



EAST PRESTON PARISH COUNCIL

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AMENITIES COMMITTEE

MINUTES: of the Proceedings of the Meeting of the Amenities Committee held on 10th February 2025 at 19.00, at East Preston Infant School, Lashmar Road, East Preston.

PRESENT: Councillor S Wilkinson (Chairman), Councillor S Toney (Vice-Chairman) Councillor's R McElroy, D Moore, K Bradshaw, B Gale and C Bowman.

ALSO: Dawn Reid (Assistant Clerk to the Council)
Simon Cross (Clerk to the Council)
Councillor J Gunston
Kelvan Gale

APOLOGIES: Councillor E Linton

The meeting opened at 19:00, Councillor Wilkinson (Chairman) welcomed the attendees.

121/25 INTRODUCTIONS

Cllr Wilkinson welcomed all those present.

122/25 APOLOGIES AND REASONS FOR ABSENCE

Apologies were received from Councillor Linton (Holiday).

123/25 PERSONAL AND/OR PREJUDICIAL INTERESTS

Councillor Wilkinson asked councillors to declare any Personal/Prejudicial Interest prior to the agenda item being discussed.

124/25 PUBLIC QUESTION TIME

There were no questions.

125/25 MINUTES OF THE AMENITIES MEETING HELD ON 27th JANUARY 2025

The draft minutes had been circulated to all councillors on 3rd February 2025, asking for suggested amendments by 10th February 2025. The committee agreed the minutes as a true record of the meeting, held on 27th January 2025, the minutes were duly signed by Councillor Wilkinson.

126/25 UPDATE ON MATTERS FROM PREVIOUS MEETINGS

The committee noted the report which was circulated prior to the meeting.

Matters Arising from 9th September 2019

Minute 369/20 - To receive an update on the construction of a shed in the back garden of the Council Office. Over the last couple of weeks Men is Sheds (MIS) have been battling the weather working on the shed's installation. During the build they found several issues and said that the overall quality is not as expected. I have logged all of the issues as they arise and will be contacting Garden Sheds Direct regarding the problems.

Dawn Reid – Assistant Clerk to the Council

28th January 2025

Matters Arising from 14th November 2022

Minute 950/22 - To receive an update on the request to replace a section of the fencing along the northern boundary of Warren Recreation Ground.

As the committee will recall the fencing along the northern boundary of the recreation ground had deteriorated, therefore I re-contacted [REDACTED] regarding its condition. [REDACTED] contacted the office and said she would obtain quotes for replacing the broken fencing. [REDACTED] advised she had contacted around five companies but they were either too busy or did not respond at all. [REDACTED] obtained the following two quotes for committee's consideration.

1. Company A - £1,990.00 13 linear metres of 1800mm high close board fencing, concrete posts and gravel boards.
2. Company B - £1,450.00 to supply and fit 6ft close board fencing, concrete posts and gravel boards.

Committee will recall previously agreeing to a 50-50 split on the cost of this replacement fencing. For the committee's information there is currently sufficient funding in the WRG Maintenance & Improvements budget to cover this cost. All of the above information and quotes were circulated electronically for committee consideration.

The committee thanked [REDACTED] for providing the two quotes.

The committee VOTED and FAVOURED company A's quote of £1,990 EXC Vat.

The work was completed on the 22nd and 23rd January 2025.



Dawn Reid – Assistant Clerk to the Council

3rd February 2025

Matters Arising from 14th August 2023

Minute 681/23 - Public Question Time – The installation of a litter bin within the children's playground.

At the last meeting the committee requested the costings of purchasing a new litter bin and its installation:
Council purchase - standard 110 Ltr litter bin approx £415.00 exc VAT, concrete plinth and installation £100.00.
ADC Cleansing - Litter bin £345.77 plus £50.00 for fitting.

Therefore, a difference in cost of approx. £119.23.

The committee will recall I had completed ADC Cleansing's annual collection agreement back in June 2024. The application also included the EP in Bloom litter bin at the south eastern corner of the recreation ground (next to the serenity garden).

