



EAST PRESTON PARISH COUNCIL

FINANCIAL MATTERS

FOR APPROVAL

INC BUDGET SUMMARY **2025/26 TO DATE**

Chairman: Date: 05/01/26

The following councillors have checked the Bank Reconciliation:

To the best of my knowledge, the list of payments in this report is true and accurate.

Clerk: Date:

Please note, this Report was prepared on 22nd December 2025

East Preston Parish Council

Outstanding Purchase Orders

2025/26

PO	Company	Description	Net
1752 v2	cyclehoop	Service Pack for Repair Station & Delivery	£255.00
1754	Enerveo	2025 Christmas Lights install	£3,158.21
Total Outstanding			£3,413.21

Regular Monthly Payments - Dec 25

Monthly Direct Debits

Organisation	Day	Amount	Type	Notes
ADC - Garage Rental	1st	£ 83.51	Annual Fixed	
Northstar - Virus	4th	£ 6.00	Annual Fixed	
BGas - Office Elec	17th	£ 87.03	Usage Based	
BGas - Office Gas	17th	£ 12.52	Usage Based	
Bgas - Toilets Elec	17th	£ 21.90	Usage Based	
Drax - Street Lighting AoSERA	18th	£ 424.27	Usage Based	Reclaimed from AoSEA. New
Drax - Clock Elec	18th	£ 47.76	Usage Based	supplier
Cooper Adams Fees	5th	£ 142.50	Dir Transfer	New supplier
Terrain HR Ltd	31st	£ 9.99	Annual Fixed	
		£ 835.48		

Monthly Credit Card Payments

Organisation	Day	Amount	Type
Zoom	26th	£ 27.98	Annual Fixed
Smart Survey	1st	£ 54.00	Annual Fixed
		£ 81.98	

Grand Total (Monthly)	£ 917.46
-----------------------	----------

BACS PAYMENTS PROCESSED on 08/12/2025

	A/C	Date	Ref	Details	Amount
BACS	Arun Business Supplies	08/12/2025		Laminating pouches	£ 26.39
BACS	Cleanforce Cleaning & Maint.	08/12/2025		Office Cleaning Nov 25	£ 91.20
BACS	Cook, Nick (Entertainer)	08/12/2025		Xmas event 25 entertainment	£ 220.00
BACS	Dispute Resolution Agency	08/12/2025		Cricket mediation session 3	£ 660.00
BACS	Edmunds, Cliff	08/12/2025		WRG keysafe & tidy-up	£ 70.00
BACS	Edmunds, Cliff	08/12/2025		WRG cricket bench/bin fixing	£ 340.00
BACS	Enervo Limited	08/12/2025		Oakley Gdns feeder	£ 2,324.64
BACS	Enervo Limited	08/12/2025		Oakley Gdns feeder	£ 1,419.50
BACS	Pyroman Firework Co	08/12/2025		Pyroman Firework Co	£ 360.00
BACS	Reid, Dawn (Asst Clerk)	08/12/2025		Asbestos sign	£ 2.99
BACS	SOS Systems Ltd	08/12/2025		printer lease 9/12-8/3/26	£ 240.00
BACS	SOS Systems Ltd	08/12/2025		printing 8/10-9/11/25	£ 71.39
BACS	SOS Systems Ltd	08/12/2025		black toner cartridge	£ 11.82
BACS	West Sussex County Council	08/12/2025		Salaries Nov 25	£ 10,152.41

£ 15,990.34

Cll Toney:

J. P. Toney

~~Ellie Garsington~~ / Cllr Wilkinson:

[Signature]

