



EAST PRESTON PARISH COUNCIL

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MINUTES: of the Proceedings of the Annual Meeting of East Preston Parish Council held at 19:00 on Monday, 9th May 2022 at East Preston Infant School, Lashmar Road, East Preston

PRESENT: Councillors Christine Bowman, Kit Bradshaw, Andrea Chapman, Lisa Duff, Patricia Gander, John Gunston, Elizabeth Linton, Glyn Mathias, Rick McElroy, David Moore, Steve Toney (Chairman) and Steven Wilkinson

ALSO: Clerk to the Council, Simon Cross

County Councillor Roger Elkins (until 19:44)

District Councillors Terry Chapman and Paul Kelly (both until 19:44)

Mr C, Mrs D and Mrs M (all until 20:14)

ABSENT: Councillor Barbara Gale

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The following abbreviations may appear in these Minutes:

ADC – Arun District Council;
AoSERA – Angmering-on-Sea Estate Residents' Association
BTP – British Transport Police;
CPRE – Campaign for the Protection of Rural England;
JEAAC – Joint Eastern Arun Area Committee;
NHS – National Health Service;
NR – Network Rail;
PCSO – Police Community Support Officer;

SLCC – Society of Local Council Clerks;
SW – Southern Water;
TfSE – Transport for the South East;
TRO – Traffic Regulation Order;
VHF – East Preston & Kingston Village Hall Foundation;
WRA – Willowhayne Residents' Association
WSCC – West Sussex County Council;
WSALC – West Sussex Association of Local Councils

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The meeting opened at 19:00.

372/22 INTRODUCTIONS

Cllr Toney welcomed all present, ran through some protocol and led a round of introductions. He then handed the meeting over to the Clerk to oversee the appointment of a Chairman and Vice-Chairman for this council year.

The Clerk asked for a volunteer to be teller with him and Cllr Gander, as Chairman of the Personnel Committee, volunteered.

1639 The Council **RESOLVED** unanimously to appoint Cllr Gander as a teller alongside the Clerk.

373/22 APPOINTMENT OF CHAIRMAN FOR THE COUNCIL YEAR 2022/23

Council NOTED the following paper which had been circulated in advance of the meeting:

Annual appointment of the Chairman of the Council

On 25th April, I wrote to all councillors asking them to let me know if they wished to stand for Chairman of the Council.

Of the eight councillors who replied, only Cllr Toney has put himself forward to be Chairman.

Following council protocol, even though Cllr Toney is the only candidate, there will still be a Yes / No paper ballot.

Council is asked to appoint a Chairman for the coming council year.

Following the appointment of a Chairman of the Council, it will be necessary for the successful candidate to complete a Declaration of Acceptance of Office.

Simon Cross – **Clerk to the Council**

3rd May 2022

No other councillor stood for the role of Chairman.

Cllr Gander and the Clerk collected the votes and confirmed all twelve councillors present voted.

1640 The Council **RESOLVED** unanimously Cllr Toney should be appointed Chairman for the 2022/23 council year.

374/22 DECLARATION OF ACCEPTANCE OF OFFICE

Cllr Toney completed a Chairman Declaration of Acceptance of Office form which would be lodged with the Council Office.

Cllr Toney thanked all councillors for their hard work and dedication over the past year and their ongoing trust in his chairmanship.

375/22 APPOINTMENT OF VICE-CHAIRMAN FOR THE COUNCIL YEAR 2022/23

Council NOTED the following paper which had been circulated in advance of the meeting:

Annual appointment of the Vice-Chairman of the Council

On 25th April, I wrote to all councillors asking them to let me know if they wished to stand for Vice-Chairman of the Council.

Of the eight councillors who replied, only Cllr Linton has put herself forward to be Vice-Chairman.

Following council protocol, even though Cllr Linton is the only candidate, there will still be a Yes / No paper ballot.

Council is asked to appoint a Vice-Chairman for the coming council year.

Simon Cross – **Clerk to the Council**

3rd May 2022

No other councillor stood for the role of Vice-Chairman.

Cllr Gander and the Clerk collected the votes and confirmed all twelve councillors present voted.

1641 The Council **RESOLVED** unanimously Cllr Linton should be appointed Vice-Chairman for the 2022/23 council year.

376/22 APOLOGIES FOR ABSENCE

Apologies and a reason for absence were received from Cllr Gale.

1642 The council **RESOLVED** unanimously to accept the apologies and reasons for absence from Cllr Gale.

Apologies had also been received from Mrs Helen McNeish.

377/22 DECLARATION OF PERSONAL AND/OR PREJUDICIAL/PECUNIARY INTERESTS

Cllr Toney reminded councillors they could also declare an Interest at the beginning of each Agenda Item.

378/22 PUBLIC SESSION

Agenda Item 14a – Conservative Hall Working Party – Mrs D started by asking the council if it had any knowledge of the workmen who she had spotted on the roof of the Conservative Hall at the end of the previous week. Was this a council initiative?

Agenda Item 14d – Leases Working Party – Mrs D asked whether the council had any timescale for when it would start work on reviewing the lease to the East Preston & Kingston Village Hall Foundation. Mrs D's particular interest in this matter was the reinstatement in the Village Hall of the Millennium Wall-hanging, which had been taken down in 2015 and had later been installed into the library. Mrs D felt the correct home for the wall-hanging will always be the Village Hall.

Agenda Item 6a – West Sussex County Council – Finally, Mrs D questioned the efficacy of pothole repairs in the village. Did the parish council monitor the potholes in the village as some seemed to be repaired only to be potholes again within nine months. Mrs D was concerned as it was residents' money which funded these repairs, repeatedly.

379/22 COUNCIL RESPONSES

Agenda Item 14a – Conservative Hall Working Party – Cllr Wilkinson said he had cycled past the Conservative Hall this evening and it was clear roofing repairs had been carried out.

When asked by the Chairman if he could add anything, District Cllr Chapman said he was at the meeting as a District Council representative, not to discuss Conservative Hall matters. If any resident wished to discuss Conservative Hall matters, they would be best to contact him outside the meeting.

Agenda Item 6a – West Sussex County Council – County Cllr Elkins reported WSCC had recently purchased two new machines specifically for patching potholes across the county. In four weeks of service, these had already completed over 1,100 repairs, comprising at least 3,000m². He reminded the meeting potholes could be reported using the WSCC online system and, for potholes that presented an immediate danger, there was still the option of calling the WSCC Highways Contact Centre on (01243) 642105. Cllr Elkins reminded the meeting WSCC had budgeted £21m to tackle potholes over the next five years.

