



EAST PRESTON PARISH COUNCIL

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MINUTES: of the Proceedings of the Monthly Meeting of East Preston Parish Council held at 19:00 on Monday, 4th July 2022 at East Preston Infant School, Lashmar Road, East Preston

PRESENT: Councillors Christine Bowman, Kit Bradshaw, Andrea Chapman, Lisa Duff, Barbara Gale, Patricia Gander, John Gunston, Elizabeth Linton, Glyn Mathias, Rick McElroy, Steve Toney (Chairman) and Steven Wilkinson

ALSO: Clerk to the Council, Simon Cross

County Councillor Roger Elkins (until 19:29)

District Councillors Ricky Bower and Paul Kelly (until 19:29)

Mrs D and Mrs M

ABSENT: Councillor David Moore

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The following abbreviations may appear in these Minutes:

ADC – Arun District Council;
AoSERA – Angmering-on-Sea Estate Residents' Association
BTP – British Transport Police;
CPRE – Campaign for the Protection of Rural England;
JEAAC – Joint Eastern Arun Area Committee;
NHS – National Health Service;
NR – Network Rail;
PCSO – Police Community Support Officer;

SLCC – Society of Local Council Clerks;
SW – Southern Water;
TfSE – Transport for the South East;
TRO – Traffic Regulation Order;
VHF – East Preston & Kingston Village Hall Foundation;
WRA – Willowhayne Residents' Association
WSCC – West Sussex County Council;
WSALC – West Sussex Association of Local Councils

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The meeting opened at 19:02.

562/22 INTRODUCTIONS

Cllr Toney welcomed all present, ran through some protocol and led a round of introductions.

563/22 APOLOGIES FOR ABSENCE

Apologies and a reason for absence were received from Cllr Moore.

1665 The council **RESOLVED** unanimously to accept the apologies and reasons for absence from Cllr Moore.

Apologies had also been received from District Cllr Terry Chapman and Mr Reg Clifton.

564/22 DECLARATION OF PERSONAL AND/OR PREJUDICIAL/PECUNIARY INTERESTS

Cllr Toney reminded councillors they could also declare an Interest at the beginning of each Agenda Item.

565/22 PUBLIC SESSION

No Agenda Item – Mrs D, supported by Mrs M, thanked everyone who had made East Preston Festival into a fabulous time for the village.

Agenda Item 6a – West Sussex County Council – District Cllr Bower said there had been a very well-worded post on the East Preston, West Sussex Community Facebook page concerning the priorities at Roundstone Level Crossing. Several councillors agreed with him. Cllr Bower suggested the council may like to take the wording and publicise it to a wider audience.

566/22 COUNCIL RESPONSES

No councillors had anything to add.

No Agenda Item – the Clerk said he had been contacted by a local resident asking whether the council could intercede with the South Strand Community Toilets about a proposed closure on Friday, 22nd July, for the replacement of the basins and installation of hot water. The resident was concerned at the unessential work being done at the height of the season with a risk it might carry over into the weekend.

There were no strong feelings the work should not take place and it was AGREED the council should not get involved in this debate but leave it to the South Strand Community Toilets group to manage their own facility.

567/22 WEST SUSSEX COUNTY COUNCIL

County Cllr Elkins congratulated all involved in the village's Platinum Jubilee and Festival events.

Cllr Elkins thanked the Clerk for picking up on WSCC press releases and publicising the content through his own e-newsletter service.

Cllr Elkins was pleased to report the county's first Fire Station Open Days since the pandemic started. East Preston's in on Saturday, 16th July.

WSCC was running a survey on the pharmaceutical needs of the county. Cllr Elkins said there were 153 pharmacies in the county and the local area was well served in that respect.

Cllr Elkins advised everyone to be careful with button batteries, particular where children were concerned. Great Ormond Street Hospital reported one child a week was admitted with injuries caused by such batteries, and two children a year died.

The digital infrastructure at the Weald & Downland Museum had been upgraded to improve digital services at the site, not least as part of the transmission of the television show, The Repair Shop.

Cllr Elkins reported the rollout programme for electric vehicle charging points was due to last ten years and communities were being invited to contribute suggested locations. The Clerk reported the council had submitted three suggested locations – the car parks at the Village Green, the Warren Recreation Ground and the East Preston & Kingston Village Hall – and each had been visited by the WSCC / Connected Kerb team. Initial feedback was each site was probably too small for the programme.

Cllr Elkins reminded those present to report highways concerns via the LoveWestSussex app and website. If there was something the reporter felt was urgent, a call to (01243) 642105 was an alternative. The Clerk advised he had gone to report something via the app last week, and the LoveWestSussex app had apparently been subsumed into LoveCleanerStreets app.

568/22 ARUN DISTRICT COUNCIL

(Throughout this Minute, Cllr Chapman refers to District Cllr T Chapman not Parish Cllr A Chapman.)

District Cllr Bower opened by congratulating the council on its contributions to the East Preston Festival which had been an “excellent series of events.”

The ADC contract with Biffa for refuse collection was about to be extended for a further two years from February 2023. The contract did not yet include provision for Food Waste collection across the district, as ADC was waiting to learn the financial input from central government towards such schemes nationwide. Although the pilot scheme had been deemed successful, there were two additional constraints on ADC at this time, firstly, the provision of a Food Waste caddy to every household in the district and secondly, the purchase of specialised refuse lorries.

A Planning Inspector hearing had started today into ADC’s refusal to give Planning Permission to a proposal to build on land at the western side of Roundstone Farm. Cllr Bower said the hearing was expected to last four days.

Referring to the government’s Levelling Up Fund, the first grant had been received from central government, this mainly to be spent in Bognor Regis. The bid for a second grant, mainly to be spent in Littlehampton, was likely to be submitted this month.

District Cllr Kelly reported a Planning Inspectorate Appeal had been lodged by a property in North Lane which had recently been refused Planning Permission.

In response to a question from Cllr Gale, Cllr Bower said there would be no refuse collectors’ strike in Arun as refuse collectors were contracted directly to Biffa not to the council. A few councillors said their own refuse collectors had said there could be strike action and a vote was to be taken on the day after the meeting. Cllr Bower restated the refuse collectors were not employed directly by ADC. Cllr Mathias said a recent bin strike had just ended, but in that situation too the refuse collectors were not employed directly by the council – this had not stopped them from striking.

Responding to advice from Cllr McElroy another developer had floated the idea of developing land behind Kingston Lane and Somerset Road, Cllr Bower said the Strategic Gap was currently under a lot of pressure from developers but ADC was resisting strongly.

