



EAST PRESTON PARISH COUNCIL

**FINANCIAL MATTERS**

**FOR APPROVAL**

**INC BUDGET SUMMARY**  
**2025/26 TO DATE**

Chairman: ..... Date: 13/04/26

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The following councillors have checked the Bank Reconciliation:

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To the best of my knowledge, the list of payments in this report is true and accurate.

Clerk: ..... Date: .....

*Please note, this Report was prepared on 8<sup>th</sup> April 2026*

# East Preston Parish Council Outstanding Purchase Orders 2025/26

<b>PO</b>	<b>Company</b>	<b>Description</b>	<b>Net</b>
		Total Outstanding	<b>£0.00</b>

## Regular Monthly Payments - Mar 26

### Monthly Direct Debits

Organisation	Day	Amount	Type	Notes
ADC - Garage Rental	1st	£ 83.51	Annual Fixed	
Northstar - Virus	4th	£ 6.00	Annual Fixed	
BGas - Office Elec	17th	£ 76.28	Usage Based	
BGas - Office Gas	17th	£ 59.69	Usage Based	
Bgas - Toilets Elec	17th	£ 21.04	Usage Based	
Drax - Street Lighting AoSERA	18th	£ 614.61	Usage Based	Reclaimed from AoSEA
Drax - Clock Elec	18th	£ 47.76	Usage Based	
Cooper Adams Fees	5th	£ 142.50	Dir Transfer	
Terrain HR Ltd	31st	£ 9.99	Annual Fixed	
Everflow (office waste)	22nd	£ 96.94	Usage Based	
		<b>£ 1,158.32</b>		

### Monthly Credit Card Payments

Organisation	Day	Amount	Type
Zoom	26th	£ 27.98	Annual Fixed
Smart Survey	1st	£ 54.00	Annual Fixed
		<b>£ 81.98</b>	

<b>Grand Total (Monthly)</b>	<b>£ 1,240.30</b>
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**BACS PAYMENTS PROCESSED on 09/03/2026**

	A/C	Date	Ref	Details	Amount
BACS	Applecarte Distribution	09/03/2026		Newletter distribution	£ 488.00
BACS	Arun District Council	09/03/2026		Toilet cleaning contract	£ 1,800.00
BACS	Arun District Council	09/03/2026		Dog bin emptying 25/26	£ 299.94
BACS	Barclaycard	09/03/2026		Feb 26 cc bill	£ 352.20
BACS	Cleanforce Cleaning & Maint.	09/03/2026		Office cleaning Feb 26	£ 91.20
BACS	D-TECT Fire and Security Ltd	09/03/2026		CCTV annual maintenance	£ 140.04
BACS	E J Moyle LLP	09/03/2026		118/120 Sea Rd Deposit	£ 43,000.00
BACS	East Preston Infant School	09/03/2026		Hires 06/04/25-30/06/25	£ 495.00
BACS	East Preston Infant School	09/03/2026		Mediation sessions hire	£ 210.00
BACS	Edmunds, Cliff	09/03/2026		Bollard installation WRG	£ 330.00
BACS	Local Toilet Hire	09/03/2026		F&D Aug 26 toilets	£ 546.00
BACS	SOS Systems	09/03/2026		printing 9/2-9/3/26	£ 91.54
BACS	West Sussex County Council	09/03/2026		Salaries Jan 26	£ 10,152.41

£ 57,996.33

Clr ~~Torney~~

MILKINSON



Clr Gunston / Clr ~~Whitson~~



**BACS PAYMENTS PROCESSED on 16/03/2026 & 23/03/2026**

	A/C	Date	Ref	Details	Amount
BACS	Arthur J. Gallagher Insurance	16/03/2026		Add ins for 118/120 Sea Rd	£ 368.32 Paid 16/03/26
BACS	Barclaycard	23/03/2026		Mar 26 cc bill	£ 686.05
BACS	Cross, Simon (Clerk)	23/03/2026		Train ticket	£ 8.40
BACS	Cyclehoop Limited	23/03/2026		Cycle stand tool kit	£ 306.00
BACS	E J Moyle LLP Client Account	23/03/2026		118-120 completion fees	£ 100,000.00
BACS	E J Moyle LLP Client Account	23/03/2026		118-120 completion fees	£ 100,000.00
BACS	E J Moyle LLP Client Account	23/03/2026		118-120 completion fees	£ 21,268.08
<b>BACS</b>	<b>E J Moyle LLP Client Account</b>	<b>25/03/2026</b>		<b>118-120 completion fees</b>	<b>£ 100,000.00</b> Once first 3 payments approved
<b>BACS</b>	<b>E J Moyle LLP Client Account</b>	<b>25/03/2026</b>		<b>118-120 completion fees</b>	<b>£ 80,000.00</b> Once first 3 payments approved
BACS	Event Power Engineering Ltd.	23/03/2026		Xmas lights install 2025	£ 3,360.00
BACS	Ferring Nurseries	23/03/2026		Display & Ground Maint Mar 26	£ 2,844.62
BACS	Microshade Business Cons. Ltd	23/03/2026		Emails and server Mar 26	£ 496.15
BACS	Mills, Jonathan E	23/03/2026		Office windows Mar 26	£ 17.00
BACS	PB Packaging Group Ltd	23/03/2026		Dog waste bags	£ 90.70
BACS	Tealwood Company Limited	23/03/2026		WRG Tennis court sign install	£ 36.00
BACS	West Sussex County Council	23/03/2026		Salaries Feb 26	£ 10,152.41
					<b>£ 419,633.73</b>

