



# EAST PRESTON PARISH COUNCIL

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## **COMMUNITY ENGAGEMENT COMMITTEE**

**MINUTES:** of the Committee Meeting held on Monday, 24<sup>th</sup> March 2025 at East Preston Infant School, Lashmar Road, East Preston at 19:00

**PRESENT:** Councillors Andrea Chapman, Lisa Duff, Helen Hill, Elizabeth Linton (Chairman), David Moore and Steve Toney

**ALSO:** Clerk to the Council, Simon Cross

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The following abbreviations may appear in these Minutes:

ADC – Arun District Council;  
EIWP – Environmental Initiatives Working Party;  
KEPT – Keep East Preston Tidy  
NHS – National Health Service;

NR – Network Rail;  
VHF – East Preston & Kingston Village Hall Foundation;  
WSCC – West Sussex County Council.

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The meeting opened at 18:59.

### **230/25    APOLOGIES AND REASONS FOR ABSENCE**

All committee members were present.

### **231/25    PERSONAL AND/OR PECUNIARY/PREJUDICIAL INTERESTS**

No declarations were made.

### **232/25    PUBLIC SESSION**

No members of the public were present.

### **233/25    EAST PRESTON FESTIVAL, 6<sup>TH</sup> TO 15<sup>TH</sup> JUNE**

The following paper had been circulated in advance of the meeting:

## **East Preston Festival, 6<sup>th</sup> to 15<sup>th</sup> June 2024**

**Committee to receive any updates on the council's Festival events this year: *Come and Meet Your Local Councillors* event, 7<sup>th</sup> June and the visit of Ems Friendly Farm on 10<sup>th</sup> June.**

Committee agreed at the last meeting *Come and Meet Your Local Councillors* should follow the 2024 format of taking place on the first Saturday of the Festival, 10:00 to 12:00, councillors available from 09:30 to help with setting up and until 12:30 to help with dismantling. I have completed the paperwork for inclusion in the Festival.

Cllr Chapman to provide baked treats? Urn and tables to be borrowed from the Guide Hall.

Ems Friendly Farm is booked to visit the Village Green between 17:00 and 19:00. Cllr Linton has already asked available councillors to be on hand from 16:30 for crowd control duties. I have completed the paperwork for inclusion in the Festival

**Committee is asked to consider any other Festival matters.**

Simon Cross – **Clerk to the Council**

11<sup>th</sup> March 2025

Cllr Linton recapped the requirements for *Come and Meet Your Local Councillors*. All committee members confirmed they would be able to attend. Cllr Linton will ask other councillors to attend too. Cllr Chapman will bake something for attendees.

Alison would be able to confirm the availability of the Girlguiding tables and urn once the Festival Brochure had been published. Alternatively, tables could be probably be borrowed from the Infant School.

Moving on the 10<sup>th</sup> June and Ems Friendly Farm, all committee members except Cllr Hill confirmed they would be available for this event. The Clerk reminded committee members to wear suitable clothing as the temperature has dropped noticeably on recent similar events catching out some councillors. Cllr Linton will also email other councillors to see whether others are available to help with crowd control.

#### 234/25 BEACH CLEAN, 6<sup>TH</sup> APRIL

The following paper had been circulated in advance of the meeting:

### **Beach Cleans**

**Committee is asked to consider any matters relating to the Beach Clean scheduled for Sunday, 6<sup>th</sup> April.**

Which councillors are available on the day? Muster time would be 10:30 at the Council Office. The beach clean itself would run from 11:00 for an hour.

Cllr Moore has already agreed to come to the office on 3<sup>rd</sup> April to attach plastic bags to litter hoops.

Simon Cross – **Clerk to the Council**

11<sup>th</sup> March 2025

Cllrs Duff, Linton and Toney all confirmed their availability. Cllrs Chapman and Hill were not available and Cllr Moore would stick to work ahead of the event.

#### 235/25 PLAYSCHEMES

The following paper had been circulated in advance of the meeting:

### **2025 Playschemes**

**Committee is asked to continue consideration of any 2025 playschemes.**

At the last meeting, Cllrs Chapman and Duff had contacted Accelerate to see if it would be willing to run a playscheme on our behalf but had received no reply.

