



EAST PRESTON PARISH COUNCIL

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MAJOR EVENTS COMMITTEE

- MINUTES:** of the Committee Meeting held on Monday, 28th February 2022 at East Preston Infant School, Lashmar Road, East Preston at 19:00
- PRESENT:** Councillors Christine Bowman, Andrea Chapman, Lisa Duff, Patricia Gander, Elizabeth Linton (Chairman) and Steve Toney
- ALSO:** Simon Cross, Clerk to the Council
- ABSENT:** Councillor John Gunston
-

The meeting opened at 19:00.

185/22 APOLOGIES AND REASONS FOR ABSENCE

An apology and a reason for absence were accepted from Cllr Gunston (unavailable).

186/22 PERSONAL AND/OR PECUNIARY/PREJUDICIAL INTERESTS

No Interests were declared.

187/22 PUBLIC SESSION

No members of the public were present.

188/22 FUNDAY SUNDAY, 24TH APRIL 2022

The following paper was circulated in advance of the meeting:

Funday Sunday, 24th April 2022

Committee is asked to consider any matters pertaining to this event.

Cllr Gander is the lead on this event.

The Village Hall missed my first attempt to book for this event, but has now confirmed our booking. Cllr Gander has confirmed a booking with two members of Funky Fusion who perform hits from the 1950s through to the 1980s.

The event has been advertised in the Winter 2022 Newsletter, delivery of which was due to start today, weather permitting.

Simon Cross – **Clerk to the Council**

21st February 2022

Cllr Gander updated the meeting on event preparations to date. The Village Hall had been booked. Funky Fusion had been booked for the entertainment. The cost for Funky Fusion was considerably more than for Vintage Candy so more tickets needed to be sold. The meeting AGREED the Miller Barn could hold fifty people at tables whilst leaving plenty of room for dancing. A poster had been designed and was out in the public domain including the council's Facebook page. The event was listed on the All About Magazines events listings. The Clerk confirmed the first couple of tickets had been sold. Cllr Gander was happy all was proceeding correctly for this event.

Cllr Gander asked for an October event to be considered by the committee at its next meeting.

189/22 QUEEN'S PLATINUM JUBILEE WEEKEND – 2ND TO 5TH JUNE, 2022

The following paper was circulated in advance of the meeting:

Queen's Platinum Jubilee Weekend, 2nd to 5th June, 2022

Committee is asked to consider any matters pertaining to the events to unveil the Village Clock and the Jubilee tree for the Village Green.

The Jubilee tree was planted on 14th February and has been accepted on to the Queen's Green Canopy website, which shows all trees planted in the Queen's honour this year.

The committee may wish to give some consideration both to what it will do if a member of the Royal Family agrees to unveil either the clock or the tree and also to consider the unveilings if no member of the Royal Family attends.

Committee is also asked to consider any matters pertaining to any plans for the Big Jubilee Lunch event scheduled for Sunday, 5th June.

Cllrs Linton and Gander have met with the Chairman and Secretary of the Festival Committee, Mrs Janine Nicholson and Mrs Dee Morton respectively, with Alison sitting in the middle as both a council rep and Festival Committee member.

The meeting considered a list of workpackages drawn up by Alison and me. Each workpackage has now been allocated to one organisation or another.

Simon Cross – **Clerk to the Council**

21st February 2022

Cllr Linton started by talking about the "unveiling" of the Jubilee clock. The committee AGREED this should take place 10:00 on Thursday, 2nd June.

The committee AGREED to ask any local resident born on 2nd June to come forward to be present for the unveiling.

The committee AGREED to purchase a plaque that could be attached to the (base of the) clock.

The committee AGREED to close the southern part of the Sea Road service road from 09:45 until 10:30 on the morning of 2nd June. As this is a Bank Holiday, businesses in that stretch should not be unduly impacted.

The committee AGREED the Clerk should ask Cllr Moore if he was willing and able to play something suitably regal for the occasion.

In terms of staffing, all that would be needed would be staff assistance with road closures and re-openings.

The committee then discussed the dedication of the Queen's Platinum Jubilee tree which had been planted on the Village Green.

The committee AGREED it would like Mrs Dorothy Lee to dedicate the tree as she was a lifelong resident of the village, a former Chairman of the parish council and a firm supporter of the parish council. The dedication was going to be listed in the East Preston Festival brochure as 11:30, but would take place at 11:45 and be complete by midday when the Festival Committee's Big Jubilee Lunch officially started.

The committee AGREED to purchase a plaque for the base of the tree.

Finally, the committee discussed the council's involvement in the Big Jubilee Lunch event. The council had arranged the musical entertainment for the afternoon – East Preston Junior School choir, Vintage Candy and Juice all playing live, and Cllr Bradshaw DJing in between the live sets. These acts are being sponsored by a company called Quercus.

The committee AGREED the Clerk should contact DART about the possibility of borrowing silent generators for the event.

There was some discussion about whether or not staging should be provided. Cllr Toney has a contact who may have some staging. If so, the council will put the Festival Committee in direct contact with that person.

