



EAST PRESTON PARISH COUNCIL

Council Office, 122 Sea Road, East Preston, West Sussex. BN16 1NN

01903 770050

eastpreston-pc.gov.uk

Email: clerk@eastpreston-pc.gov.uk

11th August 2026

Dear Councillor and Parishioners

RE: MAJOR EVENTS COMMITTEE

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to a Meeting of the above Committee to be held on **Monday, 17th August 2026** at Council Office 2, 118 Sea Road, East Preston commencing at 19:00.

The Public has the right to attend; however, numbers are currently limited and attendance should be booked in advance. Please call the Council Office before midday on the day of the meeting to book a space.

Yours sincerely

Clerk to the Council

To: All Members of the Major Events Committee

A G E N D A

1. Introductions
2. Apologies and Reasons for Absence.
3. Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary Interests they may have in relation to items on this Agenda.

This interest should be declared by stating:

- a) The item you have the interest in
- b) Whether it is a personal interest and the nature of the interest
- c) Whether it is also a prejudicial/pecuniary interest

- d) If it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak under Public Question Time

Members and Officers will then need to re-declare any prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent.

4. A **Public Question Time** of up to fifteen minutes. This question time is the only opportunity for the Public to speak during the meeting.

Members of the public are asked to identify themselves clearly when they first speak.

Please be aware, constructive debate and thoughtful challenge should be expected as the council examines and understands the points raised in the meeting as part of the decision-making process.

Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

2026 events

To consider any matters pertaining to the following events:

5. East Preston Food and Drink Festival, 29th August 2026.
6. Autumn Bingo afternoon, 4th October 2026.
7. Remembrance Sunday, 8th November, 2026.
8. East Preston Cool Yule, 22nd November, 2026.

2027 matters

To consider any matters pertaining to the following events:

9. End-of-term party, 2nd April 2027.
10. *Funday Sunday*, 25th April 2027.

Other matters

11. To consider the purchase of some event barriers and cones, possibly in conjunction with two other organisations.
12. To receive any updates on the implementation of the Terrorism (Protection of Premises) Act.
13. To complete the annual review of the committee's Terms of Reference.
14. To approve the Minutes of the meeting held on 22nd June.
15. To receive an update on any matters from previous meetings.
16. New items to be referred to the next meeting (19th October, 19:00).

This meeting is open to the public. Where possible, members of the public are asked to be present five minutes before the start of the meeting.

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