Stephen Charles, ADC Cleansing, contacted me and advised there is no problem with the litter bin at the playground but the south eastern corner bin location is not suitable. The location is not in proximity to any hard-standing path which would mean walking across a muddy field to empty it. Stephen suggested the committee considered relocating this bin at the south western corner of the recreation ground closer to the path.

I reminded Stephen that we also had an application for the [REDACTED] litter bin at the western end of Two Acres and he advised the two bins would then be too close together, Stephen suggested the committee chooses to install just one of these bins.

All of the above information was circulated electronically to the committee for its consideration.

Councillor Linton proposed the committee purchase and install the litter bin at the south eastern corner of the recreation ground and ask Casper, the council's Village Orderly, to empty it when doing his daily rounds. Casper has agreed to this proposal.

The committee thanked Casper for agreeing to empty the litter bin on his daily rounds.

The committee VOTED and AGREED to support the proposal to install the litter bin at the south eastern corner of the recreation ground and the Village Orderly to action its collections.

The Assistant Clerk will contact ADC Cleansing and update the current application.

Dawn Reid – Assistant Clerk to the Council

27th January 2025

Matters Arising from 12th February 2024

Minute 140/24 – Bank at the junction of Lashmar Road and North Lane - improving the bank area at the south western corner of Lashmar Road.

Committee will recall previously discussing the poor appearance of the narrow section of the bank adjacent to the public footpath. This section of the bank backs on to the Places for People property and I believe it to be its responsibility for the upkeep. The property manager did raise this job to its contract's manager and to date I have not received any contact regarding this. However, I have recently noticed work has been done cutting back the overgrown area.

Dawn Reid – Assistant Clerk to the Council

28th January 2025

Matters Arising from 12th February 2024

Minute 142/24 Outdoor Gym Equipment – Three quotes have now been received for new outdoor Gym Equipment at Warren Recreation Ground. All interested companies were given the same brief and overview of the requirement. Councillor McElroy has reviewed all three designs and will outline his recommendations to committee at the meeting.

For the committee's information, within the Cricket Club's lease there is a triangular area which appears to be overlapping where the Outdoor Gym Equipment would be located. (see Appendix A)

The committee may wish to consider seeking permission from the Cricket Club to locate any new gym equipment in this area.

Dawn Reid – Assistant Clerk to the Council

3rd February 2025

Minute 142/24 - Cricket Club Mobile Practice nets – The committee will recall, whilst the Cricket Club has moved the practice nets off the public footpath, they are still too close to the outdoor gym equipment. As agreed at the last meeting, Councillor's Tony and Wilkinson will raise the issue of the positioning of the practice nets when they attend the Cricket Club's AGM.

Councillor's Tony and Wilkinson will report back to the committee at the February Amenities meeting.

Dawn Reid – Assistant Clerk to the Council

21st January 2025

Minute 142/24 - Tennis Court signage – Committee will recall agreeing the new condensed wording for the tennis court guideline's signage. Delta Signs Ltd, who were recommended by Angmering PC quoted £32.00 exc VAT to create a new sign. The above information was circulated electronically to committee for its consideration.

The committee VOTED and AGREED to accept the quote from Delta Signs Ltd for the new tennis court signage.

The new signage is waiting to be installed by the council's handy man.

Dawn Reid – Assistant Clerk to the Council

29th January 2025

Matters Arising from 12th February 2024

Minute 146/24 - To receive an update on Bus Shelters around the Village. Committee will recall agreeing to defer making its decision on replacing the North lane bus shelter, until its February meeting. This was to allow time over the winter months to gauge any public response regarding the need for a replacement bus shelter.

At the date of writing my report the council office has received in total four enquiries, one of these was from the Disabled Access Group (DAG).

Dawn Reid – Assistant Clerk to the Council

28st January 2025

Matters Arising from 24th June 2024

Minute 598/24 - To consider installing a cycle repair station in the village.

The committee will recall agreeing to install a Cycle Repair Station at the Warren Recreation Ground car-park, on the grass are at the right-hand side as you enter the car-park. Cycle Hoop has confirmed the order is being processed. I am awaiting confirmation of a delivery date for the unit. In the meantime, I have contacted the handyman to discuss its installation.

