



# EAST PRESTON PARISH COUNCIL

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## **PLANNING AND LICENSING COMMITTEE**

**MINUTES:** of the Committee Meeting held on Monday, 19<sup>th</sup> May 2025 at East Preston Infant School, Lashmar Road, East Preston at 18:00

**MEMBERS PRESENT:** Councillors Christine Bowman (Chairman), Kit Bradshaw, Elizabeth Linton, Glyn Mathias, David Moore, Steve Toney and Steven Wilkinson

**ALSO:** Clerk to the Council, Simon Cross

Sioned Vos, Chairman, East Preston & Kingston Preservation Society

The following abbreviations may appear in these Minutes:

ADC – Arun District Council;  
APC – Angmering Parish Council  
KPC – Kingston Parish Council;  
WSCC – West Sussex County Council.

AoSERA – Angmering-on-Sea Estate Residents' Association;  
EPKPS – East Preston and Kingston Preservation Society;  
RPC – Rustington Parish Council;  
WRA – Willowhayne Residents' Association;

With no members of the public expected, the meeting opened at 18:00.

Cllr Bowman welcomed everyone to the meeting.

### **387/25 APOLOGIES AND REASONS FOR ABSENCE**

All committee members were present.

### **388/25 DECLARATION OF PERSONAL AND/OR PREJUDICIAL/PECUNIARY INTERESTS**

Cllr Bowman	Planning Application EP/42/25/HH	Personal; Cllr Bowman lives on the same private estate as the Application sites and is married to the Planning Director of the estate's Residents' Association board
Cllr Toney	Planning Application EP/23/25/HH	Personal; Cllr Toney lives next to the Application site

### **389/25 PUBLIC SESSION**

No members of the public were present.

### **390/25 ARUN DISTRICT COUNCIL (ADC) PLANNING APPLICATIONS**

The committee considered the following Planning Applications:

**EP/23/25/HH**

Part single, part two storey rear extension  
95 North Lane, East Preston, BN16 1HD

Cllr Toney redeclared his Personal Interest in this Application and confirmed he would not be voting on it.

Mrs Vos advised the Preservation Society would not be commenting upon this Application.

No public representations had been received.

There was some concern the single storey extension was right up to the boundary.

The committee AGREED unanimously not to object to this Application.

**EP/42/25/HH**

Single storey side and rear extension. Replacement front opening. Hip to gable loft conversion with pitched roof rear dormer and rooflights. New cladding. Demolition of existing shed  
30 The Ridings, East Preston, BN16 2TW

Mrs Vos stated the Preservation Society would not be objecting to the proposed extension but did have concerns about the creeping homogeneity in an area where properties had always been more individual.

No public representations had been received.

There was some concern about the materials chosen for the Application and how the result might be out of keeping with the streetscene.

The committee AGREED not to object to this Application.

**EP/43/25/HH**

Demolition of existing conservatory  
4 Veronica Close, East Preston, BN16 1PZ

Mrs Vos said the Preservation Society would not be commenting upon this Application.

No public representations had been received.

There was a concern the proposal would be overdevelopment of the site.

The committee AGREED not to object to this Application.

**391/25     ARUN DISTRICT COUNCIL (ADC) PLANNING APPLICATIONS IN OTHER AREAS**

There were no Applications for which other councils had sought this council's assistance.

**392/25     WEST SUSSEX COUNTY COUNCIL (WSCC) PLANNING APPLICATIONS**

There were no WSCC Planning Applications to consider.

**393/25     LICENSING APPLICATIONS**

There were no Licensing Applications to consider.

**394/25     MINUTES OF THE MEETING HELD ON 13<sup>TH</sup> MAY 2025**

Draft Minutes from the meeting held on 13<sup>th</sup> May had been circulated to all councillors on 14<sup>th</sup> May asking for suggested amendments by 15<sup>th</sup> May. None had been received.

The committee AGREED unanimously the Minutes could be signed as a true record of the meeting held on 13<sup>th</sup> May. Cllr Bowman duly signed the Minutes.

**395/25     MATTERS ARISING FROM PREVIOUS MEETINGS**

Nothing was raised.

**396/25     RECENT DECISIONS**

There were no recent decisions by ADC for the committee to note.

**397/25     PLANNING COMPLIANCE MATTERS**

None

**398/25     PLANNING INSPECTORATE APPEALS**

None

**399/25     EAST PRESTON NEIGHBOURHOOD PLAN (EPNP) REVIEW**

The Clerk advised the meeting the council had, on the day of the meeting, received its first two responses from organisations as part of the public consultation on the draft revised Neighbourhood Plan – Girlguiding and Southern Water. The latter's response stretched to several pages. At the end of the public consultation period, Oneill Homer would consider the responses from organisations and the council's Steering Group would consider comments from members of the public. Cllr Bowman agreed to the Clerk's request to write something for the next e-newsletter to prompt and encourage members of the public to respond.

**400/25     CORRESPONDENCE**

There was no correspondence to consider.

**401/25     NEW MATTERS FOR THE NEXT MEETING (9<sup>TH</sup> JUNE)**

Nothing.

As neither Cllr Bowman nor Cllr Bradshaw would be available to chair the committee's meeting on 23<sup>rd</sup> June, Cllr Moore volunteered as he has not previously chaired a meeting for the parish council.

*The Meeting ended at 18:17.*

Chairman: Cllr David Moore     Date: 23<sup>rd</sup> June 2025

(END)