



EAST PRESTON PARISH COUNCIL

FINANCIAL MATTERS

FOR APPROVAL

INC BUDGET SUMMARY **2025/26 TO DATE**

Chairman: Date: 12/05/25

The following councillors have checked the Bank Reconciliation:

To the best of my knowledge, the list of payments in this report is true and accurate.

Clerk: Date:

Please note, this Report was prepared on 07th May 2025

East Preston Parish Council

Outstanding Purchase Orders

2025/26

PO	Company	Description	Net
		Total Outstanding	£0.00

Regular Monthly Payments - April 25

Monthly Direct Debits

Organisation	Day	Amount	Type	Notes
ADC - Garage Rental	1st	£ 83.51	Annual Fixed	
Northstar - Virus	4th	£ 6.00	Annual Fixed	
BGas - Office Elec	17th	£ 17.67	Usage Based	
BGas - Office Gas	17th	£ 374.67	Usage Based	
Bgas - Toilets Elec	17th	£ -	Usage Based	In credit due to meter reading
SSE - Street Lighting AoSERA	18th	£ 266.30	Usage Based	Reclaimed from AoSEA
SSE - Clock Elec	21st	£ 10.54	Usage Based	
Cooper Adams Fees	5th	£ 142.50	Dir Transfer	
Terrain HR Ltd	31st	£ 9.99	Annual Fixed	
		£ 911.18		

Monthly Credit Card Payments

Organisation	Day	Amount	Type	Notes
Zoom	26th	£ 25.98	Annual Fixed	
Smart Survey	1st	£ 54.00	Annual Fixed	
		£ 79.98		

Grand Total (Monthly)	£ 991.16
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BACS PAYMENTS PROCESSED on 07/04/2025

A/C	Date	Ref	Details	Amount
Arun Business Supplies	07/04/2025	BACS	Paper and Pens	£ 147.53
Arun District Council	07/04/2025	BACS	124 Sea Rd rates (when empty)	£ 4.15
Biffa Waste Services Ltd	07/04/2025	BACS	Office Waste Mar 25	£ 308.52
Cleanforce Cleaning and Maint.	07/04/2025	BACS	Office Cleaning Mar 25	£ 81.60
Cyclehoop Limited	07/04/2025	BACS	Cycle Repair Station WRG	£ 1,836.00
Fenton IT Ltd	07/04/2025	BACS	Scanning issue fix	£ 74.59
Joseph Heating Ltd	07/04/2025	BACS	124 Sea Rd plumbing works	£ 348.00
Linton, Elizabeth (Councillor)	07/04/2025	BACS	Expenses (flowers)	£ 48.00
Mulberry Local Authority	07/04/2025	BACS	Dawn - Meetings training	£ 54.00
New Place Fencing Limited	07/04/2025	BACS	WRG damaged fencing	£ 812.40
New Place Fencing Limited	07/04/2025	BACS	VG car park fence / bollards deposit	£ 2,208.00
Rialtas Business Solutions	07/04/2025	BACS	Asset Register support	£ 318.00
Rialtas Business Solutions	07/04/2025	BACS	Omega Annual Support	£ 1,089.60
Safesite Facilities Ltd	07/04/2025	BACS	Barrier fencing delivery charge	£ 114.00
West Sussex County Council	07/04/2025	BACS	Wages and allowances Mar 25	£ 13,994.71
Wizard Windows (Southern) Ltd	07/04/2025	BACS	124 Sea Rd window repairs	£ 250.00
WSALC Ltd	07/04/2025	BACS	WSALC & NAEL Subs 25/26	£ 2,339.60
				£ 24,028.70

Cll Toney: 

~~Ellie Gunston~~ / Cllr Wilkinson: 

BACS PAYMENTS PROCESSED on 24/04/2025

A/C	Date	Ref	Details	Amount
Angmering Parish Council	24/04/2025	BACS	Fire Warden Training	£ 84.00
Barclaycard	24/04/2025	BACS	Credit Card Bill 24/3-23/4/25	£ 296.60
C G Spratt & Son	24/04/2025	BACS	EP&K Bowls club lease (FC 097/25 03/02/25)	£ 900.00
Cross, Simon (Clerk)	24/04/2025	BACS	Bus shelter paint	£ 154.42
Culligan (UK) Ltd	24/04/2025	BACS	Water cooler rental and maintenance	£ 145.29
East Preston & Kingston Village Hall Foundation	24/04/2025	BACS	Xmas craft fair 22/11/25 hire	£ 458.00
East Preston Men in Sheds	24/04/2025	BACS	Office cupboard shelf	£ 25.30
East Preston Royal British Legion	24/04/2025	BACS	Warm Space lunches winter 25	£ 1,940.40
Hi-Way Services Limited	24/04/2025	BACS	WRG carpark line painting	£ 1,260.00
IPS Facilities Ltd	24/04/2025	BACS	Intruder alarm maintenance	£ 124.55
Littlehampton Town Council	24/04/2025	BACS	Equip hire F&D Festival	£ 345.73
Microshade Business Cons. Ltd	24/04/2025	BACS	Email and hosting Apr 25	£ 394.31
Mills, Jonathan	24/04/2025	BACS	Office window cleaning	£ 26.00
Sea View Stores	24/04/2025	BACS	Papers and supplies 12/12/24-24/4/25	£ 62.77
SOS Systems Ltd	24/04/2025	BACS	Printing 10/3-9/4/25	£ 86.65
South Strand Community Toilets	24/04/2025	BACS	EPPC contribution 2025	£ 1,250.00
The Lighthouse	24/04/2025	BACS	Drinks for beach clean	£ 8.00
West Sussex County Council	24/04/2025	BACS	Payroll admin 1/10/24-31/3/25	£ 478.20

