583.00</b>
<b>Amenities</b>					
Expenditure	39,630.00	39,996.76	23,871.13	36,577.55	45,900.00
Income	5,700.00	6,801.57	5,403.70	8,399.65	5,800.00
<b>Net</b>	<b>33,930.00</b>	<b>33,195.19</b>	<b>18,467.43</b>	<b>28,177.90</b>	<b>40,100.00</b>
<b>Audit &amp; Governance</b>					
Expenditure	1,000.00	1,000.00	-	-	1,000.00
Income	-	-	-	-	-
<b>Net</b>	<b>1,000.00</b>	<b>1,000.00</b>	<b>-</b>	<b>-</b>	<b>1,000.00</b>
<b>F&amp;GP</b>					
Expenditure	36,375.00	36,093.95	15,888.98	20,477.00	50,375.00
Income	-	-	-	-	-
<b>Net</b>	<b>36,375.00</b>	<b>36,093.95</b>	<b>15,888.98</b>	<b>20,477.00</b>	<b>50,375.00</b>
<b>Community Engagement</b>					
Expenditure	35,450.00	36,372.51	7,172.42	10,332.50	34,050.00
Income	-	-	-	5.00	-
<b>Net</b>	<b>35,450.00</b>	<b>36,372.51</b>	<b>7,172.42</b>	<b>10,327.50</b>	<b>34,050.00</b>
<b>Major Events</b>					
Expenditure	15,500.00	14,591.86	6,944.65	180.47	9,500.00
Income	1,700.00	2,748.41	2,748.41	45.00	2,800.00
<b>Net</b>	<b>13,800.00</b>	<b>11,843.45</b>	<b>4,196.24</b>	<b>135.47</b>	<b>6,700.00</b>
<b>Warren Recreation Ground Trust</b>					
Expenditure	55,440.33	54,916.15	31,080.76	27,009.21	47,223.33
Income	529.05	525.46	525.46	517.34	539.55
<b>Net</b>	<b>54911.28</b>	<b>54390.69</b>	<b>30555.30</b>	<b>26491.87</b>	<b>46683.78</b>
<b>Allocated 2021/22 Budget:</b>	<b>288,639.28</b>			<b>196,808.33</b>	<b>294,491.78</b>

**Contingency Budget 2020/21**

**Total Budget Sheets Expenditure:**  
**Total Budget Sheets Income:**  
**Net Totals:**

10,000.00	10,000.00	496.28	ADC - Grant for Covid Sanitising Stations - £496.28CR	4,143.33	10,000.00
321,490.33	321,606.26	121,056.25		221,547.30	328,093.33
22,851.05	27,497.44	15,903.29		20,595.64	23,601.55
<b>298,639.28</b>	<b>294,108.82</b>	<b>105,152.96</b>		<b>200,951.66</b>	<b>304,491.78</b>

**Total Budget for 2021/22: Precept figure (£276,883.59) + from Reserves (£21,755.69) = £298,639.28**

from

**Reserves c/f as at 31st March 2021:-**

**Banks Accounts:-**

**As at 14/12/2021**

**General Fund**

**387,727.57**

£11250 - Spent on Low VG fencing 50% Deposit. War Records - FC Oct 2021 - £207. VG Car Park marking - £950. WRG Hook-up - £899.90 New EPCs - £2083

Current Account

151,891.49

**Earmarked Reserves:**

Village Improvement Fund  
 Parish Shopfront

42,076.22  
 7,105.00

Bank Charges  
 Nationwide BS  
 Monmouthshire BS

8.50  
 85,000.00  
 5,717.38

Village Clock

4,000.00

Earmark EOY a further £15K from Gen Reserves - FC Oct 2021. £5497.50 - Deposit for Village Clock Paid

Julian Hodge Bank

82,000.00

Receptions

800.00

Cambridge & Counties Bank

88,733.60

EP Youth Club

20,000.00

United Trust Bank

87,208.37

Beach Access

1,000.00

Redwood Bank

87,119.08

Village Bus Service

10,000.00

Petty Cash

197.06

Film Event

1,000.00

£4219 spent on Wetpour

Children's Playground

1,000.00

£500 spent on resurfacing work

Tennis Court

500.00

**587,858.48**

**475,208.79**