



EAST PRESTON PARISH COUNCIL

FINANCIAL MATTERS

FOR APPROVAL

INC BUDGET SUMMARY
2024/25 TO DATE

Chairman: Date: 01/07/24

The following councillors have checked the Bank Reconciliation:

To the best of my knowledge, the list of payments in this report is true and accurate.

Clerk: Date:

Please note, this Report was prepared on 24th June 2024

East Preston Parish Council

Outstanding Purchase Orders

2024/25

PO	Company	Description	Net
1742	Glasdon UK Ltd	2 Seats, with plaques and fixings	£1,340.12
1744	Glasdon UK Ltd	1 seats, with fixings	£696.50
1745	Loo of the Year Awards	Entry 2024	£178.00
Total Outstanding			£2,214.62

Regular Monthly Payments - Jun 24

Monthly Direct Debits

Organisation	Day	Amount	Type	Notes
ADC - Garage Rental	1st	£ 82.94	Annual Fixed	
Northstar - Virus	4th	£ 6.00	Annual Fixed	
Sage	17th	£ 199.56	Annual Fixed	no longer using - keep until external audit signed off
BGas - Office Elec	17th	£ 159.80	Usage Based	
BGas - Office Gas	17th	£ 49.97	Usage Based	
Bgas - Toilets Elec	17th	£ 55.94	Usage Based	
SSE - Street Lighting AoSERA	18th	£ 266.30	Usage Based	Reclaimed from AoSEA
SSE - Clock Elec	21st	£ -	Usage Based	No bill due to £80 Business Support Fund
Cooper Adams Fees	5th	£ 137.25	Dir Transfer	Subtracted from rent
Terrain HR Ltd	31st	£ 9.99	Annual Fixed	
		£ 967.75		

Monthly Credit Card Payments

Organisation	Day	Amount	Type	Notes
Zoom	26th	£ 25.98	Annual Fixed	
Smart Survey	1st	£ 54.00	Annual Fixed	
		£ 79.98		

Grand Total (Monthly)	£ 1,047.73
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BACS PAYMENTS PROCESSED on 10/06/2024

A/C	Date	Ref	Details	Amount
Applecarte Distribution	10/06/2024	BACS	Distr. of newsletter May 24	488.00
Arun Business Supplies	10/06/2024	BACS	envelopes and laminating pouch	49.18
Barclaycard	10/06/2024	BACS	Barclaycard Bill 23/04/24	557.28
Biffa Waste Services Ltd	10/06/2024	BACS	Office waste May 24	217.13
Buds N Blooms	10/06/2024	BACS	Flowers	30.00
Cleanforce Cleaning & Maint.	10/06/2024	BACS	Office cleaning May 24	122.40
CMG Handyman Serv (C Gould)	10/06/2024	BACS	Blind and cupboard repairs	230.00
Compass Travel (Sussex) Ltd	10/06/2024	BACS	Route 12 ext May 24	1,916.67
Dunreyth Alpacas	10/06/2024	BACS	For 04/06/24	230.00
East Preston Festival Commit.	10/06/2024	BACS	D-Day stall income transfer	200.00
East Preston Junior School	10/06/2024	BACS	Section 137 Grant 004 24/25	500.00
East Preston Men in Sheds	10/06/2024	BACS	Section 137 Grant 017 24/25	15,000.00 *
Fenton IT Ltd	10/06/2024	BACS	Dawn - IP address issue	256.81
HAGS-SMP Ltd	10/06/2024	BACS	Roundabout repairs	594.00
Medical & Support Services Ltd	10/06/2024	BACS	D-Day staff	244.80
Microshade Business Cons. Ltd	10/06/2024	BACS	Hosting and email Jun 24	382.24
Mills, Jonathan E	10/06/2024	BACS	Window cleaning May 24	17.00
Mulberry Local Authority	10/06/2024	BACS	2023/24 internal audit	279.36
NBB Recycled Furniture	10/06/2024	BACS	Benches x 2 for Roundstone Dr	864.00
Steel Drains Ltd	10/06/2024	BACS	Office Blocked Drain	114.00
West Sussex County Council	10/06/2024	BACS	Wages May 24	9,011.00
Your Sound Lady (Z Hart)	10/06/2024	BACS	D-Day singer	300.00
				31,603.87

Clf Toney: *D.P. Toney*

Clf Gunston / Clf Wilkinson: *[Signature]*

* Cancelled by
Barclays Fraud Team
PAYMENT RE-DONE & COMPLETED
12/06/24.MV.