Cllr Duff reported she had contacted ACCelerate at least twice and received neither acknowledgement nor response either time.

Committee members knew of other playschemes / holiday events taking place in or near the village. Cllr Toney asked whether the council could subsidise attendance at those by East Preston residents. The Clerk said this could be difficult, Section 137 Grant Aid funding explicitly being not for the benefit of individuals. Cllr Chapman reminded the meeting none of the attendees at the two most recent council playschemes had lived in East Preston.

The Clerk reported he had been in contact with Charlotte Simpson at Freedom Leisure in the summer of 2023. At that time, Freedom Leisure, on behalf of ADC, had organised a range of Active Play sessions for those summer holidays and the Clerk had asked Charlotte whether in future years a weekly session at Lashmar Recreation Ground could be considered. Charlotte had replied, "I always give priority to areas we have worked with previously but if a slot becomes available next year, of course I will come back to you. I usually approach previous parish's at the beginning of January so if an area doesn't want to continue next year, you will be first on my list. Lashmar Rec would be great!" In 2023, each session would have cost the parish council £130. He would contact Charlotte again in case there was any update.

The Clerk also reported the council was not being asked about playscheme provision by any residents. The committee AGREED to move playschemes to parked projects if there was no tangible update at the committee's next meeting.

#### **236/25    TENNIS COACHING, JUNE 2025**

The following paper had been circulated in advance of the meeting:

### **Free tennis coaching, June**

**Committee is asked to receive an update on this near-annual initiative.**

Most years since 2017, the council has, in conjunction with Angmering-on-Sea Lawn Tennis Club, offered free sessions of tennis coaching, hour-long on the Warren Recreation Ground tennis court.

Cllr Linton has agreed the following three dates this year, to coincide with East Preston Festival – 6<sup>th</sup>, 9<sup>th</sup> and 13<sup>th</sup> June. I have completed the paperwork for inclusion in the Festival, and the tennis club will manage the bookings itself. We will just need to do some publicity nearer the time.

Cllr Linton explained the three sessions were being held during Festival week as they fitted the Festival theme of *Games and Pastimes – Past and Present*. The committee AGREED publicity should begin once the Festival programme has been published at the earliest.

#### **237/25    GREEN DAY, SEPTEMBER 2025**

The following paper had been circulated in advance of the meeting:

### **Green Day, September 2025**

**Committee is asked to clarify what involvement is required of this committee to support a successful event.**

The council's Environmental Initiatives Working Party comprises Cllrs Gunston, Chapman, Duff, Gale and Hill and a similar number of members of the public. The working party has been working on holding a Green Day at which local and national organisations could present themselves to the village, particularly focussing upon their green credentials. The

preferred date for this event would be Saturday, 13<sup>th</sup> September, and would include that month's East Preston Repair Café session.

There has been some confusion over where within the council this proposed event fits and this item will hopefully clarify that. The working party has a further meeting between these papers being issued and this committee's meeting.

Simon Cross – **Clerk to the Council**

11<sup>th</sup> March 2025

Cllr Duff reported the Environmental Initiatives Working Party would be asking Full Council to disband it. The public members of the working party were forming themselves into a more ad-hoc community group and would not be able to pursue a Green Day this year. At some future date, the new community group might come back to the council for assistance with putting on a Green Day.

## 238/25 **CHRISTMAS LIGHTING**

The following report was circulated in advance of the meeting:

**Committee is asked to receive any updates on the village's Christmas lighting.**

Cllr Linton to lead on this item.

On 13<sup>th</sup> February, the council received an email from Dominic at Event Power Engineering, "We would very much like to offer the wrapped trees in East Preston starting in 2025. I am so very sorry we weren't able to accommodate this in 2024. We had a huge workload on and I dropped the ball on this. Please let me know what you need from me now to progress with this." I have replied asking him to provide a quote for trees at the eastern end of Two Acres too.

Meanwhile, the council has received a quotation from SSE for infrastructure works on Two Acres. This would be simply to "Supply and install galvanised pudsey Diamond 2250 feeder pillar complete with festive timer" and is for £1,114.01. This quotation dates from September and was lost for a while, so has probably gone up a bit.