Cllr Linton apologised for raising the following issue in Cllr Chapman’s absence, but last month she had raised the issue of a friend who had a Ukrainian relative staying with her, the relative having trouble accessing the grants and assistance other Ukrainian refugees. Cllr Linton had said her friend lived in Rustington, which was outside Cllr Chapman’s area, but he had said that did not matter, her friend could write to him. Cllr Linton’s friend duly did so but had received what she felt to be rather a terse response from Cllr Chapman in which he humiliated Cllr Linton by saying he did not understand why her friend had written to him rather than the Home Office. A majority of councillors present said they too had understood Cllr Chapman had invited Cllr Linton’s friend to contact him. District Cllr Bower said he could not comment which Cllr Linton fully understood and accepted.

(Cllrs Bower, Elkins and Kelly left at the conclusion of this item.)

569/22 MINUTES OF THE MEETING HELD ON 6TH JUNE 2022

The draft Minutes were circulated to all councillors on 7th June asking for suggested amendments by the 14th June. Cllr Gander had spotted a typographical error which had been corrected.

1666 The Council **RESOLVED** unanimously the Chairman could sign the Minutes as a true record of the meeting held on 6th June. Cllr Toney duly did so.

570/22 UPDATE ON MATTERS IN THE MINUTES OF PREVIOUS MEETINGS

Council NOTED the following report, which had been circulated in advance of the meeting:

Monthly Update Report

- 1. Introduction**
- 2. Minute 289/22 – West Sussex County Council – reinstatement of the bus-stop in Old Worthing Road**

3. **Minute 385/22 – Major Events Committee**
4. **Minute 393/22 – Committee Membership For 2022/23**
5. **Minute 515/22 – Arun District Council – Investment Plan for the UK Shared Prosperity Fund**
6. **Minute 519/22 – Annual Governance and Accountability Return for Year-Ending 31st March 2022**
7. **Minute 525/22 – Sussex Police**

1. **Introduction**

This is the report covering items discussed during Full Council meetings up to and including the meeting held on 6th June 2022.

2. **Minute 289/22 – West Sussex County Council – reinstatement of the bus-stop in Old Worthing Road**

Work on reinstating this bus-stop, on the Angmering side of Old Worthing Road, started on Thursday, 9th June. The local resident who had been pushing for the reinstatement contacted me that afternoon to say the bus-stop was being installed in a different location to that which had been the subject of a public consultation. “A neighbour told me today that the east bound Saxon Close bus stop has begun to be reinstated. So I went to have a look. To my surprise it not where I thought it was going to be. It is now opposite Saxon Close, where the parked vehicles are a problem. I suppose that may help with that problem. Also they have made a pedestrian crossing to get to it. I don't remember this being like that on the original plans. I'm certainly not going to complain, it will be so good to have the bus stop back.”

I went and saw this for myself early on the Friday morning, but took no further action. The resident did, however, contact the Bus Stops team at WSCC, and received the following reply:

Good Afternoon,

The bus stop was being installed approximately 20metres from where it should have been in Old Worthing Road. Work was halted as soon as the error came to light. We will leave the new, tactile paving crossing point for pedestrians at this location but the other elements will be removed.

Steps are already being taken to ensure a bus stop is installed in the correct location – again, in Old Worthing Road – as soon as possible. We apologise for any inconvenience.

Kind regards,
Sam Pitwell

Project Support Officer – Local Transport Improvements
Highways, Transport & Planning
Place Services
West Sussex County Council

At the time of writing, the bus-stop is not reinstated, but the village has gained a new crossing point, just to the west of the junction of Saxon Close with Old Worthing Road.



New crossing point in Old Worthing Road complete with tactile paving and dropped kerbs

3. **Minute 385/22 – Major Events Committee**

The refund from Sainsbury's arrived in our bank account on the 8th or 9th June.

4. **Minute 393/22 – Committee Membership For 2022/23**

Membership of the Audit & Governance Committee remains at Cllrs Toney, Linton, Wilkinson, McElroy and Mathias with the Personnel Committee yet to appoint its Chairman for the year.

5. **Minute 515/22 – Arun District Council – Investment Plan for the UK Shared Prosperity Fund**

On 9th June, as agreed, I submitted details of the following four ideas to Karl Roberts at ADC: East Preston Men in Sheds, Reach the Beach – Disability Action Group of East Preston, East Preston village bus and East Preston Greener Buildings Project. Karl replied pretty much straightaway, "The challenge for this is the fund is oversubscribed for asks. We anticipate when all the asks are received we could probably spend the grant several times over. Looking at your asks it looks like only the last one is well developed. If we could only fund one building improvement project what would it be and how much would your ask be (how up to date is the figure given the significant inflation at present). I suspect for those projects we are unable to support this time around we are probably going to suggest further work is done so we can consider inclusion in the next round (assuming there is one)."

I did reply to Karl that Men in Sheds and the bus were also quite well advanced, but have heard nothing further.

6. **Minute 519/22 – Annual Governance and Accountability Return for Year-Ending 31st March 2022**

Tracy and I finalised the Annual Return on 20th June and I posted it later that afternoon. According to the Royal Mail website, this was "Delivered at: 08:45, Tuesday 21 June 2022".

The External Auditor has come back to us with a query on the Internal Auditor page of the Annual Return. This was simply a box which Andy Beams had not ticked. He has subsequently ticked and returned that page, which I have forwarded on to the External Auditor.

7. **Minute 525/22 – Sussex Police**

Further to comments made at the meeting, I emailed Inspector Durkan on 7th July, passing on the council's praise of PCSO Raju.

Simon Cross – **Clerk to the Council**

28th June 2022

Minute 289/22 – West Sussex County Council – reinstatement of the bus-stop in Old Worthing Road – Cllr Toney said there was evidence even this wrong location was actually a second attempt to locate it correctly on the northern side of the road.

571/22 FINANCIAL MATTERS

The Accounts for June 2022 had been distributed to Members in advance of the meeting.

1667 The council **RESOLVED** unanimously to approve the Outstanding Purchase Orders report for 2022/23, value ££36,008.68 (excl. VAT).

1668 The council **RESOLVED** unanimously to approve the Supplier Non BACS Invoices Paid reports for June 2022 (inc. unreported additional payments from previous month) totalling £1,361.90 (inc. VAT).

1669 The council **RESOLVED** unanimously to approve the Supplier BACS Invoices Paid reports for June 2022 (totalling £23,835.99).