BACS PAYMENTS PROCESSED on 24/06/2024

A/C	Date	Ref	Details	Amount
Barkers Electrical	24/06/2024	BACS	Toilet Water Boiler	£ 71.25
Cross, Simon (Clerk)	24/06/2024	BACS	marker pens	£ 22.99
Cross, Simon (Clerk)	24/06/2024	BACS	Postage for AGAR	£ 4.60
Culligan (UK) Ltd	24/06/2024	BACS	Water Cooler Jun 24	£ 35.82
Etheros Events	24/06/2024	BACS	D-Day entertainment balance	£ 615.00
Glasdon UK Ltd	24/06/2024	BACS	Lowther Seat x2 North Shops	£ 1,608.14
Jull, Mr David	24/06/2024	BACS	50% fencing re-imburse	£ 1,727.14
SOS Systems Ltd	24/06/2024	BACS	Photocopying May 24	£ 75.83
SOS Systems Ltd	24/06/2024	BACS	Photocopy hire 9/6-8/9/24	£ 90.00
Urban Surgeons	24/06/2024	BACS	Outstanding tree work from 23/24	£ 7,968.00
West Sussex County Council	24/06/2024	BACS	Street Light Maint 23/24	£ 2,988.22
				£ 15,206.99

Cll Toney:

Cllr Gunston / Cllr Wilkinson:

Barclay Current Bank

Receipts received between 01/04/2024 and 24/06/2024

		Nominal Ledger Analysis						
Receipt Ref	Name of	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
001-24/25	Banked 02/04/2024	1,590.74						
	Nationwide Building Society	1,590.74			1080	100	1,590.74	N/W Instant Saver interest
004-24/25	Banked 03/04/2024	40.00						
	Olly's Fish Shack	40.00			1130	540	40.00	D-Day Lunch Stall Jun 24
005-24/25	Banked 04/04/2024	777.75						
	Cooper Adams	915.00			1110	110	915.00	124 Sea Road rental
	Cooper Adams	-137.25		-22.88	4190	110	-114.37	124 Sea Road Agent
002-24/25	Banked 05/04/2024	2,447.00						
	Royal British Legion E Preston	2,447.00			1130	540	2,447.00	Donation for D-Day event
006-24/25	Banked 05/04/2024	107.12						
	One Parking Solution Ltd	107.12		17.85	1120	220	89.27	POPPAY income Mar 24
007-24/25	Banked 05/04/2024	750.00						
	AOS Lawn Tennis Club	750.00			1110	140	750.00	Rent Q1 24/25
008-24/25	Banked 05/04/2024	35.00						
	Cat Burglar Dough Co	35.00			1130	510	35.00	F&D 2024 stall
009-24/25	Banked 05/04/2024	567.22						
	East Preston Cricket Club	567.22			1110	720	567.22	Rent 24/25
010-24/25	Banked 05/04/2024	83.39						
	East Preston Cricket Club	83.39			1150	720	83.39	Licence 24/25
003-24/25	Banked 08/04/2024	137,949.65						
	Arun District Council	137,949.65			1076	100	137,949.65	1/2 yearly precept 24/25
012-24/25	Banked 08/04/2024	0.80						
	Barclays Bank plc	0.80			1090	100	0.80	Loyalty Reward Apr 24
011-24/25	Banked 09/04/2024	122.58						
	One Parking Solution Ltd	122.58		20.43	1120	220	102.15	P&D income Mar 24
013-24/25	Banked 10/04/2024	80.00						
	Mr Delicious Hog Roast	40.00			1130	540	40.00	D-Day stall Jun 24
	Bake Em Girl	40.00			1130	540	40.00	D-Day stall Jun 24
014-24/25	Banked 12/04/2024	7,950.00						
	Arun District Council	7,950.00			1100	100	7,950.00	CIL payment
015-24/25	Banked 12/04/2024	378.30						
	Emma Wicks	378.30			1090	200	378.30	Memorial Tree and
015-24/25	Banked 12/04/2024	-378.30						
	Wicks, Emma	-378.30			1090	200	-378.30	Memorial Tree &
015-24/25	Banked 12/04/2024	378.30						
	Sales Recpts Page 1	378.30	378.30		100			Sales Recpts Page 1
Subtotal Carried Forward:		152,879.55	378.30	15.40			152,485.85	