Dawn Reid – Assistant Clerk to the Council

28th January 2025

Matters Arising from 11th November 2024

Minute 828/24 EAST PRESTON VILLAGE GREEN - To consider an application to place a memorial bench at the south eastern corner of the Village Green. – Committee will recall agreeing to an application from [REDACTED], to place a memorial bench at the south eastern corner of the Village Green in memory of her late husband John Phillip Maguire. The bench and memorial plaque have both been installed. [REDACTED] is happy with the memorial bench and asked me to pass on her thanks to the committee.



Dawn Reid – Assistant Clerk to the Council

23rd January 2025

Matters Arising from 11th November 2024

Minute 829/24 EAST PRESTON VILLAGE GREEN - To receive an update on the application to place a memorial bench at the western side of the Village Green. - Committee will recall agreeing to an application from [REDACTED] to place a memorial bench at the western side of the Village Green in memory of her late husband Terry Golding. The bench and memorial plaque have both been installed by the council's handy man. [REDACTED] and her family are happy with the memorial bench and asked me to pass on their thanks to the committee.



Dawn Reid – Assistant Clerk to the Council

23rd January 2025

Matters Arising from 11th November 2024

Minute 830/24 - EAST PRESTON VILLAGE GREEN – To consider improvements to the entrance points of the northern boundary low level fencing – Tivoli, the council's grounds maintenance team has completed its work to improve the two entrance points at the north boundary of the Village Green. Rigid type matting has been installed and filled with shingle for strength. This has improved the access onto the green. The committee will recall agreeing to £820.00 (cost of the project) allocated to the Village Green Improvements budget.



Dawn Reid – Assistant Clerk to the Council

5th December 2025

Matters Arising from 11th November 2024

Minute 835/24 - TO CONSIDER ANY TREE MATTERS RELATING TO THE VILLAGE - To receive information on the 2024 annual tree inspection.

Phil Arnott, ArbTec Tree Care, carried out the 2024 Annual Tree Inspection as planned on Friday 6th December 2024. The report was circulated electronically to the committee for its consideration.

One of the recommendations highlighted within the report was regarding the white poplar group located at the south western corner of the Village Green. The report advised these trees have been deteriorating over the past few years and the advice given was to remove and replace them.

I contacted Phil to discuss this and gain his advice on what type of tree to replant. Phil said, *“Yes, it’s a shame about those trees but I think their time has finally come. I guess it depends on size at maturity. You could go for something like a Lime or two or something smaller like a group of Whitebeams or Birch. Possibly planting three in a triangle formation”*.

Tom, The Urban Surgeons, provided a quote of £1,975.00 exc VAT for the tree work highlighted in the report. This excludes any purchase and planting of new trees. The committee will notice this amount is considerably less than in previous years, this was due to the amount of tree work already carried out at Warren Recreation Ground.

All of the above information and quote were circulated electronically to committee for its consideration.

The committee VOTED and AGREED to accept The Urban Surgeons quote and asked that the tree work to be carried out as soon as possible.

The committee ACKNOWLEDGED the advice on the group of white poplars at the Village Green.

Tom and his team have now completed all of the work outlined in the Tree Inspection Report.

The committee may wish to consider replacing the trees at the south western corner of the Village Green or have any other suggestions for improvements to this area.

Dawn Reid – Assistant Clerk to the Council

3rd February 2025

Minute 837/24 TWO ACRES - To consider an offer to donate a litter bin at Two Acres.

The committee will recall agreeing to [REDACTED] offer to sponsor a litter bin at the western end of Two Acres. I have completed the agreement form and request to ADC Cleansing and I have also asked for the litter bin to have a publicity panel to attach the sponsors ad.

Minute 084/24 EAST PRESTON DISABLED ACTION GROUP PRESENTATION - To receive a revised proposal and presentation for improvements to the Village Green access and the Village Green car-park access.

Following the presentation and proposal from [REDACTED] on behalf of DAG, Councillor Wilkinson deferred any further discussions and reaching a conclusion to the 10th February 2025 Amenities meeting.

Dawn Reid – Assistant Clerk to the Council

3rd February 2025

Councillor Wilkinson brought forward the following item for the committee's consideration.

