



EAST PRESTON PARISH COUNCIL

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COMMUNITY ENGAGEMENT COMMITTEE

MINUTES: of the Committee Meeting held on Thursday, 31st May 2018 at Council Office, 122 Sea Road, East Preston at 10:00hrs

PRESENT: Councillors C Bowman, B Gale, P Gander, E Linton (Chairman), D Moore and S Toney

ALSO: Clerk to the Council, Simon Cross

Three members of the public

ABSENT: Cllr L Duff

The meeting opened at 10:00. Following the Annual Meeting of the Council on 14th May, the membership of this committee was Cllrs Bowman, Duff and Gander. As Chairman and Vice-Chairman of the Council respectively, Cllrs Toney and Linton were entitled to attend and vote at meetings of this committee. There were two vacancies on this committee.

Cllrs Gale and Moore attended this meeting as substitutes with full voting rights.

385/18 APPOINTMENT OF A COMMITTEE CHAIRMAN FOR THE YEAR 2018/19

Cllr Linton was appointed unopposed.

386/18 APPOINTMENT OF A COMMITTEE VICE-CHAIRMAN FOR THE YEAR 2018/19

Cllr Duff was appointed unopposed.

387/18 PUBLIC SESSION

It was agreed members of the public could speak on the item of their interest.

388/18 FLY POSTING

The following paper was circulated in advance of the meeting:

Fly-posting

Committee is asked to consider the following email received on 19th March.

Hi Simon, it's great to know what's going on in the Village and we have a good number of notice boards and residents fences to advertise these but when it comes to securing posters to telephone poles etc. I think we should say NO especially when these are advertising events a

month away. It becomes an eyesore to our lovely Village. Would appreciate your help in this matter

Regards

Simon Cross – **Clerk to the Council**

24th May 2018

██████████ spoke in support of his email saying he believed the problem had become a lot worse recently, with more organisations putting up more posters on more lamp-posts and telegraph poles for longer periods of time. ██████████ felt this spoiled the look of the village. He appreciated it was not possible to do anything about notices on people's private fences but could anything be done about other posters around and about?

Some committee members agreed and felt there was enough space on noticeboards around the village for organisations to publicise their events in that way. Other committee members felt it was reasonable for organisations to advertise their East Preston events in the village as long as they did not have their posters up for too long or leave them up too long after the event.

The Clerk said he favoured the introduction of a small penalty fee for organisations that failed to remove posters within a fair time after an event. It was felt this could present an administrative headache and would organisations pay even a small fee?

The committee AGREED a general article could be included in a future newsletter / e-newsletter asking organisations to be more responsible in this matter. The committee AGREED the Clerk could also have a gentle word with organisations in the course of other conversations with representatives of those organisations.

(██████████ left the meeting at the conclusion of this item.)

389/18 EAST PRESTON CHRISTMAS CELEBRATIONS – 24TH NOVEMBER 2018

██████████ said she had taken part in the Christmas Celebrations every year since it was re-established in 2014. Additionally, she took part in most craft fair in the village through the year and had built up a loyal clientele. ██████████ was angry and disappointed she had missed out on a stall inside the Village Hall for this year's Christmas Celebrations event because she had not been able to fill in and return a booking form because of illness. Four weeks after the booking letter had been sent out, ██████████ was able to apply and was dismayed to learn there were no spaces left. The booking letter had not said anything about "first come, first served" or that there was a deadline for applications. As she has been such a loyal participant in the past, ██████████ felt she should have been contacted when spaces were running out.

On behalf of the committee, Cllr Linton apologised to ██████████ and thanked her for her loyalty. Cllr Linton explained it was not possible to change anything at the moment but as had been explained to ██████████ previously by the Clerk, should any of the stalls currently booked into the Village Hall drop out, it may be possible to bring ██████████ in. This was dependent upon what other stalls were already booked in. Cllr Linton explained the council also hoped to offer different stalls and entertainments year on year, although that was not the issue in this case.

In response to a question from the Clerk, ██████████ confirmed she only wanted a stall in the Village Hall, not an outside stall nor a stall in a shop, for example.

The committee AGREED it would review the booking letter to see if it could be clarified.

390/18 MINUTES OF THE MEETING HELD ON 29TH MARCH 2018

The draft Minutes were circulated to all councillors on 3rd April asking for comments by the 10th April. No suggested amendments were received.

The committee AGREED unanimously the Minutes of the meeting held on 29th March were an accurate report of the meeting and could be signed. Cllr Linton duly signed the Minutes.