1670 The council **RESOLVED** unanimously to approve the List of Sales Receipts & Bank Receipts by Bank report for financial year to date totalling £154,747.43 (inc. VAT).

The council NOTED the paper Bank Reconciliations to 14th June 2022.

The Chairman thanked Mrs Khoo, the council's Book-keeper, for preparing of the above reports.

572/22 REPORTS FROM PARISH COUNCIL COMMITTEES

The council NOTED the following reports which had been circulated in advance of the meeting:

Committees

There were only two committee meetings in June, Major Events on the 27th and Planning & Licensing on the 13th. Draft Minutes from these meetings should have been circulated by the time of this meeting.

Simon Cross – **Clerk to the Council**

30th May 2022

Amenities Committee

The committee did not meet during June.

Millennium Yew Tree – The tree surgeon has managed to remove the invasive Elm tree which was growing through the centre of the Millennium Yew Tree, at the south eastern corner of Warren Recreation Ground. The Elm tree unfortunately was not able to be saved and replanted, however the Yew tree appears to have survived well. The Yew tree's condition will be monitored over the next few months.

Former councillor, Margaret Gilbert, has provided some background information to the Millennium Yew and this will be considered by the committee at its next meeting.

Sea Road Island Planters – The order has been placed to purchase the five planters for the island. Plantscape has indicated delivery is likely to be around 4-6 weeks. The planters are made from recycled plastic material and will be placed at intervals along the island.

Sea Road toilet block – The order for a replacement door and frame was placed on 23rd May. Lead time was quoted as five weeks. Simon has been chasing, but without success. We still do not have a date for installation of the replacement door and frame.

Cubicle 1 required attention again on 8th June. Plumber, and Biffa operative, are concerned about the amount of toilet paper being used, because of the way in which the rolls feed through the dispenser. I have flagged this back to ADC, and Dawn and I are monitoring.

Our insurance broker agreed we could order a temporary toilet to cover Festival Week. Owing to the lateness of the request and the high demand for temporary toilets over the Jubilee weekend, we were only able to source one from 8th to 12th July. Thanks to Toni McElroy and the Village Hall for allowing us to site the temporary toilet on our land within the Village Hall car-park.

Loo of the Year Awards 2022 - Committee has applied to the Loo of the Year Awards 2022. The unannounced visits will be taking place between August and September. As previously entry includes a summary report and star grading.

Public Seating – A newly donated bench has been installed at the eastern side of Sea Lane, close to the Fairlands junction. The donated bench is made from recycled plastic material as council policy.

Dawn Reid – **Assistant Clerk to the Council**

28th June 2022

Audit & Governance Committee

The committee did not meet in June, but is scheduled to meet on 18th July.

Simon Cross – **Clerk to the Council**

28th June 2022

Community Engagement Committee

The committee did not meet in June.

The council's events during the Festival were all well-received. Sadly, the weather did perhaps affect attendance at *The Bell Orchestra*, but there were just enough people around to keep the event flowing. My thanks to the councillors who attended and supported and took part and helped dismantle at the end.

The plaque to Heywood Hardy is scheduled to be installed on Forge House on 1st July, with an unveiling or dedication ceremony taking place at 14:00 on 2nd July. This will be a small event followed by a quick reception in the British Legion. Invites have been issued as appropriate.

The dedication of the Jubilee Clock had to be postponed but I am hopeful the clock will be installed in the first half of July with a dedication following shortly afterwards.

Cllr Elizabeth Linton –

20th June 2022

Chairman of the Community Engagement Committee

Finance & General Purposes Committee

The committee did not meet in June.

A further acknowledgement has been received from 4SIGHT Vision Support:

Dear East Preston Parish Councillors

Thank you so much for your continued support of our work in your area, most recently with a grant of £250. This is much appreciated and will enable us to continue to support blind and sight impaired people in the East Preston Parish to live without limits.

As we explained previously, your support will enable us to:

- Be there for our clients with specialist Low Vision advice to help them make best use of their remaining sight, enabling them to carry out tasks more easily, safely and remain independent
- Advise on, and coordinate, delivery of specialist pieces of equipment to support independence

- Be a listening ear and source of support to ensure clients do not feel isolated and alone
- Assist with setting up and using a broad range of tech devices, providing clients with a wealth of information through simple voice-activated commands, helping them to access online shopping, banking and feel more connected with loved ones and the wider world – thereby reducing isolation

Please do let us know if it would be of interest for us to come and speak at a forthcoming council meeting. We can explain our work in more detail, give demonstrations to simulate different sight loss conditions and discuss how together we may be able to reach out and support more people living with sight loss in your parish.

Thank you so much once again.

Kind regards

Julie Branson
Fundraising Manager

Simon Cross – **Clerk to the Council**

27th June 2022

Major Events Committee

The committee met on 27th June.

Cllrs Linton and Gander were re-elected Chairman and Vice-Chairman of the committee respectively.

The committee agreed the Big Jubilee Lunch event during Festival Week had been very successful. Other council events during the Festival will be considered by the Community Engagement Committee at its meeting on 25th July.

There were no major concerns currently about the planning of the Food & Drink Festival or the Christmas Celebrations event.

Following the success of the *Funday Sunday* event in April, the committee would like to run a second event this year, in October. Although the committee underspent on the April *Funday Sunday* event, it had not budgeted for a second event and agreed to ask council for some money from reserves to support a second event. See below.

Simon Cross – **Clerk to the Council**

28th June 2022

Personnel Committee

The committee did not meet in June, but is scheduled to meet on 18th July.

Cllr Patricia Gander – **Chairman of the Personnel Committee**

28th June 2022

Planning & Licensing Committee

The committee met on 13th June.

At the meeting, the committee considered three Applications. The committee agreed to raise objections to Applications in Hillview Crescent and Beechlands Close. A fourth Application on the Agenda had been withdrawn by the applicant by the time of the meeting.

The committee agreed it was inappropriate to comment upon the proposed development of 54 homes at the top of Kingston Lane before a formal Planning Application was ready to be considered. The committee agreed it was right to encourage members of the public to respond within the short consultation period given by the developer.

As there was only one, non-controversial Application to be considered on 27th June, committee agreed electronically the Chairman of the committee, Cllr Mathias, and I could agree the council's response as permitted by the committee's Terms of Reference in order to save a meeting. Noting the comments of the committee members, I agreed with Cllr Mathias's assessment no objections should be raised against this Application.

