



# EAST PRESTON PARISH COUNCIL

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## **COMMUNITY ENGAGEMENT COMMITTEE**

**MINUTES:** of the Committee Meeting held on Monday, 23<sup>rd</sup> January 2023 at East Preston Infant School, Lashmar Road, East Preston at 19:00

**PRESENT:** Councillors Lisa Duff, Patricia Gander, John Gunston, Elizabeth Linton (Chairman), David Moore and Steve Toney

**ALSO:** Clerk to the Council, Simon Cross

**ABSENT:** Councillor Andrea Chapman

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The following abbreviations may appear in these Minutes:

ADC – Arun District Council;  
KEPT – Keep East Preston Tidy  
NHS – National Health Service;

NR – Network Rail;  
VHF – East Preston & Kingston Village Hall Foundation;  
WSCC – West Sussex County Council.

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The meeting commenced at 18:55 (early as no members of the public had registered to attend).

### **060/23    APOLOGIES AND REASONS FOR ABSENCE**

An apology and a reason for absence had been received from Cllr Chapman (recovering from an operation).

### **061/23    PERSONAL AND/OR PECUNIARY/PREJUDICIAL INTERESTS**

No declarations were made.

### **062/23    PUBLIC SESSION**

No members of the public were present.

### **063/23    ST MARY THE VIRGIN, CHRISTMAS TREE FESTIVAL, 8<sup>TH</sup> TO 11<sup>TH</sup> DECEMBER**

The committee congratulated Cllrs Chapman and Duff for their hard work in making the council's tree at the festival look so lovely. Cllr Duff said she felt the scheme had worked really well. Cllr Duff reported she had organized the council's decorations into a new plastic box.

### **064/23    CHRISTMAS LIGHTING**

The following reports had been circulated in advance of the meeting:

## **Christmas Lighting**

**Committee is asked to consider any changes needed to the annual Christmas Lighting display.**

Members of the committee met on 4<sup>th</sup> January for a walking tour of this year's Christmas Lighting. Please see Cllr Gander's report below.

The timing issues of the lamppost motifs mentioned at the last meeting were resolved quickly.

However... of the four motifs in the northern shops, for the past few years, even with repairs carried out, we have rarely had all four working at once. As the lamp standards are non-standard, I have contacted Blachere (lighting company) about motifs it believes would be suitable as replacements.

Simon Cross – **Clerk to the Council**

18<sup>th</sup> January 2023

## **Christmas Lighting**

Christmas Lights inspection January 2023

### **Broken/not working**

Outside One Stop

On big trees opposite Glyn Jones – 4 not working.

Outside Conservative Hall (No.23)

Outside Homestead flats (No. 19)

### **Suggested new lights**

On lamp opposite Cicero

On lamp in road near One Stop

On trees opposite at northern shops – could be battery?

On lamp opposite Lloyds

On Lamp at end of Fairlands (No.24)

Additional on lamps Nos. 12, 11, 10 and 7 (near Willowhayne Crescent)

Trees near Petanque terrain to be illuminated - ? power from Xmas tree or near ticket machine

### **Discussion**

Two Acres – can we take power from lamp posts to provide lights?

Cllr Patricia Gander

18<sup>th</sup> January 2023

The committee noted Cllr Gander's report. Cllr Gander AGREED to work with the Clerk to map the lights on her report as this would help those who had not attended the review walk to visualise any gaps in the lighting.

The Clerk reported Blachere had responded on possible replacements for the “heritage” lamp-posts in the northern shops. Cllrs Linton and Moore AGREED to visit the office sometime to look at the suggested option.

Cllr Toney suggested any motifs that were known not to have been working during the review walk be tested as soon as possible to see whether or not they could be fixed. The Clerk advised the fault may not be with the motif itself, it could also be with the column or the timer.

#### 065/23 PLAYSCHEMES IN 2022/23

The following paper had been circulated in advance of the meeting:

### **Easter Playscheme, 12<sup>th</sup> April**

**Committee is asked to agree the proposed date of Wednesday, 12<sup>th</sup> April for this event – this is a date proposed by Sussex Forest Activities.**

**Committee is also asked to consider any matters pertaining to this event.** For example, which two councillors would like to attend? Would either of those councillors like to be the lead liaison with Sam from Sussex Forest Activities?