Agenda Item 14d – Leases Working Party – the Clerk advised Mrs D the Leases Working Party's priority was to the renewal of the East Preston & Kingston Bowls Club lease, as it was due to expire in 2025. With so little time left, it was impossible for the club to get any grants. Once that lease had been implemented, the working party would concentrate on the lease to the East Preston & Kingston Village Hall Foundation.

380/22 WEST SUSSEX COUNTY COUNCIL

County Cllr Elkins started by congratulating Cllrs Toney and Linton on their continued appointment as Chairman and Vice-Chairman of the Council. He congratulated all councillors on their hard work and described the council as "very strong" working for a "great community." Cllr Elkins also thanked the clerk and his team for keeping him informed on important matters in the village.

Cllr Elkins then picked up on a comment made in the Monthly Update Report below. He had been working on the matter of the Worthing Road bus-stop and was pleased to announce he had managed to get the relevant officers at WSCC to put the reinstatement of the bus-stop into the current year's work programme, rather than waiting for the 2022/23 work programme

to start in September. Cllr Elkins said he understood this matter had been prolonged and he hoped the affected residents would see the bus-stop reinstated sooner than previously advised.

Cllr Elkins reported a recent OFSTED monitoring report on Children's Services in the village had noted significant improvements over the position in mid-2019. Children and young people's voices were better heard, performance reporting more thorough and a more stable permanent workforce were just some of the improvements recorded. There was always work to do though.

Cllr Elkins said there had been an increase in dementia cases over the past few years. In 2020, there was an estimate of 16,000 dementia cases in West Sussex; this was estimated to increase to 22,000 cases by 2030. Dementia Awareness Week was taking place between 16th and 22nd May, including some local events.

Cllr Elkins ended his formal report by wishing the village well for Her Majesty the Queen's Platinum Jubilee celebrations.

In response to a question from Cllr Gander asking if he knew the rough numbers of Ukrainian refugees now in East Preston, Cllr Elkins said he was aware of the good work being done in East Preston and beyond with households welcoming Ukrainian refugees into their homes. The county council had a good website for interested parties which followed central government guidance.

Cllr Linton said Emily King, Director of Communications at WSCC, had said there were twenty Ukrainian families in East Preston. Ms King had said there would be sessions held in local libraries specifically for Ukrainian families to get together and meet. Did Cllr Elkins know whether such sessions had been started?

Cllr Duff asked what support was being put in place for both Ukrainian and host families in the way of bereavement councillors and mental health. Cllr Duff said she had met some host families who had been complimentary about the online support so far.

Cllr Elkins said he would find out more information about possible sessions in the library and bereavement and mental health support being arranged.

381/22 ARUN DISTRICT COUNCIL

(Throughout this Minute, Cllr Chapman refers to District Cllr T Chapman not Parish Cllr A Chapman.)

District Cllr Chapman started by also congratulating the Chairman and Vice-Chairman on their re-appointment.

Starting with Planning matters, Cllr Chapman said he could discuss the following Applications as they had all been determined. An Application for a property in Normandy Drive had distressed several neighbours and had been refused by officers without reference to the ADC Planning Committee.

An Application to build a new property in Vermont Drive had been refused Planning Permission last November and an Appeal against that decision had been lodged with the Planning Inspectorate.

Finally, work had allegedly started for a new property in Beechlands Cottages despite the Planning Permission having expired. This was subject to a Planning Compliance case.

Cllr Chapman said ADC was not alone in suffering from the shortage of Planning Officers, eight had left recently. Unlike other Local Planning Authorities, ADC had not (yet) closed to public contact in an effort to work through the backlog uninterrupted. Cllr Chapman mentioned a letter sent to councils by Karl Roberts, ADC Director of Place. The Clerk said the council had received this letter and it had been shared with members of the Planning & Licensing Committee.

Cllr Chapman said he was very pleased to report East Preston Football Club had now received enough documentation confirming the council's intention to renew its lease. This allowed the club to apply for grants with some security of tenure.

The uplift to the Lashmar Recreation children's play area was continuing.

Cllr Chapman reported he had met with a representative of East Preston Men in Sheds and had offered the group rental of some land at the back of the Conservative Hall upon which they could site a shed.

Cllr Gander explained the frustrations she and the Clerk had experienced on behalf of the East Preston in Bloom group in applying for Biffa's Green Waste Club brown bins for the waste being created by the group. After applying online, Cllr Gander had received an email asking for her to call Biffa. The Clerk had spent forty minutes holding on the phone before he was unable to wait any longer. Cllr Gander herself had subsequently spent ninety minutes holding on the phone, receiving no

answer. Cllr Gander had sent a letter of complaint to Biffa but had received no response, at which point Cllr Gander had asked Cllr Chapman to get involved.

Cllr Chapman responded the problem was partly the group wanted to have brown bins in two different locations and the Green Waste Club was not set up for that. A subscriber could have several bins but they needed to be in a single point when collected. To that end, Cllr Chapman said he was happy to discuss an additional bin being sited at the Conservative Hall, as long as a member of East Preston in Bloom took responsibility for moving the bin to the place where the group's other bins were located on collection day. Cllr Gander accepted Cllr Chapman's offer to discuss this further.

Cllr Chapman ended by saying he had been alerted to a case of rats which were running free, possibly as a result of their nest being disturbed, but also because they had found an easy source of food in bits being left out for foxes by kindly residents. Cllr Chapman asked the council to consider publishing another article in its next newsletter, asking people not to feed wildlife because of the some of the negative impacts that occur, of which they may be unaware.

Cllr Kelly said he had nothing to add except his congratulations to Cllrs Toney and Linton on their re-appointment.

(Cllrs Chapman, Elkins and Kelly left at the conclusion of this item.)

382/22 MINUTES OF THE MEETING HELD ON 4TH APRIL 2022

The draft Minutes were circulated to all councillors on 5th April asking for suggested amendments by the 12th April. None were received.

1643 The Council **RESOLVED** unanimously the Chairman could sign the Minutes as a true record of the meeting held on 12th April. Cllr Toney duly did so.