Minute 084/24 EAST PRESTON DISABLED ACTION GROUP PRESENTATION -To receive a revised proposal and presentation for improvements to the Village Green access and the Village Green car-park access. Councillor Toney asked if DAG had included funding the project in its proposal. Councillor Wilkinson said that funding had not been included nor mentioned within DAG's proposal. A lengthy discussion took place.

The committee felt the Village Green is too small to accommodate the proposed pathway. One of the committee's main concerns is the affect the pathway would have on events held on the Village Green. Its location would greatly impact pitch allocation and it would mean that several pitches would be lost. It would not be suitable to have the pathway running behind the pitches due to the generators and equipment.

Councillor Bowman suggested, if space allowed the pathway could run behind all the benches. The committee felt the path would then virtually run alongside the adjacent pavement and it would not feel inclusive.

Councillor Bradshaw believed this proposal could be compared with the Beach Access project and they are not at all the same. The beaches pebbles make accessing the beach impossible for some people, whilst when the grass is short most people are able to access the Village Green.

The Clerk thought the proposal was unsurmountable, he suggested the committee consider approaching [REDACTED] to meet and share his expertise in assisting the committee with any suitable planning for the green.

The Assistant Clerk suggested the committee may consider some improvements to the south western corner of the green, the area behind the Boules Piste. Now the group of Poplar trees have been removed this area is quite a large open space, which could be utilised to create an ideal picnic area accessible to all the community.

19.12hrs Councillor McElroy arrived at the meeting.

Councillor McElroy advised the committee that he also had visited the south western area of the Village Green and he believed it could be made into a designated accessible picnic area. There are two access points to this area and it is slightly raised, which creates better visibility of the Boules Piste and the green. Accessible picnic benches could be installed and the area planted with suitable shrubs and trees so everyone can enjoy the space. Councillor McElroy said he would be happy to discuss this suggestion with [REDACTED] and he would also ask his sons if they would be available to assist. Councillor Moore also offered to be involved.

Councillor Wilkinson asked the Assistant Clerk to contact [REDACTED] and invite him to a meeting with Councillor's Moore, McElroy and his sons.

19.20hrs Mr Cross left the meeting.

The Assistant Clerk updated the committee on the follow items from the matters arising:

Minute 369/20 - To receive an update on the construction of a shed in the back garden of the Council Office. – The Assistant Clerk updated the committee, Garden Sheds Direct have now offered to replace all faulty or damaged parts. The Assistant Clerk advised the shed is virtually complete so it would be difficult to replace some of the parts. Men in Sheds have reinforced the shed and it is structurally solid. The Assistant Clerk advised she will contact Garden Sheds Direct to further discuss the issues and negotiate some type of compensation. The Assistant Clerk will update the committee electronically of the outcome.

The committee NOTED the issues encountered with the shed's installation.

The committee asked the Assistant Clerk to thank MIS for its hard work to install the shed.

Minute 950/22 - To receive an update on the request to replace a section of the fencing along the northern boundary of Warren Recreation Ground – The Assistant Clerk advised the committee that the new section of boundary fencing has been installed. Some committee members had seen the fencing and agreed it was a great improvement to the boundary. The Assistant Clerk said the council's Finance Office will arrange payment of the council's contribution towards the final invoice.

The committee asked the Assistant Clerk to thank [REDACTED] for arranging the new fencing installation.

The committee NOTED the fencing is complete and AGREED this item can be removed from the updates.

Minute 681/23 - Public Question Time – The installation of a litter bin within the children's playground – The Assistant Clerk said that progress had been made with ADC Cleansing's department on the two litter bin applications. She said although Cleansing would not empty the Warren Recreation Ground south eastern corner bin, it would be able to install it and the cost would prove to be less expensive than if the committee were to action this itself.

The committee thanked the Assistant Clerk for her update and NOTED the progress to date with the litter bin.

Minute 140/24 – Bank at the junction of Lashmar Road and North Lane - improving the bank area at the south western corner of Lashmar Road – The Assistant Clerk advised the committee, although she had not heard back from Places for People, some clearing work had been carried out to the narrow section of the bank. Councillor Toney said the area certainly looked better now the overgrowth had been cut back. The Assistant Clerk said she will contact Places for People when the area needs clearing again.

The committee NOTED the work had been carried out at the bank area. The committee AGREED this item can be removed from the updates.