Barclay Current Bank

Receipts received between 01/04/2024 and 24/06/2024

		Nominal Ledger Analysis						
Receipt Ref	Name of	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
017-24/25	Banked 18/04/2024	50.00						
017-24/25	Souvlucky (Rizor Skandalis)	50.00			1130	510	50.00	F&D stall Aug 24
016-24/25	Banked 19/04/2024	13,464.19						
	HMRC	13,464.19			105		13,464.19	VAT refund Q4 23/24
023-24/25	Banked 24/04/2024	50.00						
023-24/25	Unknown payee	50.00			1090	100	50.00	Unknown payment to
018-24/25	Banked 29/04/2024	111.66						
	One Parking Solution Ltd	111.66		18.61	1120	220	93.05	P&D income 2/4-16/4/24
019-24/25	Banked 29/04/2024	135.20						
	Eventbrite	135.20			1130	530	135.20	Funday Sunday tickets
020-24/25	Banked 30/04/2024	300.00						
	Funday Sunday Event	300.00			1130	530	300.00	Cash and Cheques tickets
021-24/25	Banked 30/04/2024	2.90						
	Waitrose	2.90			4275	530	2.90	Funday Sunday -
022-24/25	Banked 30/04/2024	743.89						
022-24/25	East Preston in Bloom	743.89			1090	200	743.89	Memorial Bench
022-24/25	Banked 30/04/2024	-743.89						
022-24/25	East Preston in Bloom	-743.89			1090	200	-743.89	Memorial Bench
022-24/25	Banked 30/04/2024	743.89						
	Sales Recpts Page 2	743.89	743.89		100			Sales Recpts Page 2
024-24/25	Banked 02/05/2024	777.75						
024-24/25	Cooper Adams	915.00			1110	110	915.00	124 Sea Road rent May
024-24/25	Cooper Adams	-137.25		-22.88	4190	110	-114.37	124 Sea Road agent fees
025-24/25	Banked 03/05/2024	81.38						
025-24/25	One Parking Solution Ltd	81.38		13.56	1120	220	67.82	POPPAY income Apr 24
027-24/25	Banked 07/05/2024	2.70						
027-24/25	Barclays Bank plc	2.70			1090	100	2.70	Loyalty Bonus May 24
028-24/25	Banked 08/05/2024	747.85						
028-24/25	Gibbs, Mr (Resident)	747.85			1090	200	747.85	Memorial Bench
028-24/25	Banked 08/05/2024	-747.85						
028-24/25	Gibbs, Mr (Resident)	-747.85			1090	200	-747.85	Memorial Bench
028-24/25	Banked 08/05/2024	747.85						
	Sales Recpts Page 3	747.85	747.85		100			Sales Recpts Page 3
029-24/25	Banked 10/05/2024	30.00						
029-24/25	Burns-Toms, Cerys	30.00			1130	540	30.00	Error - for EP Festival
030-24/25	Banked 21/05/2024	22.10						
Subtotal Carried Forward:		169,399.17	1,491.74	24.69			167,482.34	