£ 8,040.22

Cllr Toney: 

Cllr Gunston / Cllr Wilkinson: 

Barclay Current Bank

Receipts received between 01/04/2025 and 30/04/2025

Nominal Ledger Analysis								
Receipt Ref	Name of	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
	Banked 01/04/2025	1,102.13						
001-25/26	Nationwide Building Society	1,102.13			1080	100	1,102.13	N/W inst saver interest
	Banked 04/04/2025	143,609.37						
003-25/26	Arun District Council	143,609.37			1076	100	143,609.37	Precept 25/25 1 of 2
	Banked 04/04/2025	671.43						
004-25/26	East Preston Cricket Club	585.37			1110	720	585.37	EPCC rent 25/26
004-25/26	East Preston Cricket Club	86.06			1150	720	86.06	EPCC Licence 25/26
	Banked 04/04/2025	105.00						
002-25/26	Hardy's Fudge	35.00			1130	510	35.00	F&D stall Aug 25
002-25/26	Sussex Bee (Karen Powell)	35.00			1130	510	35.00	F&D stall Aug 25
002-25/26	Johnson, Jane	35.00			1130	510	35.00	F&D stall Aug 25
	Banked 07/04/2025	50.00						
005-25/26	Mr Delicious Hog Roast	50.00			1130	510	50.00	F&D Aug 25
	Banked 07/04/2025	875.00						
006-25/26	AOS Lawn Tennis Club	875.00			1110	140	875.00	Q1 25/26 Rent
	Banked 07/04/2025	60.00						
007-24/25	Nic and Ben's (Burrell, Nic)	60.00			1130	510	60.00	F&D Aug 25 stall
	Banked 08/04/2025	7,870.44						
008-25/26	HMRC	7,870.44			105		7,870.44	24/25 Q4 VAT refund
	Banked 08/04/2025	807.50						
012-25/26	Cooper Adams	950.00			1110	110	950.00	124 Sea Rd rent 7/4-
012-25/26	Cooper Adams	-142.50		-23.75	4190	110	-118.75	124 Sea Rd agent fees
	Banked 08/04/2025	35.00						
009-25/26	Cat Burglar Dough Co	35.00			1130	510	35.00	F&D Aug 25
	Banked 08/04/2025	100.00						
011-25/26	Ristorante Al Mare	50.00			1130	510	50.00	F&D Aug 25
011-25/26	Liberty Hot Dog (Simpson, P)	50.00			1130	510	50.00	F&D Aug 25
	Banked 08/04/2025	300.00						
011-25/26	Various Payees	300.00			1130	530	300.00	Funday Sunday Tickets
	Banked 11/04/2025	969.68						
013-25/26	Arun District Council	969.68			1100	100	969.68	25/26 CIL payment
	Banked 15/04/2025	20.00						
014-25/26	Various Payees	20.00			1130	530	20.00	Funday Sunday ticket
	Banked 16/04/2025	472.00						
015-25/26	National Parking Control	472.00		78.67	1120	220	393.33	Income Oct24-Mar25
	Banked 29/04/2025	20.00						
016-25/26	Various Payees	20.00			1130	530	20.00	Funday Sunday tickets
Subtotal Carried Forward:		157,067.55	0.00	54.92			157,012.63	

Nominal Ledger Analysis							
Receipt Ref	Name of	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount Transaction Detail
017-25/26	Banked 30/04/2025	137.40					
017-25/26	ticketsource	137.40			1130	530	137.40 Funday Sunday Tickets
Total Receipts:		157,204.95	0.00	54.92			157,150.03

Bank Reconciliation

as at 14 Apr 2025

BANK ACCOUNTS

Rialtas Ref

200 Current Account	£155,533.11
205 Nationwide Building Society (Instant Savings A/C) – New Deposit Account	£45,000.00
210 Cambridge & Counties Bank (120-Day Notice Account)	£84,580.79
215 United Trust Bank (200-Day Notice Account)	£97,353.38
220 Redwood Bank (35-Day Notice Deposit Account)	£77,780.79
225 Unity Trust Bank (Instant Access with Restrictions)	£84,346.03
231 Boom Bank	£36,000.00
235 Petty Cash	£35.27
Less Unpresented Payments	£0.00
Plus Receipts	£0.00

