



# EAST PRESTON PARISH COUNCIL

From: Simon Cross Clerk to the Council

15<sup>th</sup> June 2018

Dear Councillor and Parishioners

**RE: AUDIT & GOVERNANCE COMMITTEE**

You are summoned to a Meeting of the above Committee to be held on **Monday, 25<sup>th</sup> June 2018** at East Preston Infant School (upstairs room), Lashmar Road, East Preston commencing at **18.45**.

The Public has the right to attend.

Yours sincerely

**Clerk to the Council**

To: All Members of the Audit & Governance Committee and other Members for information

**A G E N D A**

1. Appointment of a Chairman of the Audit & Governance Committee for the council year 2018/19.
2. Appointment of a Vice-Chairman of the Audit & Governance Committee for the council year 2018/19.
3. Apologies and Reasons for Absence.
4. Members and Officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests they may have in relation to items on this Agenda, and are reminded they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and officers should make their declaration by stating:

- a) the item they have the interest in
- b) whether it is a pecuniary, personal interest and/or prejudicial interest
- c) the nature of the interest
- d) if it is a prejudicial or pecuniary interest, whether they will be exercising their right to speak under Public Question Time

5. A **Public Question Time** of up to fifteen minutes. Where it is not possible to give immediate answers, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

**Note:** This Question Time is the only opportunity for the Public to ask questions and these questions must be related to items on this Agenda.

Members of the public are asked to identify themselves clearly when they begin to speak.

6. To carry out the annual review of the Terms of Reference for the committee to include an overview of the committee's role (for the benefit of new committee members).
7. To approve the Minutes of the meeting held on 26<sup>th</sup> March 2018.
8. To receive an update on any matters from previous meetings.
9. To review the Internal Auditor's report for the year-ending 31<sup>st</sup> March 2018.
10. Leases Working Party: to receive an update on the draft lease to Angmering-on-Sea Lawn Tennis Club and to consider any matters pertaining thereto.
11. Leases Working Party: to consider any matters relating to any other current leases.
12. To consider further the provision of council-owned technology and East Preston Parish Council email addresses for all councillors.
13. Urgent matters arising, for information only, since the preparation of this Agenda.
14. New items to be referred to the next meeting (10<sup>th</sup> September).

***This meeting is open to the public. Where possible, members of the public are to be present five minutes before the start of the meeting.***

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