Minute 142/24 Outdoor Gym Equipment – Councillor McElroy lead on this item. Councillor McElroy advised the committee the three designs which he felt best fit the briefs requirements. Councillor McElroy advised that he and the Assistant Clerk had seen examples of equipment installed at various local locations by these companies. Councillor McElroy reminded the committee of the items of equipment he had suggested be included. The Assistant Clerk will circulate details of each design electronically for the committee's consideration.

A discussion took place regarding if there was a need for lighting the area. It was suggested to add the provision to install lighting so if it was required it could easily be installed at a later date.

The committee discussed the size of the area and if the equipment would be too close to the Cricket Clubs practice nets. The committee asked the Assistant Clerk to confirm the measurement required for the suggested equipment and to consult with the Cricket Club regarding the proposal and its location. The committee will await further updates in due course.

The committee discussed how the project would be funded. The committee agreed if the project went ahead it would request funding from Full Council to cover the total project cost.

Minute 142/24 - Cricket Club Mobile Practice nets – Councillors Wilkinson and Toney said whilst the nets had been slightly moved they had remained in the same area. Councillor Wilkinson suggested discussing the practice nets again with the Cricket Club when discussing the outdoor gym equipment. The committee will await further updates in due course.

Minute 142/24 - Tennis Court signage – The Assistant Clerk advised the committee that the Handyman has collected the new Tennis Court sign to install on the court's gate.

The committee NOTED the Handyman is installing the new tennis court sign. The committee AGREED this item is complete and can be removed from the updates.

Minute 146/24 - To receive an update on Bus Shelters around the village – The committee ACKNOWLEDGED since the removal of the North Lane bus shelter in March 2024, to date there had been four enquiries, three of which requested for the shelter to be reinstating.

A lengthy discussion took place regarding the locations of the village's bus shelters and the need for a shelter at the North Lane location. The committee VOTED and the majority AGREED not to replace the North Lane bus shelter.

Councillor Wilkinson asked the Assistant Clerk to inform any members of the public who had enquired about the shelter of the committee's decision. The committee AGREED this item is complete and can be removed from the updates.

Minute 598/24 - To consider installing a cycle repair station in the village – The Assistant Clerk informed the committee the order for the unit had been confirmed. Cycle Hoop had apologised for the delay which was due to communication issues on its

part. Councillor Toney expressed his concerns regarding the recent vandalism on Angmering PC's unit which has been damaged twice. The Assistant Clerk said she will contact Angmering for more details on issues with vandalism to its unit. The Assistant Clerk reminded the committee the Warren Recreation Ground car-park location is captured on the Village Hall's CCTV system. The Assistant Clerk will update the committee electronically when she has more information.

Minute 828/24 EAST PRESTON VILLAGE GREEN - To consider an application to place a memorial bench at the south eastern corner of the Village Green – The committee NOTED the John Phillip Maguire memorial bench had been installed and AGREED this item is complete and can be removed from the updates.

Minute 829/24 EAST PRESTON VILLAGE GREEN - To receive an update on the application to place a memorial bench at the western side of the Village Green - The committee NOTED the Terry Golding memorial bench had been installed and AGREED this item is complete and can be removed from the updates.

Minute 830/24 - EAST PRESTON VILLAGE GREEN – To consider improvements to the entrance points of the northern boundary low level fencing – The Assistant Clerk advised the committee that Tivoli had completed its work on the two new entrance points at the northern boundary. The committee NOTED the two entrance points were complete and AGREED this item can be removed from the updates.

Minute 835/24 - TO CONSIDER ANY TREE MATTERS RELATING TO THE VILLAGE - To receive information on the 2024 annual tree inspection - The committee NOTED the tree surgeon has completed his work on the recommendations outlined in the 2024 tree inspection report. The committee AGREED this item is complete and can be removed from the updates.

Minute 837/24 TWO ACRES - To consider an offer to donate a litter bin at Two Acres. The Assistant Clerk advised the committee that progress has been made with ADC Cleansing on the installation of the bin at the western end of Two Acres. The Assistant Clerk advised she will be writing to the adjacent property owners regarding the installation of the new bin. The committee will await further updates in due course.

