

MONTHLY MEETING OF THE COUNCIL

3RD OCTOBER 2022

SUPPORTING PAPERS

Please note not every Agenda Item will have a supporting paper.

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Agenda Item 8

Minutes of Monthly Full Council meeting, 5th September

The draft Minutes were circulated to all councillors on 6th September, asking for suggested amendments by 13th September. None were suggested. Cllr Gander replied, "Very comprehensive and correct minutes."

Simon Cross – **Clerk to the Council**

21st September 2022

Agenda Item 9

Monthly Update Report

- 1. Introduction**
- 2. Minute 770/22 – Amenities Committee – Warren Recreation Ground – Seasonal Temporary Security**
- 3. Minute 773/22 – Major Events Committee – Returning Businesses Policy**

1. Introduction

This is the report covering items discussed during Full Council meetings up to and including the meeting held on 5th September 2022.

2. Minute 770/22 – Amenities Committee – Warren Recreation Ground – Seasonal Temporary Security

The closest to the 19th the barriers could be removed was Friday, 16th September. This duly took place at lunchtime on that day.

3. Minute 773/22 – Major Events Committee – Returning Businesses Policy

Cllr Linton and I reviewed and accepted Cllr Mathias's proposed wording:

Returning Businesses and Entertainments Policy for council events

East Preston Parish Council reserves the right not to include businesses or entertainments which have taken part in previous events, regardless of how successful that business or entertainment may feel its attendance at an event has been. This should, ~~in no way, not~~ be taken as a comment upon that business or entertainment.

The reason the council has this policy is ~~This is~~ in order to ensure council events remain fresh and attractive for East Preston residents.

The red bits show Glyn's revised wording.

Simon Cross – **Clerk to the Council**

26th September 2022

Agenda Item 11a

Amenities Committee

The committee did not meet in September.

Warren Recreation Ground – Children's Playground – remedial work is underway.

Sea Road Island Planters – we are still awaiting delivery of these planters. They will be delivered to Ferring Nurseries initially.

Sea Road toilet block – since the toilet roll dispenser in Cubicle 1 was replaced to a style we preferred, there have been no further blockages requiring professional intervention, so hopefully that problem has gone away.

Peter Dyer memorial bench – this has been installed in the north-western corner of the Warren Rec, matching the adjacent Derek Russell bench.

Dawn Reid – **Assistant Clerk to the Council**

25th August 2022

Agenda Item 11b

Audit & Governance Committee

The council's internal auditor visited on 21st September to carry out the interim (mid-year) audit for the current financial year. His report has been circulated to all councillors and will be an Agenda Item for this meeting.

The committee's next meeting will be in November.

Simon Cross – **Clerk to the Council**

25th September 2022

Agenda Item 11c

Community Engagement Committee

The committee met on 26th September.

Platinum Jubilee Clock – the clock was successfully installed on 21st September and has mainly been in receipt of very positive feedback from the public. The committee agreed the clock should forever be known as the Queen Elizabeth II Platinum Jubilee Clock.

The committee agreed a small dedication ceremony should be held on Sunday, 6th November.

Discussions around the wording of a plaque and planting around the base of the clock are underway.

Merchant Navy Day, 3rd September – a small and successful event had taken place by the war memorial at 10am, during which the Red Ensign was raised.

Emergency Services Day, 9th September – the planned event was cancelled owing to the death of Her Majesty, Queen Elizabeth II. Cllr Toney reported he had heard Emergency Services Day was possibly going to be held later in the year.

Half-term playscheme – all is progressing for another half-term playscheme to run on Wednesday, 26th October.

Blue plaques – further discussion of some proposals for additional blue plaques in the village were deferred pending discussion by the Environmental Initiatives Working Party to create a map or walking route taking in the village's historic buildings.

A proposal from a member of the public to have a series of non-blue plaques marking the homes of notorious criminals was turned back to the member of the public asking him to suggest the sites where such plaques could be installed.

2023/24 Budget – the committee drafted an initial budget for the coming financial year. Unless further changes are made, the proposed budget is an increase of just £2,100 on the current year's budget.

2023 Calendar – Cllrs Chapman and Duff believed they were close to being ready to going to print with a 2023 Calendar. Please see Agenda Item below about funding this project.
Thanks.

Cllr Elizabeth Linton –

Chairman of the Community Engagement Committee

27th September 2022

Agenda Item 11d

Finance & General Purposes Committee

The committee did not meet in September. Individual committees have started to consider their budget needs and proposals for the coming financial year.