Simon Cross – **Clerk to the Council**

28th June 2022

Additionally:

Amenities – Cllr Wilkinson reported he and the Clerk, for some of the time, had met with three representatives of the Disability Action Group of East Preston at the Sea Road toilet block on 27th June. The three, led by Chairman of the group, Alan Hultquist, had made three suggestions for improvements to the toilet block which would make the toilets, particularly the Hoist-Assisted Toilet, more accessible for the group's members. Cllr Wilkinson chose not to go into detail at this meeting, instead reporting Mr Hultquist had accepted his invitation to the next Amenities Committee meeting, scheduled for 8th August.

Audit & Governance – the Clerk asked those who have been appointed to the committee so far if it was possible to move the meeting scheduled for 18th July from 14:00 to 19:00. With no major objections, this was agreed.

Community Engagement – Cllr Linton reported the installation of the Village Clock had come up against further hurdles; as quickly as the office cleared one, another cropped up. Installation was now looking as if it would involve representatives from at least five different organisations.

Major Events – Cllr Linton said Cllr Gunston had drawn up a very good availability checklist for the East Preston Food & Drink Festival (27th August) and urged councillors to complete and return this as soon as possible.

Planning & Licensing – Cllr Mathias said there was only one Application to be considered at the meeting scheduled for 11th July, but the meeting was likely to attract some public interest.

Cllrs Toney and Linton said they were available to meet a member of the public relating to an Application in a different part of the village.

There were no updates from the council's other two committees.

573/22 MAJOR EVENTS COMMITTEE – FUNDAY SUNDAY, 9TH OCTOBER

Council NOTED the following report, which had been circulated in advance of the meeting:

Major Events Committee – Funday Sunday, 9th October

Council is asked to agree an additional £500 from the council's reserves in order to run a second Funday Sunday event this year. This sum to be taken from the council's reserves.

Cllr Gander to lead on this item.

The council ran a successful Funday Sunday event in April, Over 90% of tickets available were sold and all feedback received through a SmartSurvey online survey was positive. Just a selection of comments from that survey:

Overall, did you enjoy Funday Sunday on 24th April?:

“I really enjoyed it.”

What did you enjoy most about the event?:

“Everything. Difficult to single out one thing.”

“The music, the food, the atmosphere and the welcome and the friendly people who arranged it.”

“Such a friendly fun atmosphere, so nice to see people dancing and having fun, enjoying live music and a lovely afternoon tea.”

Are there elements of the event you think we could have done better or differently?:

“Butter on scones please.”

All respondents said they felt the event was good value for money and said they would attend similar events in the future.

The committee budgeted for a single *Funday Sunday* event this year, but would like to run a second. There is money left in the budget line and Cllr Gander will provide details of this at the meeting.

The committee agreed, with some reluctance, to increase the ticket price from £10 per person to £12.

Simon Cross – **Clerk to the Council**

28th June 2022

Cllr Gander provided further background to this request.

1671 The council **RESOLVED** unanimously to agree spend of an additional up to £500 from the council’s reserves in order to run a second *Funday Sunday* event this calendar year.

Funday Sunday events were good at tackling some of the social isolation in the village.

574/22 REPORTS FROM PARISH COUNCIL WORKING PARTIES

The following reports had been circulated in advance of the meeting:

Working Parties

The council’s Conservative Hall and Leases working parties met on 27th and 20th June respectively.

Simon Cross – **Clerk to the Council**

28th June 2022

Conservative Hall Working Party

The council has received an opening offer from the Trustees of the Conservative Hall. This was considered by the working party and, hopefully by the time of this meeting, a response will have

been provided to the Trustees with some counter offers. All will be subject to council approval once the working party feels it has something upon which the council could agree.

Simon Cross – **Clerk to the Council**

28th June 2022

Environmental Initiatives Working Party (EIWP)

The working party did not meet in June.

It is meeting on 11th July, hopefully with as many custodians of the Greener Buildings Project buildings as possible. BHESCo will also be represented at the meeting.

Simon and I met with Will Page, ADC's Climate Change & Sustainability Manager, earlier today. Will said he was impressed with the BHESCo report and would give us details of funding streams as and when he became aware of them. The only local council he was also aware of looking at climate matters was Arundel Town Council. He would look for opportunities for the two councils to share information and resources as possible.

Cllr John Gunston –

27th June 2022

Chairman of the Environmental Initiatives Working Party

Flat and Frontage Working Party

The tenant was quietly evicted on the morning of 6th June. As part of the eviction, the locks have been changed. There is still property of the tenant's in the flat; collection must be arranged via the letting agents and at the agents' convenience. The agent present at the eviction managed a cursory look around the flat and did not see any damage beyond reasonable wear and tear. The agents are keen to re-let the flat, but this will depend upon what work is required and how quickly we can find contractors to do that work.

As agreed at the last Full Council meeting, the Flat and Frontage elements of this working party are to be split into two working parties, when I have a chance to look at it.

Simon Cross – **Clerk to the Council**

27th June 2022

Leases Working Party

The working party met on 20th June and started work on the council's side of a new lease to East Preston & Kingston Bowls Club.

Simon Cross – **Clerk to the Council**

27th June 2022

Additionally:

Conservative Hall – the Clerk confirmed a response to the Trustees' opening offer had been agreed by the working party and had been sent to the Trustees on 2nd July.

Environmental Initiatives – Cllr Gunston reminded the meeting the next meeting of the working party was scheduled for 11th July and would be with the custodians of buildings covered by the council's Greener Buildings Project.

Cllr Gunston said the working party was arranging a trip to the Rampion Visitor Centre in Brighton. Sole use of the centre could be arranged for up to twenty people at either 10:00 or 16:30 on one of the following Fridays: 16th, 23rd or 30th September. Anyone interested in attending was asked to let Cllr Gunston know.

Flat & Frontage – Cllr Wilkinson reported he had visited the flat and there was a lot of personal possessions left behind by the former tenant, some he thought may have had some value attached. The flat appeared in reasonably good condition although in need of a deep clean. The Clerk added a house clearance company had visited on the day of the meeting, and would be providing a quote in due course.

Leases – Cllr Wilkinson reminded the meeting of the expiry dates of the council’s current leases: East Preston & Kingston Bowls Club, 2025; East Preston & Kingston Village Hall Foundation, 2042; Angmering-on-Sea Lawn Tennis Club, 2045; and East Preston Cricket Club, 2061. Cllr Wilkinson described the working party’s work as slow burn.