There was also some discussion about whether or not Sea Road should be closed from the north side of Willowhayne Crescent to the north side of South Strand / Seaview Road. This was partly suggested by the council's Environmental Initiatives Working Party which had seen good support for car-free days in its 2021 survey and which felt the Jubilee weekend would be a good trial for car-free days. The committee AGREED to suggest this closure to the Festival Committee which, to date, had not felt there was a need for this. There was also debate as to whether any potential road closure should be controlled by marshals. This would be for the Festival Committee to consider too.

190/22 EAST PRESTON FOOD & DRINK FESTIVAL, AUGUST 2022

The following paper was circulated in advance of the meeting:

East Preston Food & Drink Festival – August 2022

Committee is asked to consider any matters pertaining to this event.

Cllr Gunston is the lead councillor for this event.

Alison contacted all our regular stallholders and the general feeling was the event should remain on the Bank Holiday Saturday, i.e. 27th August. With the agreement of Cllrs Linton and Gunston, an email has been sent to all interested stallholders asking them to submit an expression of interest for that date. Forms are to be returned by 14th March.

Is the committee happy for me to contact the Chair of the East Preston & Kingston Horticultural Society to talk about a combined event in 2023?

Simon Cross – **Clerk to the Council**

21st February 2022

The Clerk confirmed Alison had written to regular stallholders asking for their opinions on whether or not to move the event to a different day of the Bank Holiday weekend. Most had come back asking for the council to keep the event on the Saturday. Alison had discussed this with Cllrs Gunston and Linton who had agreed the event should run as before for this year, i.e. Saturday 26th August on the Village Green.

At the time of the meeting, thirty or so businesses had expressed interest in taking part in the Food & Drink Festival. The closing date for expressions of interest was 14th March, after which Cllr Gunston would meet with Alison and maybe one other councillor to agree a line-up of businesses for the event. Cllr Bowman said she would be willing to be the other councillor.

The committee AGREED the Clerk could meet with the Horticultural Society to talk about the 2023 Food & Drink Festival.

191/22 EAST PRESTON CHRISTMAS CELEBRATIONS, 26TH NOVEMBER 2022

The following paper was circulated in advance of the meeting:

East Preston Christmas Celebrations – 26th November 2022

Committee is asked to consider any matters relating to this event.

Cllr Linton is the lead councillor for this event.

At its December meeting, Full Council agreed to the council running a 2022 East Preston Christmas Celebrations event on 26th November (Minute 988/21, Resolution 1599).

Committee is also asked to agree a councillor to coordinate the musical acts for the Conservative Hall and a budget for said councillor to use, if necessary.

In the past, no specific budget has been set for the musical acts although money has been spent, not always wholly covered by the sponsorship received in past year from the East Preston Clinic. Furthermore, the East Preston Clinic has ceased trading and will not sponsor the musical acts this Christmas Celebrations. Two East Preston-based acts have expressed interest in taking part this year, The 360s and Music Express.

Simon Cross – **Clerk to the Council**

21st February 2022

Cllr Linton said it was early days for Christmas Celebrations preparation but the Village Hall, Conservative Hall and Our Lady, Star of the Sea had all been booked.

The committee AGREED Cllr Linton could spend up to £500 on providing musical entertainment in the Conservative Hall. As the Junior School choir was being used over the Jubilee weekend, the Infant School choir should be given the chance to perform during the Christmas event.

Cllr Bowman said she would lead the Village Hall with one other councillor, possibly Cllr Gunston.

Cllrs Linton and Gander AGREED to meet with Mrs Maidens of the Tudor Tavern.

192/22 END-OF-TERM PARTY, 14TH APRIL 2023

The following paper was circulated in advance of the meeting:

End-of-term Thank You party, April 2023

Committee is asked to start thinking about this event.

Firstly, does the committee still want to run such an event in April 2023? Money has been put aside each year of this term specifically for this event.

The committee can also start thinking about some of the other elements of this event such as venue, format, time of day, that sort of thing. I believe all councillors present felt the Thank You party held on 12th April 2019 was a success. Committee members are also asked to start their own lists of who they believe the council should be including in the party.

Simon Cross – **Clerk to the Council**

21st February 2022

The committee AGREED to run an end-of-term party in April 2023, pretty much along the same lines as the 2019 party. The East Preston Infant School library was the first choice of venue. The event would be scheduled for a Friday afternoon, running between 18:00 and 20:00 as per 2019.

193/22 MINUTES OF THE MEETING HELD ON 20TH DECEMBER 2021

Draft Minutes had been circulated to all councillors on 24th December asking for any suggested amendments by 4th January. None had been received. Cllr Gander had written in, "The draft minutes accurately represent the matters discussed and decisions taken."

The committee AGREED the Minutes were a true reflection of the meeting held on 20th December. These were duly signed by Cllr Linton.

194/22 MATTERS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

There was nothing to report not already covered above.

195/22 NEXT MEETING (25TH APRIL)

Nothing new.

The Meeting closed at 19:52.

Chairman: *Cllr Elizabeth Linton* Date: **25th April 2022**

(END)