The council has agreed a budget line of £4,000 for new items of Christmas Lighting in 2025/26 and it has also agreed to create an earmarked reserve containing up to £4,000 not spent on new Christmas Lighting in the current financial year.

Simon Cross – **Clerk to the Council**

12<sup>th</sup> March 2025

The committee AGREED unanimously to fund the infrastructure needed on Two Acres for future Christmas lighting displays there and to press the lighting company for a quotation for lighting Two Acres from, preferably, Christmas 2025. The Clerk said he and Dawn would work on these two matters.

## 239/25 **NEWSLETTER – SPRING 2025**

The following paper had been circulated in advance of the meeting:

### **Newsletter – Spring 2025**

**Committee is asked to consider content for Newsletter No. 74, Spring 2025.**

No. 74, the Spring 2025 newsletter, should go to print towards the end of April for delivery in mid-May, so please start thinking of and writing potential articles now.

The Spring edition usually includes the chairman's review of the most recent council year, a preview from the Festival Committee and details of the council's Festival events, which would include the tennis sessions.

I would like to include an article marking the first anniversary of the Repair Café, which would also detail its new-found independence.

What else can we include?

Simon Cross – **Clerk to the Council**

11<sup>th</sup> March 2025

Cllr Linton offered to write an article explaining why the council had not taken ownership of the Conservative Hall.

Cllr Duff had considered an article about the future use of the Conservative Hall but realised this could be seen to be favouring one village business over another. The Clerk had received one email following the Ian Hart Funeral Services presentation to the council and villagers asking why details of the presentation given had not been included in the subsequent e-newsletter. He had replied because the council would not want to favour one business over another but if any resident asked about the future of the hall he could answer that without mentioning the incoming business. The committee was not keen on another article about the Conservative Hall and felt the one published in the Autumn 2024 Newsletter had said enough.

Cllr Toney had an idea of asking residents to share their views of living in the village. A selection of views could be published in each newsletter, space permitting. The Clerk felt the idea needed a little more detail before it could be progressed.

Cllr Duff suggested East Preston in Bloom could be approached for an update on its recent activities. The Clerk had already been approached by the Chairman of the group, Carol Longman, about including an article looking for new committee members. He would suggest an expanded article to Mrs Longman, along the lines of Cllr Duff's suggestion.

As Chairman of the Environmental Initiatives Working Party, Cllr Gunston had suggested an article, "advising how parishioners can work with the Parish Council on environmental and other issues." The committee AGREED to include such an article, and Cllr Chapman agreed to draft it, in conjunction with Cllrs Duff and Hill, all three also being members of the working party.

As an aside, the Clerk mentioned an Angmering resident had called in at the Council Office on the morning of the meeting. In passing, she had said there was more information and interest in a single e-newsletter from this council than there ever was in the Angmering Parish Council newsletter included in each edition of *All About Angmering*.

## **240/25    BUS SERVICE**

The following paper had been circulated in advance of the meeting:

### **Village bus service**

#### **Committee is asked to consider new information related to the provision of a village bus service.**

At the last meeting, Cllr Linton volunteered to meet with a representative of Arun Community Transport. I have only just contacted the organisation, through Mike Clayden, former parish and district councillor for East Preston.

Simon Cross – **Clerk to the Council**

12<sup>th</sup> March 2025

Mike Clayden had visited the Clerk on the morning of the meeting, apologising for not having been in touch sooner. He, as Chairman of [Arun Community Transport](#), was looking at a scheme whereby the organisation purchased a minibus and employed a permanent driver and then offered a shopping bus service to local communities. Mike estimated a one-day-a-week, door-to-door service would cost a local council £12,000 per year, and then the council could set its own ticket price. Mike was looking to hold a meeting with East Preston and Rustington parish councils soon. Cllr Linton said she would be happy to attend on behalf of this council.

## **241/25    2026 EAST PRESTON CALENDAR**

The following paper had been circulated in advance of the meeting:

## **East Preston 2026 Calendar**

**Committee is asked to consider any matters related to the production of a 2026 East Preston calendar.**

Cllrs Chapman and Duff are leads on this initiative.

Simon Cross – **Clerk to the Council**

12<sup>th</sup> March 2025

Cllrs Chapman and Duff said all was well with this project at the current time.

