NOV 2026 Agenda Item No. 8

EAST PRESTON PARISH COUNCIL

FINANCIAL MATTERS

FOR APPROVAL

INC BUDGET SUMMARY 2026/27 TO DATE

Chairman: ..... Date: 02/11/26

The following councillors have checked the Bank Reconciliation:

To the best of my knowledge, the list of payments in this report is true and accurate.

Clerk: ..... Date: .....

Please note, this report was prepared on 26th Oct 2026

East Preston Parish Council
Outstanding Purchase Orders
2026/27

PO	Company	Description	Net
1767	Kompan	Playground parts	£100.20
1768	Enerveo	2026 Christmas Lights install	£3,539.75
		Total Outstanding	**£3,639.95**

Regular Monthly Payments - Oct 26

Monthly Direct Debits

Organisation	Day	Amount	Type	Notes
ADC - Garage Rental	1st	£ 87.58	Annual Fixed	
Northstar - Virus	4th	£ 6.00	Annual Fixed	
BGas - Office Elec	17th	£ 60.35	*Usage Based*	
BGas - Office Gas	17th	£ 16.23	*Usage Based*	
Bgas - Toilets Elec	17th	£ 37.19	*Usage Based*	
Bgas - 118-120 Elec	14th	£ 19.39	*Usage Based*	
Bgas - 118-120 Gas	14th	£ 3.65	*Usage Based*	
Drax - Street Lighting AoSERA	18th	£ 299.02	*Usage Based*	**Reclaimed from AoSEA**
Drax - Clock Elec	18th	£ 47.76	*Usage Based*	
Cooper Adams Fees	5th	£ 142.50	*Dir Transfer*	
Microshade (Flotek) - email and servers	26th	£ 476.95	Annual Fixed	
Microshade (Flotek) - phones and broadband	26th	£ 301.20	Annual Fixed	
Terrain HR Ltd	31st	£ 9.99	Annual Fixed	
Everflow (office waste)	22nd	£ 110.37	*Usage Based*	
		£ 1,618.18		

Monthly Credit Card Payments

Organisation	Day	Amount	Type
Smart Survey	1st	£ 54.00	Annual Fixed
Timetastic	3rd	£ 8.64	Annual Fixed
		£ 62.64	

Grand Total (Monthly)	**£ 1,680.82**

BACS PAYMENTS PROCESSED on 26/10/2026

	A/C	Date	Ref	Details		Amount
BACS	Arun Business Supplies			Paper & sleeves	£	143.64
BACS	Barclaycard			Oct 26 c/c bill	£	189.01
BACS	Clyde & Co LLP			VAT on invoice 1100-0500841	£	176.18
BACS	Drainjet			Drain jetting at toilets	£	168.00
BACS	Fenton IT Ltd			ESET subs	£	13.73
BACS	Ferring Nurseries			Displays & Ground Maint Oct26	£	2,929.96
BACS	Kiwa Limited			Lighting column inspections	£	1,998.00
BACS	M. E. Hot Wash Ltd			Clean tennis court & playarea	£	718.76
BACS	Mulberry Local Authority			Internal audit 26/27	£	368.58
BACS	Organise and Shine Co			Deep Clean	£	300.00
BACS	Playsafe Playgrounds Ltd			Playarea rubber pathway	£	11,280.00
BACS	Wizard Windows (Southern) Ltd			Balance 10 windows 120 Sea Rd	£	7,155.00
					£	**25,297.22**

Cll Toney: .....

Cllr Gunston / Cllr Wilkinson: .....

BACS PAYMENTS PROCESSED on 05/10/2026 & 12/10/2026

	A/C	Date	Ref	Details		Amount
BACS	Barclaycard	05/10/2026		Sep 26 c/c bill (ALREADY PAID, SO NOT IN PAYMENTS AWAITING AUTHORISATION)	£	1,071.93
BACS	Alpha Surveys Limited	12/10/2026		Toilet asbestos inspection	£	180.00
BACS	ArbTec Tree Care	12/10/2026		Annual tree inspection report	£	455.00
BACS	Cleanforce Cleaning & Maint.	12/10/2026		Office cleaning Sep 26	£	96.00
BACS	Closomat	12/10/2026		Hoist and bench annual service	£	615.60
BACS	CMG Handyman Serv (C Gould)	12/10/2026		Gutter clearance	£	135.00
BACS	Council HR and Governance Supp	12/10/2026		Advertisement CHRGS website	£	120.00
BACS	Cross, Simon (Clerk)	12/10/2026		Beach clean consumables	£	18.90
BACS	Cross, Simon (Clerk)	12/10/2026		Bingo canc school compensation	£	13.75
BACS	Culligan (UK) Ltd	12/10/2026		Water cooler Oct 26-Mar 27	£	168.23
BACS	East Preston Infant School	12/10/2026		Hires May-Dec 26	£	630.00
BACS	East Preston Infant School	12/10/2026		Hires Jan-Apr 26	£	675.00
BACS	Edmunds, Cliff	12/10/2026		VG car park fence repair	£	225.00
BACS	Mills, Jonathan E	12/10/2026		Office windows Sep 26	£	20.00
BACS	MY Locksmith Solutions Ltd	12/10/2026		New cupboard lock & keys	£	110.00
BACS	Process Matters 2	12/10/2026		FOI req. handling	£	350.00
BACS	Roberts, Alison (Admin)	12/10/2026		TEN for Xmas event	£	21.00
BACS	SOS Systems Ltd	12/10/2026		Printing 9/9-9/10/26	£	73.60
BACS	West Sussex County Council	12/10/2026		Salaries July 26	£	9,165.33
BACS	West Sussex County Council	12/10/2026		Salaries / Allowances Sept 26	£	16,772.98
BACS	West Sussex County Council	12/10/2026		Salaries Aug 26	£	9,905.64
BACS	Wild Science Ltd	12/10/2026		Half Term event Comm Eng.	£	500.46
					£	**40,251.49**