Barclay Current Bank

Receipts received between 01/04/2024 and 24/06/2024

		Nominal Ledger Analysis						
<u>Receipt Ref</u>	<u>Name of</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
030-24/25	East Preston Repair Cafe	32.10			1155	660	32.10	Income
030-24/25	East Preston Repair Cafe	-10.00			4365	660	-10.00	Refreshments
031-24/25	Banked 24/05/2024	197.64						
031-24/25	One Parking Solution Ltd	197.64		32.94	1120	220	164.70	P&D income 16/4-10/5/24
033-24/25	Banked 28/05/2024	35.00						
033-24/25	Carman, Emily - Big Spoon	35.00			1130	510	35.00	F&D stall 2024
032-24/25	Banked 30/05/2024	13.00						
032-24/25	East Preston Repair Cafe	10.00			1155	660	10.00	Donation
032-24/25	Unknown payee	3.00			1090	600	3.00	Coronation Mug
035-24/25	Banked 04/06/2024	32.00						
035-24/25	Unknown payee	2.00			1090	600	2.00	Postcards x 4
035-24/25	East Preston Football Club	30.00			1090	400	30.00	Chairman Charity
036-24/25	Banked 04/06/2024	1.25						
036-24/25	Barclays Bank plc	1.25			1090	100	1.25	Loyalty Jun 24
037-24/25	Banked 04/06/2024	777.75						
037-24/25	Cooper Adams	915.00			1110	110	915.00	124 Sea Rd Rent / Exp
037-24/25	Cooper Adams	-137.25		-22.88	4190	110	-114.37	124 Sea Rd agent fees
038-24/25	Banked 06/06/2024	35.00						
038-24/25	Hardy's Fudge	35.00			1130	510	35.00	F&D stall 24
039-24/25	Banked 08/06/2024	124.54						
039-24/25	One Parking Solution Ltd	124.54		20.76	1120	220	103.78	POPPAY May 24
040-24/25	Banked 09/06/2024	403.19						
	Sales Recpts Page 4	403.19	403.19		100			Sales Recpts Page 4
041-24/25	Banked 12/06/2024	72.40						
041-24/25	East Preston Festival Committe	72.40			1090	100	72.40	Printing for festival
043-24/25	Banked 13/06/2024	35.00						
043-24/25	Olives and Things (J Phillips)	35.00			1130	510	35.00	F&D 24 stall
042-24/25	Banked 14/06/2024	216.24						
042-24/25	One Parking Solution Ltd	216.24		36.04	1120	220	180.20	P&D 10/5-29/5/24
044-24/25	Banked 14/06/2024	35.00						
044-24/25	Cheesology (I Love Lucy)	35.00			1130	510	35.00	F&D 24 stall
	Banked 14/06/2024	2,764.00						
	Sales Recpts Page 5	2,764.00	2,764.00		100			Sales Recpts Page 5
047-24/25	Banked 17/06/2024	35.00						
047-24/25	Charlene's Chocolate Factory	35.00			1130	510	35.00	F&D stall 24
046-24/25	Banked 18/06/2024	45.70						
046-24/25	East Preston Repair Cafe	45.70			1155	660	55.70	Donations-refreshments
					4365	660	-10.00	Donations-refreshments
Subtotal Carried Forward:		174,221.88	3,167.19	91.55			169,093.10	

Barclay Current Bank

Receipts received between 01/04/2024 and 24/06/2024

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
048-24/25	Banked 24/06/2024	70.00						
048-24/25	Poffertjes Kit	70.00			1130	510	70.00	F&D Stall 24
Total Receipts:		174,291.88	5,037.23	91.55			169,163.10	

