JUNE 2023 Agenda Item No. 10

EAST PRESTON PARISH COUNCIL

FINANCIAL MATTERS

FOR APPROVAL

Chairman: ………………………………………………………….…………… Date: ……………

The following councillors have checked the Bank Reconciliation:

To the best of my knowledge, the list of payments in this report is true and accurate.

Clerk: ………………………………………………… Date: ....

Please note, this Report was prepared on 29th May 2023

Date: 29/05/2023
Time: 14:56:02

East Preston Parish Council
Outstanding Purchase Orders
(EXC VAT)

Order From: 1
Order To: 9,999,999

Date From: 01/04/2023
Date To: 31/03/2024

Supplier From:
Supplier To: ZZZZZZZZ

Supplier A/C: ARUN
Supplier Name: Arun District Council
Supplier Address: Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF
Telephone Number: 01903 737500

Order No: 1724
Order Date: 02/04/2023
Due Delivery:
Notes:

Taken By: MANAGER

Product Code	Product Description	Comment	Total Quantity	Outstanding	Disc (%)	Price
M	COMMUNITY ENGAGEMENT - CHRISTMAS LIGHTING			0.00		0.00
S1	ADC - Garage Rental - 31 Cheviot Close APR		1.00	0.00	0.00	0.00
S1	ADC - Garage Rental - 31 Cheviot Close MAY		1.00	0.00	0.00	0.00
S1	ADC - Garage Rental - 31 Cheviot Close JUN		1.00	1.00	0.00	62.98
S1	ADC - Garage Rental - 31 Cheviot Close JUL		1.00	1.00	0.00	62.98
S1	ADC - Garage Rental - 31 Cheviot Close AUG		1.00	1.00	0.00	62.98
S1	ADC - Garage Rental - 31 Cheviot Close SEPT		1.00	1.00	0.00	62.98
S1	ADC - Garage Rental - 31 Cheviot Close OCT		1.00	1.00	0.00	62.98
S1	ADC - Garage Rental - 31 Cheviot Close NOV		1.00	1.00	0.00	62.98
S1	ADC - Garage Rental - 31 Cheviot Close DEC		1.00	1.00	0.00	62.98
S1	ADC - Garage Rental - 31 Cheviot Close JAN		1.00	1.00	0.00	62.98
S1	ADC - Garage Rental - 31 Cheviot Close FEB		1.00	1.00	0.00	62.98
S1	ADC - Garage Rental - 31 Cheviot Close MAR		1.00	1.00	0.00	62.98

Carriage: 0.00

Order Value: 629.80

East Preston Parish Council
Outstanding Purchase Orders
(EXC VAT)

Supplier A/C: ARUN
Supplier Name: Arun District Council
Supplier Address: Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF
Telephone Number: 01903 737500

Order No: 1725
Order Date: 02/04/2023
Due Delivery:
Notes:

Taken By: MANAGER

Product Code	Product Description	Comment	Total Quantity	Outstanding	Disc (%)	Price
M	AMENITIES - WILLOWHAYNE CAR PARK - RATES 2023/24			0.00		0.00
S2	Village Green Car Park Rates - 6 mthly (APRIL payment)		1.00	0.00	0.00	0.00
S2	Village Green Car Park Rates - 6 mthly (OCT payment)		1.00	1.00	0.00	561.00

Carriage: 0.00

Order Value: 561.00

Supplier A/C: ARUN
Supplier Name: Arun District Council
Supplier Address: Arun Civic Centre
Maltravers Road
Littlehampton
West Sussex
BN17 5LF
Telephone Number: 01903 737500

Order No: 1726
Order Date: 02/04/2023
Due Delivery:
Notes:

Taken By: MANAGER

Product Code	Product Description	Comment	Total Quantity	Outstanding	Disc (%)	Price
M	ADMIN - PARISH OFFICE RATES 2023/24			0.00		0.00
S2	122 Sea Rd Rates - 6 mthly (APRIL payment)		1.00	0.00	0.00	0.00
S2	122 Sea Rd Rates - 6 mthly (OCT payment)		1.00	1.00	0.00	1,322.00

Carriage: 0.00

Order Value: 1,322.00

East Preston Parish Council
Outstanding Purchase Orders
(EXC VAT)

Supplier A/C: SAGE
Supplier Name: Sage Software Limited
Supplier Address: Sage House
Benton Park Road
Newcastle upon Tyne
NE7 7LZ

Telephone Number: 0191 255 0638

Order No: 1727
Order Date: 02/04/2023
Due Delivery: 31/03/2024
Notes:

Taken By: MANAGER

Product Code	Product Description	Comment	Total Quantity	Outstanding	Disc (%)	Price
M	ADMIN - OFFICE SOFTWARE - Sage Software & Support			0.00		0.00
S1	Mthly Sage Software & Support - APR		1.00	0.00	0.00	0.00
S1	Mthly Office 365 to run alongside Sage APR		1.00	0.00	0.00	0.00
S1	Mthly Sage Software & Support - MAY		1.00	0.00	0.00	0.00
S1	Mthly Office 365 to run alongside Sage MAY		1.00	0.00	0.00	0.00
S1	Mthly Sage Software & Support - JUN		1.00	1.00	0.00	137.50
S1	Mthly Office 365 to run alongside Sage JUN		1.00	1.00	0.00	9.40
S1	Mthly Sage Software & Support - JULY		1.00	1.00	0.00	137.50
S1	Mthly Office 365 to run alongside Sage JUL		1.00	1.00	0.00	9.40
S1	Mthly Sage Software & Support - AUG		1.00	1.00	0.00	137.50
S1	Mthly Office 365 to run alongside Sage AUG		1.00	1.00	0.00	9.40
S1	Mthly Sage Software & Support - SEPT		1.00	1.00	0.00	137.50
S1	Mthly Office 365 to run alongside Sage SEPT		1.00	1.00	0.00	9.40
S1	Mthly Sage Software & Support - OCT		1.00	1.00	0.00	137.50
S1	Mthly Office 365 to run alongside Sage OCT		1.00	1.00	0.00	9.40
S1	Mthly Sage Software & Support - NOV		1.00	1.00	0.00	137.50

S1	Mthly Office 365 to run alongside Sage NOV	1.00	1.00	0.00	9.40
S1	Mthly Sage Software & Support - DEC	1.00	1.00	0.00	137.50
S1	Mthly Office 365 to run alongside Sage DEC	1.00	1.00	0.00	9.40
S1	Mthly Sage Software & Support - JAN	1.00	1.00	0.00	137.50
S1	Mthly Office 365 to run alongside Sage JAN	1.00	1.00	0.00	9.40
S1	Mthly Sage Software & Support - FEB	1.00	1.00	0.00	137.50
S1	Mthly Office 365 to run alongside Sage FEB	1.00	1.00	0.00	9.40
S1	Mthly Sage Software & Support - MAR	1.00	1.00	0.00	137.50
S1	Mthly Office 365 to run alongside Sage MAR	1.00	1.00	0.00	9.40

Carriage: 0.00 **Order Value:** 1,469.00

Supplier A/C: NEWPLACE
Supplier Name: New Place Fencing Limited
Supplier Address: 17 Fastnet Way
Littlehampton
West Sussex
BN17 6PW

Order No: 1731
Order Date: 18/04/2023
Due Delivery: 31/05/2023
Notes:

Telephone Number:

Taken By: MANAGER

Product Code	Product Description	Comment	Total Quantity	Outstanding	Disc (%)	Price
S1	To supply and erect steel gates at the WRG as per quote	dated 18/4/23 - 50% DEPOSIT	1.00	0.00	0.00	0.00
S1	BALANCING PAYMENT		1.00	1.00	0.00	1,480.00

Carriage: 0.00 **Order Value:** 1,480.00

East Preston Parish Council
Outstanding Purchase Orders
(EXC VAT)

Supplier A/C: JAPANESE
Supplier Name: Japanese Knotweed Ltd
Supplier Address: Unit 7, Belbins Business Park
Cupernham Lane
ROMSEY
Hampshire
SO51 7JF
Telephone Number:

Order No: 1732
Order Date: 24/05/2023
Due Delivery: 15/06/2023
Notes:

Taken By: MANAGER

Product Code	Product Description	Comment	Total Quantity	Outstanding	Disc (%)	Price
M	GENERAL RESERVES			0.00		0.00
S1	Excavation and barrier work to protect back yard at office	from Japanese Knotweed - 50% DEPOSIT UPFRONT excavation works upfront. This would be £3,215.52 + Vat	1.00	1.00	0.00	3,215.52
S1	Excavation and barrier work to protect back yard at office	from Japanese Knotweed - BALANCING PAYMENT	1.00	1.00	0.00	3,215.51
S1	12 Year Company Backed (Serviced) Guarantee &	10 Year Japanese Knotweed only Insurance Backed	1.00	1.00	0.00	1,044.74

Carriage: 0.00

Order Value: 7,475.77

East Preston Parish Council
Outstanding Purchase Orders
(EXC VAT)

Supplier A/C: TERRAIN1
Supplier Name: Terrain Human Resources Ltd
Supplier Address: 76 King Street
Manchester
M2 4NH

Order No: 1733
Order Date: 24/04/2023
Due Delivery: 31/03/2024
Notes:

Telephone Number:

Taken By: MANAGER

Product Code	Product Description	Comment	Total Quantity	Outstanding	Disc (%)	Price
M	F&GP - Fees - Health & Safety Subscription			0.00		0.00
S2	Terrain HR Ltd - Mthly Subscription to Safecouncil -	Standard Plan (APR)	1.00	0.00	0.00	0.00
S2	Terrain HR Ltd - Mthly Subscription to Safecouncil -	Standard Plan (MAY)	1.00	0.00	0.00	0.00
S2	Terrain HR Ltd - Mthly Subscription to Safecouncil -	Standard Plan (JUN)	1.00	1.00	0.00	9.99
S2	Terrain HR Ltd - Mthly Subscription to Safecouncil -	Standard Plan (JUL)	1.00	1.00	0.00	9.99
S2	Terrain HR Ltd - Mthly Subscription to Safecouncil -	Standard Plan (AUG)	1.00	1.00	0.00	9.99
S2	Terrain HR Ltd - Mthly Subscription to Safecouncil -	Standard Plan (SEPT)	1.00	1.00	0.00	9.99
S2	Terrain HR Ltd - Mthly Subscription to Safecouncil -	Standard Plan (OCT)	1.00	1.00	0.00	9.99
S2	Terrain HR Ltd - Mthly Subscription to Safecouncil -	Standard Plan (NOV)	1.00	1.00	0.00	9.99
S2	Terrain HR Ltd - Mthly Subscription to Safecouncil -	Standard Plan (DEC)	1.00	1.00	0.00	9.99
S2	Terrain HR Ltd - Mthly Subscription to Safecouncil -	Standard Plan (JAN)	1.00	1.00	0.00	9.99
S2	Terrain HR Ltd - Mthly Subscription to Safecouncil -	Standard Plan (FEB)	1.00	1.00	0.00	9.99
S2	Terrain HR Ltd - Mthly Subscription to Safecouncil -	Standard Plan (MAR)	1.00	1.00	0.00	9.99

Carriage: 0.00

Order Value: 99.90

Total Order Value: 13,037.47

Date: 29/05/2023
Time: 12:35:24

East Preston Parish Council

Supplier Invoices Paid (inc VAT where applicable)

(Non BACS Payments inc any Unreported Payments from previous month)

Date From: 01/04/2023 **Date To:** 31/05/2023

A/C: ARUN **Name:** Arun District Council

No	Type	Ref	Date	Details	Amount	Paid
22610	PI	DD	03/04/2023	ADC - Garage Rental - 31 Cheviot Close APR	75.61	75.61
22611	PI	DD	25/04/2023	ADC - Village Green Car Park Rates - 6 mthly (APRIL payment)	561.75	561.75
22612	PI	DD	25/04/2023	ADC - 122 Sea Rd Rates - 6 mthly (APRIL payment)	1,322.70	1,322.70
22897	PI	DD	02/05/2023	ADC - Garage Rental - 31 Cheviot Close MAY	75.57	75.57
					Total:	2,035.63

A/C: BARCLAYC **Name:** Barclaycard

No	Type	Ref	Date	Details	Amount	Paid
22602	PI	BACS	10/05/2023	Barclaycard (Brunel Engraving) - M Howdle plaque reprint	182.58	182.58
22609	PC		10/05/2023	Barclaycard (Majestic Wine) - Refund glasses and unused wine	473.64	-473.64
					Total:	-291.06

A/C: COOPERAD **Name:** Cooper Adams

No	Type	Ref	Date	Details	Amount	Paid
22586	PI	DIR	05/05/2023	Cooper Adams - Rent commission 1/4/23	135.00	135.00
					Total:	135.00

A/C: LANDREG **Name:** Land Registry

No	Type	Ref	Date	Details	Amount	Paid
22397	PI	Chq 106808	01/04/2023	Land Registry - Documents for Bowls Club	6.00	6.00
					Total:	6.00

A/C: NORTHSTA **Name:** Northstar IT

No	Type	Ref	Date	Details	Amount	Paid
22386	PI	DD	14/04/2023	Northstar IT - Antivirus for office laptop	3.00	3.00
22578	PI	DD	05/05/2023	Northstar IT - Mthly subscription office laptop anti virus	3.00	3.00
					Total:	6.00

A/C: SAGE **Name:** Sage Software Limited

No	Type	Ref	Date	Details	Amount	Paid
22613	PI	DD	16/04/2023	Sage - Mthly Sage Software & Support - APR	176.28	176.28
22898	PI	DD	17/05/2023	Sage - Mthly Sage Software & Support - MAY	176.28	176.28
					Total:	352.56

East Preston Parish Council

Supplier Invoices Paid (inc VAT where applicable)

(Non BACS Payments inc any Unreported Payments from previous month)

A/C: SOUTHELE **Name:** Southern Electric

No	Type	Ref	Date	Details	Amount	Paid
22458	PI	DD	18/04/2023	Southern Electric - Street Lighting supply March	221.57	221.57
22566	PI	DD	14/05/2023	Southern Electric - Office Gas Supply	223.81	223.81
22654	PI	BACS	17/05/2023	Southern Electric - Street Lighting Supply APR	193.61	193.61
22655	PI	BACS	18/05/2023	Southern Electric - Parish Office electric supply Q1	430.36	430.36
					Total:	1,069.35
					Grand Total	3,313.48

Date: 25/04/2023
Time: 08:17:35

East Preston Parish Council

Supplier Invoices Paid (inc VAT where applicable)

(Non BACS Payments inc any Unreported Payments from previous month)

Date From: 01/02/2023 **Date To:** 31/03/2023

A/C: COOPERAD **Name:** Cooper Adams

No	Type	Ref	Date	Details	Amount	Paid
22393	PI	DIR	30/03/2023	Cooper Adams - Commission for 1/3/23	135.00	135.00
					Total:	135.00

