



EAST PRESTON PARISH COUNCIL

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16th June 2025

Dear Councillor and Parishioners

PLANNING AND LICENSING COMMITTEE

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to a Meeting of the above Committee to be held on **Monday, 23rd June 2025** at East Preston Infant School, Lashmar Road, East Preston commencing at **18:00**.

The Public has the right to attend; however, numbers are currently limited and attendance should be booked in advance. Please call the Council Office before midday on the day of the meeting to book a space.

Yours sincerely

Simon Cross
Clerk to the Council

To: All Members of the Planning and Licensing Committee.

A G E N D A

1. Introductions.
2. Apologies and Reasons for Absence.
3. Members and Officers are reminded to make any Declarations of Personal and/or Prejudicial Interests that they may have in relation to items on this Agenda.

Notice should be given at this part of the Meeting of any intended Declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent. If the interest is Prejudicial, the Member should state whether he or she will be exercising the right to speak on the Application.

4. A **Public Question Time** of up to fifteen minutes.

Note: This Question Time is the only opportunity at which “Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.” (Standing Order 3e)

Each “member of the public shall not speak for more than three minutes.” (Standing Order 3g)

Members of the public are respectfully asked to identify themselves clearly when they begin to speak and not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council. Comments about Planning Applications at Agenda Item 5 below will be heard then.

5. To consider Planning Applications on the Weekly List of Statutory Notices received from Arun District Council (ADC). (The running order of this item may change at the discretion of the Chairman in order to accommodate any members of the public in attendance.)

Observations by 26th June 2025

EP/47/25/HH Demolition of existing conservatory. Construction of new single storey rear extension with roof terrace and single storey rear orangery extension
2 Willowhayne Avenue, East Preston, BN16 1PE

Observations by 3rd July 2025

EP/50/25/PL Change of use of the existing Conservative Hall building (Use Class F2) to a funeral chapel with associated function room (Sui Generis), removal of front parapet, signage and infill roof, removal of external stores to north side, provision of a new ramp to front entrance, to include local community uses. This application may affect the setting of a listed building and is in CIL Zone 4 (Zero Rated) as other development
Conservative Hall, 41 Sea Road, East Preston, BN16 1JN

EP/53/25/HH A single-storey side extension to replace the existing utility room, a single-storey rear extension to replace the existing conservatory, extend the existing garage at the rear. Remove one of the existing chimneys
41 The Roystons, East Preston, BN16 2TS

Observations by 10th July 2025

None

6. To note Planning Applications for which neighbouring local councils have sought our assistance.

None

7. To consider Planning Applications received from West Sussex County Council (WSCC).

None

8. To consider Licensing Applications received from Arun District Council (ADC) or West Sussex County Council (WSCC).

None

9. To approve the Minutes of the Meeting held on 19th May 2025.

10. To receive an update on any matters from previous meetings.

11. To note advice of Decisions made by Arun District Council (ADC).

* denotes Applications against which the council raised objections

EP/25/25/HH A single storey side extension...
41, The Roystons, East Preston

Approved subject to Conditions (Delegated Powers)

EP/26/25/HH	Single-storey rear extension 7 Brou Close, East Preston	Approved subject to Conditions (Delegated Powers)
EP/29/25/PL	Installation of a replacement floodlighting system... East Preston Football Club, Lashmar Road, East Preston	Approved subject to Conditions (Delegated Powers)
EP/30/25/HH	Front and rear extensions... 14 West Ridings, East Preston	Approved subject to Conditions (Delegated Powers)
EP/33/25/PL *	Demolition of existing dwelling and construction of 1 No. new dwelling... Seafeld Lodge, Seafeld Road, East Preston	Approved subject to Conditions (Committee)
EP/41/25/PDH	Notification under extended permitted development rights for a single storey rear extension... 44 Somerset Road, East Preston	Prior Approval Not Required (Delegated Powers)

12. To note any Planning Compliance matters.

None

13. To note any Planning Inspectorate appeal updates.

None

14. To consider any matters related to the East Preston Neighbourhood Plan.

15. To note and/or consider the following correspondence:

a) any urgent correspondence received since the publication of this Agenda.

16. New items to be referred to the next meeting (14th July, 18:00).

This meeting is open to the public. Members of the public are asked to be present five minutes before the start of the meeting.