391/18 UPDATE ON MATTERS FROM PREVIOUS MEETINGS

The following report by the Clerk was circulated in advance of the meeting:

Matters Arising from previous meetings

Minute 77/18 – Royal British Legion – at its meeting on 5th February, Full Council agreed to this committee's recommendation to spend up to £750 on buying three Royal British Legion Silent Soldiers to display in commemoration of the end of World War I.

The council did purchase three Silent Soldiers at a cost of £100 each and these have been installed in the top north-west corner of the Village Green, the eastern end of Two Acres and one by the war memorial. These do not have any reference to the Parish Council on them but people in the village know the council has purchased them so whether anything additional needs to be added, I am not sure. The locations are not quite as agreed at the meeting on 29th March but reflect subsequent email conversation between committee members.

In addition, the council has been given two other Silent Soldiers by local residents and may be given a further two by a local business. Of the two extra already donated, one will go at the entrance of the Warren Recreation Ground and the other will mirror the one at the war memorial. Although West Sussex County Council refused permission for any Silent Soldiers to be placed on WSCC verges in the village, claiming they would be a distraction. However, WSCC is happy for a Silent Soldier to be located at the Fire Station, and Cllr Toney is talking to the local officers about where that could be realised.

At some point later in the year, the committee will need to consider the future of the Silent Soldiers. On the one hand, there is a belief the soldiers should only stay in place until the end of the calendar year; on the other hand, there is a feeling the soldiers are ours to do with as we please. I have made a note for this discussion to begin at the committee's September meeting.

Minute 78/18 – Community Volunteers – an article published in the Spring 2018 newsletter has attracted one offer of help so far, Mr Paul Amoo. The community volunteers involved in the library clean on 20th May are all willing to be involved in similar projects in the future and two residents who happened to walk past the library clean said they would be willing to help in future, Pauline McLelland and Shelley Rose.

Minute 79/18 – defibrillator – after some toing and froing with the initially-selected contractor over whether or not his insurance covered him for installing the defibrillator cabinet, I contacted another contractor on 15th May and he fitted the defibrillator cabinet on 16th May, having confirmed with his insurance company he was ok to do so.

The defib has been registered with South East Coast Ambulance Service and its availability has been publicised via the council's Facebook page and e-newsletter. Public response has been positive although the advance take-up for the familiarisation session on 24th May was not good. A few people who would have liked to have been there were away and several other people to whom I mentioned the event said they had already attended a session and did not want or need to attend another. Because of reduced attendance numbers, the Village Hall Foundation agreed we could change to the Warren Room from the Miller Barn and have a reduced fee to pay accordingly.

Minute 82/18 – East Preston Youth Club – Full Council has agreed to release money from earmarked reserves to the Youth Club so it can start running its second night and this started in early April.

Minute 238/18 – Blue Plaque to commemorate Israel Zangwill and Edith Ayrton – following the meeting on 29th March, I duly wrote to the current residents of Far End. The householder called back and then it took after I had left three messages, he called again and we were finally able to speak. He and his wife are certainly open to discuss the idea further and they are coming to meet me at midday on Saturday, 9th June.

Minute 250/18 – Christmas Lighting 2018 – the council has bought a further net three new motifs. This means the northern and southern shops are very close to being linked now. The motifs are slightly smaller than those we already have to be safely compliant with SSE rules about the weight, size and windage.

Simon Cross – **Clerk to the Council**

24th May 2018

Minute 238/18 – Blue plaque to commemorate Israel Zangwill and Edith Ayrton – the Clerk had received the following information from Richard Standing, local historian, concerning two other famous local people, one of whom had been mentioned at the last meeting:

Henry Holiday

Henry Holiday is a famed Pre-Raphaelite stained glass artist. He is more often linked to Betty Fold, a later holiday home some way north of Hawkshead in the Lake District. Born 1839 in London, with a house and studio there, he

and wife Katherine also occupied Far End until 1906. He died at his Hampstead home in 1927 several years after his wife.

Artistically versatile, he illustrated books by Lewis Carroll, and his best known painting is of Beatrice and Dante at the Walker Gallery in Liverpool. But his fame largely centred on his stained glass. He was chief designer for stained glass manufacturer James Powell & Sons from 1863 to 1891, creating designs for numerous church windows, but left to establish his own workshop for stained glass in 1891. He was fortunate in living at a time when new churches were being built, and old buildings restored along with their furnishings, often out of all recognition, in a Gothic revival.