Simon Cross – **Clerk to the Council**

18<sup>th</sup> January 2023

The committee AGREED with Sussex Forest Activities proposed date of Wednesday, 12<sup>th</sup> April. Cllrs Gunston and Duff, if available, would be the council’s representatives with Cllr Linton as a reserve. This did not preclude Cllr Chapman from being a council representative if she wanted. Cllr Gunston was willing to be the lead councillor for the event. He and the Clerk would meet with Sam Cross in due course.

#### 066/23 KING CHARLES III’S CORONATION, 6<sup>TH</sup> MAY

The following paper was circulated in advance of the meeting:

### **King Charles III’s Coronation, 6<sup>th</sup> May**

**Committee is asked to consider gifts for East Preston schoolchildren.**

Committee has set aside £3,000 for this. Typical ideas are a mug, a commemorative coin, a bookmark. In conversation with the Headteacher of the Infant School she suggested books, but I think that would be more for the school library than to give to individual children. By the time of this meeting, I may have been able to have a follow-up conversation with her. Cllr Linton has seen the catalogue of one of the council’s suppliers of such items.

Simon Cross – **Clerk to the Council**

18<sup>th</sup> January 2023

The committee considered what to present to pupils at the two East Preston schools and favoured some form of (monetary) crown this time. Cllr Linton had seen some in the Running Imp catalogue. Cllrs Linton and Gander AGREED to liaise on this matter, and the Clerk said he would forward the relevant catalogue to Cllr Gander for her to start looking at.

Although not strictly relevant for this committee, Cllr Linton asked the committee to start considering any coronation events it may want to host as waiting another month until the Major Events Committee meeting was another month missed. Cllr Linton reported she had had a conversation with Alison in the office and they both felt a Sunday lunch event on the Village Green on 7<sup>th</sup> May would be an easy thing to organise again, basically repeating the format of the Big Jubilee Lunch held on 5<sup>th</sup> June 2022. Cllr Linton had also read King Charles III had declared 8<sup>th</sup> May some form of Volunteers Day, designed to attract more members of the public to get involved in volunteering. Could the council consider how it could promote volunteering in the area? Could it ask local charities to come to the village on 8<sup>th</sup> May, and to set up a stall to encourage local residents to volunteer for those charities. The Clerk expressed his concerns about the council running events on two consecutive days, his concerns about the watering-down of any event on the 8<sup>th</sup> May if all local councils wanted local charities to appear in their villages on those days and more. He also reminded the council the Big Jubilee

Lunch had been an East Preston Festival event and its committee had done a lot of the organisation, which had allowed councillors and officers to enjoy themselves on the day without having to worry too much.

There was £2,000 in the 2023/24 budget for “Coronation Events”.

Cllr Duff reported on her action from the Major Events Committee and that she had contacted some businesses at the southern end of the village about them organizing an event on 7<sup>th</sup> May. To date, only Tanya at The Tudor Tavern had replied, and she was keen to get involved.

The committee AGREED to the possibility of running a Coronation Lunch on the Village Green on 7<sup>th</sup> May. The council will approach the Festival Committee for help in organizing this event.

Cllr Linton will find out more about Volunteers Day, and will come up with some suggestions. *[Clerk’s Note: a conversation with Alison on the morning after the meeting revealed there are thirty national charities taking part in Volunteers Day, and presumably they will all be doing their own publicity. Probably no further action for the council beyond the below.]*

The committee AGREED it may be simpler just to include an article about village volunteers in the Spring 2023 Newsletter. This could perhaps include brief commentaries from maybe three local residents we know are volunteers and councillors suggested a few who may be willing. The aim of the article would be to encourage residents to volunteer with some sense of longevity. The Spring 2023 Newsletter would not be printed until after the 8<sup>th</sup> May.

There was also a suggestion maybe KEPT (Keep East Preston Tidy) would run a village event around that weekend.