£580,629.37

Summary Income & Expenditure by Budget Heading 01/04/2025

Month No: 1

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
<u>Administration</u>							
Income	319,201	147,506	309,819	162,313			47.6%
Expenditure	139,665	13,445	152,420	138,975	0	138,975	8.8%
Net Income over Expenditure	179,535	134,061	157,399	23,338			
plus Transfer from EMR	2,312	0	0	0			
Movement to/(from) Gen Reserve	181,847	134,061	157,399	23,338			
<u>Amenities</u>							
Income	13,074	393	8,000	7,607			4.9%
Expenditure	44,890	209	56,096	55,887	0	55,887	0.4%
Net Income over Expenditure	(31,816)	184	(48,096)	(48,280)			
plus Transfer from EMR	2,140	0	0	0			
Movement to/(from) Gen Reserve	(29,676)	184	(48,096)	(48,280)			
<u>Audit & Governance</u>							
Income	0	0	0	0			0.0%
Expenditure	0	0	1,000	1,000	0	1,000	0.0%
Movement to/(from) Gen Reserve	0	0	(1,000)	(1,000)			
<u>Finance General Purpose</u>							
Income	96	0	30	30			0.0%
Expenditure	54,440	6,640	42,510	35,870	0	35,870	15.6%
Net Income over Expenditure	(54,344)	(6,640)	(42,480)	(35,840)			
plus Transfer from EMR	790	0	0	0			
Movement to/(from) Gen Reserve	(53,554)	(6,640)	(42,480)	(35,840)			
<u>Major Events</u>							
Income	5,549	1,942	3,500	1,558			55.5%
Expenditure	10,140	2,275	11,650	9,375	0	9,375	19.5%
Movement to/(from) Gen Reserve	(4,591)	(333)	(8,150)	(7,817)			
<u>Community Engagement</u>							

Summary Income & Expenditure by Budget Heading 01/04/2025

Month No: 1

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
Income	2,022	0	1,000	1,000			0.0%
Expenditure	58,013	161	39,150	38,989	0	38,989	0.4%
Net Income over Expenditure	<u>(55,991)</u>	<u>(161)</u>	<u>(38,150)</u>	<u>(37,989)</u>			
plus Transfer from EMR	8,537	0	0	0			
Movement to/(from) Gen Reserve	<u>(47,454)</u>	<u>(161)</u>	<u>(38,150)</u>	<u>(37,989)</u>			

WRG Trust

Income	5,492	671	750	79			89.5%
Expenditure	50,676	5,132	64,883	59,751	0	59,751	7.9%
Net Income over Expenditure	<u>(45,184)</u>	<u>(4,460)</u>	<u>(64,133)</u>	<u>(59,673)</u>			
plus Transfer from EMR	4,444	0	0	0			
Movement to/(from) Gen Reserve	<u>(40,740)</u>	<u>(4,460)</u>	<u>(64,133)</u>	<u>(59,673)</u>			

Grand Totals:- Income	345,434	150,513	323,099	172,586			46.6%
Expenditure	357,824	27,862	367,709	339,847	0	339,847	7.6%
Net Income over Expenditure	<u>(12,390)</u>	<u>122,651</u>	<u>(44,610)</u>	<u>(167,261)</u>			
plus Transfer from EMR	18,223	0	0	0			
Movement to/(from) Gen Reserve	<u>5,833</u>	<u>122,651</u>	<u>(44,610)</u>	<u>(167,261)</u>			

Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR - Greener Buildings Projec	27,277.22		27,277.22
321 EMR- Parish Shopfront Improvem	21,105.00		21,105.00
322 EMR - End of Term Party	1,650.00		1,650.00
323 EMR- EP Youth Provision	30,000.00		30,000.00
324 EMR - Defib Fund	3,500.00		3,500.00
325 EMR - WRG Enhancements	3,974.00		3,974.00
326 EMR - Traffic Calming Measures	8,992.45		8,992.45
327 EMR - Neighbourhood Plan Revie	7,688.00		7,688.00
328 EMR - Public Conveniences - Ma	3,703.78		3,703.78
331 EMR - Conservative Hall	100,000.00		100,000.00
336 EMR - Office Air Con renewal	12,000.00		12,000.00
337 EMR - Public Toilets Improve	7,000.00		7,000.00
338 EMR - New Christmas Lighting	4,000.00		4,000.00
339 EMR - Roundstone Xing Traf Con	4,500.00		4,500.00
340 EMR - New Office Computers	2,611.00		2,611.00
341 EMR - Beach Access	1,000.00		1,000.00
342 EMR - Kingston PC Judicial Rev	1,000.00		1,000.00
343 EMR - New Cycle Repair Station	3,500.00		3,500.00
344 EMR - Outdoor Gym Equipment	40,000.00		40,000.00
345 EMR - VG car park bollards	2,500.00		2,500.00
	286,001.45	0.00	286,001.45