



EAST PRESTON PARISH COUNCIL

FINANCIAL MATTERS

FOR APPROVAL

INC BUDGET SUMMARY **2025/26 TO DATE**

Chairman: Date: 03/11/25

The following councillors have checked the Bank Reconciliation:

To the best of my knowledge, the list of payments in this report is true and accurate.

Clerk: Date:

Please note, this Report was prepared on 27th October 2025

East Preston Parish Council

Outstanding Purchase Orders

2025/26

PO	Company	Description	Net
1751	Glasdon UK Ltd	1 seat with side plaques and fixings	£706.38
1752 v2	cyclehoop	Service Pack for Repair Station & Delivery	£255.00
1753	Kiwa	Inspection and testing of lighting columns	£1,400.00
1754	Enerveo	2025 Christmas Lights install	£3,158.21
		Oakley Gardens Xmas lights supply	
1755	Enerveo	installation	£3,663.49
		Oakley Gardens Xmas lights supply	
1756	Enerveo	installation	£1,182.92
Total Outstanding			£10,366.00

Regular Monthly Payments - Oct 25

Monthly Direct Debits

Organisation	Day	Amount	Type	Notes
ADC - Garage Rental	1st	£ 83.51	Annual Fixed	
Northstar - Virus	4th	£ 6.00	Annual Fixed	
BGas - Office Elec	17th	£ 63.29	Usage Based	
BGas - Office Gas	17th	£ 17.87	Usage Based	
Bgas - Toilets Elec	17th	£ 19.77	Usage Based	
SSE - Street Lighting AoSERA	18th	£ -	Usage Based	Reclaimed from AoSEA. No bill Oct. In discussions with new supply contract as standing charge has increased significantly.
SSE - Clock Elec	21st	£ -	Usage Based	
Cooper Adams Fees	5th	£ 142.50	Dir Transfer	
Terrain HR Ltd	31st	£ 9.99	Annual Fixed	
		£ 342.93		

Monthly Credit Card Payments

Organisation	Day	Amount	Type	Notes
Zoom	26th	£ 27.98	Annual Fixed	
Smart Survey	1st	£ 54.00	Annual Fixed	
		£ 81.98		

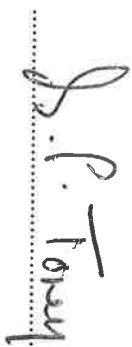
Grand Total (Monthly)	£ 424.91
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BACS PAYMENTS PROCESSED ON 13/10/2025

	A/C	Date	Ref	Details	Amount
BACS	Arthur J. Gallagher Insurance	13/10/2025		Insurance 25-26	£ 4,972.96
BACS	Arun Business Supplies	13/10/2025		Diaries x 2	£ 5.98
BACS	Arun Business Supplies	13/10/2025		Paper and laminate pouches	£ 158.33
BACS	Barclaycard	13/10/2025		Sep 25 cc bill	£ 209.62
BACS	Biffa Waste Services Ltd	13/10/2025		office waste Sep 25	£ 308.52
BACS	Buds N Blooms	13/10/2025		Flowers	£ 40.00
BACS	Cleanforce Cleaning & Maint.	13/10/2025		office cleaning sep 25	£ 91.20
BACS	Cross, Simon (Clerk)	13/10/2025		beach clean expenses	£ 9.90
BACS	Cross, Simon (Clerk)	13/10/2025		quiz cancellation gift	£ 7.50
BACS	Fenton IT Ltd	13/10/2025		new pc support	£ 434.82
BACS	Herr, John (Maintenance Man)	13/10/2025		Painting shelters (vandalism)	£ 125.00
BACS	Ricara Ltd	13/10/2025		HV vests	£ 100.20
BACS	Sea View Stores	13/10/2025		sundries 14/7-9/10	£ 142.47
BACS	SOS Systems Ltd	13/10/2025		printing 8/9-8/10/25	£ 70.66
BACS	SSE Energy Solutions	13/10/2025		Street Lighting 1/8-31/8/25	£ 163.14
BACS	West Sussex County Council	13/10/2025		Salaries Sep 25	£ 14,885.31
BACS	West Sussex County Council	13/10/2025		Pay admin 1/4-30/9/25	£ 480.40

£ 22,206.01

Clf Toney:



Clf ~~Gurston~~ Clf Wilkinson:



BACS PAYMENTS PROCESSED on 27/10/2025

	A/C	Date	Ref	Details	Amount
BACS	Alpha Surveys Limited	27/10/2025		Toilet asbestos inspection	£ 180.00
BACS	Ashburner Construction Ltd	27/10/2025		Air walker removal	£ 600.00
BACS	Barclaycard	27/10/2025		Oct 25 cc bill	£ 259.62
BACS	Biffa Waste Services Ltd	27/10/2025		office waste Oct 25	£ 332.21
BACS	Closomat Ltd	27/10/2025		hoist / bench annual service	£ 582.00
BACS	Culligan (UK) Ltd	27/10/2025		Water cooler Oct 25	£ 145.29
BACS	Deptford, Andrew	27/10/2025		Defib replacement battery	£ 318.00
BACS	Dispute Resolution Agency	27/10/2025		Cricknet Gnd Dispute	£ 330.00
BACS	E J Moyle LLP	27/10/2025		118/120 Sea Rd prop searches	£ 650.00
BACS	Enervo Limited	27/10/2025		Oakley Gdns elec supply part	£ 2,071.55
BACS	Ferring Nurseries	27/10/2025		Displays and ground maintenanc	£ 2,844.62
BACS	Hotline Promotional Products	27/10/2025		Promotional teddy bear	£ 503.94
BACS	Joseph Heating	27/10/2025		124 Sea Rd Gas cert	£ 108.00
BACS	Littlehampton Town Council	27/10/2025		Remembrance Sunday	£ 342.74
BACS	Microshade Business Cons. Ltd	27/10/2025		Email and server Oct 25	£ 404.14
BACS	Mills, Jonathan E	27/10/2025		office windows Oct 25	£ 17.00
BACS	Mulberry Local Authority	27/10/2025		Internal audit 25/26 interim	£ 255.60
BACS	Pyrotech Fire Protection Ltd	27/10/2025		Fire extinguishers service	£ 96.02
BACS	Urban Surgeons	27/10/2025		Tree works from annual report	£ 2,670.00
					£ 12,710.73

Cll Toney:

Cllr Gunston / Cllr Wilkinson:

Barclay Current Bank

Receipts received between 01/10/2025 and 27/10/2025

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
056-25/26	Banked 06/10/2025	875.00						
056-25/26	AOS Lawn Tennis Club	875.00			1110	140	875.00	Q3 rent
055-25/26	Banked 08/10/2025	807.50						
055-25/26	Cooper Adams	950.00			1110	110	950.00	124 Sea Rd rent 7/10-
055-25/26	Cooper Adams	-142.50		-23.75	4190	110	-118.75	Agent fees 7/10/25
057-25/26	Banked 13/10/2025	50.00						
057-25/26	Amandus Honey Bees	30.00			1130	520	30.00	Xmas stall
057-25/26	Wicks, Paul	20.00			1130	520	20.00	Xmas stall
058-25/26	Banked 14/10/2025	10.00						
058-25/26	Girlguiding	5.00			1130	520	5.00	Xmas stall
058-25/26	Friends of St Mary's	5.00			1130	520	5.00	Xmas stall
059-25/26	Banked 17/10/2025	40.00						
059-25/26	Poffertjes Kit	20.00			1130	520	20.00	Xmas stall
059-25/26	Ramsey, PM (Kerry at Domluca)	20.00			1130	520	20.00	Xmas stall
060-25/26	Banked 17/10/2025	4,480.22						
060-25/26	HMRC	4,480.22			105		4,480.22	VAT Q2 25/26
061-25/26	Banked 21/10/2025	20.00						
061-25/26	Lilly's Cottage (Deb Standen)	20.00			1130	520	20.00	Xmas stall
062-25/26	Banked 24/10/2025	214.00						
062-25/26	National Parking Control	214.00		35.67	1120	220	178.33	VG car park Sep 25?
Total Receipts:		6,496.72	0.00	11.92			6,484.80	

Bank Reconciliation

as at 14 Oct 2025

BANK ACCOUNTS

Rialtas Ref

200 Current Account	£366,917.83
205 Nationwide Building Society (Instant Savings A/C) – New Deposit Account	£20,000.00
210 Cambridge & Counties Bank (120-Day Notice Account)	£84,580.79
215 United Trust Bank (200-Day Notice Account)	£5,353.38
220 Redwood Bank (35-Day Notice Deposit Account)	£77,780.79
225 Unity Trust Bank (Instant Access with Restrictions)	£1,318.03
231 Boom Bank	£36,000.00
235 Petty Cash	£28.97
Less Unpresented Payments	-£14,885.31
Plus Receipts	£0.00

