



EAST PRESTON PARISH COUNCIL

Council Office, 122 Sea Road, East Preston, West Sussex. BN16 1NN

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6th May 2026

Dear Councillor and Parishioners

PLANNING AND LICENSING COMMITTEE

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to a Meeting of the above Committee to be held on **Tuesday, 12th May 2026** at Council Office, 122 Sea Road, East Preston commencing at **18:00**.

The Public has the right to attend; however, numbers are currently limited and attendance should be booked in advance. Please call the Council Office before midday on the day of the meeting to book a space.

Yours sincerely

Simon Cross
Clerk to the Council

To: All Members of the Planning and Licensing Committee.

AGENDA

1. Introductions.
2. Annual Appointment of the Chairman of the Planning & Licensing Committee.
3. Annual Appointment of the Vice-Chairman of the Planning & Licensing Committee.
4. Apologies and Reasons for Absence.
5. Members and Officers are reminded to make any Declarations of Personal and/or Prejudicial Interests that they may have in relation to items on this Agenda.

Notice should be given at this part of the Meeting of any intended Declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent. If the

interest is Prejudicial, the Member should state whether he or she will be exercising the right to speak on the Application.

6. A **Public Question Time** of up to fifteen minutes.

Note: This Question Time is the only opportunity at which “Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.” (Standing Order 3e)

Each “member of the public shall not speak for more than three minutes.” (Standing Order 3g)

Members of the public are respectfully asked to identify themselves clearly when they begin to speak. Comments about Planning Applications at Agenda Item 5 below will be heard then.

Please be aware, constructive debate and thoughtful challenge should be expected as the council examines and understands the points raised in the meeting as part of the decision-making process.

Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the chairman.

7. To consider Planning Applications on the Weekly List of Statutory Notices received from Arun District Council (ADC). (The running order of this item may change at the discretion of the chairman in order to accommodate any members of the public in attendance.)

Observations by 22nd May 2026

EP/33/26/HH Extension, new roof and loft conversion
51 Warren Crescent, East Preston, BN16 1BL

8. To note Planning Applications for which neighbouring local councils have sought our assistance.

None

9. To consider Planning Applications received from West Sussex County Council (WSCC).

None

10. To consider Licensing Applications received from Arun District Council (ADC) or West Sussex County Council (WSCC).

123037 The Podgy Spaniel, 19-21 Sea Road, East Preston, BN16 1JN (comments by 27th April)

11. To approve the Minutes of the Meeting held on 9th March 2026.

12. To receive an update on any matters from previous meetings.

13. To carry out the annual review of the committee’s Terms of Reference.

14. To note advice of Decisions made by Arun District Council (ADC).

* denotes Applications against which the council raised objections

EP/11/26/HH Retrospective application for fence
6 Fairlands, East Preston

Refused (Delegated)

EP/14/26/HH Rear single storey replacement extension...
7 The Roystons, East Preston

Approved subject to Conditions (Delegated)

EP/15/26/T Crown lift to 2 No. Beech...
Seacroft Apartments, 17 Sea Lane, East Preston

Approved subject to Conditions (Delegated)

EP/18/26/CLP Lawful development certificate for a proposed single storey rear garden outbuilding
94 North Lane, East Preston

Planning Permission nor required (Delegated)

15. To note any Planning Compliance matters.

ENF/317/25 Alleged unauthorised fencing
[REDACTED], East Preston, BN16 [REDACTED]

ENF/82/26 Alleged unauthorised dormer window
[REDACTED], East Preston, BN16 [REDACTED]

16. To note any Planning Inspectorate appeal updates.

None

17. To consider any matters related to the East Preston Neighbourhood Plan.

18. To note and/or consider the following correspondence:

- a) email dated 28th April from ADC, *National Scheme of Delegation for Planning Committees*;
- b) any urgent correspondence received since the publication of this Agenda.

19. New items to be referred to the next meeting (Monday, 18th May, 18:00).

This meeting is open to the public. Members of the public are asked to be present five minutes before the start of the meeting.