Cll Toney: ..... Cllr Gunston / Cllr Wilkinson: .....

Barclay Current Bank

Receipts received between 01/10/2026 and 26/10/2026

					Nominal Ledger Analysis			
Receipt Ref	Name of	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
058-26/27	Banked **05/10/2026**	**875.00**						
058-26/27	AOS Lawn Tennis Club	875.00			1110	140	875.00	AOS Tennis Club Q3
060-26/27	Banked **06/10/2026**	**60.00**						
060-26/27	Dirty Mac	30.00			1130	520	30.00	Xmas stall
060-26/27	Ramsey, PM (Kerry at Domluca)	30.00			1130	520	30.00	Xmas stall
059-26/27	Banked **08/10/2026**	**807.50**						
059-26/27	Cooper Adams	950.00			1110	110	950.00	124 Sea Rd rent 7/10-
059-26/27	Cooper Adams	-142.50		-23.75	4190	110	-118.75	124 Sea Rd agent fees
061-26/27	Banked **09/10/2026**	**7,292.37**						
061-26/27	HMRC	7,292.37			105		7,292.37	VAT Q2 26/27
066-26/27	Banked **12/10/2026**	**18.00**						
	Sales Recpts Page 53	18.00	18.00		100			Sales Recpts Page 53
062-26/27	Banked **13/10/2026**	**20.00**						
062-26/27	PAWS	20.00			1130	520	20.00	Xmas stall
063-26/27	Banked **13/10/2026**	**46.27**						
063-26/27	A J Gallagher Insurance	46.27			4260	420	46.27	Insurance refund
067-26/27	Banked **13/10/2026**	**60.00**						
067-26/27	Marzilicious (J Scrivener)	60.00			1130	520	60.00	Xmas stall
065-26/27	Banked **14/10/2026**	**1,185.68**						
065-26/27	National Parking Control	1,185.68		197.61	1120	220	247.50	VG car park income Sep
					1120	220	655.57	VG car park income Sep
					1120	220	85.00	VG car park income Sep
068-26/27	Banked **14/10/2026**	**516.89**						
	Sales Recpts Page 54	516.89	516.89		100			Sales Recpts Page 54
069-26/27	Banked **19/10/2026**	**20.00**						
069-26/27	Littlehampton Lions	20.00			1130	520	20.00	Xmas stall
070-26/27	Banked **21/10/2026**	**30.00**						
070-26/27	Henderson, NP	30.00			1130	520	30.00	Xmas stall
	Total Receipts:	10,931.71	534.89	173.86			10,222.96	

Bank Reconciliation
as at 14 Oct 2026

BANK ACCOUNTS

Rialtas Ref

200	Current Account	£154,187.16
205	Nationwide Building Society (Instant Savings A/C) – New Deposit Account	£20,000.00
210	Cambridge & Counties Bank (120-Day Notice Account)	£87,809.19
215	United Trust Bank (200-Day Notice Account)	£8,486.66
220	Redwood Bank (35-Day Notice Deposit Account)	£80,040.36
225	Unity Trust Bank (Instant Access with Restrictions)	£1,892.88
231	Boom Bank	£36,000.00
235	Petty Cash	£159.67
	Less Unpresented Payments	£0.00
	Plus Receipts	£0.00
		£388,575.92