A/C: SOUTHELE **Name:** Southern Electric

No	Type	Ref	Date	Details	Amount	Paid
22504	PI	DD	16/03/2023	Southern Electric - Street Lighting supply February	187.24	187.24
					Total:	187.24
					Grand Total	322.24

BACS PAYMENTS PROCESSED on 10/04/2023

No.	Type	A/C	Date	Ref	Dept	Details	T/C	Amount
22388	PI	ARUNBUS	10/04/2023	BACS	2&6	Arun Business Supplies - Office supplies	T2	31.13
22391	PI	BALESOF	10/04/2023	BACS	9	Bales of Fun - Hay bales for F&D event	T2	200.00
22402	PI	BARCLAYC	10/04/2023	BACS	n/a	Barclaycard (Amazon) - Various Expenditure	T0 & T2	238.18
22411	PC	BARCLAYC	10/04/2023		n/a	Barclaycard - Mthly Cashback Credit	T0	-3.00
22398	PI	BIFFA	10/04/2023	BACS	2	Biffa - Trade Waste & Recycling 2/3 to 30/3/23	T2	235.01
22362	PI	BSGROUP	10/04/2023	BACS	2	The Business Supplies Group - New office chairs and desk	T2	1182.00
22400	PI	BUDSNBLO	10/04/2023	BACS	3	Buds n Blooms - Hand tied bouquet for Cllr Gander	T0	35.00
22399	PI	FENTONIT	10/04/2023	BACS	2	Fenton IT - Annual Splashtop Subscription 2023/24	T2	48.00
22416	PI	IPSFIRE	10/04/2023	BACS	2	IPS - Intruder alarm annual maintenance	T2	124.55
22385	PI	JEMILLS	10/04/2023	BACS	2	J E Mills - Office window cleaning	T0	17.00
22360	PI	JGUNSTON	10/04/2023	BACS	0	J Gunston (Sainsburys & One Stop) - Warm Space Easter Eggs	T2	44.50
22414	PI	LOCALTOI	10/04/2023	BACS	9	Local Toilet Hire-Big Coronation Lunch & F&D Portaloo Hire BALANCES	T2	765.00
22419	PI	MICROSHA	10/04/2023	BACS	2	Microshade - Mthly Cloud Hosting & MS Office Rental	T2	358.91
22359	PI	ROYALBRI	10/04/2023	BACS	0	EP RBL - Warm Space Food & Drink 20/2-13/3/23	T0	661.50
22421	PI	RUNNINGI	10/04/2023	BACS	0	Running Imp - Coronation Coins BALANCE	T2	1756.20
22361	PI	SPECTRUM	10/04/2023	BACS	8	Spectrum Roofing - Repair tile on Sea Road toilet block	T0	120.00
22401	PI	STHSTRAN	10/04/2023	BACS	n/a	South Strand Community Toilets - Annual contribution 2023/24	T0	1000.00
22417	PI	WSALC	10/04/2023	BACS	3	WSALC - Annual Subscription to WSALC & NALC 2023/24	T0	2154.39
22363	PI	WSCC	10/04/2023	BACS	2 & 8, 3	WSCC - Salaries MAR, Cllrs 1/2 yrly Allowances & Officers Travel	T9	12092.75
22387	PI	WSCC	10/04/2023	BACS	2	WSCC - 1/2 yrly Admin charges for 1/10/22 to 31/3/23	T2	334.56
22390	PI	YOURSOUN	10/04/2023	BACS	9	Your Sound Lady - Family Disco at Big Lunch	T0	50.00

Total Payable: **21445.68**

Authorised by:

Cll Toney: ......D. P. Toney.......... Cllr Gunston / Cllr Wilkinson: ......J.G......