Cllr Toney proposed the council plant a Coronation Tree. As there was no explicit budget for this, it was AGREED the committee should ask the February Full Council meeting for up to £800 to fund the purchase, planting and initial care of such a tree and a plaque.

#### **067/23     EAST PRESTON FESTIVAL, 2<sup>ND</sup> TO 11<sup>TH</sup> JUNE**

The following paper was circulated in advance of the meeting:

### **East Preston Festival, 2<sup>nd</sup> to 11<sup>th</sup> June 2023**

**Committee is asked to consider any events the council would like to host during this year’s Festival.**

In the schedule of meetings for this year, I have added a *Come and Meet Your Local Councillors* line for Thursday, 8<sup>th</sup> June. **Please confirm you wish to run this.**

Does the committee want to run any additional events such as last year’s Bell Orchestra.

Simon Cross – **Clerk to the Council**

18<sup>th</sup> January 2023

The committee AGREED to run a Come and Meet Your Local Councillors event on Thursday, 8<sup>th</sup> June. Cllr Moore said he would be unavailable to take part owing to a prior commitment.

Cllr Duff said she had liked the idea of the council also running a fun event during Festival Week, it had only been the weather which had prevented more people attending The Bell Orchestra last year. The council had arranged The Bell Orchestra and The Cackle Street Cats (for the Food & Drink Festival) through an organization called Applause – the Clerk would forward Applause’s latest brochure to Cllrs Linton and Duff who AGREED to consider a further fun event for Festival week. The Clerk reported the Tuesday evening would not be available as the Festival Committee was running an after-school Circus Skills day on the Village Green that day, only scheduled to finish at 20:00.

#### **068/23     AN INTRODUCTION TO EAST PRESTON MAP**

The following paper was circulated in advance of the meeting:

### **An Introduction to East Preston**

**Committee is asked to review progress on the production of the *An Introduction to East Preston* map.**

Cllr Gunston is the lead councillor on this initiative. He and I are meeting with an ADC designer on Friday, 27<sup>th</sup> January.

Simon Cross – **Clerk to the Council**

18<sup>th</sup> January 2023

Cllr Gunston said he and the Clerk were meeting with a designer from ADC's Reprographics Team on 27<sup>th</sup> January, after which he would have a clearer idea of timescales for this project. He had chosen about thirty points of interest on a circular walk starting and ending at St Mary the Virgin Church. The council would need to ask the owners of the properties to be included on the map for their agreement and the Angmering-on-Sea Estate for agreement a small number of additional members of the public may walk around the estate as a result of the publication of the map. Some information had been taken from Richard Standing's main East Preston book, and his permission would be needed for him to have his input credited.

Cllr Gunston also posited he could run a guided walk during the Festival, based upon the map. The committee liked the idea of a guided walk but felt aiming for Festival Week may be unnecessarily ambitious when the council's officers seemed to be working at full capacity at the moment. The event would also be competing with other Festival events and therefore may be better later in the summer. Cllr Gunston accepted these arguments.

**069/23     MINUTES OF THE MEETING HELD ON 28<sup>TH</sup> NOVEMBER 2022**

The draft Minutes of the meeting held on 28<sup>th</sup> November had been circulated to all members on 5<sup>th</sup> December asking for suggested amendments by 12<sup>th</sup> December. No changes had been suggested.

The committee AGREED unanimously the Minutes could be signed as a true record of the meeting which had taken place on 28<sup>th</sup> November and Cllr Linton duly completed this task.

**070/23     UPDATE ON MATTERS FROM PREVIOUS MEETINGS**

The following report by the Clerk was circulated in advance of the meeting:

**Matters Arising from previous meetings**

**Minute 1013/22 – Community Speed Watch – 20MPH Zone** – at its January meeting, Full Council agreed to the Terms of Reference for the 20MPH Working Party. The word Zone was dropped from its title owing to some confusion as to what that actually meant. The members have been invited to an initial meeting on Monday, 30<sup>th</sup> January at 18:00. In addition to the three councillors named in the Minutes, Cllr Wilkinson has volunteered to be a member of the working party and has expressed what could be termed a strong willingness to be the chairman of the working party.