Clf Toney:

*S.P. Toney*

Clf Guetter / Clf Wilkinson:

*[Signature]*

## Barclay Current Bank

Receipts received between 01/03/2026 and 31/03/2026

## Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
096-25/26	Banked 10/03/2026	90.00						
096-25/26	BEAUFORT & BARLEY	90.00			520		90.00	F&D Aug 26
097-25/26	Banked 10/03/2026	807.50						
097-25/26	Cooper Adams	950.00			1110	110	950.00	124 Sea Rd rent 7/3-
097-25/26	Cooper Adams	-142.50		-23.75	4195	110	-118.75	124 Sea Rd fees Mar 26
095-25/26	Banked 12/03/2026	20.00						
095-25/26	Various Payees	20.00			1130	530	20.00	Funday Sunday
098-25/26	Banked 17/03/2026	200.00						
098-25/26	Various Payees	200.00			1130	530	200.00	Funday Sunday tickets
	Banked 19/03/2026	791.42						
	Sales Recpts Page 44	791.42	791.42		100			Sales Recpts Page 44
100-25/26	Banked 19/03/2026	108.00						
100-25/26	National Parking Control	108.00		18.00	1120	220	90.00	VG car park Feb 26?
101-25/26	Banked 23/03/2026	0.05						
101-25/26	East Pres. & Kings. Bowls Club	0.05			520		0.05	Rent 26/27
102-25/26	Banked 31/03/2026	0.50						
102-25/26	Various Payees	0.50			1090	100	0.50	Laminating
103-25/26	Banked 31/03/2026	60.00						
103-25/26	Various Payees	60.00			1130	530	60.00	Funday Sunday
<b>Total Receipts:</b>		2,077.47	791.42	-5.75			1,291.80	

## Bank Reconciliation as at 13 Mar 2026

### BANK ACCOUNTS

#### Rialtas Ref

200 Current Account	£444,964.86
205 Nationwide Building Society (Instant Savings A/C) – New Deposit Account	£20,000.00
210 Cambridge & Counties Bank (120-Day Notice Account)	£84,580.79
215 United Trust Bank (200-Day Notice Account)	£5,353.38
220 Redwood Bank (35-Day Notice Deposit Account)	£77,780.79
225 Unity Trust Bank (Instant Access with Restrictions)	£1,318.03
231 Boom Bank	£36,000.00
235 Petty Cash	£128.97
Less Unpresented Payments	
Plus Receipts	£0.00

**£670,126.82**

## Summary Income &amp; Expenditure by Budget Heading 31/03/2026

Month No: 12

## Committee Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
<b><u>Administration</u></b>							
Income	319,201	310,227	309,819	(408)			100.1%
Expenditure	139,665	144,165	152,420	8,255	0	8,255	94.6%
Net Income over Expenditure	<u>179,535</u>	<u>166,062</u>	<u>157,399</u>	<u>(8,663)</u>			
plus Transfer from EMR	2,312	2,611	0	(2,611)			
Movement to/(from) Gen Reserve	<u>181,847</u>	<u>168,673</u>	<u>157,399</u>	<u>(11,274)</u>			

**Amenities**

Income	13,074	8,788	8,000	(788)			109.8%
Expenditure	44,890	52,347	56,096	3,749	0	3,749	93.3%
Net Income over Expenditure	<u>(31,816)</u>	<u>(43,559)</u>	<u>(48,096)</u>	<u>(4,537)</u>			
plus Transfer from EMR	2,140	2,718	0	(2,718)			
Movement to/(from) Gen Reserve	<u>(29,676)</u>	<u>(40,842)</u>	<u>(48,096)</u>	<u>(7,254)</u>			

**Audit & Governance**

Income	0	0	0	0			0.0%
Expenditure	0	0	1,000	1,000	0	1,000	0.0%
Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>	<u>(1,000)</u>	<u>(1,000)</u>			