East Preston Parish Council

Summary Income & Expenditure by Budget Heading 01/10/2026

Month No: 7

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
Administration							
Income	**313,361**	**320,455**	**410,781**	**90,326**			**78.0%**
Expenditure	**144,165**	**83,651**	**170,345**	**86,694**	**0**	**86,694**	**49.1%**
Net Income over Expenditure	**169,195**	**236,803**	**240,436**	**3,633**			
plus Transfer from EMR	**2,611**	**0**	0	0			
Movement to/(from) Gen Reserve	**171,806**	**236,803**	**240,436**	**3,633**			
Amenities							
Income	**8,788**	**12,890**	**9,000**	**(3,890)**			**143.2%**
Expenditure	**52,347**	**54,109**	**96,550**	**42,441**	**0**	**42,441**	**56.0%**
Net Income over Expenditure	**(43,559)**	**(41,220)**	**(87,550)**	**(46,330)**			
plus Transfer from EMR	**2,718**	**2,475**	0	(2,475)			
Movement to/(from) Gen Reserve	**(40,842)**	**(38,745)**	**(87,550)**	**(48,805)**			
Audit & Governance							
Income	**0**	**0**	**0**	**0**			**0.0%**
Expenditure	**0**	**0**	**1,000**	**1,000**	**0**	**1,000**	**0.0%**
Movement to/(from) Gen Reserve	**0**	**0**	**(1,000)**	**(1,000)**			
Finance General Purpose							
Income	**249,913**	**0**	**30**	**30**			**0.0%**
Expenditure	**487,977**	**54,496**	**79,850**	**25,354**	**0**	**25,354**	**68.2%**
Net Income over Expenditure	**(238,064)**	**(54,496)**	**(79,820)**	**(25,324)**			
plus Transfer from EMR	**3,300**	**6,700**	0	(6,700)			
Movement to/(from) Gen Reserve	**(234,764)**	**(47,796)**	**(79,820)**	**(32,024)**			
Major Events							
Income	**3,605**	**2,818**	**3,500**	**682**			**80.5%**
Expenditure	**8,993**	**9,077**	**14,150**	**5,073**	**0**	**5,073**	**64.2%**
Net Income over Expenditure	**(5,388)**	**(6,259)**	**(10,650)**	**(4,391)**			
plus Transfer from EMR	**0**	**3,312**	0	(3,312)			
Movement to/(from) Gen Reserve	**(5,388)**	**(2,947)**	**(10,650)**	**(7,703)**			
Community Engagement							

Continued over page

	Actual Last Year	Actual Year To Date	Current Annual	Variance Annual	Committed Expenditure	Funds Available	% Spent
Income	1,520	0	1,100	1,100			0.0%
Expenditure	32,812	6,273	41,450	35,177	0	35,177	15.1%
Net Income over Expenditure	(31,292)	(6,273)	(40,350)	(34,077)			
plus Transfer from EMR	2,267	0	0	0			
Movement to/(from) Gen Reserve	(29,026)	(6,273)	(40,350)	(34,077)			

WRG Trust

Income	5,374	1,331	1,810	479			73.6%
Expenditure	52,711	28,852	71,033	42,181	0	42,181	40.6%
Net Income over Expenditure	(47,337)	(27,521)	(69,223)	(41,702)			
plus Transfer from EMR	6,873	0	0	0			
Movement to/(from) Gen Reserve	(40,465)	(27,521)	(69,223)	(41,702)			

Flat and Frontage

Income	0	0	14,400	14,400			0.0%
Expenditure	0	14,672	64,100	49,428	0	49,428	22.9%
Movement to/(from) Gen Reserve	0	(14,672)	(49,700)	(35,028)			

Grand Totals:- Income	582,560	337,494	440,621	103,127			76.6%
Expenditure	779,006	251,132	538,478	287,346	0	287,346	46.6%
Net Income over Expenditure	(196,446)	86,362	(97,857)	(184,219)			
plus Transfer from EMR	17,768	12,487	0	(12,487)			
Movement to/(from) Gen Reserve	(178,678)	98,849	(97,857)	(196,706)			

East Preston Parish Council

Earmarked Reserves

	Account	Opening Balance	Net Transfers	Closing Balance
320	EMR - Greener Buildings Projec	8,700.00	-6,700.00	2,000.00
321	EMR- Parish Shopfront Improvem	21,105.00		21,105.00
322	EMR - End of Term Party	2,000.00		2,000.00
323	EMR- EP Youth Provision	10,000.00		10,000.00
324	EMR - Defib Fund	3,500.00		3,500.00
325	EMR - VG Improvements	0.00	25,000.00	25,000.00
326	EMR - Traffic Calming Measures	8,992.45		8,992.45
328	EMR - Public Conveniences - Ma	3,703.78		3,703.78
329	EMR - CIL Income	10,859.04	3,771.18	14,630.22
330	EMR - EP Xmas Celebrations	3,500.00	-3,312.00	188.00
331	EMR - Terrorism(Prot. of Prem)	25,000.00		25,000.00
332	EMR - Sea Rd Bollards renewal	2,782.17	-1,638.00	1,144.17
333	EMR - Election Expenses 4yr	250.00		250.00
335	EMR - Planters	836.84	-836.84	0.00
336	EMR - Office Air Con renewal	12,000.00		12,000.00
338	EMR - New Christmas Lighting	4,000.00		4,000.00
339	EMR - Roundstone Xing Traf Con	2,233.35		2,233.35
341	EMR - Beach Access	1,000.00		1,000.00
344	EMR - Outdoor Gym Equipment	37,699.04		37,699.04
		158,161.67	**16,284.34**	**174,446.01**