**Minute 1013/22 – Community Speed Watch – 20MPH Zone** – the survey in Vicarage Lane was scheduled to begin on 16<sup>th</sup> January but I have not been along Vicarage Lane yet to confirm it is in place.

**Minutes 1028/22 – East Preston Beach Cleans** – there is indeed an article in the Winter 2023 Newsletter announcing the changed start time for the April beach clean.

Simon Cross – **Clerk to the Council**

18<sup>th</sup> January 2023

Nothing was added.

**071/23     EAST PRESTON WARM SPACE**

## **East Preston Parish Council Warm Space**

### **Committee is asked to consider the East Preston Warm Space initiative.**

Cllrs Gander and Gunston are the lead councillors on this initiative.

At its meeting in January, council agreed to expenditure of up to £2,000 to provide a Warm Space for local residents, once a week, from 16<sup>th</sup> January to 27<sup>th</sup> March. Details can be found in Full Council Minute 016/23.

As part of the promotion of the initiative, I contacted the two Headteachers of East Preston schools and the two church leaders. All four were very enthusiastic, supportive and praised the council for its initiative.

In addition to the information, Cllrs Gander and Gunston will report to this meeting, with their input, I have submitted an Arun Warm Spaces Community & Voluntary Sector Grant application for up to £1,000. (It's debatable whether or not we could actually have applied for £2,000, but we just went for the £1,000.) The officer at ADC felt the application was all in order and forwarded it to the panel within an hour of me submitting the form on 18<sup>th</sup> January. I asked the officer if other town and parish councils had applied for grants and she replied Barnham, Felpham and Middleton had. It is possible we will have an answer to our application by the time of the meeting.

Simon Cross – **Clerk to the Council**

18<sup>th</sup> January 2023

Cllr Gander reported there had been 20 attendees at the first session and 22 at the second session. All active feedback had been positive although council reps had all overheard the occasional, minor grumble but nothing that had stopped any attendee.

Following an offer by a local musician at the end of the first session, opinion had been canvassed at the second session and the general opinion was attendees would like to have some live acoustic guitar music at some sessions. Cllr Gander was liaising with the musician. Cllr Moore said he could also play his clarinet at some sessions if wanted.

Cllrs Gander and Gunston had started to draw up a rota for the remaining sessions. This would involve willing councillors, officers and especially community volunteers. During a conversation reviewing the second session, Cllrs Gander and Gunston and the Clerk had come up with the idea of Meal Deal Monday, which was a suggestion they would make to the Legion as a way of keeping the momentum going on Monday meetings after the council had completed its Warm Space initiative at the end of March.

Cllr Gander reported ADC had very quickly turned around the council's grant application and had awarded it the full £1,000. This allowed the council to increase the number of attendees at any one session, and Cllrs Gander and Gunston were liaising closely with the Legion on this.

Cllr Gander had approached ASDA twice for funding from its Foundation Grants but no money was currently available from that quarter.

Cllr Linton led the committee in thanking Cllrs Gander and Gunston for this initiative. Cllr Duff said it seemed to be an all-round success for the council and the community.

### **072/23 VILLAGE BUS SERVICE**

The following paper had been circulated in advance of the meeting:

## **Village bus**

**Committee is asked to continue consideration of provision of a village bus from 11<sup>th</sup> April 2023.**



Full Council agreed to start a trial of this service from 11<sup>th</sup> April 2023.

As we have discussed previously we needed to submit a new Traffic Regulation Order (TRO) request because the July 2020 one had expired, and our requirement was just a tiny part of that TRO. Firstly, we needed to confirm public support, not for the bus service per se, for the double yellow lines on the north-eastern corner of the Village Green. I ran a SmartSurvey online survey in December, posing the question, “Do you support the implementation of double-yellow lines around the north-eastern corner of Willowhayne Crescent / the Village Green in order to support the trial of a bus service to the southern end of the village?” 179 respondents accessed the survey but one chose not to answer. Of the 179 that did answer, 158 were in favour, seventeen were against and three were unsure. Before I launched the survey, I did ask WSCC whether the question would be sufficient evidence – no reply. The survey closed on 31<sup>st</sup> December.