The following report was circulated in advance of the meeting and covers the next two Minutes:

## **Community Speed Watch**

**Committee is asked to receive any update from the 20MPH Working Party.**

The working party met in February and agreed it should meet with representatives of WSCC Highways before submitting a Community Highways Scheme application for a 20mph zone to cover just The Street, Fairlands, Sea Road and a smidge of North Lane still. I wrote to County Cllr Elkins on 5<sup>th</sup> March asking for his help in arranging such a meeting. No response at the time of writing.

Meanwhile, Gavin Bernard has come forward and is the new Community Speed Watch coordinator. Gavin has been fully trained by Keith Harris and will lead his first team meeting on 27<sup>th</sup> of this month. We may be able to arrange a handover photograph and article for the newsletter.

**Committee is asked to receive an update on the decision to purchase Speed Indication Devices.**

No change, i.e. following the correspondence mentioned above, it is possible some of the money being set aside for Speed Indication Devices may still need to be diverted to help persuade WSCC to implement the 20mph limit in Sea Road.

Simon Cross – **Clerk to the Council**

12<sup>th</sup> March 2025

### **242/25    COMMUNITY SPEED WATCH – 20MPH WORKING PARTY**

County Cllr Elkins had called the Clerk on the morning of the meeting and, amongst other things, had sought clarity on the council's request he arrange a meeting between the council and WSCC Highways. That clarification given, Cllr Elkins said a new Highways officer for this area was due to start work by the end of May and Cllr Elkins felt the meeting should only take place once that officer was in post.

### **243/25    COMMUNITY SPEED WATCH – SPEED INDICATION DEVICES**

There was nothing to add, as any further progress on this would depend upon the outcome of the above Minute.

### **244/25    DEFIBRILLATORS**

The following paper had been circulated in advance of the meeting:

## **Defibrillator**



## **Committee is asked to continue consideration of the provision of another defibrillator in the village.**

At the last meeting, Cllr Toney reported he had agreement from West Sussex Fire & Rescue Service for a defibrillator to be located on land at East Preston Fire Station. His contact had said we could get a grant from the charitable trust DiPPs, which stands for Defibrillators in Public Places.

It took me a while to find DiPPs, but eventually I got the details from a friend in the ambulance service and, once I had viewed the website, I contacted the trust as there was nothing on the website about grants. On 8<sup>th</sup> March, I received a reply from Arline, a trustee, "Unfortunately we don't do grants as we are just a tiny charity. Please let me know where in the country you are and I'll raise it with the trustees and see if there is anything we can help with." I have replied to Arline with the requested information.

Prior to being given the DiPPs details, I did find grants available from the British Heart Foundation. However, the website makes it clear grants will only be awarded for defibs with **unlocked** cabinets. I contacted the BHF and explained why the council favours and recommends locked cabinets (following the theft and subsequent destruction of the Village Hall's defib a few years ago) but the response came back, "Whilst we do recognise concerns with regard to the defibrillator being stolen or tampered with, keeping it in a locked cabinet will always increase the time it takes to reach the defibrillator. The need to access a defibrillator would always be in an incredibly time critical situation where every second counts. Placing the defibrillator inside or in a locked cabinet means it will not be accessible to the community with the immediacy required in the event of a cardiac arrest, so that it could give someone who needs it the best possible chance of survival. The requirement to store the defibrillator in an unlocked cabinet external to the building is in line with guidance from the Resuscitation Council UK (RCUK) on accessibility on defibrillators. While there is widespread use of unlocked cabinets, our data shows that rates of theft and vandalism are actually very rare. The placement of defibrillators in an unlocked cabinet is a key part of our programme and unfortunately is not an area we are able to be flexible on."

My ambulance contact said there was little difference in survival rates between accessing a locked cabinet or an unlocked cabinet.

Does the council want to fund the purchase of a defibrillator and a cabinet to be donated to the Fire & Rescue Service for location at its premises, maintenance responsibility passing to the Fire & Rescue Service too? Having a very quick look online, a defib is between £900 and £1,200 at the moment, and a cabinet could probably add another £700. Perhaps we set aside £2,500 to include installation?