Committee thanked the Assistant Clerk for her updates.

127/25 PUBLIC TOILETS – SEA ROAD – 7a) To receive any updates on the Sea Road Public Toilets.

The committee NOTED the following paper which had been circulated in advance of the meeting:

I have contacted [REDACTED], Queen of Clean, to schedule in the second of the deep cleans at the toilets for this financial year. The committee will recall allocating funds to cover the cost of two deep cleans per financial year.

The Assistant Clerk updated the committee due to the damaged brick wall around the Hoist Assisted Toilet (HAT) she had asked Victoria to just deep clean the two unisex toilets until the (HAT) area has been made safe.

The Assistant Clerk then updated the committee on the accident which happened on the 7th February 2025 at approximately 16:30hrs. A vehicle had driven into the brick wall outside the HAT. The wall had been totally shunted across and the entire wall is compromised and will require rebuilding. The Police had been notified of the incident and a claim opened with the council's insurers. The Assistant Clerk said she has contacted Cloud 9, the company who had originally built the wall, regarding the urgent repairs. The council's insurers understood the need to urgently make the area safe to avoid any further accidents.

The committee thanked the Assistant Clerk for her updates. The committee NOTED the incident and damage to the wall outside the HAT.

128/25 EAST PRESTON VILLAGE GREEN – 8a) To consider an application from East Preston Festival Committee, to hold various events on the Village Green, as part of the 2025 Annual Festival.

The committee NOTED the following paper which had been circulated in advance of the meeting:

The Festival Committee has submitted application forms to hold various events on the Village Green as part of the 2025 East Preston Festival. The Festival will take place between 31st May and 9th June 2025. Events on the Village Green are scheduled as follows:

Wednesday 28th May - Nick Cook Circus (outside of events date)
Saturday 7th June – Community Market
Sunday 8th June – Classic Car Show

Saturday 14th June - French Market
Sunday 15th June - Party on the Green
Sunday 15th June - The Fun Dog Show followed by The Party on The Green.

Copies of the event's application forms were electronically circulated to committee prior to this meeting for its consideration. Copies of the events Risk Assessment and Method Statements (RAMS) have been sent to councillor McElroy for review.

Committee VOTED and AGREED the events can go ahead subject to Councillor McElroy approving the events RAMS documents.

Dawn Reid – Assistant Clerk to the Council

3rd February 2025

Councillor McElroy advised the committee he had worked with the Festival Committee on its events applications and there had been great improvements to the events Risk Assessments and Method Statements (RAMS). Councillor McElroy said he had provided Banksman Awareness session prior to the event.

Councillor advised the committee he has approved the events RAMS documents received to date. The only outstanding documents are from the French Markets RAMS.

The committee thanked Councillor McElroy for his work with the Festival Committee and NOTED the events paperwork received to date has been approved.

129/25 EAST PRESTON VILLAGE GREEN – 8b) To receive an update on the 2025 Wildflower beds.

The committee NOTED the following paper which had been circulated in advance of the meeting:

Tivoli has provided the following quotes for the 2024 Village Green and Sea Lane wildflower beds:

Village Green - to prepare area and sow wild flowers seeds - £465.00 exc VAT
(for committee's information the cost is exactly the same as in 2024 so there has been no increase).

Sea Lane - to prepare area and sow wild flowers seeds - £195.00 exc VAT
(for committee's information the cost is exactly the same as in 2024 so there has been no increase).

Funding for this work has been allocated to the 2023-2024 Amenities Village Green Improvements budget.

The above information and quotes were circulated electronically to Committee prior to this meeting for its consideration.

Committee VOTED and AGREED to accept Tivoli's quote and to proceed with the preparation and planting of the 2025 wildflower beds.

Dawn Reid – Assistant Clerk to the Council

22nd January 2025

The Assistant Clerk advised wildflower planting usually takes place around May time.

The committee NOTED the 2025 Wildflower beds are to be planted at the appropriate time.

130/25 EAST PRESTON VILLAGE GREEN CAR PARK – 9a) To receive an update on the Village Green Parking Scheme.