On 9<sup>th</sup> January, I steeled myself and submitted a TRO request. This has been acknowledged, but nothing further than that.

I have asked WSCC Highways and Compass Travel for any updates for this meeting.

Simon Cross – **Clerk to the Council**

18<sup>th</sup> January 2023

The Clerk said he had chased for an update on the TRO and the relevant WSCC officer had come back saying he could not find the request. Fortunately, a colleague of that officer had previously confirmed with the Clerk the request had been received, and the Clerk forwarded that information to the WSCC officer. That had been on the morning of the meeting and the Clerk had not yet heard anything further.

Similarly, the Clerk had not yet heard anything further from Compass about infrastructure for the bus service.

The Clerk of Rustington Parish Council had asked for an update meeting with the Clerk, and that was scheduled for 25<sup>th</sup> January.

#### **073/23     QUEEN’S PLATINUM JUBILEE, JUNE 2022 – PUBLIC CLOCK**

The committee considered the following paper which had been circulated in advance of the meeting:

### **Queen Elizabeth II Platinum Jubilee Clock**

**Committee is asked to the purchase of a plaque and the wording of any agreed plaque.**

At the last meeting, committee members agreed to have a look at the base of the clock to see if they could suggest any location for a plaque or similar. Cllr Chapman has suggested an engraved rock could be placed adjacent to the clock.

Simon Cross – **Clerk to the Council**

18<sup>th</sup> January 2023

The committee loved Cllr Chapman’s idea of an engraved rock. Cllr Toney had been looking online and thought a rock to which we could attach a plaque was probably the most cost-effective option. Cllr Toney would share the details he had found online. Either Cllr Moore or the Clerk would contact Marks of Respect in Littlehampton for advice. The Clerk would, in due course, contact WSCC Highways about this.

#### **074/23     NEWSLETTER – WINTER 2023**

The following report had been circulated in advance of the meeting:

### **Newsletter – Winter 2023**

**Committee is asked to consider progress on Newsletter No. 65, Winter 2023.**

The Winter issue is scheduled for publication at the beginning of February.

At the time of writing, most councillors have now submitted their five answers for the Looking Back article. I have had to help a couple of councillors and coerce elsewhere.

The rest of the newsletter is coming together ok. A reminder about expected articles was sent to the editorial team on 17<sup>th</sup> January. The newsletter will be eight sides.

Simon Cross – **Clerk to the Council**

18<sup>th</sup> January 2023

The Clerk had circulated a draft of the newsletter to the five councillors on the editorial team (Cllrs Duff, Gander, Gunston, Linton and Toney) and handed a paper copy to Cllr Moore to have a look at. It was almost full. Two councillors had yet to confirm their entry for the Looking Back article. As Cllr Chapman was currently indisposed, the Clerk and Cllr Duff offered to write something on her behalf.

The newsletter was scheduled to be signed-off on 1<sup>st</sup> Feb, with delivery taking place in the two weeks starting on 13<sup>th</sup> February.

#### **075/23     EAST PRESTON IN BLOOM**

Cllr Gander reported work had slowed down over the winter but there was now planting outside the library and a new tree in the new bed at the western end of Two Acres. The group would be planting up this bed in due course. The group's committee was due to meet imminently and would consider new projects and ideas for the year ahead.

The group had applied to the WSCC Community Tree Fund for a new tree at the junction of Sea Road and Normandy Drive, but had missed the deadline for planting this autumn. A new tree would be planted at that location next autumn.

#### **076/23     MEN IN SHEDS**

The following paper was circulated in advance of the meeting:

### **East Preston Men In Sheds**

**Committee is asked to note progress made in this matter.**

Little, if anything, to report since this committee's the meeting.

The Men in Sheds have rejected the proposal for a wooden cabin to sit parallel to and in front of the Miller Barn. The Men were concerned the wooden cabin was too prominent for security purposes and obscured too much of the front of the Miller Barn. The Men's counter proposal is currently under consideration by the Village Hall Foundation.

Simon Cross – **Clerk to the Council**

18<sup>th</sup> January 2023

The Clerk said there was nothing much to add. The proposal to locate a shed in front of the Village Hall was still on the table and was progressing through various iterations. Each of the Men in Sheds committee had now been DBS-checked for working at Angmering School and there were collaborations afoot there. After a January break, monthly meetings were due to restart on 7<sup>th</sup> February.