Simon Cross – **Clerk to the Council**

11<sup>th</sup> March 2025

The committee was generally in agreement a defibrillator cabinet should be locked. It may take a few moments longer to get to the defibrillator but better than finding the defibrillator has been removed by persons nefarious.

Cllr Toney said he would clarify the process for the council purchasing and installing a defibrillator and cabinet at the fire station and the West Sussex Fire & Rescue Service taking ownership.

The committee AGREED unanimously to ask Full Council for up to £2,500 to purchase and install a defibrillator and locked cabinet at East Preston Fire Station.

### **245/25    WARM WELCOME SPACE**

The following paper had been circulated in advance of the meeting:

## **Warm Welcome Space 2025**

**Committee is asked to consider any matters related to the Warm Welcome Space sessions for 2025.**

By the time of the meeting, there will only be one session left, that on 31<sup>st</sup> March.

Attendance has been slightly lower this year, averaging about 25 guests per session. Feedback has nearly always been good, but there have been a few, “I know it’s free but...” comments when I have been going around giving attendees the weekly choice of soups. But, at the end of each session, everyone is appreciative.

Does anyone have an idea for how we can mark the final session? The first year we gave everyone an Easter egg, the second year, we had cakes.

Simon Cross – **Clerk to the Council**

11<sup>th</sup> March 2025

The committee AGREED to accept Cllr Linton’ offer to source a spring plant for up to 32 attendees and community volunteers from this year’s Warm Welcome Space sessions.

**246/25    LITTLEHAMPTON COMMUNITY FRIDGE ON TOUR**

The following paper was circulated in advance of the meeting:

**Littlehampton Community Fridge on Tour**

**Committee is asked to consider any matters related to Littlehampton Community Fridge on Tour sessions being held at the Village Hall.**

Since 2<sup>nd</sup> October, the Wednesday sessions have been held in the car-park at the Village Hall.

In due course, it may be possible the Fridge can return to what will be the Jean Sutherland Chapel forecourt, but that will not work if there is a 13:00 or 14:00 funeral on a Wednesday.

Simon Cross – **Clerk to the Council**

12<sup>th</sup> March 2025

The committee was concerned using the Jean Sutherland Chapel forecourt when it was available could confuse attendees on the day the site was not available and the Fridge had fallen back to the Village Hall car-park. Some councillors were also concerned using the chapel forecourt could also be seen as favouritism of one business over another.

**247/25    MEETING OF VILLAGE SPORTS CLUBS**

The following paper had been circulated in advance of the meeting:

**Sports Club meetings**

**Committee is asked to consider the creation of an annual meeting with the village’s sports clubs.**

At the last meeting, the committee agreed to see what support there would be for such a meeting. I have today emailed the contacts for the cricket, tennis, football, stoolball and bowls clubs. The only response so far has been positive, but I will have a better idea of response by the time of the committee’s meeting.

Simon Cross – **Clerk to the Council**

12<sup>th</sup> March 2025

The Clerk explained that although it was the Community Engagement Committee leading on this initiative, it was the council as a body which was meeting with the sports clubs.



The Clerk had already had positive responses from the tennis, football, stoolball and cricket clubs. The Clerk proposed some Monday evening dates as that was the council's primary date for meetings, and the committee AGREED 28<sup>th</sup> July was probably the best available. Cllrs Toney and Linton would lead the meeting as incumbent Chairman and Vice-Chairman of the Council. Cllr Moore said he was also currently available to attend.

## **248/25    PARISH IN BLOOM COMPETITION**

The following paper had been circulated in advance of the meeting:

### **Environmental Initiatives Working Party – Parish in Bloom**

#### **Committee is asked to consider participation in the annual Parish in Bloom competition.**

Council was approached by the organisers of Parish in Bloom competition.  
Dear Parish Clerk,

At South & South East in Bloom, we take immense pride in our active participation in the prestigious Britain in Bloom Campaign, a celebration of the beauty and vitality of our landscapes.

We understand the powerful role our Parishes play in shaping the identity and culture of British Life. A few years ago, we introduced a unique initiative designed specifically for Parishes, inviting them to join us. This program has not only fostered a surge in community involvement but has proved to have strengthened our unwavering commitment to nurturing community spirit as well as improving the health and wellbeing of people within our region.