Cllr Wilkinson added he had drawn up, with the help of the Clerk, a small spreadsheet which contained more information on each of the council’s leases. Anyone who would like a copy of the spreadsheet simply needed to ask Cllr Wilkinson for a copy.

575/22 ANNUAL PARISH MEETING, 13TH JUNE

Council NOTED the following report, which had been circulated in advance of the meeting:

Annual Parish Meeting, 13th June 2022

Council is asked to note the draft Minutes from the Annual Parish Meeting held on 13th June 2022.

These have already been reviewed by the Chairman and Vice-Chairman of the Council, Cllrs Toney and Linton respectively.

Simon Cross – **Clerk to the Council**

28th June 2021

The draft Minutes had also been circulated with the papers for the meeting. No changes were suggested.

576/22 SUSSEX POLICE

Council NOTED the following report:

INCIDENTS (June 2022)

- There were numerous reports of youth causing general nuisance, particularly in Warrant crescent where youth congregating on the roof of garages. Looks like they set up a tree house at this location. (see attached photo) Not sure who is responsible to remove from this tree. I have put some posters to deter youth and will keep an eye whilst on patrol.
- There were few reports of shop lifting again from coop shop.
- There were isolated domestic related incidents and reports from ongoing neighbourhood disputes.

Regards

PCSO Rijo Raju

577/22 CLERK’S REPORT

The council NOTED the following report which had been circulated in advance of the meeting:

Clerk’s Report

- 1. Introduction**
- 2. Police matters**

3. **Anti-social behaviour matters**
4. **Freedom of Information / Data Protection requests**
5. **Queen's Platinum Jubilee plaque-unveiling, 3rd June**
6. **Queen's Platinum Jubilee tree dedication, 5th June**
7. **East Preston Men in Sheds, 7th June**
8. **East Preston Festival - *The Bell Orchestra*, 7th June**
9. **East Preston Festival – *Come and Meet Your Local Councillors*, 9th June**
10. **East Preston Festival – *Carnival Parade*, 11th June**
11. **East Preston Festival – *burial of the time capsule*, 12th June**
12. **Twice-yearly meeting with Angmering-on-Sea Lawn Tennis Club, 21st June**
13. **Upgraded BT service, 28th June**
14. **Social media**
15. **MailChimp stats**
16. **A selection of things we have been asked since the last meeting**
17. **Recent bouquets and complaints**
18. **Leave**
19. **July meetings and events**

1. **Introduction**

This is the report mainly covering May 2022 and matters which may not arise elsewhere on the agenda.

2. **Police matters**

Cllr Bowman and I met with Inspector Neil Durkan of the Arun Neighbourhood Policing Team on 28th June, basically to introduce him to East Preston.

Insp Durkan joined us at 15:00, and stayed for an hour and forty minutes. He very much appreciated the chance to visit a village within his patch about which he knew little. He said that was a good sign as it indicated there were low numbers of concerns from the village being flagged to Sussex Police. Prior to the meeting, he had looked for East Preston reports and found none that were either recent or open.

Insp Durkan has not worked in such geographically-based policing for several years and is welcoming being back in Neighbourhood Policing. He had slipped into the village on the morning of the meeting just to familiarise himself with the location of the office and where he might park, this being before I let him know about the forecourt. He said the village felt vibrant to him, very much like Rustington in that sense, much more so than some of the other villages within his patch. Both during his recce and upon arrival he noted the parking confusion in the area. Sussex Police's only real course of action would be obstruction, particularly if there was a feeling emergency vehicles could not get through.

The three of us had a frank discussion about various matters affecting the village. Some of these were that Insp Durkan was generally in favour of 20mph zones, believing they are effective in reducing traffic speeds. He did not think Sea Road an unusual location for one but did state they are difficult to enforce, but not impossible. Sussex Police was currently running Operation Downsway which was targeting anti-social driving. This could include such concerns as poor driver behaviour at the Roundstone Level Crossing and repeat inconsiderate parking.

Insp Durkan asked us how we would describe the local population and said our response was much as he would have expected.

Early in the meeting, we praised PCSO Raj. Insp Durkan said he had not told PCSO Raj he would be in the village today and had been pleased to drive through the village and see PCSO Raj walking around the northern shops. Insp Durkan appreciated we had taken the time to thank Raj for visiting various Festival events.

Regarding traffic management during major events, Insp Durkan suggested we apply for a Safety Advisory Group (S.A.G.) meeting. This would ask a lot of questions of us as organisers but then provide safety advice for our events. Something to think of after the Food & Drink Festival perhaps.

Youths had been travelling by train between Bognor Regis and Worthing, usually without paying, and causing grief at those stations. That grief had also spread out from some of the stations along the line, usually in the form of anti-social behaviour to station staff and within local shops. Angmering station has been included.

Insp Durkan said he had only ever been aware of cuckooing taking place in town and city centres. Cuckooing was where miscreants took over the home of a vulnerable person and used it for nefarious reasons. Despite the number of vulnerable people within East Preston, thankfully Insp Durkan did not think it a likely location for cuckooing.

Insp Durkan had enlisted my Rustington counterpart, Carole Ward, to help him set up the first of his planned online meetings with the councils in his patch, meetings he hoped will be a two-way exchange of information.

Insp Durkan ended by saying he was willing to visit again to meet other councillors or residents when necessary, given enough notice.

Cllr Bowman may have comments to add to this report.

3. **Anti-social behaviour matters**

ADC Civil Parking Enforcement officers continue to be seen at the southern end of the village.

On behalf of residents, I raised a Safer Arun Partnership Community Concern Reporting Form about residential behaviour at the North Lane/ Sea Road shops.

4. **Freedom of Information / Data Protection requests**

No Freedom of Information or Data Protection requests received since the last report.

5. **Queen's Platinum Jubilee plaque-unveiling, 3rd June**

Together with several councillors, I attended the East Preston & Kingston Branch of the Royal British Legion, where President Jim Lee unveiling a new plaque celebrating the Queen's Platinum Jubilee.



Mr Lee unveiling the plaque, watched by Revd. Emma Ham-Riche

Guests were then invited to partake of an appreciated buffet in the Legion itself.

6. **Queen's Platinum Jubilee tree dedication, 5th June**

Together with several councillors, I attended the dedication of the Queen's Platinum Jubilee tree, planted earlier in the year as part of the Queen's Green Canopy initiative. Council invited lifelong East Preston resident and former chairman of the parish council, Dorothy Lee, to dedicate the tree.