#### **077/23     2024 EAST PRESTON CALENDAR**

The following paper was circulated in advance of the meeting:

### **East Preston 2024 Calendar**

**Committee is asked to review the production of a 2024 East Preston calendar.**



Cllrs Chapman and Duff led on the 2023 Calendar for the council. Cllr Chapman's report on this project was put to the last committee meeting.

The committee has £1,000 in the budget to produce a 2024 calendar should it choose to do so.

Sales of the 2023 Calendar to date are £420, which is 84 sold. Realistically we may sell no others, but we only started selling late in November, and were we to produce a 2024 Calendar I am fairly sure we would easily sell more. As reported to the last meeting, production cost £480, so a £60 loss is negligible for the hassle Cllrs Chapman and Duff underwent to produce this calendar. Feedback has been limited but good. Some people came back to buy more after their initial purchase.

Simon Cross – **Clerk to the Council**

18<sup>th</sup> January 2023

Cllr Duff said she and Cllr Chapman were willing to research earlier if the committee wanted to produce a 2024 calendar. The two would also endeavour to collect photographs throughout the year. Cllr Gunston said there had been some good photographs in the Clerk's year-end round-up e-newsletter.

The committee AGREED 200 was the right number to produce. Cllr Linton said the binding needed to be stronger as hers had ripped when she had hung it up.

The Clerk reported he had donated three of the remaining copies to East Preston Film Society to give as prizes as its January film showing. The committee was happy with this.

The following report was circulated in advance of the meeting and covers the next two Minutes:

## **Community Speed Watch**

### **Committee is asked to receive an update on the decision to purchase Speed Indication Devices.**

At the last meeting, I reported I had submitted draft paperwork for the twelve lamppost sites identified by Cllrs Toney and Linton. After a second submission of the paperwork, I have been contacted back and advised we need to get each of the posts stress-tested before we can go any further with the paperwork. A council officer will get around to that when we can. In the meantime, I have asked Tracy to let me know how much this cost for the Christmas lighting, as I have been unable to find the payment in our financial reports.

### **Committee is also asked to consider the purchase of some speed reduction gates.**

The day after the January Full Council meeting, at which council had discussed speed reduction in Worthing Road, the council received an email from J.A.C.S. UK Ltd, advertising its **speed reduction gates**. I forwarded the email to Cllr Toney and he asked me to find out how much these cost. Just for indicative costs, we went for the Pickett Style Sloping Top Village Gateway, see below. To buy, a 1000mm wide single gate would cost £565.92, and a 1800mm wide one would cost £772.40. Delivery and installation would be extra.



**078/23      COMMUNITY SPEED WATCH – SPEED INDICATION DEVICES**

The council's 20MPH Working Party had its first meeting scheduled for Monday, 30<sup>th</sup> January. The working party currently comprised Cllrs Linton, Moore, Toney and Wilkinson and Community Speed Watch members, Keith Harris and John Wintle.

The Clerk had received a quotation for stress-testing of the columns identified as potential sites for a Speed Indication Device. The cost would be about £1,300 and would be an annual cost (and administrative overhead). As a counterproposal, Cllr Toney suggested the council could purchase and install four of its own 3m-high posts around the village and then we could move a Speed Indication Device around between those locations. Ideally, he would want WSCC to supply and install the posts. The Clerk would contact WSCC Highways about this suggestion. In the meantime, Cllrs Toney and Linton would go out again and identify their preferred four sites. The Clerk said he would advise the council's own posts were still stress-tested each year, just as the lamp-posts for Christmas lighting were each year, although four should cost considerably less.

**079/23      COMMUNITY SPEED WATCH – SPEED REDUCTION GATES**

The Clerk had received a cold email from a company offering "speed reduction gates", fake gates installed at the side of roads which, the manufacturer claimed, reduced traffic speed by an average of 4-5mph. In West Sussex, the company had supplied these in Thakeham and Earnley. The Clerk had contacted his Earnley counterpart who said she could not swear the gates had made a positive impact but did say they were liked by local residents.