Simon Cross – **Clerk to the Council**

25th September 2022

Agenda Item 11e

Major Events Committee

The committee did not meet during September.

Committee is currently focussing its efforts on *Funday Sunday* on 9th October and the East Preston Christmas Celebrations event scheduled for 26th November.

Cllr Elizabeth Linton –

26th September 2022

Chairman of the Community Engagement Committee

Agenda Item 11f

Personnel Committee

The committee did not meet during September. The committee's meeting for 10th October has been rescheduled from 19:00 to 17:00 to enable committee members to attend that evening's East Preston Festival Committee donations meeting.

Cllr Lisa Duff – **Chairman of the Personnel Committee**

22nd September 2022

Agenda Item 11g

Planning & Licensing Committee

Since the last Full Council meeting, the committee has only met on 26th September.

Four Applications were considered and the committee agreed to object to one, the fifth iteration of a proposal to build on land on the corner of Montpelier Road backing on to Beechlands Close.

The committee agreed not to object to Applications in Copse View, North Lane and Vicarage Lane.

One further Application had been considered electronically to avoid calling a meeting for a single Application to which nobody had any objections.

The committee agreed to a one-hour online meeting with Neil Homer of Oneill Homer, to discuss the possibilities for a review of the East Preston Neighbourhood Plan. This meeting has been scheduled for 12th October.

Simon Cross – **Clerk to the Council**

26th September 2022

Agenda Item 12a

Audit & Governance Committee – Annual Governance and Accountability Return for the year ending 31st March 2022

Council is asked to note the signed External Auditor Report and Certificate for the year ending 31st March, 2022.

On 26th September, the council received confirmation from the External Auditor it had no concerns with its Annual Governance and Accountability Return. The external auditor's two comments are:

“On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with the Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislations and regulatory requirements have not been met.”

Other matters not affecting our opinion which we draw to the attention of the authority: “The Annual Internal Audit Report was initially submitted without an answer to Assertion I. This was resubmitted by the Internal Auditor when queried with a ‘Yes’ answer. This answer was in line with expectations and so there is no further concern in relation to this area.”

Andy Beams has apologised for missing this first time around.

The Notice of conclusion of the audit has today been published on the council's website and in the Council Office window.

Simon Cross – **Clerk to the Council**

26th September 2022

Agenda Item 12b

Audit & Governance Committee – Annual Governance and Accountability Return for the year ending 31st March 2023

Council is asked to note the interim Internal Auditor Report for the year ending 31st March, 2023.

On 21st September, Andy Beams of Mulberry & Co., the council's internal auditors, completed his interim (mid-year) audit of the council's business. His report, which included two recommendations, was circulated to all councillors on 22nd September.

On behalf of the council, the Audit & Governance Committee will consider the report and its recommendations.

Simon Cross – **Clerk to the Council**

26th September 2022

Agenda Item 13a

Community Engagement Committee – 2023 East Preston Calendar

Council is asked to take £700 from the council's reserves to fund the production of a 2023 East Preston Calendar.

Cllr Linton to lead on this item, supported by Cllrs Chapman and Duff.

As has been reported to council throughout this year, the Community Engagement Committee has been working on the production of a 2023 East Preston Calendar. The committee discussion and decision to produce a calendar was taken after this year's budgets were set.

The committee believes it is now in a position to proceed with a calendar and would like £700 from reserves in order to do so. This would be for 200 calendars which, once sold, will raise money to offset the £700 production costs. £700 is believed to be the maximum spend.

(The committee has created a budget line for 2023/24 should it decide to produce a 2024 calendar.)

Simon Cross – **Clerk to the Council**

30th August 2022

Agenda Item 14

Working Parties

The council's working parties did not meet during September.

Simon Cross – **Clerk to the Council**

26th September 2022

Agenda Item 14a

Conservative Hall Working Party

A couple of written questions have been submitted to the Trustees. A response has been shared with the members of the working party.

Simon Cross – **Clerk to the Council**

26th September 2022

Agenda Item 14b

Environmental Initiatives Working Party (EIWP)

Our September meeting has been rearranged for Monday 17th October at 6.00pm. We have meanwhile continued discussions with WSCC and Arun District Council on the Greener Buildings project. Angmering and Kingston Parish Councils are currently considering whether to join us in the proposed solar survey. We hope to have an update for November's Full Council meeting.

