



EAST PRESTON PARISH COUNCIL

Council Office, 122 Sea Road, East Preston, West Sussex. BN16 1NN

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eastpreston-pc.gov.uk

Email: clerk@eastpreston-pc.gov.uk

24th May 2023

Dear Councillor and Parishioners

RE: MAJOR EVENTS COMMITTEE

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to an Extraordinary Meeting of the above Committee to be held on **Tuesday, 30th May 2023** at East Preston Infant School, Lashmar Road, East Preston commencing at 19:00.

The Public has the right to attend; however, numbers are currently limited and attendance should be booked in advance. Please call the Council Office before midday on the day of the meeting to book a space.

Yours sincerely

Clerk to the Council

To: All Members of the Major Events Committee

A G E N D A

1. Introductions
2. Annual Appointment of the Chairman of the Major Events Committee.
3. Annual Appointment of the Vice-Chairman of the Major Events Committee.
4. Apologies and Reasons for Absence.
5. Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary Interests they may have in relation to items on this Agenda.

This interest should be declared by stating:

- a) The item you have the interest in
- b) Whether it is a personal interest and the nature of the interest
- c) Whether it is also a prejudicial/pecuniary interest
- d) If it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak under Public Question Time

Members and Officers will then need to re-declare any prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent.

6. A **Public Question Time** of up to fifteen minutes. This question time is the only opportunity for the Public to speak during the meeting.

Members of the public are asked to identify themselves clearly when they first speak.

2023 events

7. Remembrance Sunday, 12th November, 2023:
 - a) To agree the format of the Remembrance Sunday event;
 - b) To agree to support and liaise with the British Legion in a Remembrance Sunday event.
8. New items to be referred to the next meeting (26th June, 19:00).

This meeting is open to the public. Where possible, members of the public are asked to be present five minutes before the start of the meeting.

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