



EAST PRESTON PARISH COUNCIL

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31st October 2025

Dear Councillor and Parishioners

PLANNING AND LICENSING COMMITTEE

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to a Meeting of the above Committee to be held on **Monday, 10th November 2025** at East Preston Infant School, Lashmar Road, East Preston commencing at **18:00**.

The Public has the right to attend; however, numbers are currently limited and attendance should be booked in advance. Please call the Council Office before midday on the day of the meeting to book a space.

Yours sincerely

Simon Cross
Clerk to the Council

To: All Members of the Planning and Licensing Committee.

A G E N D A

1. Introductions.
2. Apologies and Reasons for Absence.
3. Members and Officers are reminded to make any Declarations of Personal and/or Prejudicial Interests that they may have in relation to items on this Agenda.

Notice should be given at this part of the Meeting of any intended Declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent. If the interest is Prejudicial, the Member should state whether he or she will be exercising the right to speak on the Application.

4. A **Public Question Time** of up to fifteen minutes.

Note: This Question Time is the only opportunity at which “Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.” (Standing Order 3e)

Each “member of the public shall not speak for more than three minutes.” (Standing Order 3g)

Members of the public are respectfully asked to identify themselves clearly when they begin to speak and not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council. Comments about Planning Applications at Agenda Item 5 below will be heard then.

5. To consider Planning Applications on the Weekly List of Statutory Notices received from Arun District Council (ADC). (The running order of this item may change at the discretion of the Chairman in order to accommodate any members of the public in attendance.)

Observations by 6th November 2025

None

Observations by 13th November 2025

None

Observations by 20th November 2025

EP/94/25/HH Single storey side extension to form a covered porch
The Boathouse, 133 Sea Road, East Preston, BN16 1PD

Observations by 20th November 2025

EP/101/25/PL Changes to the parking layout with the addition of new grasscrete permeable parking area to the north and south sides of the building, which has permission to be used as a funeral chapel, to increase parking provision to 22 spaces (including a disabled space), and for improved hearse access, fencing to side boundaries and replacement planting to north side
The former Conservative Hall, 41 Sea Road, East Preston, BN16 1JN

6. To note Planning Applications for which neighbouring local councils have sought our assistance.

None

7. To consider Planning Applications received from West Sussex County Council (WSCC).

None

8. To consider Licensing Applications received from Arun District Council (ADC) or West Sussex County Council (WSCC).

112398 Supply of alcohol for consumption on the premises between the hours of 12:00 – 18:00
Monday to Sunday
Conservative Hall, Sea Road, East Preston, BN16 1JN

9. To approve the Minutes of the Meeting held on 13th October 2025.

10. To receive an update on any matters from previous meetings.

11. To note advice of Decisions made by Arun District Council (ADC).

* denotes Applications against which the council raised objections

EP/67/25/HH Proposed crossover and parking area
42 North Lane, East Preston

Approved subject to Conditions (Delegated Powers)

EP/70/25/HH	Hip to gable loft conversion... 48 Clarence Drive, East Preston	Approved subject to Conditions (Delegated Powers)
EP/71/25/T	Fell 1 No. Pine... Our Lady, Star of the Sea Catholic Church, Vermont Drive, East Preston	Approved subject to Conditions (Delegated Powers)
EP/73/25/S73	Variation of condition [...] relating to condition 2 – approved plans 22 Vermont Drive, East Preston	Approved subject to Conditions (Delegated Powers)
EP/75/25/HH	Erection of a single-storey garden outbuilding... Fleurs et Neige, 23 Michel Grove, East Preston	Approved subject to Conditions (Delegated Powers)
EP/76/25/HH	Conversion of the existing garage to an annexe 7 Meadow Park, East Preston	Approved subject to Conditions (Delegated Powers)
EP/79/25/T	Re-pollard 4 no. Limes to 9m in height 3 Beltane Close, East Preston	Approved subject to Conditions (Delegated Powers)
EP/80/25/DOC	Approval of details [...] relating to Construction Method Statement and ecological appraisal 22 Vermont Drive, East Preston	Approved (Delegated Powers)

12. To note any Planning Compliance matters.

ENF/317/25 Alleged unauthorised fencing
[REDACTED], East Preston, BN16 [REDACTED]

13. To note any Planning Inspectorate appeal updates.

C3810/W/25/3369419 Outline Planning Application [...] For The Construction Of Up To 190 No.
Residential Dwellings And A Community Building...
Land West of Bewley Road Angmering (A/154/24/OUT)

14. To consider any matters related to the East Preston Neighbourhood Plan.

15. To note and/or consider the following correspondence:
a) any urgent correspondence received since the publication of this Agenda.

16. New items to be referred to the next meeting (24th November, 18:00).

This meeting is open to the public. Members of the public are asked to be present five minutes before the start of the meeting.