Cllr John Gunston –
Chairman of the Environmental Initiatives Working Party

24th September 2022

Agenda Item 14c

Flat Working Party

The flat has been redecorated and the patio area has been tidied. Deep cleaning and separate oven cleaning should be taking place imminently. The agency is almost ready to start advertising the property.

Simon Cross – **Clerk to the Council**

26th September 2022

Agenda Item 14d

Leases Working Party

No updates to report. The ball remains in my court.

Simon Cross – **Clerk to the Council**

26th September 2022

Agenda Item 15a

Sussex Police

Council is asked to note a monthly report should one be received in time.

Simon Cross – **Clerk to the Council**

26th September 2022

Agenda Item 16

Clerk's Report

1. **Introduction**
2. **Police matters**
3. **Anti-social behaviour matters**
4. **Freedom of Information / Data Protection requests**
5. **East Preston Men in Sheds, 6th September**
6. **Her Majesty, Queen Elizabeth II**
7. **Thanksgiving Service for the life of Doug Medhurst, 10th September**
8. **Installation of the Platinum Jubilee Clock, 21st September**
9. **Platinum Jubilee Clock feedback**
10. **Interim internal audit for the year ending 31st March, 2022, 21st September**
11. **Rampion Visitor Centre visit, 23rd September**
12. **East Preston Beach Clean No. 18, 25th September**
13. **Social media**
14. **MailChimp stats**
15. **A selection of things we have been asked since the last meeting**
16. **Recent bouquets and complaints**

17. Leave

18. October meetings and events

1. Introduction

This is the report mainly covering September 2022 and matters which may not arise elsewhere on the agenda.

2. Police matters

The council has had some contact with Sussex Police in the past month relating to allegations of drug dealing from a local shopfront business. Progress on this has been slower than usual for a number of reasons.

3. Anti-social behaviour matters

A resident called in on 20th September and reported youths had built a den on land adjacent to Flint Close and Mill Pond Way. The resident was concerned there was broken glass being hidden at the site and there was a risk of fire. Alison reported this to the anti-social behaviour team at ADC.

There are no updates on previous reports of anti-social behaviour in the village.

4. Freedom of Information / Data Protection requests

No Freedom of Information or Data Protection requests received since the last report.

5. East Preston Men in Sheds, 6th September

I attended this meeting at the British Legion.

Chairman Neil Ellis led the meeting which was attended by the hardcore of interested men plus a potential new member. The meeting agreed a constitution and set an initial membership fee of £20. Most attendees joined up there and then.

6. Her Majesty, Queen Elizabeth II

Within ninety minutes of the announcement of the death of Queen Elizabeth II, I had met Cllrs Toney and Linton at the Council Office, from where we joined Cllrs Duff and Chapman outside the library. Cllr Toney raised a virgin flag reserved specifically for this occasion and immediately lowered it to half-mast. Whilst still in the office, Cllr Toney wrote a statement which was added to the council's Facebook page that evening, together with a landing page marking the Queen's passing. Meetings scheduled for what we believed would be a mourning period of ten days were cancelled.

On the following morning, I set up the book of condolence in the meeting room and sorted out a window display. Cllrs Toney and Linton joined me in the Council Office to make sense of the council's own plan of what to do in the event of the death of a senior member of state and other sources of information which were trickling through. Understanding the Friday to be Proclamation Day, Cllrs Toney and Linton raised the flag back to full mast at 11:00, as per protocol, preparing to re-lower it to half-mast at 12:45 on the Saturday, enabling Cllr Toney and I to attend Doug Medhurst's Thanksgiving Service at 13:00. I placed a post on

Facebook to explain why the flag had been raised back to full mast. Our thanks to East Preston resident and Deputy Clerk at Rustington, Rosie Costan, who had noticed Proclamation Day had been put back to the Saturday as a result of the lateness in the day at which the announcement of the Queen's death had been made on the Thursday. Cllr Toney duly lowered the flag back to half-mast.

The council was thanked by the Chairman and the Clerk of Kingston Parish Council for lending it a Union Flag whilst the council's Flag Officer was away from the village. Kingston Parish Council has said it will order us a replacement flag rather than simply returning the one we have lent.

Meanwhile, at Cllr Toney's suggestion, a black ribbon wreath was tied to the Platinum Jubilee tree on the Village Green. This resulted in Facebook comments such as: "A very touching thought," "Such a thoughtful thing to do," and "Oh wow!". Subsequently, members of the public have started to add their own floral tributes around the base of the tree.

