



# EAST PRESTON PARISH COUNCIL

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17<sup>th</sup> August 2026

Dear Councillor and Parishioners

## **PLANNING AND LICENSING COMMITTEE**

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to a Meeting of the above Committee to be held on **Monday, 24<sup>th</sup> August 2026** at Council Office 2, 118 Sea Road, East Preston commencing at **18:00**.

The Public has the right to attend; however, numbers are currently limited and attendance should be booked in advance. Please call the Council Office before midday on the day of the meeting to book a space.

Yours sincerely

Simon Cross  
**Clerk to the Council**

To: All Members of the Planning and Licensing Committee.

## **A G E N D A**

1. Introductions.
2. Apologies and Reasons for Absence.
3. Members and Officers are reminded to make any Declarations of Personal and/or Prejudicial Interests that they may have in relation to items on this Agenda.

Notice should be given at this part of the Meeting of any intended Declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent. If the interest is Prejudicial, the Member should state whether he or she will be exercising the right to speak on the Application.

4. A **Public Question Time** of up to fifteen minutes.

**Note:** This Question Time is the only opportunity at which “Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.” (Standing Order 3e)

Each “member of the public shall not speak for more than three minutes.” (Standing Order 3g)

Members of the public are respectfully asked to identify themselves clearly when they begin to speak. Comments about Planning Applications at Agenda Item 5 below will be heard then.

Please be aware, constructive debate and thoughtful challenge should be expected as the council examines and understands the points raised in the meeting as part of the decision-making process.

Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the chairman.

5. To consider Planning Applications on the Weekly List of Statutory Notices received from Arun District Council (ADC). (The running order of this item may change at the discretion of the chairman in order to accommodate any members of the public in attendance.)

Observations by 4<sup>th</sup> September 2026

**EP/71/26/HH**      Extension to the side and infill extension to the rear, new roof and loft conversion and alterations to fenestration including removal of front porch  
51 Warren Crescent, East Preston, BN16 1BL

Observations by 11<sup>th</sup> September 2026

**EP/66/26/HH**      Single storey rear extension, new front porch and loft conversion including increase in ridge height and rear dormer. Relocation of existing and installation of new solar panels  
30 Lavinia Way, East Preston, BN16 1EF

6. To note Planning Applications for which neighbouring local councils have sought our assistance.

**None**

7. To consider Planning Applications received from West Sussex County Council (WSCC).

**None**

8. To consider Licensing Applications received from Arun District Council (ADC) or West Sussex County Council (WSCC).

**None**

9. To approve the Minutes of the Meeting held on 10<sup>th</sup> August 2026.

10. To receive an update on any matters from previous meetings.

11. To note advice of Decisions made by Arun District Council (ADC).

\* denotes Applications against which the council raised objections

**EP/55/26/HH / EP/56/26/L**      Replacement of first floor rear glazing / Listed building consent...  
Vista Point, 21 Way, East Preston  
Approved subject to Conditions (Delegated)

**EP/65/26/DOC**      Approval of details reserved by condition imposed under EP/121/25/PL...  
The Podgy Spaniel, 19-21 Sea Road, East Preston  
Part Approved (Delegated)

**EP/69/26/DOC**      Approval of details reserved by condition under EP/1/26/PL...  
Cube Self Storage, East Preston Depot, Station Road, East Preston  
Approved (Delegated)

12. To note any Planning Compliance matters.

**ENF/317/25** Alleged unauthorised fencing  
[REDACTED], East Preston, BN16 [REDACTED]

**ENF/193/26** Alleged Unauthorised Breach of Planning Control relating to EP/121/25/PL Roof Structure  
[REDACTED], East Preston, BN16 [REDACTED]

13. To note any Planning Inspectorate appeal updates.

**None**

14. To consider any matters related to the East Preston Neighbourhood Plan.

15. To note and/or consider the following correspondence:

a) any urgent correspondence received since the publication of this Agenda.

16. New items to be referred to the next meeting (Monday, 14th September, 18:00).

***This meeting is open to the public. Members of the public are asked to be present five minutes before the start of the meeting.***