At 11:45, we gathered in front of the tree together with maybe thirty members of the public, and Cllr Linton introduced Mrs Lee.

Mrs Lee dedicated the tree as follows:

“Good morning to you all and a very warm welcome on this slightly overcast Sunday morning.

“This year is a momentous year for Her Majesty and for our country and for the Commonwealth.

“I am very honoured and delighted to have been invited by our parish council to dedicate this maple tree on your behalf, for this very special occasion in our history.

“I hope it will grow and flourish as Her Majesty has done as our Queen for the last 70 years.

“Enjoy the rest of your day and the whole of Festival Week, and keep our fingers crossed for the weather to be kind.”

Mrs Lee and Cllr Linton then undid a giant bow which had been tied around the tree's support infrastructure.



Mrs Lee and Cllr Linton beside the Field Maple

Two of the members of the public who attended the dedication were Janine Nicholson and Maria Botting, both of whom had suggested the council planted trees for the Platinum Jubilee. All three ladies were presented with a Platinum Jubilee beaker in recognition of their involvement with the planting of this tree.

Mrs Lee sent the following card to the council.



7th North Lane
E.P.

E.P.P.C.

Dear Chairman & Councillors,

Just a word to thank you for inviting me to dedicate the field maple tree on the green yesterday. I felt so honoured!

It was a good day, despite the dreary weather & people were enjoying themselves.

Again, thank you.

Yours Dorothy. (Lee)

7. East Preston Men in Sheds, 7th June

Cllr Gander and I attended this fifth meeting of the group. Although it was a busy day in Festival-land, five members of the public attended and had a robust discussion about the future of the group, mainly liking the possibility of installing a temporary building behind the Conservative Hall, and also appreciating the need to set up a committee.

It was agreed I would write to all the potential members advising them of the desire to set up a committee and asking them to put themselves forward if interested. At least three names have been identified so far.

The next meeting will be on 5th July and will hopefully agree a number of committee members who will then meet to agree a committee structure to be put before the group in August or September.

8. **East Preston Festival - The Bell Orchestra, 7th June**

The council ran this event on the Village Green, aimed at families between the Festival's afternoon and evening events. The weather was not in our favour on this occasion. Rain and cloud had been the order of the day, although forecasts all said the weather would improve from 16:00. That was not really the case.

Danielle of Beautiful Creatures Theatre Company arrived at 16:30, alone as her artistic partner was off sick. Cllr Linton and I helped Danielle unload her van and set up the five free-standing chimes she had brought with her. That enabled the two of us to have a practice before anyone else turned up.

Unfortunately, the weather kept all but the hardiest of residents away. Those residents that took part all seemed to enjoy themselves but really needed a bigger audience to support their efforts and make participation a bit more special. Other councillors who helped out at the event were Cllrs Duff, Gander and Gunston, whilst Cllrs Bradshaw and Toney both took part.

The event ran from 17:30 until 18:30, after which Cllrs Duff, Gander, Gunston and Linton helped Danielle pack everything away. Special thanks to David Gander for helping too; whilst there was not a lot of kit, it was pretty heavy.



Councillors, an officer and a local resident being led by Danielle (far right)

9. **East Preston Festival – Come and Meet Your Local Councillors, 9th June**

Another successful event, with a steady number of members of the public in attendance.

Thanks to East Preston's Guides for the loan of furniture, Kerry Frost for the loan of an urn and Cllr Chapman for the baking of cakes.

Councillors took notes of the issues raised, and answers to most if not all of those points will appear in the Summer 2022 Newsletter.

10. **East Preston Festival – Festival Carnival Parade, 11th June**

Cllrs Bradshaw, Linton and Toney and I staffed a stall outside the Council Office during the Carnival Parade. This was mainly to answer any questions passing members of the public may have raised. On this occasion, very few questions were raised, if any.

11. East Preston Festival – burial of the time capsule, 12th June

I attended the filling of and burial of the East Preston Festival Committee time capsule. This has been registered with the International Time Capsule Society. Several children were appointed guardians of the time capsule and are charged with remembering to exhume the time capsule in 2092, seventy years after the Queen's seventieth jubilee.



The guardians of the East Preston Festival Committee time capsule

(photograph courtesy of Eva Boyle)

For the record, these are the contents:

Yarnbombers booklet (a tiny booklet showing pictures of each of the yarnbomb installations that have been done in East Preston. Attached to the booklet, a crochet Sunflower to show how EP has supported Ukraine during the Russian invasion, a crochet rainbow which represents hope and was used to show solidarity with NHS staff during the covid pandemic and a crochet poppy for Remembrance Day)

Remote Control (batteries removed)

DVD (Sense & Sensibility written by Jane Austen)

1984 and 2022 Festival Programmes

June issue of "All About East Preston" magazine, a monthly printed magazine (also available online) distributed free to 3,500 homes in East Preston & Kingston

Coins – one of each in use in England in 2022 from 1p to £2

From East Preston Parish Council: Reusable drink cup commemorating the Platinum Jubilee, I ♥ EP shopping bag, I ♥ EP pen, two newsletters, compliment slip, three postcards one of which is the listed art-deco Manor Road petrol garage, first built in 1934, closed in 1973, unloved for 40 years but then restored when plot was used to build apartments

Royal British Legion provided two commemorative badges, one for the 40th anniversary of Falklands conflict, another for the Queen's platinum jubilee

The Girl Guiding organisation provided a commemorative Jubilee Badge

Estate Agents brochures, one for a property on Tamarisk Way costing £8,000,000 another for an apartment on Manor Road costing £285,000

Items that became part of everyday life during the Covid 19 pandemic: a testing kit, a face mask and hand sanitizer.

An energy saving light bulb – these use 90% less energy than the incandescent bulbs used until 2009 when the process of phasing them out began

A spectacles cleaner

Rosary Beads

Empty packet of Jelly Tots (children's sweets)

A set of house keys

Two milk bottle tops (one for full fat milk, one for semi skimmed milk)

A ball each from East Preston Stoolball Club, East Preston Cricket Club and the Angmering-on-Sea Lawn Tennis Club

A "fairy door". East Preston fairies decorate their doors and magically allow us to see them in East Preston at spring time. Children can enter a competition to find them hidden at the base of trees around the village

A list of food prices as of Wednesday 8th June 2022

Littlehampton Gazette from Thursday 9th June 2022

Daily Mail national newspaper – Jubilee pictorial special

The capsule has been registered with the International Time Capsule Society, and its web entry can be seen here: <https://libraryrecords.not-forgotten.com/digital/collection/p21072coll2/id/2081/rec/1>.

