



EAST PRESTON PARISH COUNCIL

Council Office, 122 Sea Road, East Preston, West Sussex. BN16 1NN

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29th May 2026

Dear Councillor and Parishioners

PLANNING AND LICENSING COMMITTEE

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to a Meeting of the above Committee to be held on **Monday, 8th June 2026** at Council Office, 122 Sea Road, East Preston commencing at **18:00**.

The Public has the right to attend; however, numbers are currently limited and attendance should be booked in advance. Please call the Council Office before midday on the day of the meeting to book a space.

Yours sincerely

Simon Cross
Clerk to the Council

To: All Members of the Planning and Licensing Committee.

AGENDA

1. Introductions.
2. Apologies and Reasons for Absence.
3. Members and Officers are reminded to make any Declarations of Personal and/or Prejudicial Interests that they may have in relation to items on this Agenda.

Notice should be given at this part of the Meeting of any intended Declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent. If the interest is Prejudicial, the Member should state whether he or she will be exercising the right to speak on the Application.

4. A **Public Question Time** of up to fifteen minutes.

Note: This Question Time is the only opportunity at which “Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.” (Standing Order 3e)

Each “member of the public shall not speak for more than three minutes.” (Standing Order 3g)

Members of the public are respectfully asked to identify themselves clearly when they begin to speak. Comments about Planning Applications at Agenda Item 5 below will be heard then.

Please be aware, constructive debate and thoughtful challenge should be expected as the council examines and understands the points raised in the meeting as part of the decision-making process.

Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the chairman.

5. To consider Planning Applications on the Weekly List of Statutory Notices received from Arun District Council (ADC). (The running order of this item may change at the discretion of the chairman in order to accommodate any members of the public in attendance.)

Observations by 18th June 2026

- | | |
|---------------------|---|
| EP/43/26/PL | Ground floor alterations and extension within an internal courtyard
Green Willow Care Home, 21-23 Vicarage Lane, East Preston, BN16 1BL |
| EP/44/26/A | Installation of various signage
Cube Self Storage, East Preston Depot, Station Road, East Preston, BN16 3AA |
| EP/45/26/ HH | Alteration to existing fenestration. Single storey side extension. Enlargement of existing garage dormers, alteration to existing garage fenestration. New car port
Melita, South Strand, East Preston, BN16 1PN |

6. To note Planning Applications for which neighbouring local councils have sought our assistance.

None

7. To consider Planning Applications received from West Sussex County Council (WSCC).

None

8. To consider Licensing Applications received from Arun District Council (ADC) or West Sussex County Council (WSCC).

None

9. To approve the Minutes of the Meeting held on 12th May 2026.

10. To receive an update on any matters from previous meetings.

11. To note advice of Decisions made by Arun District Council (ADC).

* denotes Applications against which the council raised objections

- | | | |
|---------------------|---|--|
| EP/22/26/HH | Erection of a single storey extension on the rear elevation
73 The Ridings, East Preston | Approved subject to Conditions (Delegated) |
| EP/29/26/NMA | Non material amendment following the grant of EP/73/25/S73 relating to change of materials...
22 Vermont Drive, East Preston | Approved (Delegated) |
| EP/31/26/DOC | Approval of details...
22 Vermont Drive, East Preston | |

Approved (Delegated)

EP/39/26/NMA Non material amendment following the grant of EP/104/24/HH to increase width to the proposed detached car port
16 Sea Lane, East Preston

Approved (Delegated)

12. To note any Planning Compliance matters.

ENF/317/25 Alleged unauthorised fencing
[REDACTED], East Preston, BN16 [REDACTED]

ENF/82/26 Alleged unauthorised dormer window
[REDACTED], East Preston, BN16 [REDACTED]

tbc Alleged lack of tree works
East Preston, BN16

13. To note any Planning Inspectorate appeal updates.

None

14. To consider any matters related to the East Preston Neighbourhood Plan.

15. To note and/or consider the following correspondence:

a) any urgent correspondence received since the publication of this Agenda.

16. New items to be referred to the next meeting (Monday, 22nd June, 18:00).

This meeting is open to the public. Members of the public are asked to be present five minutes before the start of the meeting.