BACS PAYMENTS PROCESSED on 25/04/2023

No.	Type	A/C	Date	Ref	Dept	Details	T/C	Amount	
22479	PI	ARUN	25/04/2023	BACS	2	ABS - 5 boxes of A4 copier paper	T2	137.70	299.70
22478	PI	ARUNBUS	25/04/2023	BACS	2	ABS - New 3-drawer mobile pedestal unit	T2	162.00	
22527	PI	APPLEDIS	25/04/2023	BACS	6	Applecarte Distribution - Delivery of WINTER Newsletter	T0	340.56	
22460	PI	BRITLEGI	25/04/2023	BACS	RESERVES	EP RBL - Warm Space Food & Drinks 20/23 and 27/3/23	T0	340.20	
22508	PI	BRUNELEN	25/04/2023	BACS	RESERVES	Brunel Engraving - King Charles Coronation tree plaque	T2	189.90	
22456	**PI**	**CLEANFOR**	**11/04/2023**	**BACS**	**2**	**Cleanforce - Office Cleaning 10th & 24th March**	**T2**	**69.60**	**Paid early on 11/4/23**
22455	PI	CROSSFIR	25/04/2023	BACS	2	Crossfire - Fire Extinguishers' Service in office	T2	48.50	
22484	PI	CULLIGAN	25/04/2023	BACS	2	Culligan Water - Qrtly service & maintenance	T2	27.38	
22476	PI	JGUNSTON	25/04/2023	BACS	6	Cllr J Gunston (Sainsburys) - Re-imburse for playscheme	T0 & T2	20.24	
22480	PI	JGUNSTON	25/04/2023	BACS	6	Cllr J Gunston (Elizabeth Vrondissis) - Walking Map drawings	T0	60.00	
22457	**PI**	**MAJESTIC**	**11/04/2023**	**BACS**	**9**	**Majestic Wine - End of Term Party drinks**	**T2**	**770.22**	**Paid early on 11/4/23**
22481	PI	NBBRECYL	25/04/2023	BACS	1	NBB Recycled Furniture - 1 x Bespoke Raised Sleeper BALANCE	T2	760.80	
22468	PI	NEWPLACE	25/04/2023	BACS	8	New Place Fencing - Supply & erect new safety gates DEPOSIT	T2	1770.00	
22494	PI	SEAVIEW	25/04/2023	BACS	2	Sea View Stores - Semi Skimmed Milk	T3	1.80	7.70
22495	PI	SEAVIEW	25/04/2023	BACs	2	Sea View Stores - Whole Skimmed Milk	T3	5.90	
22467	PI	SOUTHELE	25/04/2023	BACS	1	Southern Electric - Village Clock supply (annual charge)	T3	114.88	
22482	PI	TIVOLI	25/04/2023	BACS	RESERVES	Tivoli - EP in Bloom Oval Flower Bed Two Acres	T2	900.95	
22483	PI	VINTAGEC	25/04/2023	BACS	9	Vintage Candy - April Funday Sunday entertainment	T0	160.00	
22485	PI	YOURSOUN	25/04/2023	BACS	9	Your Sound Lady - Balancing payment for family disco 7/5/23	T0	250.00	

Authorised by:

Total Payable:	**6136.63**

Cll Toney: D. P. Torey .... ~~Cllr Gunston~~ / Cllr Wilkinson: 12/5/23

BACS PAYMENTS PROCESSED on 10/05/2023

No.	Type	A/C	Date	Ref	Dept	Details	T/C	Amount	
22602	PI	BARCLAYC	10/05/2023	BACS	1	Barclaycard (Brunel Engraving) - M Howdle plaque reprint	T2	39.64	
22603	PI	BARCLAYC	10/05/2023	BACS	2	Barclaycard (Zoom) - Mthly subscription	T2	31.18	
22604	PI	BARCLAYC	10/05/2023	BACS	6	Barclaycard (SmartSurvey) - Mthly subs Traffic Survey	T2	54.00	
22605	PI	BARCLAYC	10/05/2023	BACS	9	Barclaycard (Amazon) - End of Term party bottles & lights	T2	24.99	
22606	PI	BARCLAYC	10/05/2023	BACS	9	Barclaycard (Amazon) - End of Term party bottles & lights	T2	8.59	
22607	PI	BARCLAYC	10/05/2023	BACS	9	Barclaycard (Amazon) - End of Term party bottles & lights	T2	8.49	
22608	PI	BARCLAYC	10/05/2023	BACS	9	Barclaycard (Amazon) - End of Term party string lights	T2	15.69	
22609	PC	BARCLAYC	10/05/2023		9	Barclaycard (Majestic Wine) - Refund glasses and unused wine	T0	-473.64	~~-291.06~~
22575	PI	BIFFA	10/05/2023	BACS	2	Biffa - Trade Waste & Recycling 6/4/23 to 27/4/23	T2	197.28	
22577	PI	CLEANFOR	10/05/2023	BACS	2	Cleanforce - Office cleaning 7/4 and 21/4/23	T2	74.40	
22616	PI	CLOUD9	10/05/2023	BACS	8	Cloud 9 - Install add'n grab rails and external tap	T2	697.54	
22571	PI	CRICKET	10/05/2023	BACS	8	EP Cricket Club (Rabbit & Dowling) - Damage from tree works	T2	193.20	
22572	PI	DTECT	10/05/2023	BACS	2	D-Tect - Annual CCTV Maintenance 2023/24	T2	132.00	
22576	PI	JEMILLS	10/05/2023	BACS	2	J E Mills - Parish Office Window Cleaning	T0	17.00	
22568	PI	LHAMPTON	26/04/2023	BACS	9	L'Hampton TC - Deposit Barriers Coronation Big Lunch	T0	100.00 - Pd early.	
22573	PI	MICROSHA	10/05/2023	BACS	2	Microshade - Mthly Cloud Hosting & MS Office Rental	T2	224.16	
22574	PI	MICROSHA	10/05/2023	BACS	2	Microshade - Mthly Email Hosting	T2	141.05	365.21
22619	PI	MSSERVIC	10/05/2023	BACS	9	MS Services - Marshalling for the Big Lunch	T2	817.20	
22618	PI	PARISHON	10/05/2023	BACS	3	Parish Online - Annual subscription 2023/24	T2	60.00	
22529	PI	PEBBLES	10/05/2023	BACS	9	Pebbles Catering - End of Term party April 2023	T2	808.80	
22569	PI	SLCC	10/05/2023	BACS	3	SLCC - Annual Membership 2023/24 for Clerk	T0	296.00	
22570	PI	SOSSYST	10/05/2023	BACS	2	SOS Systems - Qrtly lease charge	T2	240.00	
22587	PI	SUSSEXFO	10/05/2023	BACS	6	Sussex Forest Activities - Easter playscheme	T0	120.00	
22620	PI	THE360S	10/05/2023	BACS	9	The 360s - Entertainment at the Big Lunch event	T0	210.00	
22617	PI	TIVOLI	10/05/2023	BACS	1	Tivoli - Spray & rotivate wildflower beds	T2	540.00	
22588	PI	WSCC	10/05/2023	BACS	2	WSCC - Salaries etc APR	T9	8238.44	

