



EAST PRESTON PARISH COUNCIL

Council Office, 122 Sea Road, East Preston, West Sussex. BN16 1NN

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eastpreston-pc.gov.uk

Email: clerk@eastpreston-pc.gov.uk

13th April 2022

Dear Councillor and Parishioners

RE: MAJOR EVENTS COMMITTEE

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to a Meeting of the above Committee to be held on **Monday, 25th April 2022** at East Preston Infant School, Lashmar Road, East Preston commencing at 19:00.

The Public has the right to attend; however, numbers are currently limited and attendance should be booked in advance. Please call the Council Office before midday on the day of the meeting to book a space.

Yours sincerely

Clerk to the Council

To: All Members of the Major Events Committee

A G E N D A

1. Introductions
2. Apologies and Reasons for Absence.
3. Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary Interests they may have in relation to items on this Agenda.

This interest should be declared by stating:

- a) The item you have the interest in
- b) Whether it is a personal interest and the nature of the interest
- c) Whether it is also a prejudicial/pecuniary interest

- d) If it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak under Public Question Time

Members and Officers will then need to re-declare any prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent.

4. A **Public Question Time** of up to fifteen minutes. This question time is the only opportunity for the Public to speak during the meeting.

Members of the public are asked to identify themselves clearly when they first speak.

2022 events

5. *Funday Sunday*, 24th April, 2022:
a) To review this event.
6. Queen's Platinum Jubilee Weekend, 2nd to 5th June, 2022:
a) To consider any matters pertaining to the unveiling events;
b) To consider any matters pertaining to the Big Jubilee Lunch event;
c) To consider staffing matters for the council's events over the weekend.
7. East Preston Food and Drink Festival, August 2022:
a) To consider any matters pertaining to this event.
8. *Funday Sunday*, October, 2022:
a) To consider running an event in October.
9. East Preston Christmas Celebrations, 26th November, 2022:
a) To consider any matters pertaining to this event.

2023 events

10. End-of-term Thank You party, April 2023:
a) To continue thinking about this event.

Other matters

11. To consider a policy for return businesses at major East Preston events.
12. To vire money from the Outdoor Film Show budget line to Queen's Platinum Jubilee Fund.
13. To approve the Minutes of the Meeting held on 28th February.
14. To receive an update on any matters from previous meetings.
15. New items to be referred to the next meeting (27th June).

This meeting is open to the public. Where possible, members of the public are asked to be present five minutes before the start of the meeting.

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