



EAST PRESTON PARISH COUNCIL

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4th September 2026

Dear Councillor and Parishioners

PLANNING AND LICENSING COMMITTEE

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to a Meeting of the above Committee to be held on **Monday, 14th September 2026** at East Preston Infant School, Lashmar Road, East Preston commencing at **18:00**.

The Public has the right to attend; however, numbers are currently limited and attendance should be booked in advance. Please call the Council Office before midday on the day of the meeting to book a space.

Yours sincerely

Simon Cross
Clerk to the Council

To: All Members of the Planning and Licensing Committee.

A G E N D A

1. Introductions.
2. Apologies and Reasons for Absence.
3. Members and Officers are reminded to make any Declarations of Personal and/or Prejudicial Interests that they may have in relation to items on this Agenda.

Notice should be given at this part of the Meeting of any intended Declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent. If the interest is Prejudicial, the Member should state whether he or she will be exercising the right to speak on the Application.

4. A **Public Question Time** of up to fifteen minutes.

Note: This Question Time is the only opportunity at which “Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.” (Standing Order 3e)

Each “member of the public shall not speak for more than three minutes.” (Standing Order 3g)

Members of the public are respectfully asked to identify themselves clearly when they begin to speak. Comments about Planning Applications at Agenda Item 5 below will be heard then.

Please be aware, constructive debate and thoughtful challenge should be expected as the council examines and understands the points raised in the meeting as part of the decision-making process.

Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the chairman.

5. To consider Planning Applications on the Weekly List of Statutory Notices received from Arun District Council (ADC). (The running order of this item may change at the discretion of the chairman in order to accommodate any members of the public in attendance.)

Observations by 24th September 2026

EP/80/26/HH Loft conversion and internal alterations with the installation of solar panels and alterations to fenestrations
Copperwick, 5 South View, East Preston, BN16 1PX

Observations by 1st October 2026

EP/79/26/PL Portable toilets with decking and a 2.65m high timber screen fence to match the existing Salt Beach Kiosk, Sea Road, East Preston, BN16 1PD

EP/82/26/HH Single storey rear extension to replace conservatory on existing footprint
8 Seaview Avenue, East Preston, BN16 1PP

6. To note Planning Applications for which neighbouring local councils have sought our assistance.

None

7. To consider Planning Applications received from West Sussex County Council (WSCC).

None

8. To consider Licensing Applications received from Arun District Council (ADC) or West Sussex County Council (WSCC).

None

9. To approve the Minutes of the Meeting held on 24th August 2026.

10. To receive an update on any matters from previous meetings.

11. To note advice of Decisions made by Arun District Council (ADC).

* denotes Applications against which the council raised objections

EP/47/26/HH Demolition of sunroom and replacement with two storey extension...
Crabapple Cottage, 10 Tamarisk Way, East Preston
Approved subject to Conditions (Delegated)

12. To note any Planning Compliance matters.

ENF/317/25 Alleged unauthorised fencing
[REDACTED], East Preston, BN16 [REDACTED]

ENF/193/26 Alleged Unauthorised Breach of Planning Control relating to EP/121/25/PL Roof Structure
[REDACTED], East Preston, BN16 [REDACTED]

ENF/310/26 Alleged unauthorised wooden structure
[REDACTED], East Preston, BN16 [REDACTED]

13. To note any Planning Inspectorate appeal updates.

None

14. To consider any matters related to the East Preston Neighbourhood Plan.

15. To note and/or consider the following correspondence:
a) any urgent correspondence received since the publication of this Agenda.

16. New items to be referred to the next meeting (Monday, 28th September, 18:00).

This meeting is open to the public. Members of the public are asked to be present five minutes before the start of the meeting.