Authorised by:

Total Payable: 12816.01

Cll Toney: S. P. Toney .... ~~Cllr Gunston~~ / Cllr Wilkinson: [signature] 12/5/23

BACS PAYMENTS PROCESSED on 25/05/2023

No.	Type	A/C	Date	Ref	Dept	Details	T/C	Amount	Total Invs
22658	PI	4SIGHT	25/05/2023	BACS	3	4SIGHT Vision Support - Grant Aid 002-2023/24	T0	350.00	
22644	PI	AROBERTS	25/05/2023	BACS	2	A Roberts - Annual DBS Check 2023/24	T0	18.00	
22659	PI	CABARUN	25/05/2023	BACS	3	Arun and Chichester CAB - Grant Aid 003-2023/24	T0	250.00	
22648	PI	CLLRGALE	25/05/2023	BACS	2	Cllr Gale - Annual DBS Check 2023/24	T0	18.00	
22643	PI	CLLRTONE	25/05/2023	BACS	1	Cllr Toney (Ebay Puffin Flags) - Parts for flagpole	T0	33.00	
22642	PI	CONCRETE	25/05/2023	BACS	1	Concrete Sports - To supply 1 x Concrete Outdoor Chess Table	T0	3600.00	
22656	PI	CRICKET	25/05/2023	BACS	8	EP Cricket Club - Annual Grass Cutting contribution 2023/24	T0	2127.82	
22649	PI	CULLIGAN	25/05/2023	BACS	2	Culligan (UK) Limited - Enviro Levy & Rental	T2	64.10	
22647	PI	DMOORE	25/05/2023	BACS	2	Cllr Moore - Annual DBS Check 2023/24	T0	18.00	
22660	PI	EPBOWLS	25/05/2023	BACS	3	EP & Kingston Bowls Club - Grant Aid 004-2023/24	T0	1000.00	
22640	PI	EPMENINS	25/05/2023	BACS	0	EP Men in Sheds - Grant as agreed at F&GP 392/23	T0	750.00	
22657	PI	EPSCOUTS	25/05/2023	BACS	3	1st East Preston Scout Group - Grant Aid 001-2023/24	T0	400.00	
22661	PI	EPSTOOL	25/05/2023	BACS	3	EP Stoolball Club - Grant Aid 005-2023/24	T0	100.00	
22662	PI	EPYARNBO	25/05/2023	BACS	3	EP Yarnbombers - Grant Aid 006-2023/24	T0	200.00	
22663	PI	FRIENDS	25/05/2023	BACS	3	Friends of East Preston Infant School -Grant Aid 007-2023/24	T0	750.00	
22664	PI	FRIENDSO	25/05/2023	BACS	3	Friends of Oak Grove College - Grant Aid 008-2023/24	T0	150.00	
22665	PI	HOMESTAR	25/05/2023	BACS	3	Home-Start Arun, Worthing & Adur - Grant Aid 009-2023/24	T0	500.00	
22674	PI	JEMILLS	25/05/2023	BACS	2	J E Mills - Office Window Cleaning	T0	17.00	
22645	PI	JGUNSTON	25/05/2023	BACS	2	Cllr Gunston - Annual DBS Check 2023/24	T0	18.00	
22641	PI	LHAMPTON	25/05/2023	BACS	9	Littlehampton TC - Barrier & cone hire on 7/5/23	T2	131.68	
22666	PI	PATIENTL	25/05/2023	BACS	3	Patient Link - Grant Aid 010-2023/24	T0	250.00	
22650	PI	SOSSYST	25/05/2023	BACS	2	SOS Systems - Delivery Charge for Waste Toner Case	T2	10.74	
22653	PI	SOUTHELE	25/05/2023	BACS	6	Southern Electric - Village Clock electric supply	T3	19.38	
22646	PI	STEVEWIL	25/05/2023	BACS	2	Cllr Wilkinson - Annual DBS Check 2023/24	T0	18.00	
22667	PI	STMARYS	25/05/2023	BACS	3	Parish Church of St Mary's - Grant Aid 011-2023/24	T0	175.00	
22668	PI	TYLERSTR	25/05/2023	BACS	3	Tyler's Trust - Grant Aid 012-2023/24	T0	200.00	
22671	PI	URBANSUR	25/05/2023	BACS	1	The Urban Surgeons - Annual Tree work	T2	900.00	
22672	PI	URBANSUR	25/05/2023	BACS	8	The Urban Surgeons - Annual Tree work WRG	T2	1800.00	
22673	PI	URBANSUR	25/05/2023	BACS	0	The Urban Surgeons - Add'n Tree Work less Roller Hire	T2	5506.80	8206.80
22669	PI	VICTSUPP	25/05/2023	BACS	3	Victim Support (Sussex Area) - Grant Aid 013-2023/24	T0	200.00	
226	PI	WADARS	25/05/2023	BACS	3	Wadars - Grant Aid 014-2023/24	T0	500.00	