A book of condolence was made available in the Council Office from the morning of Friday, 9th. On the first morning, this was signed by several councillors and two members of the public. It was agreed this (main) book of condolence would be transferred to the library from lunchtime on Monday, 12th. A second(ary) book of condolence would be mobile and taken into any care homes which accepted the council's offer to do so; Cllr Gunston took the book to Green Willow and Cllr Linton took the book to The Martlets. This second book of condolence was available in the Council Office for two hours on the evenings of 13th and 15th September; nobody attended on the evening of the 13th (thanks to Cllr Gander for keeping me company for an hour) and one person attended on the evening of the 15th (thanks to Cllr Gunston for keeping company initially and to Cllrs Chapman and Duff for coming in to do some council work during the session).

With Saturday, 10th September being Proclamation Day, Cllrs Toney and Linton and I returned to the library and raised the flag back to full mast at 11:00. Having agreed the council did not need to undertake a local proclamation, as national proclamations were televised and all over social media, a low-key re-lowering of the flag to half mast was scheduled for 15:00 on Sunday, 11th September. Unexpectedly, District Cllr Kelly and Mrs Kelly attended this.

Returning to work on the day after the funeral, I dismantled the window display. In an e-newsletter later that day, I said the Books of Condolence would be available upon request, although officially closed. Some more residents did call in to sign, and I was particularly touched all committee members of East Preston Men in Sheds signed the book when they attended a committee meeting in the office on 21st September. In due course, a letter will be sent to King Charles III advising him the Books of Condolence would be deposited at West Sussex Record Office.

Cllr Linton, Alison and I collected the floral tributes from around the base of the Platinum Jubilee tree on Monday, 26th September.

7. Thanksgiving Service for the life of Doug Medhurst, 10th September

Cllrs Toney, Mathias and Moore and I attended this event at St Mary the Virgin Church. To say the great and the good of East Preston were also there would probably be an understatement. Readers may remember Doug had died during the first lockdown at which time it was impossible to have the sort of funeral and wake he richly deserved.

The event was organised by Doug's younger daughter, Alison, and she was the first of five speakers each remembering a different aspect of Doug's life. Alison unsurprisingly spoke of Doug as father and family man. Fr John Kimberley spoke of Doug's faith and life within the church. Joan Crane talked of Doug's contribution to East Preston schools. Dorothy Lee described Doug's time on the Parish Council, and finally, Paul Amoo talked about Doug's

time leading and supporting the East Preston Festival. There were also poems, readings, hymns and one resident who stood up and, spontaneously, recited the lyrics of *I Remember It Well* from *Gigi*, a song she and Doug used to sing together.

A good eighty to one hundred people adjourned to the Village Hall for a traditional afternoon tea. It was a mark of the high esteem in which Doug was held the former editor of the Littlehampton Gazette, Roger Green, had travelled from Derbyshire to attend.

The council lent Alison a projector and screen on which photographs from throughout Doug's life were shown.

8. Installation of the Platinum Jubilee Clock, 21st September

Finally, after several false starts, everything was in place to install the clock on Wednesday, 21st September. We had the right licences and permissions from WSCC, Cllr Toney had the right New Roads and Street Works Accreditation, the clock manufacturer had access to a HIAB lorry, we were ready.

Cllrs Toney and Linton and I attended at the agreed time of 09:00. Cllr Toney had, in fact, also attended late the previous evening to cone off an area for the HIAB lorry to park adjacent to the clock site, and again at 07:00 to ensure the cones had not been moved. Two Enerveo engineers were in attendance from before 09:00 to carry out the necessary electrical connection work. Cllrs Toney and Linton and I were mainly on hand to answer any questions from anyone connected with the installation or from members of the public, and also to get involved with any traffic management, vehicular or pedestrian, to ensure no members of the public were at any risk during the installation work.

The clock manufacturers only arrived at 09:45, held up on the A27. As the northern shopping area was very quiet that morning, the council reps agreed I was not needed, and I returned to the office before the clock arrived. The installation work completed at about 13:30 having mainly gone smoothly – Cllrs Linton and Toney can advise further on this.

For information, the clock is radio-controlled so should always show the right time and need no manual intervention at the start and end of British Summer Time. The clock has been added to the council's insurance cover with immediate effect.