Locally his work can be found in churches at Binsted, near Arundel, in the east window. Other reputed works are at Oving, Rusper, Kirdford, Lodsworth, Compton, Bepton, Burpham, Sompting, Madehurst, and many more in East Sussex. Fine examples elsewhere are at Keswick, Rydal, and Casterton in the Lake District. Further afield, there are the Brunel window at Westminster Abbey and the Robert E. Lee window in St Paul's Richmond USA.

Heywood Hardy

Horses and horse riding were the subjects of much of Hardy's later work. His pictures of horse riding by the seashore and riders in 18th century settings are among his most popular paintings. Hardy painted three winners of the Grand National for their owners. He was much in demand to paint equestrian portraits and pictures of the most famous Hunts and foxhounds of his day. Notable portraits include that of Lady Ida Sitwell; her husband Sir George Sitwell commissioned it as a wedding present.

In 1909 Heywood Hardy returned to live in Sussex, at East Preston, a few minutes walk from the beach. His last paintings were altarpieces for the thirteenth century Church of St Mary at Clymping in Sussex and for St Luke's Church at the Royal Hospital Haslar, Gosport. Hardy's ashes were buried at Clymping Church.

Heywood Hardy was a founder member of the Royal Society of Portrait Painters, a founder member of the Royal Society of Painter-Etchers, a member of the Royal Institute of Oil Painters, and an Associate of the Royal Watercolour Society.

392/18 PLAYSCHEMES – FEBRUARY AND AUTUMN 2018

The following paper was circulated in advance of the meeting:

Playschemes

Committee is also asked to give further consideration to a playscheme for the Autumn 2018 half-term.

Tina from Bee-Fit is very willing to run further play events for the council and during the Autumn half-term could run on the Monday, Wednesday or Friday. I have asked the Infant School if there is a preference, but it is currently happy with any of those three days.

Does the committee have any preference?

Simon Cross – **Clerk to the Council**

24th May 2018

Autumn half-term is from 22nd to 26th October. The committee AGREED the event should run on 24th October assuming Bee-Fit was still ok with that day of the week.

393/18 EAST PRESTON FESTIVAL, JUNE 2018

The following paper had been circulated in advance of the meeting:

East Preston Festival Committee

Committee is asked to continue consideration of its East Preston Festival events for 2018.

The council is committed to three events during Festival week:

Owls About Town has agreed to come along on Tuesday, 5th June

Come and Meet Your Local Councillors event on the Thursday of Festival week, 7th June

Carnival Procession participation, 9th June

Preparation for each of these events is running smoothly. We just need people to help manage people on the Village Green from 5:30pm onwards on the 5th June, to help set up for Come and Meet Your Local Councillors and dismantle afterwards on the 7th June, and I believe participation in the Carnival Procession is all in hand.

Committee should be aware the council was also invited to take part in the Shop Window Competition and whilst we would not have had time to take part this year, this may be something committee wishes to keep in mind for next year.

Simon Cross – **Clerk to the Council**

24th May 2018

Cllr Gander reported the councillors and officers taking part in the Carnival Procession as Team Australia had had a dress rehearsal and were looking “stunning” and “amazing.”

Cllrs Gander, Linton and Moore said they were available to be at the Village Green from 5.30pm on Tuesday, 5th June to help with setting up for the Owls About Town visit.

Similarly, councillors would be available from 9.45am on Thursday, 7th June to help set up for the Come and Meet Your Local Councillors event. Cllrs Bowman and Wilkinson had advised the Clerk they would not be available for this event.

Cllr Gander asked if councillors attending the Come and Meet Your Local Councillors event could have a briefing in advance of the event.

394/18 EAST PRESTON FOOD AND DRINK FESTIVAL – 25TH AUGUST 2018

The Food and Drink Festival Working Party had met immediately before this meeting. All was progressing as planned. All spaces were taken. Portable toilets were ordered, including an accessible one. Flyers were printed and committee members took some away with them.

The Working Party, with the support of this committee, AGREED the Clerk should write a letter of complaint to Kerry Frost for naming her East Preston Festival event on 2nd and 3rd June the “Festival Food and Drink Fair” as this had been causing confusion with the council’s own event later in the year. Most councillors had been fielding questions from residents thinking the event on 2nd and 3rd of June was the council’s own successful Food and Drink Festival.

Committee members had made strong representations to the Amenities Committee about the installation of a wider gate onto the Village Green. The Clerk failed in his attempt to explain the Amenities Committee had had other more important priorities over the past year and beyond and the width of the gate had, in his opinion as someone who had had to help manhandle vehicles on to the Village Green, not caused insurmountable problems for the event. Cllr’s Linton and Gander disputed this and had given Amenities a deadline date of 31st July for the work to be completed.

