



EAST PRESTON PARISH COUNCIL

FINANCIAL MATTERS

FOR APPROVAL

INC BUDGET SUMMARY
2025/26 TO DATE

Chairman: Date: 02/06/25

The following councillors have checked the Bank Reconciliation:

To the best of my knowledge, the list of payments in this report is true and accurate.

Clerk: Date:

Please note, this Report was prepared on 28th May 2025

East Preston Parish Council

Outstanding Purchase Orders

2025/26

PO	Company	Description	Net
		Total Outstanding	£0.00

Regular Monthly Payments - May 25

Monthly Direct Debits

Organisation	Day	Amount	Type	Notes
ADC - Garage Rental	1st	£ 83.51	Annual Fixed	
Northstar - Virus	4th	£ 6.00	Annual Fixed	
BGas - Office Elec	17th	£ 127.88	Usage Based	
BGas - Office Gas	17th	£ 92.40	Usage Based	
Bgas - Toilets Elec	17th	£ -	Usage Based	In credit due to meter reading
SSE - Street Lighting AoSERA	18th	£ 257.76	Usage Based	Reclaimed from AoSEA
SSE - Clock Elec	21st	£ 10.21	Usage Based	
Cooper Adams Fees	5th	£ 142.50	Dir Transfer	
Terrain HR Ltd	31st	£ 9.99	Annual Fixed	
		£ 730.25		

Monthly Credit Card Payments

Organisation	Day	Amount	Type	Notes
Zoom	26th	£ 25.98	Annual Fixed	
Smart Survey	1st	£ 54.00	Annual Fixed	
		£ 79.98		

Grand Total (Monthly)	£ 810.23
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BACS PAYMENTS PROCESSED on 12/05/2025

A/c	Date	Ref	Details	Amount
Arun Business Supplies	12/05/2025	BACS	Shedding sacks	£24.00
Arun District Council	12/05/2025	BACS	Newsletter design & print	£1,099.10
Biffa Waste Services Ltd	12/05/2025	BACS	Office waste Apr 25	£236.21
Cleanforce Cleaning & Maint.	12/05/2025	BACS	Office cleaning Apr 25	£91.20
Duff, Lisa (Councillor)	12/05/2025	BACS	Cutlery set - Funday Sunday	£5.00
Fenton IT Ltd	12/05/2025	BACS	Splashtop subs 2025-6	£60.00
Ferring Nurseries	12/05/2025	BACS	Floral display maint. Apr 25	£2,844.62
Groundwork UK	12/05/2025	BACS	24/25 NH Plan grant excess	£165.00
Herr, John (Maintenance Man)	12/05/2025	BACS	Bus shelter painting x 3	£755.00
Hill, Helen (Councillor)	12/05/2025	BACS	Funday Sunday expenses	£56.60
Jameson, Mandy	12/05/2025	Min 270/25	Communications audit	£550.00
Microshade Business Cons. Ltd	12/05/2025	BACS	Hosting and emails May 25	£394.31
Parish Online (Geosphere Ltd)	12/05/2025	BACS	Mapping Software 9/5/25-9/5/26	£60.00
Riattas Business Solutions Ltd	12/05/2025	BACS	AV Year end training	£1,094.40
Roberts, Alison (Admin)	12/05/2025	BACS	Funday Sunday expenses	£14.85
Roberts, Alison (Admin)	12/05/2025	BACS	DBS	£21.50
Smith, Nigel (Music)	12/05/2025	BACS	Fun. Sun. entertainment Apr 25	£150.00
SOS Systems Ltd	12/05/2025	BACS	Printer lease 9/6-8/9/25	£240.00
SOS Systems Ltd	12/05/2025	BACS	printing 9/4-9/5/25	£114.00
Vyse, Adrian (Bookkeeper)	12/05/2025	BACS	DBS	£21.50
West Sussex County Council	12/05/2025	BACS	School Crossing 24-25	£3,318.51
West Sussex County Council	12/05/2025	BACS	Salaries Apr 25	£9,630.56
Wilkinson, Steven (Councillor)	12/05/2025	BACS	DBS	£21.50

£20,967.86

Clr Toney:

J.P. Toney.

Clr Gunston / Clr Wilkinson:

[Signature]

