



EAST PRESTON PARISH COUNCIL

Council Office, 122 Sea Road, East Preston, West Sussex. BN16 1NN

01903 770050

eastpreston-pc.gov.uk

Email: clerk@eastpreston-pc.gov.uk

20th June 2023

Dear Councillor and Parishioners

RE: MAJOR EVENTS COMMITTEE

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to a Meeting of the above Committee to be held on **Monday, 26th June 2023** at East Preston Infant School, Lashmar Road, East Preston commencing at 19:00.

The Public has the right to attend; however, numbers are currently limited and attendance should be booked in advance. Please call the Council Office before midday on the day of the meeting to book a space.

Yours sincerely

Clerk to the Council

To: All Members of the Major Events Committee

A G E N D A

1. Introductions
2. Apologies and Reasons for Absence.
3. Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary Interests they may have in relation to items on this Agenda.

This interest should be declared by stating:

- a) The item you have the interest in
- b) Whether it is a personal interest and the nature of the interest
- c) Whether it is also a prejudicial/pecuniary interest

- d) If it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak under Public Question Time

Members and Officers will then need to re-declare any prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent.

4. A **Public Question Time** of up to fifteen minutes. This question time is the only opportunity for the Public to speak during the meeting.

Members of the public are asked to identify themselves clearly when they first speak.

2023 events

5. *Funday Sunday*, 30th April, 2023:
- a) To review any matters relating to this event;
 - b) To consider whether to run another and to propose a date.
6. Coronation of King Charles III, Big Coronation Lunch, 7th May:
- a) To review matters relating to this event.
7. East Preston Food and Drink Festival, 26th August, 2023:
- a) To consider any matters pertaining to this event.
8. Remembrance Sunday, 12th November, 2023:
- a) To consider any matters pertaining to this event.
9. East Preston Christmas Celebrations, 25th November, 2023:
- a) To discuss how East Preston Library might be involved in this year's event;
 - b) To consider any other matters pertaining to this event.

Other matters

10. To carry out the annual review of the committee's Terms of Reference.
11. To approve the Minutes of the meeting held on 24th April.
12. To approve the Minutes of the meeting held on 30th May.
13. To receive an update on any matters from previous meetings.
14. New items to be referred to the next meeting (21st August, 19:00).

This meeting is open to the public. Where possible, members of the public are asked to be present five minutes before the start of the meeting.

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