383/22 UPDATE ON MATTERS IN THE MINUTES OF PREVIOUS MEETINGS

Council NOTED the following report, which had been circulated in advance of the meeting:

Monthly Update Report

- 1. Introduction**
- 2. Minute 289/22 – West Sussex County Council**
- 3. Minute 294/22 – Community Engagement Committee – jubilee reusable tumblers**
- 4. Minute 296/22 – Clerk's Report – Item 9 – East Preston Cricket Club**

1. Introduction

This is the report covering items discussed during Full Council meetings up to and including the meeting held on 7th March 2022.

2. Minute 289/22 – West Sussex County Council

On 12th April, I did contact County Cllr Elkins about the bus-stop in Old Worthing Road, but have not received an update yet.

3. Minute 294/22 – Community Engagement Committee – jubilee reusable tumblers

The tumblers arrived on 3rd May. We have been in contact with the headteachers at the Infant and Junior Schools, and Cllrs Linton and Duff, as Chairman and Vice-Chairman of the committee will liaise over distribution of the tumblers to children at the two schools. They also need to agree a price for the sale of the spares to members of the public.

4. **Minute 296/22 – Clerk’s Report – Item 9 – East Preston Cricket Club**

Simon Locke, Chairman of the cricket club, emailed on 20th April confirming the pavilion has been fitted with a new fire alarm and all lighting has been upgraded to LED.

On 29th April, Simon handed me the 2022 Pre-season agreement. All netting repairs identified at the site visit on 24th March had been completed and the council was happy to allow cricket to proceed this season. Anyone wishing to see the Pre-season agreement just needs to ask me.

Simon Cross – **Clerk to the Council**

29th April 2022

Nothing was added.

384/22 FINANCIAL MATTERS

No accounts were distributed for this meeting as the council’s bookkeeper was concentrating on closing the 2021/22 financial year and opening the 2022/23 financial year.

385/22 REPORTS FROM PARISH COUNCIL COMMITTEES

The council NOTED the following reports which had been circulated in advance of the meeting:

Committees

The following committee meetings took place in April. Audit & Governance on the 14th, Major Events on the 25th, Personnel on the 11th and Planning & Licensing on the 11th and 25th. Draft Minutes from these meetings should have been circulated by the time of this meeting with the exception of the Personnel Committee meeting.

Simon Cross – **Clerk to the Council**

3rd May 2022

Amenities Committee

The committee did not meet during April.

Sea Road Toilets, Cubicle 2 – on 13th March, Simon came into the office to an email from the Fire & Rescue Service reporting it had had to free a young man from Cubicle 2 (the western cubicle) after he had been accidentally locked in by a temporary cleaner working for Biffa. In doing so, the lock had been removed and the door damaged beyond repair. Simon started an investigation with ADC which in turn triggered an investigation with Biffa. Simon also triggered an insurance claim and requested a quotation for the provision and installation of a replacement door. At the time of writing, Biffa is considering whether it will pay for the replacement door direct or through the insurance claim. Leadtime is supposed to be about five weeks. It is looking unlikely the door will be repaired in time for the Festival.

An apology for any inconvenience caused by the closure has been published in the e-newsletter and as an article in the Spring 2022 Newsletter which is going to press this week.



This is the door to Cubicle 2 after I had secured it. This obviously does not show the damage to the door, nor clearly that the flush strip on the handle side of the door is completely missing. This left the cubicle rather insecure.

Sea Road bespoke semi-circular bench – The new bespoke bench next to the toilet block has been installed, it has been specially constructed to fit around the inside of the semi-circle flint wall. The bench is made from recycled plastic materials and should therefore last for many years to come.



The semi-circular bench outside the Village Hall and Sea Road toilet block.

Sea Road Island Planters – WSCC agreed to the proposal to place four Interlocking Planters along the Sea Road Island. A Public Notice is on display, if there are no objections by 9th May 2022, the planters will be installed and the floral displayed planted up.

Dawn Reid – **Assistant Clerk to the Council**

3rd May 2022

Audit & Governance Committee

The committee did not meet in April.

Simon Cross – **Clerk to the Council**

3rd May 2022

Community Engagement Committee

The committee did not meet in April.

Replacement pads for the council's defibrillator, both a main set and a back-up set, finally arrived on 21st April, having been ordered back in September.

Cllr Elizabeth Linton –
Chairman of the Community Engagement Committee

26th April 2022

Finance & General Purposes Committee

The committee did not meet in April.

The committee's next meeting is on 16th May at 18:00.

Simon Cross – **Clerk to the Council**

3rd May 2022

Major Events Committee

The committee met on 25th April.

The *FunDay Sunday* event was a great success in spite of Sainsbury's failing to supply the entire online order. My thanks to Cllr Gander for her quick thinking which saved the event's catering plans with just a few hours' notice. 47 of the 50 tickets were sold and it was agreed to hold another event in October. Feedback, so far, has been positive.

Planning permission has been granted for the Jubilee Clock and if the installation goes ahead as planned a dedication will be made at 10:00 on Thursday 2nd June.

The Jubilee Tree dedication is scheduled to take place on Sunday 5th June at 1145 and the plaque to be planted adjacent to the tree has been ordered.

The Food and Drink stallholders had mostly paid up and submitted their paperwork and entertainment has been booked.

The Christmas arrangements are still ongoing.

Simon Cross – **Clerk to the Council**

2nd May 2022

Personnel Committee

The committee met on 11th April. The following report details the discussions had.

Councillor Availability Policy

The Committee discussed whether the Council should have a policy regarding the availability of councillors at arranged major events which have been agreed by the Council. The Committee agreed there should be no formal policy, but members of the Major Events Committee will continue to encourage all councillors to get involved on the days of major events.

Following the more specific discussion on the Christmas Celebrations event it was agreed that the Clerk will undertake a doodle poll where councillors could add their availability so that a rota of duties can be drawn up before the date, thus spreading the workload more equitably through the day.

County and District Councillors

Whilst the attendance of County and District Councillors at Parish Council meetings is welcomed and valued, parish councillors and members of the public have expressed some concerns that on occasions the reports and subsequent interactions with parish councillors and members of the public have been quite lengthy. This has the effect the Parish Council business, the main purpose of the meeting, is often delayed and rushed through in order to keep the meeting time to under two hours, as recommended by professional bodies.

The committee agreed that from May 2023 onwards the County and District Councillors would have a later slot on the agenda, thus allowing the parish's business to be discussed in a more timely and fair manner at the beginning of the meeting.

Council HR and Governance Support.