Authorised by:

Total Payable: **20075.52**

Cll Toney: .... Cllr Gunston / Cllr Wilkinson: ....

Date: 29/05/2023
Time: 12:56:33

East Preston Parish Council
Sales invoices and Bank Receipts

Date From: 01/04/2023
Date To: 31/03/2024

No	Type	Date	A/C	Ref	Details	Net	Tax	Paid
22445	BR	03/04/2023	1200	04-2023/24	Stall Fees - Boom Sauce, H Cobby & Pinch Seasonings	105.00	0.00	105.00
22446	BR	04/04/2023	1200	05-2023/24	Stall Fees - H&P Gunn & ILOVELUCIE	70.00	0.00	70.00
22447	BR	05/04/2023	1200	06-2023/24	AoSLT Club - Q1 Quarterly Rent 2023/24	750.00	0.00	750.00
22448	BR	05/04/2023	1200	07-2023/24	Stall Fees - Potty for Puds & Dutch Brisket	95.00	0.00	95.00
22449	BR	06/04/2023	1200	08-2023/24	Stall Fees - David Howland, OLL FIS, Fortin M & D White	225.00	0.00	225.00
22450	BR	06/04/2023	1200	08-2023/24	Stall Fees - Joie de Vin, Poffertjes Kitchen & Nibbs Spirits	170.00	0.00	170.00
22451	BR	06/04/2023	1200	09-2023/24	ADC - 1/2 yearly precept 2023/24	139,630.81	0.00	139,630.81
22452	BR	11/04/2023	1200	10-2023/24	Stall Fees - R J Hardy, D Lehocka & Taco Look at Me	165.00	0.00	165.00
22453	BR	11/04/2023	1200	11-2023/24	One Parking - POPPAY income APR	21.88	4.38	26.26
22454	BR	11/04/2023	1200	12-2023/24	Stall Fee - JJ's Cider	70.00	0.00	70.00
22487	BR	12/04/2023	1200	13-2023/24	S Livingstone - Memorial plaque donation	70.70	0.00	70.70
22488	BR	13/04/2023	1200	14-2023/24	Chirpy Chicken Ltd - F&D stall fee	50.00	0.00	50.00
22489	BR	15/04/2023	1200	15-2023/24	S Ngu (Kunfu Pan) - F&D Stall fee	50.00	0.00	50.00
22490	BR	17/04/2023	1200	16-2023/24	The Butcher & Deli - F&D Stall fee	35.00	0.00	35.00
22491	BR	19/04/2023	1200	17-2023/24	Eventbrite - Easter playscheme income	38.48	0.00	38.48
22493	BR	19/04/2023	1200	18-2023/24	HMRC - VAT Refund Q4 2022/23	11,774.30	0.00	11,774.30
22492	BR	19/04/2023	1200	19-2023/24	PM & BE Hurst - F&D Stall fee	75.00	0.00	75.00
22503	BR	24/04/2023	1200	20-2023/24	Howie Cobby - Big Coronation Lunch stall fee	40.00	0.00	40.00
22580	BR	25/04/2023	1200	21-2023/24	The Gay Farmer - F&D pitch fee	35.00	0.00	35.00
22581	BR	25/04/2023	1200	22-2023/24	D Victor - F&D pitch fee	35.00	0.00	35.00
22582	BR	02/05/2023	1200	23-2023/24	Hampshire Ices - Big Coronation Lunch	40.00	0.00	40.00
22583	BR	05/05/2023	1200	24-2023/24	CooperAdams - 124 Sea Road rent 1/4 to 30/4/23 (inc Water)	900.00	180.00	1,080.00
22584	BR	09/05/2023	1200	25-2023/24	One Parking - P&D parking income	51.57	10.31	61.88
22585	BR	09/05/2023	1200	26-2023/24	Eventbrite - April Funday Sunday tickets	118.30	0.00	118.30
22615	BR	09/05/2023	1200	27-2023/24	EP Film Society - Donation for Outdoor Chess Table	3,000.00	0.00	3,000.00
22638	BR	09/05/2023	1200	28-2023/24	Cake to Go - F&D pitch fee	35.00	0.00	35.00
22639	BR	15/05/2023	1200	29-2023/24	One Parking - P&D parking income	463.98	92.79	556.77
22706	BR	25/05/2023	1200	30-2023/24	V Sharp - Donation for badge making	20.00	0.00	20.00
					Total:	158,135.02	287.48	158,422.50