BACS PAYMENTS PROCESSED on 28/05/2025

A/C	Date	Ref	Details	Amount
4SIGHT Vision Support	28/05/2025	BACS	Section 137 002-25-26	£ 390.00
Air Ambulance Charity Kent	28/05/2025	BACS	Section 137 003-25-26	£ 500.00
Applecarte Distribution	28/05/2025	BACS	newsletter dist Apr/May 25	£ 488.00
Arun Counselling Service	28/05/2025	BACS	Section 137 004-25-26	£ 300.00
Biffa Waste Services Ltd	28/05/2025	BACS	Office waste May 25	£ 199.82
Bright Plan Limited	28/05/2025	BACS	Roundstone Xing survey	£ 2,719.98
Closomat Ltd	28/05/2025	BACS	Hoist battery replacement	£ 416.40
Culligan (UK) Ltd	28/05/2025	BACS	Water cooler May 25	£ 93.24
Duff, Lisa (Councillor)	28/05/2025	BACS	DBS	£ 21.50
East Preston Cricket Club	28/05/2025	BACS	Grass cutting contrib. 25/26	£ 2,279.36
East Preston Festival Commit.	28/05/2025	BACS	Section 144 0015-25-26	£ 2,100.00
East Preston in Bloom	28/05/2025	BACS	Section 137 005-25-26	£ 650.00
East Preston Junior School	28/05/2025	BACS	Section 137 006-25-26	£ 500.00
East Preston Repair Cafe	28/05/2025	BACS	Section 137 007-25-26	£ 500.00
East Preston Yarnbombers	28/05/2025	BACS	Section 137 008-25-26	£ 150.00
Family Support Work	28/05/2025	BACS	Section 137 009-25-26	£ 350.00
Ferring Nurseries	28/05/2025	BACS	Display / ground maint May 25	£ 2,844.62
Friends of Angmering Station	28/05/2025	BACS	Section 137 010-25-26	£ 217.00
Friends of EP Infant School	28/05/2025	BACS	Section 137 011-25-26	£ 750.00
Friends of Oak Grove College	28/05/2025	BACS	Section 137 012-25-26	£ 300.00
Gale, Barbara (Councillor)	28/05/2025	BACS	DBS	£ 21.50
Home-Start Arun Worthing Adur	28/05/2025	BACS	Section 137 013-25-26	£ 1,000.00
Mills, Jonathan E	28/05/2025	BACS	Office windows May 25	£ 17.00
Mulberry Local Authority	28/05/2025	BACS	Internal audit for 24/25	£ 153.78
New Place Fencing Limited	28/05/2025	BACS	VG car park bollards	£ 2,208.00
Sea Road Access Ltd	28/05/2025	BACS	Section 137 001-25-26	£ 712.00
Waves Music Therapy	28/05/2025	BACS	Section 137 014-25-26	£ 600.00
				£ 20,482.20

Barclay Current Bank

Receipts received between 01/05/2025 and 31/05/2025

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
019-25/26	Banked 08/05/2025	807.50						
019-25/26	Cooper Adams	950.00			1110	110	950.00	124 Sea Rd 7/5-6/6/25
019-25/26	Cooper Adams	-142.50		-23.75	4190	110	-118.75	124 Sea Rd fees 7/5-
020-25/26	Banked 16/05/2025	30.00						
020-25/26	Patel, Kiranben - Krishna Cuis	30.00			1130	520	30.00	Xmas stall 2025
021-25/26	Banked 22/05/2025	300.00						
021-25/26	Walker, Helene	30.00			1130	520	30.00	Xmas stall
021-25/26	Bridger, D	30.00			1130	520	30.00	Xmas stall
021-25/26	Mostert, J (Seaside Sewing)	30.00			1130	520	30.00	Xmas Stall
021-25/26	Tropic Skincare	30.00			1130	520	30.00	Xmas Stall
021-25/26	Kimmy D Crafts (K Driscoll)	30.00			1130	520	30.00	Xmas Stall
021-25/26	Audacious Rhino (Kim Patel)	60.00			1130	520	60.00	Xmas Stall
021-25/26	Nibbs Spirits Limited	30.00			1130	520	30.00	Xmas Stall
021-25/26	Clover Designs (Penfold)	30.00			1130	520	30.00	Xmas Stall
021-25/26	Sow Chic Ltd	30.00			1130	520	30.00	Xmas Stall
022-25/26	Banked 27/05/2025	180.00						
022-25/26	Hey Amigo Ltd	60.00			1130	520	60.00	Xmas stall
022-25/26	Hawkins, Cherith	30.00			1130	520	30.00	Xmas stall
022-25/26	Sudsme (Korczowski LM)	30.00			1130	520	30.00	Xmas stall
022-25/26	Wild Fringe (Melissa Paton)	30.00			1130	520	30.00	Xmas Stall
022-25/26	Rogers, L	30.00			1130	520	30.00	Xmas Stall
022-25/26	Banked 27/05/2025	-60.00						
022-25/26	Hey Amigo Ltd	-60.00			1130	520	-60.00	Correction as F&D not
022-25/26	Banked 27/05/2025	60.00						
022-25/26	Hey Amigo Ltd	60.00			1130	510	60.00	F&D stall Aug 25
Total Receipts:		1,317.50	0.00	-23.75			1,341.25	

Bank Reconciliation

as at 14 May 2025

BANK ACCOUNTS

Rialtas Ref

200 Current Account	£125,488.30
205 Nationwide Building Society (Instant Savings A/C) – New Deposit Account	£45,000.00
210 Cambridge & Counties Bank (120-Day Notice Account)	£84,580.79
215 United Trust Bank (200-Day Notice Account)	£97,353.38
220 Redwood Bank (35-Day Notice Deposit Account)	£77,780.79
225 Unity Trust Bank (Instant Access with Restrictions)	£84,346.03
231 Boom Bank	£36,000.00
235 Petty Cash	£35.27
Less Unpresented Payments	£0.00
Plus Receipts	£0.00