The Committee is mindful of the complex and wide-ranging ramifications of employment law and the need to have access to appropriate resources. The Committee is awaiting a quote from a HR consultancy firm which has specialist knowledge of local government terms and conditions.

Covid-19

The current staffing arrangements are working very satisfactorily, offering flexibility and good office cover. These will continue. The Committee agreed to continue using the large school hall for meetings for the foreseeable future and will review again at its next meeting. The Zoom account will be maintained enabling flexibility of meetings, if required.

Continuity for Council's Chairman

The Committee have had a good response from councillors and are now in a better position to undertake continuity planning.

Queen's Platinum Jubilee: Staffing

A full discussion took place on the availability of staff over the Jubilee weekend and other major events planned during the year. An addendum on overtime pay/time off in lieu will be drafted by Councillor Gander for further discussion before being added to officers' contracts.

Confidential Matters

Other confidential matters discussed by the Committee are not included in this report.

Cllr Patricia Gander – **Chairman of the Personnel Committee**

21st April 2022

Planning & Licensing Committee

The committee met on 11th and 25th April.

On 11th April, the committee considered three Planning Applications. The committee agreed to object to an Application in Elm Avenue, which is an Area of Special Character.

On 25th April, the committee considered three Applications and agreed to object to an Application in South Strand.

Simon Cross – **Clerk to the Council**

3rd May 2022

Additionally:

Amenities – the Clerk reported in greater detail on the incident of the young man being locked in the Sea Road toilets by the Biffa contractor. He answered questions from councillors about lessons hopefully learned by Biffa, ADC and the parish council itself.

Major Events – Cllr Gander reported the council had sent Sainsbury’s a letter of complaint about the problems experienced with the catering for the *Funday Sunday* event held on 24th April. No acknowledgement had yet been received.

Cllr Toney thanked all councillors and officers involved with the event for what was a very successful event.

Planning & Licensing – Cllr Mathias said the committee had spent a long time discussing a Tamarisk Way property at its last meeting. In removing the thatch, with Planning Permission, the applicants had also lost some of the decorative features of the property. At the meeting, the applicants had agreed to discuss this loss again with their architects in the hope some of the features may be recreated as they had been on the property immediately to the west of the property in question.

There were no updates from the council’s four other committees.

386/22 COMMUNITY ENGAGEMENT COMMITTEE – EAST PRESTON MEN IN SHEDS

Council NOTED the following report, which had been circulated in advance of the meeting:

Community Engagement Committee – East Preston Men in Sheds fund

Cllr Gander to lead on this item.

Council is asked to set up a fund to help support the East Preston Men in Sheds.

As part of its wellbeing programme, the Community Engagement Committee has been leading on the setting up of an East Preston Men in Sheds group. As councillors will have seen from reports to Full Council meetings and in newsletters, the initial meetings of the group have been enthusiastic and well attended.

At the moment, the group has no funds and has no accommodation. It is suggested a fund be set up for early expenditure whilst the group finds its feet, along the same lines as agreed for East Preston in Bloom. Cllr Gander will suggest an initial sum at the meeting.

I have authorised expenditure of an initial £30 to register the group officially. This gives the group access to a wealth of useful information. As with the money set aside for East Preston in Bloom, an expiry date of 31st March 2023 could be added to this fund.

Simon Cross – **Clerk to the Council**

3rd May 2022

Cllr Gander explained the background to the proposal. In response to a question about how much was Cllr Gander suggesting, the Clerk suggested the council should agree, or not, to set up a fund in the first place.

1644 The council **RESOLVED** to set up an East Preston Men in Sheds fund.

One councillor abstained from this vote.

There followed some inconclusive discussion about how much should be placed in the fund. Cllr Gander felt the organisation was similar to the East Preston in Bloom group, to which the council had made available £5,000. There was some discussion about the visibility of a Men in Sheds group compared to the very visible results already being achieved by the East Preston in Bloom group. After further discussion, Cllr Gander **AGREED** the Men in Sheds group should consider what it needed and should then come back to the council with a proposed sum.

387/22 REPORTS FROM PARISH COUNCIL WORKING PARTIES

The following reports had been circulated in advance of the meeting:

Working Parties

The council's working parties did not meet in April.

Simon Cross – **Clerk to the Council**

3rd May 2022

Conservative Hall Working Party

The Working Party did not meet in April.

The surveyor's second visit took place on 1st April and a more comprehensive report was provided to us on 7th April. The working party has yet to meet to discuss the report and next actions. I have proposed a meeting for 10th May.

Simon Cross – **Clerk to the Council**

3rd May 2022

Environmental Initiatives Working Party (EIWP)

The working party did not meet in April.

In Two Acres, the working party has installed bird boxes recently crafted by local children.



Cllr Gunston and Andy Billups installing bird boxes into trees in Two Acres on 28th April.

Cllr John Gunston –
Chairman of the Environmental Initiatives Working Party

3rd May 2022

Flat and Frontage Working Party

A verbal update on the flat above the Council Office will be provided at the meeting.

Simon Cross – **Clerk to the Council**

28th April 2022

Leases Working Party

The working party did not meet during April.

Simon Cross – **Clerk to the Council**

29th April 2022

Playing of Cricket Working Party

Please see the item below.

Cllr Christine Bowman –
Chairman of the Playing of Cricket Working Party

27th April 2022

Additionally:

Environmental Initiatives – Cllr Gunston said Southern Water had provided an update which the Clerk was due to circulate to all attendees to the Southern Water meeting held at the end of March.

Cllr McElroy reported discharge had been seen at local coastal locations over the weekend. He reported Southern Water had blamed flood waters, although it has barely rained for weeks.

Flat & Frontage – the Clerk provided a limited update on the legal situation regarding the flat above the Council Office.

Cllr Wilkinson asked if the council could review the set-up of this working party as the flat and the frontage were no longer as closely associated as they had been when the working party was set up. The Clerk said he would look into this.

There were no additional updates from the council's other working parties.

388/22 PLAYING OF CRICKET WORKING PARTY

Council NOTED the following report, which had been circulated in advance of the meeting:

Playing of Cricket Working Party – disbandment

Cllr Bowman to lead on this item.

Council is asked to disband the Playing of Cricket Working Party.

