



EAST PRESTON PARISH COUNCIL

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12th September 2025

Dear Councillor and Parishioners

PLANNING AND LICENSING COMMITTEE

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to a Meeting of the above Committee to be held on **Monday, 22nd September 2025** at East Preston Infant School, Lashmar Road, East Preston commencing at **18:00**.

The Public has the right to attend; however, numbers are currently limited and attendance should be booked in advance. Please call the Council Office before midday on the day of the meeting to book a space.

Yours sincerely

Simon Cross
Clerk to the Council

To: All Members of the Planning and Licensing Committee.

A G E N D A

1. Introductions.
2. Apologies and Reasons for Absence.
3. Members and Officers are reminded to make any Declarations of Personal and/or Prejudicial Interests that they may have in relation to items on this Agenda.

Notice should be given at this part of the Meeting of any intended Declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent. If the interest is Prejudicial, the Member should state whether he or she will be exercising the right to speak on the Application.

4. A **Public Question Time** of up to fifteen minutes.

Note: This Question Time is the only opportunity at which “Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.” (Standing Order 3e)

Each “member of the public shall not speak for more than three minutes.” (Standing Order 3g)

Members of the public are respectfully asked to identify themselves clearly when they begin to speak and not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council. Comments about Planning Applications at Agenda Item 5 below will be heard then.

5. To consider Planning Applications on the Weekly List of Statutory Notices received from Arun District Council (ADC). (The running order of this item may change at the discretion of the Chairman in order to accommodate any members of the public in attendance.)

Observations by 19th September 2025

None

Observations by 25th September 2025

EP/71/25/T Fell 1 No. Pine to ground level and replant with replacement tree
(to record Our Lady, Star of the Sea, Vermont Drive, East Preston, BN16 1JU
electronic decision)

Observations by 2nd October 2025

EP/70/25/HH Hip to gable loft conversion with rear dormer and front rooflights, relocation and extension to detached garage and alterations to rear fenestration, following demolition of existing rear conservatory
48 Clarence Drive, East Preston, BN16 1EJ

EP/73/25/S73 Variation of condition following the grant of EP/125/21/PL (appeal ref PP/C3810/W/22/3292613) relating to condition 2 - approved plans
22 Vermont Drive, East Preston, BN16 1LA

Observations by 9th October 2025

EP/67/25/HH Proposed crossover and parking area
42 North Lane, East Preston, BN16 1HW

EP/75/25HH Erection of a single-storey garden outbuilding comprising a multi-use garden studio with integrated store
Fleurs et Neige, 23 Michel Grove, East Preston, BN16 2SX

6. To note Planning Applications for which neighbouring local councils have sought our assistance.

None

7. To consider Planning Applications received from West Sussex County Council (WSCC).

None

8. To consider Licensing Applications received from Arun District Council (ADC) or West Sussex County Council (WSCC).

None

9. To approve the Minutes of the Meeting held on 26th August 2025.

10. To receive an update on any matters from previous meetings.

11. To note advice of Decisions made by Arun District Council (ADC).

* denotes Applications against which the council raised objections

A/109/25/HH	Single storey rear extension... Roundstone Crescent, 48 Old Worthing Road, East Preston	Approved subject to Conditions (Delegated Powers)
EP/56/25/HH	Demolition of existing garage and erection of a new single storey side extension 4 Roundstone Crescent, East Preston	Approved subject to Conditions (Delegated Powers)
EP/63/25/CLP	Lawful development certificate for the proposed erection of a 1m high close boarded timber fence... 2 Lavinia Way, East Preston	Planning Permission not required (Delegated Powers)
EP/64/25/HH	Demolition of existing single garage and construction of double garage 4 Beechlands Close, East Preston	Approved subject to Conditions (Delegated Powers)

12. To note any Planning Compliance matters.

None

13. To note any Planning Inspectorate appeal updates.

C3810/W/25/3369419 Outline Planning Application [...] For The Construction Of Up To 190 No. Residential Dwellings And A Community Building...
Land West of Bewley Road Angmering (A/154/24/OUT)

14. To consider any matters related to the East Preston Neighbourhood Plan.

15. To note and/or consider the following correspondence:
a) any urgent correspondence received since the publication of this Agenda.

16. New items to be referred to the next meeting (13th October, 18:00).

This meeting is open to the public. Members of the public are asked to be present five minutes before the start of the meeting.