Less than a week after the time capsule had been buried, a local businessman approached me as he was planning a competition which, if I understood him correctly, would involve people digging the capsule back up in order to win a hamper. I explained it was currently very obvious where the capsule has been buried, that it was impossible to list everyone who had been at the burial and, most importantly, there would be a liability issue for any injuries caused because of his competition. I have heard nothing since.

12. Twice-yearly meeting with Angmering-on-Sea Lawn Tennis Club, 21st June

With Cllrs Toney and Mathias, I attended this meeting at the tennis club. The club was represented by Elaine Phillips (Chairman), Jo McGovern (Secretary), Kathryn Fulker (Membership Secretary) and Sarah Fisher (Club Administrator).

Topics covered included the progress on the refurbishment of the clubhouse, fire safety, licensing, membership numbers, the club's invitation to Ukrainian refugees and how the council could help, and the council's Greener Buildings Project.

The next meeting will take place in January.

13. Upgraded BT service, 28th June

BT attempted to upgrade the council's Broadband service on 28th June. With no warning, a BT engineer called at 08:15 and said he was going to swap the office over to a faster Broadband service, and he would come to the office in half an hour to install the new hub which we had received. He duly did so, rendering the office without telephone or internet for getting on for an hour. At the end of that time, he had restored us to our original service as the speeds he was seeing were too slow. He would report this back and BT will get back in touch at some point. Curiously, two hours after he had a left, Royal Mail delivered a second hub to the office, exactly the same as the one he had tried to install.

14. Social media

Since the last report, these are the council's Facebook posts seen by more than 500 people:

- Post of photographs of the unveiling of the Platinum Jubilee plaque at the British Legion, 3rd June – 814 people
- Post of photographs for the dedication of the Platinum Jubilee Field Maple on the Village Green, 5th June - 788
- Found Union Jack bandana following the Festival Dog Show – 600 (then deleted)
- Repost of a Rustington Parish Council post congratulating East Preston Junior School for winning at a Kwik Cricket competition at Rustington Cricket Club on 5th June – 588
- Post advertising the East Preston for Ukraine Table Top Horse Race Event, 25th June - 545

† Food & Drink Festival page

▲ East Preston Business Community page

* East Preston Christmas Celebrations page

(posts up to and including 28th June)

The number of people currently liking the council on Facebook is 1,523, an increase of 5 on the last report.

15. **MailChimp stats**

Since the last papers were issued, the council has sent out the following emails to local residents on the council's main e-mailing list:

Parish Council news – 1st June – sent to 909, opened by 665 (73.8%)

Parish Council news – 8th June – sent to 906, opened by 644 (71.3%)

Parish Council news – 16th June – sent to 908, opened by 626 (69.3%)

Parish Council news – 22nd June – sent to 906, opened by 653 (72.4%)

16. **Things we have been asked since the last meeting**

“Can you tell me who the Neighbourhood Watch is for [my road]?” (Visit www.ourwatch.org.uk, select the Find my Local Scheme option at the top of the page, enter your postcode and that should present you with a list of the nearest seven schemes.)

“I live in Chermont Court. Is it right my Council Tax has been increased because I have a view over the meadow [Langmeads Field]?” (Not unexpectedly, the response from Andrew Dale, Revenues and Benefits Manager at ADC, was, “I can confirm that your residents Council Tax has not been increased because she overlooks a piece of ADC land.)

“I have heard there are to be 1,000 new trees planted in Arun District. Will East Preston be getting any?” (Having not seen anything about this, I contacted Mark Warwick, ADC Tree Officer, and he responded he was not aware of any formal scheme to plant 1,000 new trees, although he was loosely aware the Leader of the Council had been talking about a planting initiative to commemorate the Platinum Jubilee. He continued, “Separately, we have recently implemented Year 1 of our Arun Tree Planting Strategy (2021-2031). That involves us planting around 50 standard trees and 3000 whips each winter, although exclusively by Arun DC on their own land. Details can be found on our website – [Tree Planting Strategy 2021-2031 | Arun District Council](#).”

“Can you help me remove bees from my property?” (I directed the resident to ADC's chosen pest control partner which advised bees are never harmful, unless you are allergic, and therefore it does not remove bees' nests.)

17. **Recent bouquets and complaints**

(In addition to anything reported above)

From a resident of Sea Lane who was looking for some advice on ditches. After I raised her case to West Sussex County Council, “Thank you for your prompt action, much appreciated.”

Some residents of The Plantation have expressed their thanks for advice relating to a Permitted Development Planning Application.

Several residents expressed thanks for advice given relating to the proposed redevelopment of land immediately east of the top of Kingston Lane.

Thanks for leading members of the East Preston in Bloom group for passing on some public praise.

18. **Leave**

I am on leave on 14th July. Dawn is off week beginning 11th July. Alison is off week beginning 18th July.

19. July Meetings and Events

This list may be incomplete and is subject to change.

- 2nd Unveiling the Heywood Hardy blue plaque (14:00, Forge House, The Street)
- 4th Full Council (19:00, East Preston Infant School)
- 11th Planning & Licensing Committee (18:00, East Preston Infant School)
Environmental Initiatives Working Party (19:00, East Preston Infant School)
- 12th Better Health and Care for All in Sussex (14:30, online) (PG only)
- 18th Audit & Governance Committee (14:00, Council Office)
Personnel Committee (18:00, East Preston Infant School)
- 20th Twice-yearly meeting with East Preston & Kingston Village Hall Foundation (tbc)
- 25th Planning & Licensing Committee (18:00, East Preston Infant School)
Community Engagement Committee (19:00, East Preston Infant School)

N.B. where committee meetings fall on the same day, the timings of these meetings may be subject to change.

Simon Cross – **Clerk to the Council**

29th June 2022

Item 2 – Police Matters – Cllr Linton was pleased Inspector Durkan had been able to spend so much time in the village. She asked whether he was going to take any action about the parking difficulties he had witnessed. The Clerk said Insp Durkan had provided a form of words to use when reporting possible obstructions. Cllr Bowman added this was not relevant yet but might be once the council had installed planters on the traffic island.

Item 13 – upgraded BT service, 28th June – in response to a question from Cllr Linton, the Clerk reported there had been no further contact from BT, except a customer satisfaction survey had been received on the day of the meeting, asking for our feeling about the work now completed. The Clerk had responded through the survey the work had not been completed.