In August 2020, the council set up the Playing of Cricket Working Party to act, “as an advisor to East Preston Parish Council on matters relating to the playing of cricket on the Warren Recreation Ground.” The working party's main piece of work was the surveying of residents on all boundaries of the Warren Recreation Ground and to produce a report from those surveys. That was completed and adopted by council in March 2021 (Minute 209/21, Resolution 1514) and circulated to those neighbouring properties which had requested a copy. Since then, Cllr Bowman, as Chairman of the working party has attended meetings with the cricket club in the council's cycle of twice-yearly meetings.

At this time, there is possibly nothing else the working party feels it can achieve easily. To that end, the working party should perhaps be disbanded.

Simon Cross – **Clerk to the Council**

3rd May 2022

Cllr Bowman confirmed the content of the supporting paper, adding the working party could be readily reconstituted should a need arise.

1645 The council **RESOLVED** unanimously to disband the Playing of Cricket Working Party.

Cllr Toney thanked Cllr Bowman and all members of the working party for their efforts in this matter.

389/22 SUSSEX POLICE

Council NOTED the following report, which had been circulated in advance of the meeting:

Sussex Police

Council is asked to note the following report received on Friday, 29th April.

INCIDENTS (April 2022)

- There were couple of reports where youth causing issues in around Angmering station.
- A resident reported that someone was riding motorbikes without helmets in Tamarisk way. They did not have any Vehicle Registration Mark at that time.
- There was a report of attempted burglary but nothing lost
- There was an incident where a young boy was victim of robbery in Vicarage lane. Phone was later recovered by using tracker but lost small amount of money.
- We still getting reports of phone scams. In one occasion, resident received call from bank and asked to transfer the money into new account as old account has an unusual transaction. Luckily this resident hung up the phone and no money lost. I have sent report to action fraud team with details given by this resident. Please be aware of council tax £150 tax rebate scam where scammer posed as council staff and asking for bank details to transfer the money.
- I have attended HASBRAC meeting in relation to Millpond way dispute and there is some action plans in place in due course.

I have been doing patrols including foot patrols in the village and there is a slight improvement in terms of parking issue but still some issue with builder's vehicles nearby your office and shops.

PCSO Rijo Raju

I have asked Raj if he is able to attend the Annual Parish Meeting on 13th June.

Simon Cross – **Clerk to the Council**

29th April 2022

Additionally, the Clerk reported he had been invited to represent the council at a Focus Group meeting at the end of the month. He asked if anyone with any topics they wished to raise have a chat with him.

Cllr McElroy advised council the Sussex Police & Crime Commissioner was awarding crime prevention grants of up to £5,000. The council AGREED with his suggestion to apply for funding for the lighting in the Warren Recreation Ground car-park. Cllr McElroy said he would have an initial look at the application form, and would contact the office if he needed help in completing it.

390/22 CLERK'S REPORT

The council NOTED the following report which had been circulated in advance of the meeting:

Clerk's Report

- 1. Introduction**
- 2. Police matters**
- 3. Anti-social behaviour matters**
- 4. Freedom of Information / Data Protection requests**

5. **Southern Water presentation, 29th March**
6. **Disability Action Group of East Preston, 4th April**
7. **East Preston Men in Sheds, 5th April**
8. **South Strand Community Toilets Annual General Meeting, 8th April**
9. **Funday Sunday, 24th April - feedback**
10. **Community Speed Watch team meeting, 28th April**
11. **East Preston Cricket Club bar opening, 29th April**
12. **Social media**
13. **MailChimp stats**
14. **A selection of things we have been asked since the last meeting**
15. **Recent bouquets and complaints**
16. **Leave**
17. **May meetings and events**

1. **Introduction**

This is the report mainly covering April 2022 and matters which may not arise elsewhere on the agenda.

2. **Police matters**

Police were called to a domestic situation at a flat above one of the offices in the southern parade of shops on 13th April.

On 14th April, we were made aware that, “a microlight flew along from Littlehampton towards Worthing about 1pm today, the 14 April. He flew along the sea edge with his feet touching the sea even between people who were in the sea and the shore. It was unbelievably dangerous. A second microlight flew above him but at a safe height.” I advised the author to contact Sussex Police. Perhaps unsurprisingly, the respondent had too little information for the police to act upon.

3. **Anti-social behaviour matters**

Civil Parking Enforcement officers were seen at the southern end of Sea Road at 16:00 on Thursday, 28th April. Needless to say the vehicles parked illegally and/or irresponsibly around the island opposite the Council Office all disappeared before any tickets or warnings could be issued.

4. **Freedom of Information / Data Protection requests**

No Freedom of Information or Data Protection requests received since the last report.

5. **Southern Water presentation, 29th March**

I helped out at this meeting which was organised by the Environmental Initiatives Working Party after a member of the public had been on the BBC complaining about having fallen ill a few times after being in the local sea. That same member of the public attended a working party meeting, at which the working party committed to try and get someone from Southern Water to the village to talk about this situation.

Cllr Gunston led the meeting, supported by Cllrs Chapman and Gander. Twenty-two, very varied members of the public attended including representatives from the local wind- and kite-surfing communities, local swimmers and those interested in the environment.

Cllr Gunston has already reported fully on this event, but I can add feedback has been positive.

“I thought the talk on Tuesday evening was very interesting.” (CF)

“I apologise for being late, but I managed to pick up the thread of Dr Mills’s presentation from the Q&A. I certainly felt better informed of the problems facing the water company, our changing climate and environment.” (CH)

6. Disability Action Group of East Preston, 4th April

I attended this monthly meeting. Five members of the group were also in attendance, including Chairman, Alan Hultquist.

The group has started to work with a civil engineer resident in the village. He is awaiting some information from the group about the scheme implemented at Shoreham Beach from which he will start to design a scheme for East Preston. The group is aware this is likely to be very expensive but is equally aware in-depth fundraising cannot really start until a likely design is agreed and costings can take place, let alone achieving Planning Permission. The group is currently thinking it will submit three Planning Applications, one for the bottom of Sea Road, one for the bottom of Sea Lane and a third plan which would link the other two. The civil engineer has advised the group to instruct a solicitor to investigate the land ownership issues at these three locations.

The group has been in touch with East Preston Infant and Junior Schools and also Angmering School as it is trying to widen its membership to include some younger people.

7. East Preston Men in Sheds, 5th April

I attended this with Cllr Gander.

Local resident Tony Page brought along with him two long-standing, very experienced Worthing Men in Sheds, and the meeting spent a good hour listening to and questioning them on how best to set up a Shed. Much of the information they provided supported what the group had already discussed for itself. Some members took away actions to speak to contacts they have about possible venues.

