EAST PRESTON PARISH COUNCIL

19th November 2026

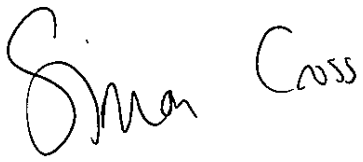
Dear Councillor and Parishioners

RE: AUDIT & GOVERNANCE COMMITTEE

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to a Meeting of the above Committee to be held on **Monday, 23rd November 2026** at Council Office 2, 118 Sea Road, East Preston commencing at **19:00.**

The Public has the right to attend.

Yours sincerely



Clerk to the Council

To: All Members of the Audit & Governance Committee and other Members for information

A G E N D A

1. Introductions.

2. Apologies and Reasons for Absence.

3. Members and Officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests they may have in relation to items on this Agenda, and are reminded they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

   Members and officers should make their declaration by stating:
   a) the item they have the interest in
   b) whether it is a pecuniary, personal interest and/or prejudicial interest
   c) the nature of the interest
   d) if it is a prejudicial or pecuniary interest, whether they will be exercising their right to speak under Public Question Time

4. A **Public Question Time** of up to fifteen minutes. Where it is not possible to give immediate answers, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

   Note: This Question Time is the only opportunity for the Public to ask questions and these questions must be related to items on this Agenda.

   Members of the public are asked to identify themselves clearly when they begin to speak.

   Please be aware, constructive debate and thoughtful challenge should be expected as the council examines and understands the points raised in the meeting as part of the decision-making process.

   Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

5. To consider the external audit report for the year ending 31st March 2026.
6. To consider the interim internal audit report for the year ending 31st March 2027.
7. To undertake a review of the use of each of the council's variable direct debits.
8. To review the council's Investment Policy.
9. To review the information we ask of our tenants annually.
10. To complete the annual review of the committee's Terms of Reference.
11. To approve the Minutes of the meeting held on 13th July 2026.
12. To receive an update on any matters from previous meetings.
13. Urgent matters arising, for information only, since the preparation of this Agenda.
14. New items to be referred to the next meeting (8th March 2027).

This meeting is open to the public. Where possible, members of the public are to be present five minutes before the start of the meeting.

Council Office, 122 Sea Road, East Preston, West Sussex. BN16 1NN

01903 770050 http://eastpreston-pc.gov.uk Email: clerk@eastpreston-pc.gov.uk