



# EAST PRESTON PARISH COUNCIL

Council Office, 122 Sea Road, East Preston, West Sussex. BN16 1NN

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30<sup>th</sup> January 2026

Dear Councillor and Parishioners

## **PLANNING AND LICENSING COMMITTEE**

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to a Meeting of the above Committee to be held on **Monday, 9<sup>th</sup> February 2025** at East Preston Infant School, Lashmar Road, East Preston commencing at **17:30**.

The Public has the right to attend; however, numbers are currently limited and attendance should be booked in advance. Please call the Council Office before midday on the day of the meeting to book a space.

Yours sincerely

A handwritten signature in black ink that reads 'Simon Cross'.

Simon Cross  
**Clerk to the Council**

To: All Members of the Planning and Licensing Committee

## **A G E N D A**

1. Introductions.
2. Apologies and Reasons for Absence.
3. Members and Officers are reminded to make any Declarations of Personal and/or Prejudicial Interests that they may have in relation to items on this Agenda.  
  
Notice should be given at this part of the Meeting of any intended Declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent. If the interest is Prejudicial, the Member should state whether he or she will be exercising the right to speak on the Application.
4. A **Public Question Time** of up to fifteen minutes.

**Note:** This Question Time is the only opportunity at which “Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.” (Standing Order 3e)

Each “member of the public shall not speak for more than three minutes.” (Standing Order 3g)

Members of the public are respectfully asked to identify themselves clearly when they begin to speak and not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council. Comments about Planning Applications at Agenda Item 5 below will be heard then.

5. To consider Planning Applications on the Weekly List of Statutory Notices received from Arun District Council (ADC). (The running order of this item may change at the discretion of the Chairman in order to accommodate any members of the public in attendance.)

Observations by 12<sup>th</sup> February 2026

**EP/120/25/S73** Variation of condition 2 imposed under EP/75/25/HH relating to approved plans  
Fleurs et Neige, 23 Michel Grove, East Preston, BN16 2SX

**EP/122/25/A** 1 no externally illuminated fascia sign and 1 No non illuminated projecting sign on front elevation  
19-21 Sea Road, East Preston, BN16 1JN

Observations by 19<sup>th</sup> February 2026

**EP/113/25/HH** Single storey side extension and other alterations  
57 Manor Road, East Preston, BN16 1PY

Observations by 26<sup>th</sup> February 2026

**EP/121/25/PL** Change of use of ground floor pharmacy (Class E) to restaurant (Class E) with associated ventilation equipment and external seating  
19-21 Sea Road, East Preston, BN16 1JN

**EP/123/25/HH** Demolition of single garage and erection of a single storey annexe build  
4 Beechlands Close, East Preston, BN16 1JT

**EP/1/26/PL** Change of use of A1 buildings & yard to B8 use with elevational alterations, including solar panels and changes to the parking layout  
East Preston Depot, Station Road, East Preston, BN16 3RE

**EP/4/26/HH** First floor extension to west and new roof to g/f northwest room  
14 West Ridings, East Preston, BN16 2TD

6. To note Planning Applications for which neighbouring local councils have sought our assistance.

**None**

7. To consider Planning Applications received from West Sussex County Council (WSCC).

**None**

8. To consider Licensing Applications received from Arun District Council (ADC) or West Sussex County Council (WSCC).

**None**

9. To approve the Minutes of the Meeting held on 15<sup>th</sup> December 2025.
10. To receive an update on any matters from previous meetings.
11. To note advice of Decisions made by Arun District Council (ADC).

\* denotes Applications against which the council raised objections

<b>EP/94/25/HH</b>	Single storey side extension... The Boathouse, 133 Sea Road, East Preston	Approved subject to Conditions (Delegated)
<b>EP/101/25/PL</b>	Changes to the parking layout... The Former Conservative Hall, 41 Sea Road, East Preston	Approved subject to Conditions (Committee)
<b>EP/104/25/HH</b>	Self-contained car port 7 North Lane, East Preston	Approved subject to Conditions (Delegated)
<b>EP/107/25/HH</b>	Existing front porch to be replaced... 34 Angmering Lane, East Preston	Approved subject to Conditions (Delegated)
<b>EP/108/25/HH</b>	Hip to gable extension 2 Michel Grove, East Preston	Approved subject to Conditions (Delegated)
<b>EP/113/25/HH</b>	Single storey side extension and other alterations 57 Manor Road, East Preston	Approved subject to Conditions (Delegated)
<b>EP/2/26/DOC</b>	Approval of details reserved by condition imposed under EP/107/25/HH relating to condition 3 (acoustic impact) 34 Angmering Lane, East Preston	Approved (Delegated)

12. To note any Planning Compliance matters.

**ENF/317/25** Alleged unauthorised fencing  
██████████, East Preston, BN16 ██████████

13. To note any Planning Inspectorate appeal updates.

None

14. To consider any matters related to the East Preston Neighbourhood Plan.
15. To note and/or consider the following correspondence:
  - a) any urgent correspondence received since the publication of this Agenda.
16. New items to be referred to the next meeting (Monday, 23rd February, 18:00).

***This meeting is open to the public. Members of the public are asked to be present five minutes before the start of the meeting.***