BACS PAYMENTS PROCESSED on 22/12/2025

	A/c	Date	Ref	Details	Amount
BACS	Drainjet			Toilet blockage	£ 156.00
BACS	Edmunds, Cliff			Toilet block works	£ 420.00
BACS	Edmunds, Cliff			Bench installations	£ 210.00
BACS	Ferring Nurseries			Displays maint Dec 25	£ 2,844.62
BACS	Foster Landscapes Ltd			Playground repairs	£ 2,135.57
BACS	Glasdon UK Ltd			2 Lowther Seats	£ 1,695.32
BACS	Microshade Business Cons. Ltd			Email and servers Dec 25	£ 404.14
BACS	NBB Recycled Furniture			Bespoke raised sleeper bed	£ 1,395.79
BACS	Shoreline Plumbing			Toilet leak	£ 114.00
BACS	SOS Systems Ltd			Printing 9/11-9/12/25	£ 131.40
BACS	Tealwood Company Ltd			Tennis court sign	£ 72.00
BACS	West Sussex County Council			Salaries Dec 25	£ 10,152.41
					£ 19,731.25

Cllr Toney: Cllr Gunston / Cllr Wilkinson:

Barclay Current Bank

Receipts received between 01/12/2025 and 22/12/2025

		Nominal Ledger Analysis					
<u>Receipt Ref</u>	<u>Name of</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u> <u>Transaction Detail</u>
071-25/26	Banked 01/12/2025	807.50					
071-25/26	Cooper Adams	950.00			1110	110	950.00 124 Sea Rd rent 7/12/25-
071-25/26	Cooper Adams	-142.50		-23.75	4190	110	-118.75 Agent fees 7/12/25
069-25/26	Banked 02/12/2025	10.00					
069-25/26	Various Payees	10.00			1090	600	10.00 EP bags x 5
070-25/26	Banked 02/12/2025	250.00					
070-25/26	Various Payees	250.00			1090	600	250.00 EP Calendars
072-25/25	Banked 10/12/2025	1,789.17					
	Sales Recpts Page 37	1,789.17	1,789.17		100		Sales Recpts Page 37
074-25/26	Banked 15/12/2025	159.50					
074-25/26	National Parking Control	159.50		26.58	1120	220	132.92 VG car park Nov 25?
073-25/26	Banked 19/12/2025	5.00					
073-25/26	EP Preschool	5.00			1145	650	5.00 Calendar
075-25/26	Banked 22/12/2025	249,912.50					
075-25/26	Public Works Loan Board	249,912.50			1090	400	249,912.50 PWLB loan for 118/120
Total Receipts:		252,933.67	1,789.17	2.83			251,141.67

Bank Reconciliation

as at 12 Dec 2025

BANK ACCOUNTS

Rialtas Ref

200 Current Account	£306,882.01
205 Nationwide Building Society (Instant Savings A/C) – New Deposit Account	£20,000.00
210 Cambridge & Counties Bank (120-Day Notice Account)	£84,580.79
215 United Trust Bank (200-Day Notice Account)	£5,353.38
220 Redwood Bank (35-Day Notice Deposit Account)	£77,780.79
225 Unity Trust Bank (Instant Access with Restrictions)	£1,318.03
231 Boom Bank	£36,000.00
235 Petty Cash	£128.97
Less Unpresented Payments	
Plus Receipts	£0.00

£532,043.97

Summary Income & Expenditure by Budget Heading 01/12/2025

Month No: 9

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
Administration							
Income	319,201	300,404	309,819	9,415			97.0%
Expenditure	139,665	115,616	152,420	36,804	0	36,804	75.9%
Net Income over Expenditure	179,535	184,788	157,399	(27,389)			
plus Transfer from EMR	2,312	2,611	0	(2,611)			
Movement to/(from) Gen Reserve	181,847	187,399	157,399	(30,000)			

Amenities

Income	13,074	6,339	8,000	1,661			79.2%
Expenditure	44,890	34,826	56,096	21,270	0	21,270	62.1%
Net Income over Expenditure	(31,816)	(28,487)	(48,096)	(19,609)			
plus Transfer from EMR	2,140	2,718	0	(2,718)			
Movement to/(from) Gen Reserve	(29,676)	(25,769)	(48,096)	(22,327)			

Audit & Governance

Income	0	0	0	0			0.0%
Expenditure	0	0	1,000	1,000	0	1,000	0.0%
Movement to/(from) Gen Reserve	0	0	(1,000)	(1,000)			