Over the years, the essence of Bloom has been transformed significantly. It has moved away from a narrow focus on lavish and sometimes unsustainable floral displays to embrace a broader and more meaningful mission. Today, we highlight the importance of environmental initiatives encouraging deep and meaningful engagement within our communities promoting shared responsibility among local residents and enthusiastic volunteers. This approach underscores our belief that sustainable practices, paired with active community participation, are vital for enhancing the charm and resilience of our neighbourhoods.

We are dedicated to the encouragement of creating vibrant, inviting places with the need to acknowledge the amazing results achieved by volunteer groups and others.

Should this be of interest and if you would like more information I please let me know. I enclose an assessment sheet for your perusal.

Best Wishes,

Ian White

South & Southeast in Bloom Trustee, Ambassador & Judge

Thinking this was something environmental, I initially referred it to Cllr Gunston, who ran the idea past the Environmental Initiatives Working Party. Cllr Gunston reports, "The Parish Council has been approached to take part in the Britain in Bloom Campaign. The EIWP

group thinks this is worth supporting as it now aims to "highlight the importance of environmental initiatives encouraging deep and meaningful engagement within our communities promoting shared responsibility among local residents and enthusiastic volunteers." This would be opportunity to highlight the excellent work done by our own East Preston In Bloom group. We recommend that the Community Engagement committee consider this request and make suitable recommendations as to how East Preston can become involved."

The entry date for this year has passed but we have plenty of time to consider options for next year.

There is an In Bloom website, <https://www.inbloom.org.uk/> but it is a bit temperamental.

Simon Cross – **Clerk to the Council**

11<sup>th</sup> March 2025

The committee AGREED to encourage East Preston in Bloom to take part in this competition if it wanted to. The council would be able to provide some financial and moral support. The committee AGREED to ask Full Council for up to £1,000 to provide said financial support, if the East Preston in Bloom committee is willing to take part in next year's competition. Cllr Linton had already had an initial conversation with Mrs Longman about this.

#### 249/25 COMMUNICATIONS AUDIT

The following paper had been circulated in advance of the meeting:

### **Communications Audit**

#### **Committee is asked to consider undertaking a communications audit.**

Some of the council, particularly Cllr Bowman and I, know Mandy Jameson from when she organised and led the Sussex Police & Crime Commissioner's fora with town and parish councils. More recently, Mandy has been working alongside Trevor Leggo at West Sussex Association of Local Councils, and it's possible Cllr Toney knows her from there.

Mandy also works freelance, and is currently offering communications audits for town and parish councils. Mandy has just completed one for Angmering PC, "Re my comms audits - they're not just about how councils communicate (Angmering, like East Preston, use an admirably wide range of channels) but also how residents engage back. If the communication isn't two way then it may not be as effective as it could be. I charged Angmering £350 for an in-person meeting, research and a written report giving proposals for a way forward, so that would be the same cost for East Preston. No pressure at all, but if your councillors were interested in going ahead then do let me know."

Not long ago, the committee did agree we did not need a communications strategy but I think it might be worthwhile finding out what Mandy has to say about how we communicate with our residents and beyond.

Simon Cross – **Clerk to the Council**

12<sup>th</sup> March 2025

The Clerk provided some additional background, including a comment from Angmering Parish Council, "We had a session with [Mandy] which we did find useful. While she said we were doing a lot of the things she would suggest she did come up with other ways to do things which we are going to try. If you were thinking of doing a session I would say it was worth it."

Some committee members expressed a degree of cynicism about a company offering a service mainly to line its own pockets. Other committee members felt it was a small price to pay for what could prove useful either in improving the council's community engagement or it learning there was little to improve.

The committee AGREED unanimously to proceed with a communications audit by Mandy Jameson.

## **250/25     MINUTES OF THE MEETING HELD ON 20<sup>TH</sup> JANUARY**

The draft Minutes of the meeting held on 20<sup>th</sup> January had been circulated to all members on 22<sup>nd</sup> January asking for suggested amendments by 29<sup>th</sup> January. No changes had been suggested.

The committee AGREED unanimously the Minutes could be signed as a true record of the meeting which had taken place on 20<sup>th</sup> January and Cllr Linton duly completed this task.