9. Platinum Jubilee Clock feedback



Part-way through the installation, Blake Daniels-Britton from Just Because... posted the above photograph of the new clock on the *East Preston, West Sussex Community* Facebook page. Feedback was almost wholly positive and included:

“It looks really nice!!”

“Most people just use their phones tho. And they really should have waited till the end of oct, they’ll have to reset it then.”

“That’s a great picture! The flint stone building use to be a school, and to the left of the lovely clock used to be my bank.”

“Just came passed it, it looks great.”

“It looks great, good position for it.”

“I think it’s lovely. Well done ep council.”

“I think it’s such a sweet clock and the really special now it’s East Preston’s village clock.”

“Looks great and nice to have something up this end of the village.”

“Great job 🙌”

“How lovely.”

“I think that every village needs one.”

“Lovely clock. Really enhances this end of the village.”

“Looks great 🙌”

“Looks brilliant.”

“Can’t wait to see it yarnbombed.”

“Oh wow, that’s a nice addition to the village.”

“Not quite sure why the village needed this.”

“Love it, we need to have a welcome ceremony xx”

“Love this ❤️”

“A really lovely addition to the village!”

“What a wonderful addition to the village xx”

“That’s lovely! Thank you. I don’t use my phone, my eyesight is too bad.”

“Looks awesome!!”

“Clock looks nice 🕒”

Later on the same day, Lianne Levantine posted three photographs of the clock at night. More comments followed:

“That looks very smart indeed.”

“Beautiful clock!”

“Very neat.”

“Fabulous – saw it all going on this morning but looks like they’ve done a great job 🙌”

“2 minutes fast”

“How glorious, love it.”

“Lovely addition to the village 👍”

“Looks great. Nice for the village.”

“Love this ❤️”

“Very nice addition to the village.”

“Looks fantastic. What a lovely addition to our village xx”

“I’ll be able to see how late the 700 🚆 is running!”

“I like the look of it. Nice job. 🙏”

“It was a tad bit steamed up this morning ... but it looks great!”

“What a very nice looking clock. A great addition to our village.”

On coming into work on the morning after the installation, I was followed into the office by a local businessman whose comment was, “That clock, it looks dreadful. I hope you didn’t spend much time working on it, Simon.”

We have also received some emails, “Good morning Simon. What a lovely clock the village now has, it looked lovely lit up last night.”

“It looks terrific. Well done EPPC!”

10. Interim internal audit for the year ending 31st March, 2022, 21st September

Originally scheduled for 19th September, this visit had to be rapidly rescheduled once the date for the Queen’s funeral was announced. With limited time available due to the number of other councils he needed to audit, Andy Beams was only able to attend on the afternoon of 21st September or late in December. Andy’s report appears elsewhere on the Agenda for this evening’s meeting. When he was scheduled to visit on 19th September, Cllrs Mathias and Wilkinson were going to meet with him as representatives of the Audit & Governance Committee, representing the council as a whole. On the day, Cllr Wilkinson was out of the village and unable to attend at short notice, but Cllr Mathias did attend and will report back.

11. Rampion Visitor Centre visit, 23rd September

Just to say I joined this visit with Cllrs Chapman, Duff and Gunston and also Cllr Buckenham of Kingston Parish Council.

We were at the centre for about an hour, guided around by Anthony and Tam. Although small inside, a lot of interactive displays are available and the hour flew by. Perhaps

ironically as one of the reasons some people do not want the windfarm expanded is the visibility of the turbines, on this day, although reasonably clear, the turbines were all but invisible.

12. **East Preston Beach Clean No. 18, 25th September**

The first council Beach Clean this year as the one scheduled for April was cancelled because of the weather.

About thirty members of the public took part alongside Cllrs Toney, Linton, Bradshaw, Chapman, Duff and Gander. The weather was lovely, bright and sunny.

Once again, there were not huge amounts of rubbish to collect, but items retrieved including bits of scaffolding, some coconuts, some clothing, a bit of hardcore, bottles and so on.

Thanks to Arun District Council and KEPT for lending us useful equipment and to Melanie and her team at SALT Kiosk for sponsoring the refreshments for the event.



The rubbish gathered together at the end of the event.