£577,094.48

Summary Income & Expenditure by Budget Heading 01/10/2025

Month No: 7

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
<u>Administration</u>							
Income	319,201	298,504	309,819	11,315			96.3%
Expenditure	139,665	85,474	152,420	66,946	0	66,946	56.1%
Net Income over Expenditure	179,535	213,030	157,399	(55,631)			
plus Transfer from EMR	2,312	2,611	0	(2,611)			
Movement to/(from) Gen Reserve	181,847	215,641	157,399	(58,242)			
<u>Amenities</u>							
Income	13,074	4,449	8,000	3,551			55.6%
Expenditure	44,890	26,981	56,096	29,115	0	29,115	48.1%
Net Income over Expenditure	(31,816)	(22,532)	(48,096)	(25,564)			
plus Transfer from EMR	2,140	2,500	0	(2,500)			
Movement to/(from) Gen Reserve	(29,676)	(20,032)	(48,096)	(28,064)			
<u>Audit & Governance</u>							
Income	0	0	0	0			0.0%
Expenditure	0	0	1,000	1,000	0	1,000	0.0%
Movement to/(from) Gen Reserve	0	0	(1,000)	(1,000)			
<u>Finance General Purpose</u>							
Income	96	0	30	30			0.0%
Expenditure	54,440	33,781	42,510	8,729	0	8,729	79.5%
Net Income over Expenditure	(54,344)	(33,781)	(42,480)	(8,699)			
plus Transfer from EMR	790	3,300	0	(3,300)			
Movement to/(from) Gen Reserve	(53,554)	(30,481)	(42,480)	(11,999)			
<u>Major Events</u>							
Income	5,549	2,937	3,500	563			83.9%
Expenditure	10,140	5,372	11,650	6,278	0	6,278	46.1%
Movement to/(from) Gen Reserve	(4,591)	(2,434)	(8,150)	(5,716)			
<u>Community Engagement</u>							

Summary Income & Expenditure by Budget Heading 01/10/2025

Month No: 7

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
Income	2,022	25	1,000	975			2.5%
Expenditure	58,013	13,368	39,150	25,782	0	25,782	34.1%
Net Income over Expenditure	(55,991)	(13,343)	(38,150)	(24,807)			
plus Transfer from EMR	8,537	2,267	0	(2,267)			
Movement to/(from) Gen Reserve	(47,454)	(11,076)	(38,150)	(27,074)			

WRG Trust

Income	5,492	5,374	750	(4,624)			716.5%
Expenditure	50,676	25,390	64,883	39,493	0	39,493	39.1%
Net Income over Expenditure	(45,184)	(20,016)	(64,133)	(44,117)			
plus Transfer from EMR	4,444	2,317	0	(2,317)			
Movement to/(from) Gen Reserve	(40,740)	(17,699)	(64,133)	(46,434)			

Grand Totals:- Income	345,434	311,290	323,099	11,809			96.3%
Expenditure	357,824	190,366	367,709	177,343	0	177,343	51.8%
Net Income over Expenditure	(12,390)	120,924	(44,610)	(165,534)			
plus Transfer from EMR	18,223	12,994	0	(12,994)			
Movement to/(from) Gen Reserve	5,833	133,919	(44,610)	(178,529)			

Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR - Greener Buildings Projec	27,277.22	-3,300.00	23,977.22
321 EMR- Parish Shopfront Improvem	21,105.00		21,105.00
322 EMR - End of Term Party	1,650.00		1,650.00
323 EMR- EP Youth Provision	30,000.00		30,000.00
324 EMR - Defib Fund	3,500.00		3,500.00
325 EMR - WRG Enhancements	3,974.00		3,974.00
326 EMR - Traffic Calming Measures	8,992.45		8,992.45
327 EMR - Neighbourhood Plan Revie	7,688.00		7,688.00
328 EMR - Public Conveniences - Ma	3,703.78		3,703.78
331 EMR - Terrorism(Prot. of Prem)	100,000.00		100,000.00
336 EMR - Office Air Con renewal	12,000.00		12,000.00
337 EMR - Public Toilets Improve	7,000.00		7,000.00
338 EMR - New Christmas Lighting	4,000.00		4,000.00
339 EMR - Roundstone Xing Traf Con	4,500.00	-2,266.65	2,233.35
340 EMR - New Office Computers	2,611.00	-2,611.00	0.00
341 EMR - Beach Access	1,000.00		1,000.00
342 EMR - Kingston PC Judicial Rev	1,000.00		1,000.00
343 EMR - New Cycle Repair Station	3,500.00	-2,316.83	1,183.17
344 EMR - Outdoor Gym Equipment	40,000.00		40,000.00
345 EMR - VG car park bollards	2,500.00	-2,500.00	0.00
	286,001.45	-12,994.48	273,006.97