As Cllr Gander is unavailable on the first Tuesday of May, the group will experience the joy of me leading May’s monthly meeting!

8. South Strand Community Toilets Annual General Meeting, 8th April

I attended this meeting as Cllr Bradshaw was working at the time the meeting was called for. This may have been the case for several other people as the meeting comprised two members of the Toilets committee and two members of the organisation – these are people who have paid a donation towards the running of the toilets, so the parish council is a member of the organisation.

The main part of the meeting was a review of the financial situation. In the year to 31st March 2022, the toilets operated at a loss of just over £1,700, but that was mainly because Southern Water caught up with its billing – councillors may remember Southern Water agents used to be unable to find the meter and so estimated bills. The location of the meter is now known and committee members will take and submit more frequent readings. A budget has been set for the coming year which aims to make a profit of about £700. All profits are paid back into the upkeep and improvements of the toilets.

Nearly £1,000 was raised from donations, split almost equally between the collection box in One-Stop and the donations boxes in the toilet block itself.

Invoices are being issued for organisations and individuals to pay their contribution for the coming year. In 2019, the Finance & General Purposes Committee agreed to pay £1,000 a year up to and including 2023/24, i.e. an April 2023 payment (12th August 2019, Minute 716/19).

The committee had taken the decision to turn off the outside taps during the winter for fear water leaking or spilled from the taps would freeze and cause a hazard. Almost all users spoken to about this had accepted the sense in this decision.

For the first winter in several years, sand fleas have returned to the toilet block. These harmless but numerous creatures come in off the beach, under the door and up through the plumbing to reach the warmth of the toilet block.

Future improvement projects include replacing the basins in the block and implementing a single instant electric water heater to provide hot water to those basins. This would likely be similar to the system in place in the Sea Road toilet block.

The committee is looking to attend some village events during the summer to raise additional funds.

The meeting lasted about an hour.

9. **Funday Sunday, 24th April - feedback**

I attended this event alongside most of the councillors, at some point, and Alison. The Major Events Committee will have discussed the event more fully by the time of this meeting, but in the meantime, I have sent out a questionnaire to the attendees for whom we have email addresses.

48 out of 50 tickets were sold, one being a complimentary ticket to the person who lends us the vintage crockery used. 21 were sold online, the rest in person through the office. Although there is a charge for selling tickets online, it is an easier way for the office and those punters willing to buy their tickets that way.

Some initial verbal feedback from the day and from the morning after follows.

“It was lovely to see Alison with flowers in her hair. John is lovely. You have a really good team at the moment and we are happy to let you know what a lovely event it was.”

“Thank you for giving me the push to attend. I have had a very lovely time. Everyone is lovely.”

“It has been a great afternoon. We have been very well looked after.”

“I’m having a lovely time. Thank you.”

“It’s a lovely atmosphere and there are some lovely dancers.”

“A nice lot of people.”

“It’s been a very good afternoon.”

10. **Community Speed Watch team meeting, 28th April**

I attended this meeting held in coordinator Keith Harris’s garden. Six other team members were present. The meeting was lively as it was the first time some of the team had seen each other for far too long and also there was a lot to discuss. The team continues to support the implementation of a 20mph zone in Sea Road / North Lane from the junction of Lashmar Road south. In support of this, for a while, the team is going to concentrate its patrols on that area.

11. **East Preston Cricket Club bar opening, 29th April**

I attended this event with Cllrs Toney, Linton and Bowman, Mrs Toney and Weekend Stephen. The bar has been refurbished and renamed Bar 1860 and is about twice the size it was previously, an internal wall and some storage space having been lost. The club hopes to be able to hire the venue out more with these enhanced facilities.

Chairman Simon Locke welcomed all those present and thanked the council, club members who had made specific contributions to the project, the contractors, the club's sponsors, and representatives of East Preston Village Pre-School and East Preston Stoolball Club, two organisations which also made good use of the cricket pavilion. Simon then handed over to Cllr Toney who made a short speech and cut the ribbon.



Cllr Toney cutting the ribbon watched by Andy Reeves (Treasurer) and Simon Locke (Chairman)

The official opening was followed by a stoolball match between the U15 cricket team and the regular stoolball team. I understand the match ended in an honourable draw.

12. **Social media**

At last, we have Facebook posts being seen by over 500 people again. These are the ones since the last report:

- Repost of ADC post concerning the revamp of the Lashmar Rec play area – 1,049 people
- Post advising of the temporary absence of the school crossing patroller - 800
- Thank you to East Preston Yarnbombers for the Easter project – 710
- Advance notice of East Preston Yarnbombers Easter project - 543
- Post of library Toddler Time poster – 527

† Food & Drink Festival page

▲ East Preston Business Community page

* East Preston Christmas Celebrations page

(posts up to and including 2nd May)

The number of people currently liking the council on Facebook is 1,513, an increase of 19 on the last report.

13. **MailChimp stats**

Since the last papers were issued, the council has sent out the following emails to local residents on the council's main e-mailing list:

Parish Council news – 30th March – sent to 905, opened by 649 (72%)

Parish Council news – 7th April – sent to 906, opened by 640 (70.8%)

Parish Council news – 14th April – sent to 907, opened by 636 (70.4%)

Parish Council news – 29th April – sent to 907, opened by 636 (70.4%)

14. **Things we have been asked since the last meeting**

“What guidance is there for the use of metal detectors?” (The question specifically referred to Langmeads Field. ADC replied, “Detectorists need a licence from Arun District Council, can only use certain sites and must make good afterwards.”)

15. **Recent bouquets and complaints**

(In addition to anything reported above)

In the e-newsletter published on 7th April, the lead article was about the Friends of East Preston Infant School fundraising for a replacement playtrail. Within an hour on publication, a local resident had kindly donated £200 to the campaign. FEPIS saw this and emailed in, “Yes – we are loving that ! EPPC's support is much appreciated.”

In response to the e-newsletter of 7th April, “Love the newsletter as usual. We are at our daughter's Easter Saturday or I'd be there for a bunny. Love them!”

From a resident who contacted the council about a Planning Application, “It is good to know that the Parish Council is responsive and supportive to the residents and there in times of need.”

From a West Kingston resident who has been in touch with us about Ukrainian refugees, “The e-Newsletter is a fantastic vehicle for communication about EP affairs! Important for you to know that it's read and appreciated!”