## **251/25     UPDATE ON MATTERS FROM PREVIOUS MEETINGS**

The following report was circulated in advance of the meeting:

### **Matters Arising from previous meetings**

**Minute 705/24 – Village Bus Service** – the flag on the bus-stop at the Village Green car-park was vandalised on 21<sup>st</sup> February. I reported this to Compass and a new flag was fitted within a week.

**Minute 905/25 – East Preston Official Guide and Map** – still no contact from the company.

**Minute 059/25 – Covid-19 Day of Reflection, 9<sup>th</sup> March** – as requested, I contacted both churches in the village and both came back saying they had not been asked by their hierarchies to do anything and neither planned to do anything off their own back.

Not as requested, I also contacted both Angmering and Rustington Parish Councils and neither had any plans to mark Covid-19 Day of Reflection.

Looking at the BBC News website this morning, there are very few articles related to this Day of Reflection.

**Minute 065/25 – Newsletter – Winter 2025** – Sioned Vos, Chairman of the East Preston & Kingston Preservation Society thanked the council for its inclusion in Cllr Duff's Wellbeing article.

Simon Cross – **Clerk to the Council**

12<sup>th</sup> March 2025

Nothing was added.

## **252/25     PARKED PROJECTS**

The following paper was circulated in advance of the meeting:

### **Parked projects**

**Committee is asked to note the committee's currently parked projects such as any wellbeing projects, Blue Billboard, a Classic Car Show and the WSCC Library Service centenary.**

I have added the Blue Billboard to this Agenda Item as we have had no further contact from the supplier.

Simon Cross – **Clerk to the Council**

12<sup>th</sup> March 2025

Cllr Chapman said she would join the Clerk at the Library of Possibilities and Wonder event at East Preston library on Friday, 28<sup>th</sup> March at midday. The Clerk hoped this would form the basis of a newsletter article.

#### **253/25     FIRST AID TRAINING**

The Clerk reported the council had been approached by the Community Fundraising Manager – Sussex for St John Ambulance, offering “free of charge or for a small, voluntary donation” basic First Aid training for communities.

The committee AGREED unanimously a First Aid training session open to members of the public would be a good thing to arrange, and this will be added to the Agenda for the next meeting.

#### **254/25     INVITE TO VILLAGE ORGANISATIONS**

The Environmental Initiatives Working Party asked the committee to consider “[inviting] village groups to future meetings to talk about how they can work with the Parish Council on things like a community bank account, sharing resources, setting up a library of things, working together as sports clubs etc.”

The committee AGREED unanimously to add this to the Agenda for the next meeting.

#### **255/25     HEDGEHOG WARNING SIGNS**

The Environmental Initiatives Working Party also asked the committee to consider purchasing three hedgehog warning signs for the use in the village. These signs are available from hedgehogsrus and cost £26.99 each. The working party had sought information on where hedgehogs tended to be in the village and Cllr Gunston would use that information to suggest where the signs should be placed.

The committee AGREED unanimously to this request. The Clerk would find a suitable budget line for this expenditure.

#### **256/25     ROUNDSTONE LEVEL CROSSING**

The Clerk reported he had sought a revised quotation from the traffic management consultant following the meeting with Angmering and Kingston Parish Councils at which Angmering Parish Council had asked for the scope of the consultancy to be widened to include the A259 roundabouts in Station Road and at the southern end of the A280 Angmering by-pass. Cllr Linton said Angmering Parish Council had provisionally agreed to contribute to the costs of the report, but this committee should ask Full Council to agree to pay the full amount of £6,750 anyway; this sum did not include likely extras such as Stage 1 Road Safety Audit which would need to be sourced from a different company if our consultancy felt it was necessary.

The committee AGREED unanimously to ask Full Council for additional funding in order to carry out the traffic management consultancy exercise for Roundstone Level Crossing.

#### **257/25     NEW ITEMS FOR THE NEXT MEETING (9<sup>TH</sup> JUNE 2025)**

Nothing was suggested.

*The Meeting closed at 20:12.*

Chairman: **Cllr Elizabeth Linton**    Date: **9<sup>th</sup> June 2025**

(END)