13. **Social media**

Since the last report, these are the council's Facebook posts seen by more than 500 people:

- A photograph of unexpected roadworks in Old Worthing Road causing chaos – 11,206 people
- A post advising residents to avoid Angmering Station level crossing whilst emergency roadworks were carried out, 23rd September – 3,886
- First post about the Book of Condolence in the Council Office – 1,634
- A photograph of the black ribbon tied around the Platinum Jubilee tree – 1,351
- Re-post of an Angmering Parish Council post asking people to have an initial say on proposals to build upon land opposite Sainsbury's – 1,294
- A thank-you to everyone for the positive feedback about the village clock – 1,161

- A post asking if anyone had found the A-board from Toni Todd Boutique - 897
- An explanation of where members of the public could find Books of Condolence – 843
- An explanation on Proclamation Day, 9th September, as to why the flag outside the library was back at Full Mast - 819
- Poster for Preservation Society talk on 6th September – 526
- Reminder bin collections were to be a day later for the whole of the week beginning 19th September - 524

† Food & Drink Festival page

▲ East Preston Business Community page

* East Preston Christmas Celebrations page

(posts up to and including 25th September)

Facebook no longer lets you see the exact number of people currently liking the council, instead showing the number of Followers on the page. That is currently 1,751, and has always been a couple of hundred higher than the number of people liking the council.

14. **MailChimp stats**

Since the last papers were issued, the council has sent out the following emails to local residents on the council's main e-mailing list:

Parish Council news – 25th August – sent to 904, opened by 643 (71.7%)

Parish Council news – 31st August – sent to 905, opened by 634 (70.4%)

Parish Council news – 6th September – sent to 904, opened by 640 (70.9%)

Parish Council news – 12th September – sent to 905, opened by 655 (72.5%)

Parish Council news – 20th September – sent to 905, opened by 620 (68.6%)

15. **Things we have been asked since the last meeting**

“I wonder if you could possibly put me in touch with the right department about High Down Gardens?” (Contact information available on <https://highdowngardens.co.uk/>.)

“Can I install solar panels without Planning Permission?” (As long as you meet certain criteria, yes.)

“What is the council going to do about the mistake on the village clockface?” (The questioner explained the Roman numerals were incorrect, showing IIII instead of the more usual IV for 4. Cllr Linton referred to Wikipedia which advised IIII was often used on clockfaces for some reason. No alteration needed. The questioner was happy with the answer.)

16. **Recent bouquets and complaints**

(In addition to anything reported above)

Thanks from several members of the public for making Books of Condolence available for the public to sign. Thanks also from the two care homes which accepted the council's offer to visit with a Book of Condolence for residents to sign. Below you will find short reports from Cllrs Gunston and Linton on those visits.

From a resident of The Street who had sought information on online Food Hygiene courses, "I don't care what they say about you, I've always found you incredibly helpful, and today is no exception."

Thanks received from a resident of Angmering Lane for putting her in touch with WSCC Highways who tidied the island (not the roundabout) at the junction of Station Road and Vicarage Lane for her.

Thanks from attendees at the Beach Clean for organising the event.

17. **Leave**

Alison is off for the week beginning 24th October.

18. **October Meetings and Events**

This list may be incomplete and is subject to change.

- 3rd Full Council (19:00, East Preston Infant School)
- 5th Sussex Community Rail Partnership AGM (10:30, Worthing Town Hall)
Sussex Police monthly chat with Arun town and parish councils (14:00, online) (SC only)
- 6th Informal Chairmen's meeting (19:00, online) (ST only)
- 10th Personnel Committee (17:00, East Preston Infant School)
Planning & Licensing Committee (18:00, East Preston Infant School)
East Preston Festival Committee Donations Meeting (19:00, Conservative Hall)
- 12th Planning & Licensing Committee Neighbourhood Plan meeting (17:30, online)
- 17th Environmental Initiatives Working Party (18:00, East Preston Infant School)
Warren Recreation Ground Annual General Meeting (19:00, East Preston Infant School)
- 20th Society of Local Council Clerks, Arun & Chichester meeting (11:00, online) (SC and DR only)
- 24th Planning & Licensing Committee (18:00, East Preston Infant School)
Major Events Committee (19:00, East Preston Infant School)
- 26th Morning Playscheme (10:00, East Preston Infant School)
- 28th ADC Safer Arun Partnership Joint Action Group (10:00, Bognor Regis Town Hall)

N.B. where committee meetings fall on the same day, the timings of these meetings may be subject to change.