Receipt No 01-2023/24 - EP Bowls Club - Annual Rent (Receipt paid early in previous fin year) - £0.05

Receipt No 02-2023/24 - The Sausage Roll Kompany - Coronation Pitch Fee (Receipt paid early in previous fin year) - £40

Receipt No: 03-2023/24 - Nationwide B/S - Annual Interest 2022/23 - £482.28

East Preston Parish Council

Bank Reconciliation
as at 31 March 2023 – EOY 2022/23

BANK ACCOUNT

Sage Ref	Account	
1200	**Current Account**	101,612.38
1201	**Nationwide Building Society** (Instant Savings A/C) – New Deposit Account	85,000.00
1202	**Monmouthshire Building Society - NOW CLOSED DOWN**	0.00
1203	**Julian Hodge Bank – NOW CLOSED DOWN** (90-Day Notice Deposit Account)	0.00
1204	**Cambridge & Counties Bank** (120-Day Notice Account)	91,494.90
1205	**United Trust Bank** (200-Day Notice Account)	89,244.08
1206	**Redwood Bank** (35-Day Notice Deposit Account)	89,240.55
1207	**Unity Trust Bank** (Instant Access with Restrictions)	80,014.55
1231	**Petty Cash**	161.27
	Less Unpresented Payments	0.00
	Plus Receipts	482.28
		537,250.01

SAGE ACCOUNT

Sage Ref	Account	
1200	**Current Account** **(less Bank Charges)**	102,094.66 (0.00)
1201	**Nationwide Building Society** (Instant Savings A/C) – New Deposit Account	85,000.00
1202	**Monmouthshire Building Society - NOW CLOSED DOWN**	0.00
1203	**Julian Hodge Bank – NOW CLOSED DOWN** (90-Day Notice Deposit Account)	0.00
1204	**Cambridge & Counties Bank** (120-Day Notice Account)	91,494.90
1205	**United Trust Bank** (200-Day Notice Account)	89,244.08
1206	**Redwood Bank** (35-Day Notice Deposit Account)	89,240.55
1207	**Unity Trust Bank** (Instant Access with Restrictions)	80,014.55
1231	**Petty Cash**	161.27
		537,250.01

East Preston Parish Council

Bank Reconciliation as at 14 April 2023

BANK ACCOUNT

Sage Ref	Bank Account	
1200	**Current Account**	221,149.04
1201	**Nationwide Building Society** (Instant Savings A/C) – New Deposit Account	85,000.00
1204	**Cambridge & Counties Bank** (120-Day Notice Account)	91,494.90
1205	**United Trust Bank** (200-Day Notice Account)	89,244.08
1206	**Redwood Bank** (35-Day Notice Deposit Account)	89,240.55
1207	**Unity Trust Bank** (Instant Access with Restrictions)	80,014.55
1231	**Petty Cash**	146.27
	Less Unpresented Payments	6.00
	Plus Receipts	0.00
		656,283.39

SAGE ACCOUNT

1200	**Current Account** **(Less Bank Charges)**	221,152.32 (9.28)
1201	**Nationwide Building Society** (Instant Savings A/C) – New Deposit Account	85,000.00
1204	**Cambridge & Counties Bank** (120-Day Notice Account)	91,494.90
1205	**United Trust Bank** (200-Day Notice Account)	89,244.08
1206	**Redwood Bank** (35-Day Notice Deposit Account)	89,240.55
1207	**Unity Trust Bank** (Instant Access with Restrictions)	80,014.55
1231	**Petty Cash**	146.27
		656,283.39

East Preston Parish Council

Bank Reconciliation as at 12 May 2023

BANK ACCOUNT

Sage Ref	Bank Account	
1200	**Current Account**	136,410.19
1201	**Nationwide Building Society** (Instant Savings A/C) – New Deposit Account	85,000.00
1204	**Cambridge & Counties Bank** (120-Day Notice Account)	91,494.90
1205	**United Trust Bank** (200-Day Notice Account)	89,244.08
1206	**Redwood Bank** (35-Day Notice Deposit Account)	89,240.55
1207	**Unity Trust Bank** (Instant Access with Restrictions)	80,014.55
1208	**The Charity Bank Limited** (1-year Fixed Rate Account)	80,001.00
1231	**Petty Cash**	105.97
	Less Unpresented Payments	0.00
	Plus Receipts	0.00
		651,511.24

SAGE ACCOUNT

1200	**Current Account** **(Less Bank Charges)**	136,420.26 (10.07)
1201	**Nationwide Building Society** (Instant Savings A/C) – New Deposit Account	85,000.00
1204	**Cambridge & Counties Bank** (120-Day Notice Account)	91,494.90
1205	**United Trust Bank** (200-Day Notice Account)	89,244.08
1206	**Redwood Bank** (35-Day Notice Deposit Account)	89,240.55
1207	**Unity Trust Bank** (Instant Access with Restrictions)	80,014.55
1208	**The Charity Bank Limited** (1-year Fixed Rate Account)	80,001.00
1231	**Petty Cash**	105.97
		651,511.24