



EAST PRESTON PARISH COUNCIL

FINANCIAL MATTERS

FOR APPROVAL

INC BUDGET SUMMARY **2025/26 TO DATE**

Chairman: Date: 06/10/25

The following councillors have checked the Bank Reconciliation:

To the best of my knowledge, the list of payments in this report is true and accurate.

Clerk: Date:

Please note, this Report was prepared on 26th September 2025

East Preston Parish Council

Outstanding Purchase Orders

2025/26

PO	Company	Description	Net
1751	Glasdon UK Ltd	1 seat with side plaques and fixings	£706.38
1752 v2	cyclehoop	Service Pack for Repair Station & Delivery	£255.00
1753	Kiwa	Inspection and testing of lighting columns	£1,400.00
Total Outstanding			£2,361.38

Regular Monthly Payments - Sep 25

Monthly Direct Debits

Organisation	Day	Amount	Type	Notes
ADC - Garage Rental	1st	£ 83.51	Annual Fixed	
Northstar - Virus	4th	£ 6.00	Annual Fixed	
BGas - Office Elec	17th	£ 61.80	Usage Based	
BGas - Office Gas	17th	£ 15.06	Usage Based	
Bgas - Toilets Elec	17th	£ -	Usage Based	
SSE - Street Lighting AoSERA	18th	£ -	Usage Based	
SSE - Clock Elec	21st	£ -	Usage Based	
Cooper Adams Fees	5th	£ 142.50	Dir Transfer	
Terrain HR Ltd	31st	£ 9.99	Annual Fixed	
		£ 318.86		

In credit due to meter reading Reclaimed from AoSEA. No bill Sept.
In discussions with new supply contract as standing charge has increased significantly.

Monthly Credit Card Payments


Organisation	Day	Amount	Type	Notes
Zoom	26th	£ 27.98	Annual Fixed	
Smart Survey	1st	£ 54.00	Annual Fixed	
		£ 81.98		

Grand Total (Monthly)	£ 400.84
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BACS PAYMENTS PROCESSED on 01/09/2025

	A/c	Date	Ref	Details	Amount
BACS	Applecarte Distribution	01/09/2025		Newsletter dist Aug 25	£ 488.00
BACS	ArbTec Tree Care	01/09/2025		Annual Tree Inspection	£ 420.00
BACS	Barclaycard	01/09/2025		Aug 25 cc bill	£ 328.64
BACS	Biffa Waste Services Ltd	01/09/2025		Office Waste Aug 25	£ 236.21
BACS	Cook, Nick (Entertainer)	01/09/2025		F&D entertainment	£ 170.00
BACS	Cross, Simon (Clerk)	01/09/2025		Brewers - bus stop paint	£ 171.58
BACS	East Preston & Kingston Vill H	01/09/2025		F&D hall hire 23/8	£ 378.00
BACS	Ferring Nurseries	01/09/2025		Displays Maint Aug 25	£ 2,844.62
BACS	Foster Landscapes Ltd	01/09/2025		Roundabout service	£ 600.00
BACS	Globetrotters Bar & Golf Ltd	01/09/2025		Crazy Golf EP Fest 26/27 30%	£ 178.20
BACS	Mills, Jonathan E	01/09/2025		Office windows Aug 25	£ 17.00
BACS	Moore	01/09/2025		External Audit 24/25	£ 1,039.50
BACS	Mulberry Local Authority	01/09/2025		AGAR training AV/JG	£ 36.00
BACS	Real Christmas Trees Ltd	01/09/2025		20ft Norway Spruce	£ 620.00
BACS	Revive IT Recycling Limited	01/09/2025		IT recycling and data clean	£ 354.00
BACS	SOS Systems Ltd	01/09/2025		Printer lease 9/9-8/12/25	£ 240.00
BACS	The Stables at Cisbury Ltd	01/09/2025		Section 137 016-25-26	£ 1,000.00
BACS	West Sussex County Council	01/09/2025		Salaries Jul 25	£ 9,630.56
BACS	West Sussex County Council	01/09/2025		War memorial rent	£ 25.00
BACS	West Sussex County Council	01/09/2025		Salaries Aug 25	£ 11,221.35
					£ 29,998.66

ClI Toney:



ClIr Gunston / ClIr Wilkinson:



BACS PAYMENTS PROCESSED on 22/09/2025

	A/C	Date	Ref	Details	Amount	
BACS	AMSTECH Inspection & Testing	22/09/2025		118-120 Asbestos Survey	£ 420.00	X
BACS	Applause Rural Touring	22/09/2025		F&D Aug 25 - Ukuleles	£ 375.00	X
BACS	Arun Business Supplies	22/09/2025		Various stationery	£ 75.89	X
BACS	Cleanforce Cleaning & Maint.	22/09/2025		Office Cleaning Aug 25	£ 91.20	X
Minute 1037/23	East Prest. Sports&Social Club	22/09/2025		Section 137 017-2025/26	£ 3,300.00	X
BACS	Fenton IT Ltd	22/09/2025		Allison PC issue	£ 27.20	X
BACS	Ferring Nurseries	22/09/2025		Display / Gnds maint. Sep 25	£ 2,844.62	X
BACS	Fuller Surveyors	22/09/2025		118-120 Condition Report	£ 1,051.20	X
BACS	Microshade Business Cons. Ltd	22/09/2025		email / hosting Sep 25	£ 404.14	X
BACS	Mills, Jonathan E	22/09/2025		Office windows Sep 25	£ 17.00	X
BACS	Queen of Clean (V Coetzee)	22/09/2025		Deep Clean	£ 345.00	X
BACS	Shoreline Plumbing	22/09/2025		New taps and heater	£ 1,111.50	X
BACS	Shoreline Plumbing	22/09/2025		Unblock toilets	£ 57.00	X
BACS	SOS Systems Ltd	22/09/2025		Print 11/8-8/9 & chgs 9/9-8/12	£ 122.10	X
BACS	Urban Surgeons	22/09/2025		WRG branch	£ 150.00	X
					£ 10,391.85	

Cll Toney:

B.A. Toney

Cllr Gunston / Cllr Wilkinson:

Toney

Barclay Current Bank

Receipts received between 01/09/2025 and 29/09/2025

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
041-25/26	Banked 02/09/2025	20.00						
041-25/26	Southsea Bakery (Mia De Hoedt)	20.00			1130	520	20.00	Xmas 25 Stall
042-25/26	Banked 03/09/2025	85.00						
042-25/26	Nic and Ben's (Burrell, Nic)	85.00			1130	510	85.00	F&D donation
043-25/26	Banked 04/09/2025	60.00						
043-25/26	Hardy's Fudge	30.00			1130	520	30.00	Xmas 25 stall
043-25/26	Genie's Lamp (G Thomas)	30.00			1130	520	30.00	Xmas 25 stall
044-25/26	Banked 05/09/2025	143,609.37						
044-25/26	Arun District Council	143,609.37			1076	100	143,609.37	Precept 25/26 payment 2
045-25/26	Banked 09/09/2025	15.00						
045-25/26	Disability Action Group of EP	15.00			1130	520	15.00	Xmas 25 stall
048-25/26	Banked 09/09/2025	707.50						
048-25/26	Cooper Adams	950.00			1110	110	950.00	124 Sea Rd 7/9-6/10/25
048-25/26	Cooper Adams	-142.50		-23.75	4190	110	-118.75	Rent commission 7/9/25
048-25/26	Cooper Adams	-100.00		-16.67	4100	110	-83.33	Oven Seal (R Barker)
046-25/26	Banked 12/09/2025	468.68						
	Sales Recpts Page 34	468.68	468.68		100			Sales Recpts Page 34
047-25/26	Banked 12/09/2025	30.00						
047-25/26	Janes, Tamzyn & Chris	30.00			1130	520	30.00	Xmas Stall
049-25/26	Banked 18/09/2025	524.50						
049-25/26	National Parking Control	524.50		87.42	1120	220	437.08	VG car park Aug 25?
050-25/26	Banked 23/09/2025	5.00						
050-25/26	Friends of Oak Grove	5.00			1130	520	5.00	Xmas Stall
051-25/26	Banked 23/09/2025	25.00						
051-25/26	Various Payees	25.00			1090	600	25.00	EP Bags
Total Receipts:		145,550.05	468.68	47.00			145,034.37	

Bank Reconciliation

as at 12 Sep 2025

BANK ACCOUNTS

Rialtas Ref

200	Current Account	£382,741.44
205	Nationwide Building Society (Instant Savings A/C) – New Deposit Account	£20,000.00
210	Cambridge & Counties Bank (120-Day Notice Account)	£84,580.79
215	United Trust Bank (200-Day Notice Account)	£5,353.38
220	Redwood Bank (35-Day Notice Deposit Account)	£77,780.79
225	Unity Trust Bank (Instant Access with Restrictions)	£1,318.03
231	Boom Bank	£36,000.00
235	Petty Cash	£28.97
	Less Unpresented Payments	£0.00
	Plus Receipts	£0.00