The following paper was circulated in advance of the meeting and related to the next two items:

Sussex Day – 16th June 2018

Committee is asked to consider participation in Sussex Day.

At its meeting on 5th March, Full Council considered the following letter, received 6th February:



Mr Lionel Barnard
Chairman of West Sussex County Council
County Hall, Chichester, West Sussex, PO19 1RQ
lionel.barnard@westsussex.gov.uk, Telephone: 01798 813258
www.westsussex.gov.uk

06 February 2018

Dear Parish and Town Council

As you may be aware, Sussex Day takes place on 16 June each year. I am writing to ask Parish and town councils across the County that if they are celebrating our special day and to let me know so we can share your activities on the local events webpage.

If you are holding an event, I'd be pleased if you could either add your event to the website <https://www.westsussex.gov.uk/leisure-recreation-and-community/events-activities-and-community-venues/events-in-west-sussex/> or confirm the details to Gina Hall on gina.hall@westsussex.gov.uk and we will then help publicise your event on the webpage.

We also have a dedicated webpage which gives some detail about Sussex Day, including possible themes, which I hope you enjoy using.
<https://www.westsussex.gov.uk/leisure-recreation-and-community/events-activities-and-community-venues/sussex-day/>

I hope that you will join in the marking of our very special county on or around 16 June 2018.

Yours sincerely,

Lionel Barnard

Chairman of West Sussex County Council

Cllr Linton agreed this committee should discuss this letter. (Minute 154/18)

The council has a small Sussex flag. Sussex Day falls less than a week after the end of the East Preston Festival and this may be an important factor to consider.

Loosely related, **committee is asked to consider the creation of an East Preston flag**. In my report to April Full Council, I mentioned I had been asked what the East Preston flag was. There is no East Preston flag but Cllr Linton said this committee would consider it at this meeting. So here we are.

Simon Cross – **Clerk to the Council**

24th May 2018

395/18 SUSSEX DAY, 16TH JUNE 2018

The meeting AGREED it was too late to think about involvement this year, but perhaps discussion of involvement for next year could be considered at the next meeting.

396/18 EAST PRESTON FLAG

The committee AGREED it needed more information on whether or not a flag could be legitimately created. Cllr Linton agreed to investigate further.

397/18 EAST PRESTON BEACH CLEANS NO. 11, 8TH APRIL AND NO. 12, 30TH SEPTEMBER

The following paper had been circulated in advance of the meeting:

Beach Clean No. 11 – 8th April 2018 and Beach Clean No. 12 – 30th September 2018

Committee is asked to consider matters relating to the above two Beach Clean events.

As already reported to Full Council, despite rubbish weather, there were still nearly forty volunteers present at Beach Clean No. 11. (14th May 2018, Minute 322/18, item 6) Councillors present were Cllrs Duff, Gander, Linton, Shah and Toney.

The next Beach Clean will be at the end of the summer season. It would be useful for committee members to confirm their attendance as early as possible so I know we have admin tasks covered.

I have been contacted by Reverend Perry from St Mary the Virgin church asking if there was an environmental project to which St Mary's Women's Fellowship could donate after its annual service on 14th June. The theme of the service is *Caring for Mother Earth*. I have suggested some litter hoops as these are always useful at Beach Cleans and there never seem to be enough of them. They could also be used successfully at other events and any collecting of litter shows caring for Mother Earth.

Simon Cross – **Clerk to the Council**

17th May 2018

The Clerk said he just needed assurance there would be councillors available on the morning to assist with the administration of the event. Cllrs Linton and Bowman were able to say they would be available. Cllr Toney would be available for some of the event but was also booked to show at the East Preston Classic Car Show.

398/18 REMEMBRANCE SUNDAY, 11TH NOVEMBER 2018

The following paper had been circulated in advance of the meeting:

Remembrance Day – 11th November 2018

Committee is asked to consider any commemoration of the end of the First World War this council may wish.

I have today asked St Mary the Virgin and the Royal British Legion unofficially for any thoughts either organisation has on the subject.

Committee is also asked to consider the purchase of There But Not There silhouettes for the village.

There But Not There is billed as a "National Installation for the Fallen". I forwarded the website details to committee members on 5th May. There are five products available ranging in price from £10 for a name block to £750 for a 6' aluminium outline of a soldier.