Simon Cross – **Clerk to the Council**

27th September 2022

Agenda Items 17a-d

Other meetings and events – Part 1

Council is asked to note the following reports:

**East Preston and Kingston Village Hall Foundation Annual
General Meeting, 15th September**

Warren Room, East Preston and Kingston Village Hall

The 42nd Annual General Meeting of The East Preston and Kingston Village Hall Foundation was held on the 15th September 2022 in the Village Hall.

The AGM was once again poorly attended, however, the meeting as usual followed standard protocol.

The profit and loss report for the period April 2021 to March 2022 was covered and accepted. One of the expenditures covered money spent on new blinds for the Miller Barn.

The Chair's report emphasised that the hall had lost 7 hirers through the year, but new hirers were coming on board.

The Committee emphasised the need for people to come forward to take up a trustee position, however, after some discussion a suggestion was put forward to look at encouraging members of the public to come forward to become "Friends Of" which is less restrictive than going down the trustee route and might well appeal to a wider group of people.

A decision was made to look into this as an opportunity to involve parishioners.

Cllr Christine Bowman –

23rd September 2022

**Council representative to the East Preston & Kingston
Village Hall Foundation**

**Book of Condolence to Green Willow Residential Care Home,
15th September**

Vicarage Lane, East Preston

In response to Simon's email to the village's care homes, offering a visit with a Book of Condolence for Her Majesty, Queen Elizabeth II, manager Christine Brown asked for a councillor to visit and duly welcomed me on the afternoon of 15th September.

Most of the residents were very keen to sign the book and Christine was on hand to write comments for those residents who had difficulty writing or getting their thoughts down on paper. I heard some fascinating stories from several residents. One, as a member of the police force, had on one occasion been a bodyguard for Prince Phillip and another recalled meeting the Queen's parents at a bomb site during the Second World War soon after she had started work. It reminded me what a depth of experience and fund of fascinating stories the older generation has to offer. Perhaps we should think about how to capture some of the extraordinary tales from the older residents of our village.

It was a delight to see that the residents were so well cared for and many expressed their thanks to Christine and the staff as we made our way around the premises.

Cllr John Gunston

20th September 2022

Book of Condolence to The Martlets Care Home, 16th September

The Martlets, Fairlands

On Friday 15th September, I visited The Martlets so residents would have the opportunity to sign the Condolence Book in memory of Her Majesty, Queen Elizabeth II.

I was met by Jules Engelsman who had a list of about 30 residents who had expressed a wish to sign the book. We started on the ground floor and some of the residents were able to tell me about their memories. One resident said she had now witnessed four kings, albeit one abdicated, but what a memory. Another resident said she had danced on the beach in Brighton with Princesses Elizabeth and Margaret when peace was declared at the end of World War II.

Many of the residents were unsure what to put in the condolence book but wanted to be included and either Jules or I entered the words that they gave us.

Some residents were still extremely upset and it was a challenge to try and interpret what they really wanted to express. Jules was endlessly patient and quite clearly enjoyed working with the residents.

It was certainly a day for me to remember.

Jess Geall, the Manager, also signed the book and supported Jules's suggestion that some of the residents would benefit from a befriending service. Perhaps some of our Councillors would consider this and also we could make other villagers aware should they like to take part. Simon has suggested The Martlets could write an article for inclusion in an e-newsletter.



Cllr Linton helping Mr. Jarman write in the book.

Cllr Elizabeth Linton

18th September 2022

Rampion Visitor Centre visit, 23rd September

Brighton

On 23rd September, Cllrs Chapman, Duff, Gunston together with our clerk and Cllr Keith Buckenham from Kingston Parish Council visited the Rampion Visitors Centre in Brighton. We were welcomed by Anthony and Tam who gave us a quick overview of how wind farms work before allowing us to play with some of the interactive exhibits. Simon managed to successfully design his own wind farm and we all experienced the virtual reality of a visit to one of the turbines.

The centre, although small, contains displays on the history of electricity and effects of climate change as well as details of how the existing Rampion wind farm was built and how it works. Anthony was happy to answer our questions on how efficient the wind farm is and what effects it has had on sealife - power is produced 85% of the time and 38% of the time at full power as opposed to around 42% in the North Sea and according to anecdotal evidence sealife is flourishing.

An hour well worth spending if you are ever on Brighton seafront.



Cllrs Duff and Chapman experiencing the virtual reality trip to the windfarm

Cllr John Gunston –
Chairman of the Environmental Initiatives Working Party

24th September 2022