578/22 EXTERNAL MEETINGS AND EVENTS

The council NOTED the following reports which had been circulated in advance of the meeting:

Other meetings and events – Part 1

Council is asked to note the following reports:

Councillor walkabout, 2nd June

Councillor Linton and I commenced our walkabout in the area by the northern shops. We noted the excellent work undertaken by the EP Bloomers, clearing weeds from several flower beds, and surrounding areas and planting up two large beds at the northern end of the shopping parade with drought tolerant plants, including hebe, lavender and heather.

On the previous morning the EP Yarnbombers had added their Jubilee Platinum installation to Two Acres. There were many people admiring the wonderful throne centrepiece as well as the other creative pieces on the trees. We took the opportunity to speak to several residents and visitors from nearby villages.

There were many photo opportunities whilst we were there with accompanying great excitement. A bridegroom and his best man were delighted to have their photos taken. The bridegroom's mother lives in the village.



Two residents from Rustington had made a great effort, dressing in patriotic colours. When asked why they had come to East Preston, they replied that there is far more going on in East Preston than their own village. We also heard this comment from residents of Angmering.

All of the residents we spoke to were full of praise for the enthusiasm and commitment that the East Preston Festival Committee, the EP Yarnbombers and the parish council demonstrate, not only during Festival Week, but throughout the year.

One resident, who lives in the Kingston parish, indicated her willingness to volunteer and was directed to the Parish Council.

The only negative comment we received was from a resident who lives near the Tudor Tavern. She is horrified by the increased number of cars and vans parking in the area, often blocking the pavements and the road. We advised her that we are aware of the problem and are taking steps to try and alleviate the problem by installing planters in the central island opposite the parish council offices. We also discussed the regular visits from the enforcement officer. She was encouraged by our remarks, but not convinced that this would solve the problem.

Cllr Patricia Gander

13th June 2022

Lighting of the Littlehampton Town Council Platinum Jubilee beacon, 2nd June

South Terrace, Littlehampton

Karen and myself arrived at around 20.30 hrs for this momentous occasion to celebrate the lighting of Platinum Jubilee Beacon at East Beach in Littlehampton.

The beacon was not going to be lit until 21.45hrs but it was nice to listen to the local Scouts Band, have a coffee and chat to the “locals”, well some of them.

Dually at 21.45hrs, the beacon was lit as was the other hundreds around the country. Weather was kind and the wind in the right direction.

Met up with Cllr Linton, who provided the photograph.

Very enjoyable.



(photograph courtesy of Cllr Linton)

Cllr Steve Toney – **Chairman of the Council**

29th June 2022

Planting of a Platinum Jubilee tree, 9th June

Green Willow Residential Care Home, Vicarage Lane, East Preston

I was fortunate enough to be asked, along with the Mayor of Littlehampton Jill Long, to represent the Parish Council in the ribbon cutting of the planted Plum tree.

The tree had been previously planted as it was getting too big for the pot.

During the course of the afternoon, we mingled with many guests and enjoyed chatting to the residents, who were like ourselves enjoying the sound and music of a local jazz band.

There were some lovely cakes to sample and to buy, which I did. There was a raffle later, the mayor won, alas not me. A lovely afternoon was had by all.

Cllr Steve Toney – **Chairman of the Council**

29th June 2022

Appreciation of The Martlets staff members, 21st June

The Martlets Residential Care Home, Fairlands, East Preston

On Tuesday 21st June I was delighted to attend the presentation of awards to the staff of the Martlets. In attendance were the senior members of Shaw Healthcare who gave me a warm welcome. Arun District Councillor Paul Kelly presented the awards.

Certificates and a box of Cadbury's Miniature Heroes were awarded to all members of staff that worked in the premises during Covid. I was surprised at how many there were and all of a cheerful disposition and were well cheered on by the residents.

Awards were also made for long service and, unfortunately after about an hour, I had to leave.

I made some enquiries after the 5-year awards and was told that they were made in five year terms and that there was one person who had given 30 years of service. I did ask for a list of the long service awards but, sadly, it has not turned up yet.

I found it very comforting that so many staff had remained loyal to the same organization for so long and think that the management must really appreciate and look after their staff.

Cllr Elizabeth Linton – **Vice-Chairman of the Council**

27th June 2022

Armed Forces Day and Drumhead Service, 25th June

Littlehampton

What a great day out!!

I arrived at Arun Parade for a 10.30 march off with lots of other Dignitaries, ex-service Veterans and Serving Forces members.

We marched to the East Green Seafront where the service was conducted by Father Mark Williams of St Mary’s Church Littlehampton.

After the service we enjoyed several displays, an aerial display team, and music throughout the day from several different bands, ending with a Spitfire flypast from The Royal Air Force Battle of Britain Memorial Flight.

We were eventually dismissed at around 17.00hrs.

Cllr Steve Toney – **Chairman of the Council**

29th June 2022

579/22 RESPONSE TO EXTERNAL MEETINGS AND EVENTS

Cllr Linton said she would happily give councillors who were not members of the Community Engagement Committee advice on how to conduct Councillor Walkabouts if they were thinking of undertaking a walkabout.

Cllr Toney said he did not know whether or not the Plum tree planted at Green Willow Residential Care Home had been a native species. The Clerk reported a local expert in such matters had that day called in at the Council Office to praise the council for a truly native species of Field Maple planted on the Village Green as part of the Queen’s Green Canopy initiative.

580/22 WORKING PARTY MEMBERSHIP FOR 2022/23

The following paper was circulated in advance of the meeting:

Working parties for 2022/23

In the list circulated for the Annual Meeting of the Council, I missed Cllr McElroy off the list of councillors willing to be part of the Leases Working Party. Now we have spotted this error, **Council is asked to agree the membership of the Leases Working Party as noted below:**

Leases	Gunston, Mathias, McElroy, Moore, Toney and Wilkinson
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As Chairman and Vice-Chairman of the Council, Cllrs Toney and Linton are entitled to attend and vote at meetings of the council’s working parties.

Simon Cross – **Clerk to the Council**

28th June 2022

1672 The council **RESOLVED** unanimously to include Cllr McElroy in the Leases Working Party membership for 2022/23.

581/22 NEW ITEMS FOR THE NEXT MEETING (5TH SEPTEMBER)

Nothing was suggested. As usual, the Chairman and the Clerk reserved the right to convene a Full Council meeting in August should there be something of sufficient importance to discuss.

The meeting concluded at 19:55.

Chairman: Date: **5th September 2022**
Councillor Steve Toney

END