Thanks for the Chairman of the South Strand Community Toilets, “It was lovely to see you and have your continuing support on Friday.”

From one of a number of neighbouring residents affected by a rat problem, “Thank you, you are the only council which seems to be being proactive in our problem.”

Thanks from a local resident for advertising a Greek dog she is trying to rehome.

Thanks from Janet Williamson for an article on her and her favourite charity in the Spring 2022 Newsletter.

16. **Leave**

Caspar is off 23rd to 25th May, and I am off on 26th May.

17. **May Meetings and Events**

This list may be incomplete and is subject to change.

- 3rd East Preston Men in Sheds (14:30, British Legion) (SC only)
- 9th Full Council (19:00, East Preston Infant School)
- 10th Planning & Licensing Committee (18:00, East Preston Infant School) (not required)
Environmental Initiatives Working Party (19:00, East Preston Infant School)
- 12th Opening of Littlehampton mental health support hub (11:00, Littlehampton) (CB only)
- 16th Finance & General Purposes Committee (18:00, East Preston Infant School)
Amenities Committee (19:00, East Preston Infant School)
- 17th Arun District Association of Local Councils (19:00, online)
- 23rd Planning & Licensing Committee (18:00, East Preston Infant School)
Community Engagement Committee (19:00, East Preston Infant School)
- 24th *Carbon Footprint: A Road Map to Net Zero* (10:00, online) (JG only)
Sussex Police & Crime Commissioner focus group (10:30, Arundel) (SC only)
- 31st End-of-year internal audit (09:30, Council Office)

N.B. where committee meetings fall on the same day, the timings of these meetings may be subject to change.

Simon Cross – **Clerk to the Council**

30th April 2022

Item 8 – South Strand Community Toilets Annual General Meeting, 8th April – Cllr Linton asked whether the outside taps had been turned on again and were the dog bowls back in position. Several councillors confirmed the taps were working again and two dog bowls were available.

Item 15 – Recent bouquets and complaints – Cllr Linton asked whether there was more information available on the rehoming of Mike the Greek dog. The Clerk confirmed Mike had been offered a new home in East Preston and was due to arrive in June. The Clerk added he had been contacted by a member of the public dismayed someone should choose to rescue a dog from Greece when there were so many unloved dogs seeking news home in the UK.

391/22 **EXTERNAL MEETINGS AND EVENTS**

The council NOTED the following reports which had been circulated in advance of the meeting:

West Sussex Association of Local Councils (WSALC) Chairman's Forum, 12th April

online

I attended this meeting via zoom for our chairman as he had another appointment. There were about 25 other attendees.

Emily King, Director of Communities WSCC, was broadcasting from The Falkland Islands, no picture but a great connection. She outlined the process for Ukrainians entering this country either on an extended family visa scheme or “Homes for Ukraine”.

She said there was a Facebook group in East Preston about 15 or 16 strong and that the libraries in each area would be set up for drop ins.

Trevor Leggo spoke next and amongst other items stressed the need for Parish Councils to have a Resilience Plan citing the example of Battle having no electricity for about 50 or 60 hours. He gave details of Parish Councils that had good plans in place already.

Trevor also suggested the PCSO's submit patrol plans and liaise regularly with the Parish Clerk.

As this is a Forum and not an official meeting there are no official notes but I can provide a limited amount of further information if needed.

Cllr Elizabeth Linton – **Vice-Chairman of the Council**

2nd May 2022

WSALC New & Refresher Councillors and Chairmanship Training, 19th April

online

This was presented by Steve Trice, Clerk of Haywards Heath Town Council on behalf of Mulberry and Co, one of WSALC's preferred training partners.

There were 4 other councillors from around the region, 3 who have been co-opted on this year, the 4th had been a Councillor for 10 years.

It is fundamentally designed for new Councillors but also goes into detail about other roles within the Council and for councillors who are looking to graduate to Chairpersons.

We covered quite a lot of ground in the 2½hr time scale. I found it very interesting and a comprehensive set of slides which have been produced for our information and guidance.

If any Councillors would like a copy of the slides, please let me know.

Cllr Steve Toney – **Chairman of the Council**

28th April 2022

Rotary Club of Angmering South Downs charter night, 25th April

Angmering Manor Hotel

Karen and I were Parish Council representatives, invited by the Club President Jeremy Flaskett, to celebrate the newly formed Rotary Club of Angmering and South Downs receive their Charter from the District President.

There were 50 Rotarians with their partners from various Branches for this special event.

This new club has been formed from previous members from Worthing and Littlehampton Rotary clubs. To form a new branch, they needed 20 members and are now up to 23 and growing.

They are looking forward to working with the Parish Councils and other similar organizations in the East Preston/Angmering area. The club has already provided crocus bulbs which were planted in Two Acres to raise awareness for the global fight against polio.

If anyone has an interest to join they have meetings on the 1st Wednesday and 3rd Monday each month at the Angmering Manor. More information can be found on [their website](#) or contact AEPRotary@gmail.com or call 07788 638757.



Karen and me with Lady Carol Flaskett

Cllr Steve Toney – **Chairman of the Council**

26th April 2022

392/22 RESPONSE TO EXTERNAL MEETINGS AND EVENTS

There were no further comments about the above reports.

(Mr C, Mrs D and Mrs M left the meeting at this point.)

393/22 COMMITTEE MEMBERSHIP FOR 2022/23

The following paper was circulated in advance of the meeting:

Committees for 2022/23

Each year, council reviews the membership of its committees, giving councillors the opportunity to use their skills on different committees. In January 2013, council “**RESOLVED** that with effect from May 2013, in order to effect greater rotation of councillors between committees, the Chairman of the Council and the incumbent chairmen of the Committees will have a greater say in which councillors sit on which committees; this understanding to be in place until at least the end of the current municipal term, i.e. May 2015.” (Minute 013/13, Resolution 0635) There has, to date, been no move to revoke this policy.

All councillors were sent a form in April.

Most councillors ticked the new No Change box at the top of the form, but the few changes requested have been built into the table below. Where changes were proposed, the Chairman of the Council and the incumbent Chairman of the relevant committee have agreed them. Please let me know if I have made any mistakes in the table below.