The committee NOTED the following paper which had been circulated in advance of the meeting:

Car-park revenue - For the committee's information, I have contacted National Parking Company (NPC) regarding confirmation of how and when the payments of the revenue from the car parks ticket machine would be made to the council. NPC advised that regular payments will be made on a monthly basis and any outstanding amount be paid in full. At the date of writing my report no payments have yet been processed.

Car-park management - Over the past month the council office has received several complaints regarding tickets being issued when the ticket machine was clearly out of service. NPC has revoked all of the tickets issued which were brought to the

council's attention and has closed these cases. NPC has now confirmed tickets will not be issued when the ticket machine is out of service, but it gave no explanation regarding why this had happened. To date, NPC's responses to communication have been brief and direct with very little in the way of explanation or apology. They were unhelpful when asked to assist with any information recorded on the ANPRS regarding details of the vehicle involved in the car-park accident.

Dawn Reid – Assistant Clerk to the Council

3rd February 2025

The committee NOTED the issues raised regarding communication and how unhelpful NPC had been with providing information on the vehicle involved in the car-park accident.

The Assistant Clerk felt now NPC has been managing the car-park for over six months, it may be useful to meet then any issues can be discussed.

The committee asked the Assistant Clerk to monitor problems and report back at the next meeting.

131/25 WARREN RECREATION GROUND – 10a) To receive any updates on the Children's Playground

The committee NOTED the following paper which had been circulated in advance of the meeting:

Foster Landscapes Ltd, returned to complete the outstanding repairs as highlighted in the 2024 ROSPPA report. The committee will recall Fosters Landscapes Ltd were unable to complete the repairs to the toddler swings, due to the age of the swings the parts were the wrong size. The correct parts have been sourced and fitted.

Committee is asked to NOTE the repairs highlighted in the 2024 ROSPA Inspection Report are complete.

The committee NOTED the repairs outlined in the 2024 ROSPA inspection report were complete.

132/25 WARREN RECREATION GROUND – 10b) To receive any updates on the Warren Recreation Ground car-park railings.

The committee NOTED the following paper which had been circulated in advance of the meeting:

The railings next to the car-park's height barrier have been damaged, on first inspection it appeared to have been hit by a larger vehicle. The council office had not received any reports of any accident or the damage to the railings. Tivoli, the council's grounds maintenance team, had cut the grass the week before and a member of its team had hit the railings. Tivoli has apologised and agreed to cover the cost of the repairs.

New Place Fencing, the company who installed the security gates and repaired the children's playground railings assessed the damage at short notice. New Place Fencing advised that the panel could not be straightened and would need replacing. The total cost for this work is £677.00 exc VAT.

All of the above information and quote were circulated electronically to committee for its consideration.



The committee NOTED the accident and damaged railings and that Tivoli agreed to cover the cost of the repairs.

The committee VOTED and AGREED to accept the quote from New Place Fencing and commence with the repairs as soon as possible.

Dawn Reid – Assistant Clerk to the Council

15th January 2025

The Assistant Clerk advised that Tivoli have covered the costs of the repairs to replace the damaged railings. The suppliers are painting the panel ready for installation.

The committee thanked the Assistant Clerk for her updates and will await further updates in due course.

133/25 BUDGETS – 2024/2025 Working Budget: 11a) To note the Income and Expenditure to date for the Amenities Committee and the Warren Recreation Ground Trust to date.

The committee thanked Mr Vyse for providing the 2024-25 budget papers to date, for the Amenities Committee and the Warren Recreation Ground Trust.

The committee NOTED the 2024/25 Income and Expenditure for the Amenities Committee and the Warren Recreation Ground Trust to date.

134/25 CORRESPONDENCE – 12a) To note any correspondence received relevant to the Amenities Committee, not covered elsewhere on this Agenda.

The committee NOTED the following paper which had been circulated in advance of the meeting:

Warren Recreation Ground western boundary - The following correspondence has been received from [REDACTED] for the committee's consideration. [REDACTED] has some suggestions for improvements to the south western corner now that the group of dead and dying elm trees have been removed:

Hi Dawn,

My only thoughts about the space are that it should remain unfussy and obviously planting something suitable to grow under the existing canopy.

A choice of native trees that have both flower and autumn fruit (Rowen, Ash, Crab Apple , Holly, Blackthorn) or even an oak for prosperity? Maybe shrubs suit the council's agenda better?