Cllr Toney supported the idea and committee members AGREED to look at where such could be installed in the village. The suggestion would also be discussed at the 20MPH Working Party meeting on the 30<sup>th</sup>.

In response to a question about the additional School Safety Zone light to be implemented at the eastern end of Vicarage Lane, the Clerk reported he had asked for an update earlier in the month and received this response from West Sussex County Council's Local Transport Improvements Team, "In terms of Vicarage Lane school safety zone, I have completed the first round of consultation and received all around support. As this is a batch of schemes (11 in the county), I need to wait for the remaining two schemes to finish their first stage of consultation (fingers crossed responses will be sent soon). After which, I can start the next phase which will be to the likes of the District Council and their Councillors, Emergency Services etc. concurrently I can start investigating with Enerveo and confirming the works while our last stage of engagement is with the public, where letters will be sent to direct frontages to give them a heads up of our plans and a place to comment. Finally, we can get them programmed for delivery, with the aim (and hope) to get these done during school summer holidays this year!"

**080/23      TEMPORARY NOTICEBOARDS**

The following paper was circulated in advance of the meeting:

## **Temporary Noticeboards**

This supporting paper has not changed since the last meeting.

Of low importance at the moment, but **Committee is asked to consider the provision of temporary noticeboards.**

Councillors will have noticed during this year's Festival, the estate agencies each provided some temporary noticeboards around the village for the use of the Festival Committee in promoting its events. Most took these boards down at the end of the Festival, but one estate agency left theirs up, and these have been useful throughout the ensuing time as somewhere residents could post their posters.

From an office point of view, we just let these ride until one of the other estate agencies complained because the one agency's boards were still out and this was giving them an unfair advantage. This came the day after I had noticed the board on the corner of the Village

Green was only advertising estate agency matters. I contacted the Festival Committee and the boards were removed the following day.

The boards did prove there is a need for easily accessible boards for use by the community. Perhaps we could ask each of the four estate agencies to provide a board and we could locate these around the village. The official noticeboards are not easily accessible as they require someone bringing posters to the office, which is no great hardship, but there is a capacity issue in our noticeboards and most content is only on A5.

Simon Cross – **Clerk to the Council**

18<sup>th</sup> January 2023

As time was pushing on, it was AGREED to add this item to the Parked Projects section of the meeting.

**081/23     PARKED PROJECTS**

The following paper was circulated in advance of the meeting:

**Parked projects**

**Committee is asked to note the committee's currently parked projects such as Sporting Memories, other wellbeing projects, Roundstone Level Crossing meeting, East Preston Resource Centre and *How do we recognize village heroes?*.**

This Standing Agenda Item is where committee members can agree which other items of committee business should be kept in mind if not under active consideration. This is also an opportunity to remind other committee members of projects which may have been overlooked.

Regarding Roundstone Level Crossing, I have a new Network Rail contact. Scheduled meetings have so far failed to take place, but I have another scheduled for 26<sup>th</sup> January, so here's hoping.

Simon Cross – **Clerk to the Council**

18<sup>th</sup> January 2023

Nothing was added.

**082/23     NEW ITEMS FOR THE NEXT MEETING (27<sup>TH</sup> MARCH)**

Cllr Duff said she had not realised at the Full Council meeting earlier in the month she knew the deceased former councillor's daughter-in-law. They had had a conversation about memorials in the village, wondering whether there was anything else the council could offer beyond trees and benches. The Clerk said, in this particular case, the council would be adding the former councillor to the blue bench outside the Council Office. Currently, there was probably room for another ten councillors to have plaques on the bench. Members AGREED to have a think about other possible memorial options in the village.

The Clerk said he had raised the matter of free tennis coaching on the Warren Recreation Ground at the recent tenant's meeting with Angmering-on-Sea Lawn Tennis Club. Head coach, Andrew Cook, was happy to run the sessions again and the Clerk had contacted him for suggested dates and times.

*The Meeting closed at 20:29.*

Chairman: Cllr Lisa Duff    Date: **27<sup>th</sup> March 2023**

(end)