Finance General Purpose

Income	96	249,913	30	(249,883)			833041.7
Expenditure	54,440	35,478	42,510	7,032	0	7,032	83.5%
Net Income over Expenditure	(54,344)	214,435	(42,480)	(256,915)			
plus Transfer from EMR	790	3,300	0	(3,300)			
Movement to/(from) Gen Reserve	(53,554)	217,735	(42,480)	(260,215)			

Major Events

Income	5,549	3,325	3,500	175			95.0%
Expenditure	10,140	8,215	11,650	3,435	0	3,435	70.5%
Movement to/(from) Gen Reserve	(4,591)	(4,889)	(8,150)	(3,261)			

Community Engagement

Summary Income & Expenditure by Budget Heading 01/12/2025

Month No: 9

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
Income	2,022	1,290	1,000	(290)			129.0%
Expenditure	58,013	18,805	39,150	20,345	0	20,345	48.0%
Net Income over Expenditure	(55,991)	(17,515)	(38,150)	(20,635)			
plus Transfer from EMR	8,537	2,267	0	(2,267)			
Movement to/(from) Gen Reserve	(47,454)	(15,248)	(38,150)	(22,902)			

WRG Trust

Income	5,492	5,374	750	(4,624)			716.5%
Expenditure	50,676	35,130	64,883	29,753	0	29,753	54.1%
Net Income over Expenditure	(45,184)	(29,756)	(64,133)	(34,377)			
plus Transfer from EMR	4,444	2,317	0	(2,317)			
Movement to/(from) Gen Reserve	(40,740)	(27,439)	(64,133)	(36,694)			

Grand Totals:- Income	345,434	566,645	323,099	(243,546)			175.4%
Expenditure	357,824	248,069	367,709	119,640	0	119,640	67.5%
Net Income over Expenditure	(12,390)	318,576	(44,610)	(363,186)			
plus Transfer from EMR	18,223	13,212	0	(13,212)			
Movement to/(from) Gen Reserve	5,833	331,789	(44,610)	(376,399)			

Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR - Greener Buildings Projec	27,277.22	-18,577.22	8,700.00
321 EMR- Parish Shopfront Improvem	21,105.00		21,105.00
322 EMR - End of Term Party	1,650.00	350.00	2,000.00
323 EMR- EP Youth Provision	30,000.00	-20,000.00	10,000.00
324 EMR - Defib Fund	3,500.00		3,500.00
325 EMR - WRG Enhancements	3,974.00		3,974.00
326 EMR - Traffic Calming Measures	8,992.45		8,992.45
327 EMR - Neighbourhood Plan Revie	7,688.00	-7,688.00	0.00
328 EMR - Public Conveniences - Ma	3,703.78		3,703.78
329 EMR - CIL Income	0.00	10,859.04	10,859.04
330 EMR - Rem. Outdoor Gym Equip.	0.00	1,000.00	1,000.00
331 EMR - Terrorism(Prot. of Prem)	100,000.00	-75,000.00	25,000.00
332 EMR - Sea Rd Bollards renewal	0.00	2,782.17	2,782.17
333 EMR - Election Expenses 4yr	0.00	250.00	250.00
334 EMR - Village Bus Service	0.00	5,000.00	5,000.00
336 EMR - Office Air Con renewal	12,000.00		12,000.00
337 EMR - Public Toilets Improve	7,000.00		7,000.00
338 EMR - New Christmas Lighting	4,000.00		4,000.00
339 EMR - Roundstone Xing Traf Con	4,500.00	-2,266.65	2,233.35
340 EMR - New Office Computers	2,611.00	-2,611.00	0.00
341 EMR - Beach Access	1,000.00		1,000.00
342 EMR - Kingston PC Judicial Rev	1,000.00	-1,000.00	0.00
343 EMR - New Cycle Repair Station	3,500.00	-2,316.83	1,183.17
344 EMR - VG SW corner improvement	40,000.00		40,000.00
345 EMR - VG car park bollards	2,500.00	-2,500.00	0.00
	286,001.45	-111,718.49	174,282.96