**Finance General Purpose**

Income	96	249,913	30	(249,883)			833041.7
Expenditure	54,440	487,977	42,510	(445,467)	0	(445,467)	1147.9%
Net Income over Expenditure	<u>(54,344)</u>	<u>(238,064)</u>	<u>(42,480)</u>	<u>195,584</u>			
plus Transfer from EMR	790	3,300	0	(3,300)			
Movement to/(from) Gen Reserve	<u>(53,554)</u>	<u>(234,764)</u>	<u>(42,480)</u>	<u>192,284</u>			

**Major Events**

Income	5,549	3,605	3,500	(105)			103.0%
Expenditure	10,140	8,993	11,650	2,657	0	2,657	77.2%
Movement to/(from) Gen Reserve	<u>(4,591)</u>	<u>(5,388)</u>	<u>(8,150)</u>	<u>(2,762)</u>			

**Community Engagement**

## Summary Income &amp; Expenditure by Budget Heading 31/03/2026

Month No: 12

## Committee Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
Income	2,022	1,520	1,000	(520)			152.0%
Expenditure	58,013	32,812	39,150	6,338	0	6,338	83.8%
Net Income over Expenditure	<u>(55,991)</u>	<u>(31,292)</u>	<u>(38,150)</u>	<u>(6,858)</u>			
plus Transfer from EMR	8,537	2,267	0	(2,267)			
Movement to/(from) Gen Reserve	<u>(47,454)</u>	<u>(29,026)</u>	<u>(38,150)</u>	<u>(9,124)</u>			

WRG Trust

Income	5,492	5,374	750	(4,624)			716.5%
Expenditure	50,676	52,711	64,883	12,172	0	12,172	81.2%
Net Income over Expenditure	<u>(45,184)</u>	<u>(47,337)</u>	<u>(64,133)</u>	<u>(16,796)</u>			
plus Transfer from EMR	4,444	6,873	0	(6,873)			
Movement to/(from) Gen Reserve	<u>(40,740)</u>	<u>(40,465)</u>	<u>(64,133)</u>	<u>(23,668)</u>			

Grand Totals:- Income	345,434	579,427	323,099	(256,328)			179.3%
Expenditure	357,824	779,006	367,709	(411,297)	0	(411,297)	211.9%
Net Income over Expenditure	<u>(12,390)</u>	<u>(199,579)</u>	<u>(44,610)</u>	<u>154,969</u>			
plus Transfer from EMR	18,223	17,768	0	(17,768)			
Movement to/(from) Gen Reserve	<u>5,833</u>	<u>(181,811)</u>	<u>(44,610)</u>	<u>137,201</u>			

## Earmarked Reserves

Account	Opening Balance	Net Transfers	Closing Balance
320 EMR - Greener Buildings Projec	27,277.22	-18,577.22	8,700.00
321 EMR- Parish Shopfront Improvem	21,105.00		21,105.00
322 EMR - End of Term Party	1,650.00	350.00	2,000.00
323 EMR- EP Youth Provision	30,000.00	-20,000.00	10,000.00
324 EMR - Defib Fund	3,500.00		3,500.00
325 EMR - WRG Enhancements	3,974.00	-3,974.00	0.00
326 EMR - Traffic Calming Measures	8,992.45		8,992.45
327 EMR - Neighbourhood Plan Revie	7,688.00	-7,688.00	0.00
328 EMR - Public Conveniences - Ma	3,703.78		3,703.78
329 EMR - CIL Income	0.00	10,859.04	10,859.04
330 EMR - EP Xmas Celebrations	0.00	3,500.00	3,500.00
331 EMR - Terrorism(Prot. of Prem)	100,000.00	-75,000.00	25,000.00
332 EMR - Sea Rd Bollards renewal	0.00	2,782.17	2,782.17
333 EMR - Election Expenses 4yr	0.00	250.00	250.00
335 EMR - Planters	0.00	836.84	836.84
336 EMR - Office Air Con renewal	12,000.00		12,000.00
337 EMR - Public Toilets Improve	7,000.00	-7,000.00	0.00
338 EMR - New Christmas Lighting	4,000.00		4,000.00
339 EMR - Roundstone Xing Traf Con	4,500.00	-2,266.65	2,233.35
340 EMR - New Office Computers	2,611.00	-2,611.00	0.00
341 EMR - Beach Access	1,000.00		1,000.00
342 EMR - Kingston PC Judicial Rev	1,000.00	-1,000.00	0.00
343 EMR - New Cycle Repair Station	3,500.00	-3,500.00	0.00
344 EMR -WRG SW corner improvement	40,000.00	-2,300.96	37,699.04
345 EMR - VG car park bollards	2,500.00	-2,500.00	0.00
	<b>286,001.45</b>	<b>-127,839.78</b>	<b>158,161.67</b>