



# EAST PRESTON PARISH COUNCIL

Council Office, 122 Sea Road, East Preston, West Sussex. BN16 1NN

01903 770050

eastpreston-pc.gov.uk

Email: [clerk@eastpreston-pc.gov.uk](mailto:clerk@eastpreston-pc.gov.uk)

15<sup>th</sup> April 2026

Dear Councillor and Parishioners

## **PERSONNEL COMMITTEE**

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to a Meeting of the above Committee to be held on **Monday, 20<sup>th</sup> April 2026** at East Preston Infant School, Lashmar Road, East Preston commencing at **18:00**.

By its very nature this meeting is CONFIDENTIAL and not open to the public.

Yours sincerely

Simon Cross

**Clerk to the Council**

To: All Members of the Personnel Committee and other Members for information.

## **A G E N D A**

1. Introductions.
2. Apologies for Absence.
3. Members and Officers are reminded to make any Declarations of Personal and/or Prejudicial or Pecuniary Interests that they may have in relation to items on this Agenda.

Notice should be given at this part of the Meeting of any intended Declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent. If the interest is Prejudicial or Pecuniary, the Member should state whether he or she will be exercising the right to speak.

4. To consider additional wording to be added to the agenda of all council meetings.

5. To consider any progress on the drafting of new contracts for council officers.
6. To review the council's staffing profile and to consider any changes needed.
7. To consider adoption of the SLCC's *Councillor's Statement of Assurance*.
8. To receive an update on the application for work experience in June 2026.
9. To consider any Health & Safety matters.
10. To note any gifts received recently by councillors and officers.
11. Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 a resolution will be taken that because of the confidential nature of the business to be transacted, the public and press leave the Meeting during the consideration of the next Agenda Items.
12. To agree and sign the Minutes of the meeting held on 12<sup>th</sup> January 2026.
13. To agree and sign the Minutes of the meeting held on 23<sup>rd</sup> February 2026.
14. To receive an update on any matters from previous meetings.
15. To continue planning for the 2027 Local Election.
16. To consider recent councillor and officer behaviour.
17. To consider recent public behaviour at council meetings.
18. To consider any staffing matters including a report on officer Sick Leave.
19. To consider any other matters that may arise after the publication of this Agenda.
20. New items to be referred to the next meeting (20<sup>th</sup> July).