I also suggest removing the tall grass/rushes that grow in the corner by the gate, they easily self-seed, are invasive and brutish. It would be better to grow nettle!

Regards
[REDACTED]

The committee thanked [REDACTED] for her correspondence on the south western corner of the Warren Recreation Ground. The committee agreed the plants at the south western corner can become overgrown and the entrance area does get very messy underfoot. The committee favoured the idea of planting some flowering shrubs and bulbs. The Assistant Clerk suggested she met Gary, Tivoli, for his advice on this area.

The following correspondence relating to the western boundary has been received from [REDACTED] for the committee's consideration:

Hi Dawn,

I spoke to Simon following discussions with my neighbour [REDACTED]

Having had the 2 large Sycamore trees removed from the Northern boundary and the remaining smaller trees pruned, the difference to light and general improvement to growing conditions within the garden itself have been quite significant.

[REDACTED] and I then looked at the Western boundary (our Eastern boundary). The newer and pretty Birch trees are a joy but again, the self-seeded Sycamores (A pseudoplatanus variety) are becoming a nuisance and need urgent attention before they become

unmanageable. It cost me over £800 to remove the one in my garden and now an offshoot from the remaining surface tree root (outside my fence) is more than 25 foot high and if left untouched, will continue to grow to over 30 foot tall and thicken considerably in girth. There are better Sycamore species that are both colourful and only grow to approx. 20 foot tall (2 Norway Maples spring to mind).

The area behind the netting and along the field's Western boundary is an asset that should be managed better and would enhance the whole area. A several colourful shrubs and seasonal bulbs would make for an attractive backdrop in this area. But the grounds contractor need to maintain this area, as well as the rest of the field, which has been sadly neglected in the past. Now that I have an access path at the back of my fence, if there's no objection, I plan to systematically dig up all the nettles and weeds, and then sow wild flower seeds to follow on from the displays of daffodils and bluebells in this area. Happy to discuss options with you and the committee.

Kind regards,

Dawn Reid – Assistant Clerk to the Council

3rd February 2025

The committee thanked [REDACTED] for his correspondence and his suggestions for the western boundary of the recreation ground. The committee asked the Assistant Clerk to also speak with Tivoli regarding the regular upkeep of this area as regularly maintaining the boundary is a part of its ground's maintenance contract.

Councillor Bowman said the pathway is getting muddy underfoot and there was very little bark by the gate entrance. The Assistant Clerk said she will ask Tivoli to top up the bark.

The committee asked the Assistant Clerk to review the annual tree report regarding any recommendations on the Sycamore trees which [REDACTED] had mentioned. The committee recalled not that long ago the western boundary trees had been very heavily pruned back. The committee did not object to [REDACTED] suggestion of planting wildflowers along the boundary adjacent to his property but some concerns were raised regarding dogs trampling over the wildflowers. The committee favoured the idea of bulb planting and some flowering shrubs. The committee asked the Assistant Clerk to consult with Gary, Tivoli, on improving the appearance of the western boundary. The Assistant Clerk will update the committee electronically in due course.

Two Acres Trees – The committee is asked to consider the following warning relating to the trees at the Sea Road end of Two Acres.

'I was stopped at the end of Two Acres by [REDACTED]. [REDACTED] told me the trees at that end (Sea Road end) were too tall and if they were to fall they would cause untold damage.'

Simon Cross – Clerk to the Council

3rd February 2025

The committee thanked [REDACTED] for raising her concerns regarding the height of the Two Acres trees and if they were to fall they would cause untold damage. The committee asked the Assistant Clerk to review the annual tree inspection report for any advice regarding these trees and to consult with the council's arboriculturist regarding their height and safety. The Assistant Clerk will update the committee electronically in due course.

135/25 URGENT MATTERS ARISING (FOR INFORMATION ONLY)

There were no urgent matters arising.

136/25 ITEMS TO BE REFERRED TO THE NEXT AMENITIES AGENDA

No items were referred

The date of the next meeting is 19th May 2025.

The meeting concluded at 20.21 hrs.

Chairman: Councillor S Wilkinson

Date: 19th May 2025