East Preston Parish Council

Bank Reconciliation as at 14 Jun 2024

BANK ACCOUNTS

Rialtas Ref

200 Current Account	£69,385.03
205 Nationwide Building Society (Instant Savings A/C) – New Deposit Account	£60,000.00
210 Cambridge & Counties Bank (120-Day Notice Account)	£95,353.13
215 United Trust Bank (200-Day Notice Account)	£92,705.41
220 Redwood Bank (35-Day Notice Deposit Account)	£91,804.44
225 Unity Trust Bank (Instant Access with Restrictions)	£82,132.46
231 Boom Bank	£36,000.00
235 Petty Cash	£215.54
Less Unpresented Payments	£0.00
Plus Receipts	£0.00

£527,596.01

Summary Income & Expenditure by Budget Heading 24/06/2024

Month No: 3

Committee Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available
<u>Administration</u>					
Income	151,124	15,094	(136,030)		
Expenditure	33,559	128,745	95,186	1,322	93,864
Movement to/(from) Gen Reserve	<u>117,564</u>				
<u>Amenities</u>					
Income	3,898	8,000	4,102		
Expenditure	3,060	53,625	50,565	29,561	21,004
Net Income over Expenditure	<u>838</u>				
plus Transfer from EMR	1,660				
Movement to/(from) Gen Reserve	<u>2,498</u>				
<u>Audit & Governance</u>					
Income	0	0	0		
Expenditure	0	1,000	1,000	0	1,000
Movement to/(from) Gen Reserve	<u>0</u>				
<u>Finance General Purpose</u>					
Income	30	0	(30)		
Expenditure	23,524	43,425	19,901	8,629	11,271
Net Income over Expenditure	<u>(23,494)</u>				
plus Transfer from EMR	0				
Movement to/(from) Gen Reserve	<u>(23,494)</u>				
<u>Major Events</u>					
Income	4,287	3,050	(1,237)		
Expenditure	7,797	20,050	12,253	0	12,253
Net Income over Expenditure	<u>(3,510)</u>				
plus Transfer from EMR	690				
Movement to/(from) Gen Reserve	<u>(2,820)</u>				
<u>Community Engagement</u>					

Summary Income & Expenditure by Budget Heading 24/06/2024

Month No: 3

Committee Report

	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available
Income	98	750	652		
Expenditure	16,659	68,450	51,791	0	51,791
Movement to/(from) Gen Reserve	<u>(16,562)</u>				

WRG Trust

Income	651	750	99		
Expenditure	18,218	71,433	53,215	83	53,132
Net Income over Expenditure	<u>(17,567)</u>				
plus Transfer from EMR	3,144				
Movement to/(from) Gen Reserve	<u>(14,423)</u>				

Grand Totals:- Income	160,087	27,644	(132,443)		
Expenditure	102,818	386,728	283,910	39,596	244,314
Net Income over Expenditure	<u>57,269</u>	<u>(359,084)</u>	<u>(416,353)</u>		
plus Transfer from EMR	5,494				
Movement to/(from) Gen Reserve	<u>62,763</u>				

Earmarked Reserves

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 EMR - Greener Buildings Projec	35,814.22		35,814.22
321 EMR- Parish Shopfront Improvem	21,105.00		21,105.00
322 EMR - End of Term Party	1,300.00		1,300.00
323 EMR- EP Youth Provision	30,000.00		30,000.00
324 EMR - Defib Fund	3,500.00		3,500.00
325 EMR - WRG Enhancements	3,974.00		3,974.00
326 EMR - Traffic Calming Measures	8,992.45		8,992.45
327 EMR - Neighbourhood Plan Revie	10,000.00		10,000.00
328 EMR - Public Conveniences - Ma	3,703.78		3,703.78
329 EMR - WRG tennis, playground a	3,144.00	-3,144.00	0.00
330 EMR - Village map	690.00	-690.00	0.00
331 EMR - Conservative Hall	100,000.00		100,000.00
333 EMR - Roundstone Dr Plantersx2	0.00	480.00	480.00
334 EMR - WRG Planters x 3	0.00	1,300.00	1,300.00
	<u>222,223.45</u>	<u>-2,054.00</u>	<u>220,169.45</u>