£607,803.40

Summary Income & Expenditure by Budget Heading 01/09/2025

Month No: 6

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
<u>Administration</u>							
Income	319,201	296,679	309,819	13,140			95.8%
Expenditure	139,665	72,278	152,420	80,142	0	80,142	47.4%
Net Income over Expenditure	179,535	224,401	157,399	(67,002)			
plus Transfer from EMR	2,312	2,611	0	(2,611)			
Movement to/(from) Gen Reserve	181,847	227,012	157,399	(69,613)			
<u>Amenities</u>							
Income	13,074	4,271	8,000	3,729			53.4%
Expenditure	44,890	22,657	56,096	33,439	0	33,439	40.4%
Net Income over Expenditure	(31,816)	(18,386)	(48,096)	(29,710)			
plus Transfer from EMR	2,140	2,500	0	(2,500)			
Movement to/(from) Gen Reserve	(29,676)	(15,886)	(48,096)	(32,210)			
<u>Audit & Governance</u>							
Income	0	0	0	0			0.0%
Expenditure	0	0	1,000	1,000	0	1,000	0.0%
Movement to/(from) Gen Reserve	0	0	(1,000)	(1,000)			
<u>Finance General Purpose</u>							
Income	96	0	30	30			0.0%
Expenditure	54,440	22,781	42,510	19,729	0	19,729	53.6%
Net Income over Expenditure	(54,344)	(22,781)	(42,480)	(19,699)			
plus Transfer from EMR	790	3,300	0	(3,300)			
Movement to/(from) Gen Reserve	(53,554)	(19,481)	(42,480)	(22,999)			
<u>Major Events</u>							
Income	5,549	2,797	3,500	703			79.9%
Expenditure	10,140	4,855	11,650	6,795	0	6,795	41.7%
Movement to/(from) Gen Reserve	(4,591)	(2,057)	(8,150)	(6,093)			
<u>Community Engagement</u>							

Summary Income & Expenditure by Budget Heading 01/09/2025

Month No: 6

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
Income	2,022	25	1,000	975			2.5%
Expenditure	58,013	11,253	39,150	27,897	0	27,897	28.7%
Net Income over Expenditure	(55,991)	(11,228)	(38,150)	(26,922)			
plus Transfer from EMR	8,537	2,267	0	(2,267)			
Movement to/(from) Gen Reserve	(47,454)	(8,961)	(38,150)	(29,189)			

WRG Trust

Income	5,492	5,374	750	(4,624)			716.5%
Expenditure	50,676	21,905	64,883	42,978	0	42,978	33.8%
Net Income over Expenditure	(45,184)	(16,531)	(64,133)	(47,602)			
plus Transfer from EMR	4,444	2,317	0	(2,317)			
Movement to/(from) Gen Reserve	(40,740)	(14,214)	(64,133)	(49,919)			

Grand Totals:- Income	345,434	309,146	323,099	13,953			95.7%
Expenditure	357,824	155,729	367,709	211,980	0	211,980	42.4%
Net Income over Expenditure	(12,390)	153,418	(44,610)	(198,028)			
plus Transfer from EMR	18,223	12,994	0	(12,994)			
Movement to/(from) Gen Reserve	5,833	166,412	(44,610)	(211,022)			

Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR - Greener Buildings Projec	27,277.22	-3,300.00	23,977.22
321 EMR- Parish Shopfront Improvem	21,105.00		21,105.00
322 EMR - End of Term Party	1,650.00		1,650.00
323 EMR- EP Youth Provision	30,000.00		30,000.00
324 EMR - Defib Fund	3,500.00		3,500.00
325 EMR - WRG Enhancements	3,974.00		3,974.00
326 EMR - Traffic Calming Measures	8,992.45		8,992.45
327 EMR - Neighbourhood Plan Revie	7,688.00		7,688.00
328 EMR - Public Conveniences - Ma	3,703.78		3,703.78
331 EMR - Terrorism(Prot. of Prem)	100,000.00		100,000.00
336 EMR - Office Air Con renewal	12,000.00		12,000.00
337 EMR - Public Toilets Improve	7,000.00		7,000.00
338 EMR - New Christmas Lighting	4,000.00		4,000.00
339 EMR - Roundstone Xing Traf Con	4,500.00	-2,266.65	2,233.35
340 EMR - New Office Computers	2,611.00	-2,611.00	0.00
341 EMR - Beach Access	1,000.00		1,000.00
342 EMR - Kingston PC Judicial Rev	1,000.00		1,000.00
343 EMR - New Cycle Repair Station	3,500.00	-2,316.83	1,183.17
344 EMR - Outdoor Gym Equipment	40,000.00		40,000.00
345 EMR - VG car park bollards	2,500.00	-2,500.00	0.00
	286,001.45	-12,994.48	273,006.97