Amenities	Bowman; Bradshaw; Gale; McElroy; Moore; Wilkinson	
Audit & Governance	see note below	to be confirmed
Comm. Engagement	Chapman; Duff; Gander; Gunston; Moore	
Finance & GP	Gunston; Mathias; McElroy; Wilkinson	one vacancy
Major Events	Bowman; Chapman; Duff; Gander; Gunston	
Personnel	Duff; Gale; Gander	
Plan. & Licensing	Bowman; Bradshaw; Mathias; Moore; Wilkinson	

Council is asked to waive the Terms of Reference for the Amenities Committee to allow all six interested councillors to sit on the committee for the coming year only. As the incumbent Chairman of the committee it falls to Cllr Toney to select which interested councillors he would like to sit on the committee, and he has asked for council to agree to all six.

Council is then asked to agree the committee membership as noted above.

At the April 2018 meeting, it was resolved the Chairmen of the above committees should automatically be members of the Audit & Governance Committee. Therefore, membership of that committee will be finalised as soon as each of the other committees has met and elected a Chairman.

As Chairman and Vice-Chairman of the Council (likely to be) elected tonight, Cllrs Toney and Linton will automatically be members of the Personnel Committee and they are also entitled to attend and vote at meetings of the other committees. The above permits all committees to function within their Terms of Reference.

As you will note, the Finance & General Purposes Committees has a single vacancy. If you would like to fill that vacancy, please let me know.

Simon Cross – **Clerk to the Council**

3rd May 2022

Led by the Chairman, committee by committee, all present agreed the table reflected their wishes and expectations.

1646 The council **RESOLVED** unanimously to waive the Terms of Reference for the Amenities Committee to allow all six interested councillors to sit on the committee for the coming year only.

1647 The council **RESOLVED** unanimously to agree the committee membership for 2022/23.

The Clerk would keep councillors up-to-date with the populating of the Audit & Governance Committee as councillors took on the role of committee chairmen.

394/22 WORKING PARTY MEMBERSHIP FOR 2022/23

The following paper was circulated in advance of the meeting:

Working parties for 2022/23

Each year, council reviews the membership of its working parties, giving councillors the opportunity to use their skills on different working parties.

All councillors were sent a form in April. The only restriction on numbers for a working party is it must have at least three councillors aboard, there is no maximum number.

Please let me know if I have made any mistakes in the table below.

Council is asked to agree the working party memberships as noted below:

Conservative Hall	Bowman, Linton, Mathias, McElroy, Moore, Toney and Wilkinson
Environmental Initiatives	Chapman, Duff, Gander, Gunston
Flat and Frontage	Gale, Linton, McElroy, Toney and Wilkinson
Leases	Gunston, Mathias, Moore, Toney and Wilkinson
Playing of Cricket	Bowman, Linton, McElroy, Moore, Toney and Wilkinson

As Chairman and Vice-Chairman of the Council (likely to be) elected tonight, Cllrs Toney and Linton are entitled to attend and vote at meetings of the council's working parties. The above permits all working parties to function within their Terms of Reference.

If the Playing of Cricket Working Party is disbanded tonight, it will be removed from any discussion on this item.

Simon Cross – **Clerk to the Council**

3rd May 2022

Again led by the Chairman, working party by working party, all present agreed the table reflected their wishes and expectations.

1648 The council **RESOLVED** unanimously to agree the working party membership for 2022/23.

This excluded the Playing of Cricket Working Party which had been disbanded in Minute 388/22 above.

395/22 FREEDOM OF INFORMATION PANEL MEMBERSHIP FOR 2022/23

The following paper was circulated in advance of the meeting:

Freedom of Information Panel

The council has a Freedom of Information Panel to consider Freedom of Information requests received from the public.

Council is asked to agree the panel's membership for the coming year as Cllrs Linton, Mathias, Toney and Wilkinson.

Simon Cross – **Clerk to the Council**

3rd May 2022

1649 The council **RESOLVED** unanimously to agree the Freedom of Information Panel membership for 2022/23 as Cllrs Linton, Mathias, Toney and Wilkinson.

396/22 REPRESENTATIVE TO THE EAST PRESTON & KINGSTON VILLAGE HALL FOUNDATION COMMITTEE FOR 2022/23

The following paper was circulated in advance of the meeting:

East Preston & Kingston Village Hall Foundation

The council can have a member sit on the committee of the East Preston & Kingston Village Hall Foundation.

Cllrs Bowman has put herself forward for this role. As Chairman of the Council, Cllr Toney can automatically attend any meetings between the council and the Village Hall Foundation.

Council is asked to agree Cllr Bowman is the council's representative to the East Preston & Kingston Village Hall Foundation.

Simon Cross – **Clerk to the Council**

3rd May 2022

1650 The council **RESOLVED** unanimously Cllr Bowman was to be the council's representative to the East Preston & Kingston Village Hall Foundation for 2022/23.

397/22 REPRESENTATIVE TO THE EAST PRESTON YOUTH CLUB FOR 2022/23

The following paper was circulated in advance of the meeting:

East Preston Youth Club

Council is asked to agree Cllr Chapman is the council's representative to the East Preston Youth Club.

Other councillors wishing to be members of the East Preston Youth Club committee may do so, but do so as independents rather than council representatives. This should be discussed with Cllr Chapman. Cllr Duff has indicated an interest in working with the Youth Club and is already secretary.

Simon Cross – **Clerk to the Council**

3rd May 2022

1651 The council **RESOLVED** unanimously Cllr Chapman was to be the council's representative to the East Preston Youth Club for 2022/23.

The council **NOTED** Cllr Duff was also willing to be involved with the Youth Club.

398/22 REPRESENTATIVE TO SOUTH STRAND COMMUNITY TOILETS

The following paper was circulated in advance of the meeting:

South Strand Community Toilets

This time last year, I wrote, "Should the representative(s) not be called upon this year, I would suggest we no longer have a named representative from May 2022 onwards."

Cllr Bradshaw has been representative for the past year and has not been called upon. Therefore, **Council is asked to suspend appointing a specific representative to the South Strand Community Toilets.** The South Strand Community Toilets organization knows of this and does not have a problem with it.

Simon Cross – **Clerk to the Council**

3rd May 2022

Cllr Bradshaw confirmed the Clerk's summation of the situation and the South Strand Community Toilets group agreed too.

1652 The council **RESOLVED** unanimously to suspend appointing a specific representative to the South Strand Community Toilets.

399/22 NEW ITEMS FOR THE NEXT MEETING (6TH JUNE)

Nothing was suggested.

The meeting concluded at 20:19.

Chairman: *Cllr Steve Toney* Date: **6th June 2022**

END