£550,584.56

Summary Income & Expenditure by Budget Heading 01/05/2025

Month No: 2

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
Administration							
Income	319,201	148,291	309,819	161,528			47.9%
Expenditure	139,665	24,611	152,420	127,809	0	127,809	16.1%
Net Income over Expenditure	179,535	123,680	157,399	33,719			
plus Transfer from EMR	2,312	0	0	0			
Movement to/(from) Gen Reserve	181,847	123,680	157,399	33,719			

Amenities

Income	13,074	1,214	8,000	6,786			15.2%
Expenditure	44,890	7,545	56,096	48,551	0	48,551	13.5%
Net Income over Expenditure	(31,816)	(6,332)	(48,096)	(41,764)			
plus Transfer from EMR	2,140	2,500	0	(2,500)			
Movement to/(from) Gen Reserve	(29,676)	(3,832)	(48,096)	(44,264)			

Audit & Governance

Income	0	0	0	0			0.0%
Expenditure	0	0	1,000	1,000	0	1,000	0.0%
Movement to/(from) Gen Reserve	0	0	(1,000)	(1,000)			

Finance General Purpose

Income	96	0	30	30			0.0%
Expenditure	54,440	15,852	42,510	26,658	0	26,658	37.3%
Net Income over Expenditure	(54,344)	(15,852)	(42,480)	(26,628)			
plus Transfer from EMR	790	0	0	0			
Movement to/(from) Gen Reserve	(53,554)	(15,852)	(42,480)	(26,628)			

Major Events

Income	5,549	2,452	3,500	1,048			70.1%
Expenditure	10,140	2,344	11,650	9,306	0	9,306	20.1%
Movement to/(from) Gen Reserve	(4,591)	109	(8,150)	(8,259)			

Community Engagement

Summary Income & Expenditure by Budget Heading 01/05/2025

Month No: 2

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
Income	2,022	0	1,000	1,000			0.0%
Expenditure	58,013	8,254	39,150	30,896	0	30,896	21.1%
Net Income over Expenditure	(55,991)	(8,254)	(38,150)	(29,896)			
plus Transfer from EMR	8,537	2,267	0	(2,267)			
Movement to/(from) Gen Reserve	(47,454)	(5,987)	(38,150)	(32,163)			

WRG Trust

Income	5,492	671	750	79			89.5%
Expenditure	50,676	8,914	64,883	55,969	0	55,969	13.7%
Net Income over Expenditure	(45,184)	(8,242)	(64,133)	(55,891)			
plus Transfer from EMR	4,444	1,530	0	(1,530)			
Movement to/(from) Gen Reserve	(40,740)	(6,712)	(64,133)	(57,421)			

Grand Totals:- Income	345,434	152,629	323,099	170,470			47.2%
Expenditure	357,824	67,520	367,709	300,189	0	300,189	18.4%
Net Income over Expenditure	(12,390)	85,109	(44,610)	(129,719)			
plus Transfer from EMR	18,223	6,297	0	(6,297)			
Movement to/(from) Gen Reserve	5,833	91,406	(44,610)	(136,016)			

Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR - Greener Buildings Projec	27,277.22		27,277.22
321 EMR- Parish Shopfront Improvem	21,105.00		21,105.00
322 EMR - End of Term Party	1,650.00		1,650.00
323 EMR- EP Youth Provision	30,000.00		30,000.00
324 EMR - Defib Fund	3,500.00		3,500.00
325 EMR - WRG Enhancements	3,974.00		3,974.00
326 EMR - Traffic Calming Measures	8,992.45		8,992.45
327 EMR - Neighbourhood Plan Revie	7,688.00		7,688.00
328 EMR - Public Conveniences - Ma	3,703.78		3,703.78
331 EMR - Terrorism(Prot. of Prem)	100,000.00		100,000.00
336 EMR - Office Air Con renewal	12,000.00		12,000.00
337 EMR - Public Toilets Improve	7,000.00		7,000.00
338 EMR - New Christmas Lighting	4,000.00		4,000.00
339 EMR - Roundstone Xing Traf Con	4,500.00	-2,266.65	2,233.35
340 EMR - New Office Computers	2,611.00		2,611.00
341 EMR - Beach Access	1,000.00		1,000.00
342 EMR - Kingston PC Judicial Rev	1,000.00		1,000.00
343 EMR - New Cycle Repair Station	3,500.00	-1,530.00	1,970.00
344 EMR - Outdoor Gym Equipment	40,000.00		40,000.00
345 EMR - VG car park bollards	2,500.00	-2,500.00	0.00
	286,001.45	-6,296.65	279,704.80