Twenty-three war dead are listed in Richard Standing's book *East Preston & Kingston in the Great War 1914-1918*. A name block for each would total £230 with a delivery charge on top of that. But where would they be kept?

A 10" "Perspex Tommy figure of a World War One soldier" is available for £29.99 plus £3 delivery and this could be placed in the window of the Council Office for as long as anyone wanted. Taken from the There But Not There website, "The profits from the sale of the Tommies will enable Remembered to support the following charities: The Royal Foundation, Walking With The Wounded, Combat Stress, Help for Heroes, The Commonwealth War Graves Foundation and Project Equinox: Housing Veterans. We are honoured that each of the Tommies and their commemorative packaging are made by veterans employed by our manufacturing partner, Royal British Legion Industries (RBLI)."

Simon Cross – **Clerk to the Council**

24th May 2018

The committee AGREED it would follow the Royal British Legion's lead on any Remembrance Sunday event.

The committee AGREED to the purchase of a single There But Not There soldier for display in the Council Office window, in memory of residents of East Preston who have lost their lives or been injured in battle.

399/18 PARISH COUNCIL WEBSITE

The committee NOTED the following paper which had been circulated in advance of the meeting:

East Preston Parish Council website

Committee is asked to receive a brief update on the development of the council's new website.

Work is continuing on the council's new website. A front page has been created which the Website Working Party is reasonably happy with and all the complicated back-end work is continuing. The website will not be perfect when it goes live but it will be at least functional.

Simon Cross – **Clerk to the Council**

24th May 2018

Cllr Gander reported the chairman of the Website Working Party, Cllr Wilkinson was trying to collate comments from the other members of the working party before having a meeting with the Clerk.

400/18 BLUE PLAQUE TO COMMEMORATE ISRAEL ZANGWILL AND EDITH AYRTON

The following report had been circulated in advance of the meeting:

Blue plaque to commemorate Israel Zangwill and Edith Ayrton

Committee is asked to consider a suggestion a blue plaque is placed in Sea Lane to commemorate Israel Zangwill and Edith Ayrton.

Further to the discussion had at the last meeting, as reported above, I have been in touch with the householders and have a meeting scheduled with them for Saturday, 9th June. For that meeting it would be useful to know whether the committee favours a ceramic plaque, which will attract a donation from the East Preston & Kingston Preservation Society, or an aluminium plaque.

Leander Architectural provides round aluminium plaques ranging in size from 14" diameter, £231 excl. VAT, to 20" diameter, £355 excl. VAT. The Preservation Society has expressed concerns about the longevity of aluminium plaques which is why it is only willing to contribute to a ceramic plaque. Ted McAvoy from Leander has provided the following reassurance:

"Plaques in seaside locations will always weather more quickly but, providing they're very well painted - etch primer, high-build primer and a topcoat with u.v. resistance, they should still last around 15-20 years without repainting - unless they're on the end of a pier or on a breakwater. In exposed locations, we also recommend sealing the back of the plaque against the salts which will inevitably build up and ultimately attack the metal. We provide a thin sheet of polypropylene (only about 1.5mm thick bonded to the back of the plaque to protect it from salt ingress. Hope this is of help. We do supply plaques for many seaside towns - Torquay and Llandudno for example - and they've both been 'coming back for more' for around 20 years!"

As previously reported, a ceramic plaque would cost about £1,300 excl. VAT but £500 of that would be provided by the Preservation Society.

It would also be useful for the committee to give some steer on a possible policy for blue plaques. Having had no luck with a policy from either Littlehampton or Arundel Town Councils, I contacted Lewes Town Council and Chichester City Council. My counterpart at Lewes, Steve Brigden, replied:

"We do not have a policy *per se*, but a long standing (since the mid-1980's) arrangement with our Civic Society (the Friends of Lewes) whereby they promote buildings worthy of a plaque and provide some text for a plaque which we provide and pay-for. Council is asked to agree or veto each one. Currently there are around 80 dotted about the town, and we have recently agreed that two per year should be the limit for the future. The FoL provide the best background they are able, in support of their proposals - having recourse to archives; local history society; verifiable facts *etc* and our Town Ranger makes the approach to the building owner, orders the plaque and mounts it in agreed position. They feature our arms and the FoL logo - cast aluminium, cost currently around £380 (I haven't looked that up but it's close)."

I have been promised something by Chichester City Council but it has not yet arrived.

Simon Cross - **Clerk to the Council**

24th May 2018

The Clerk had circulated the following email from Chichester City Council in advance of the meeting:

Chichester City Council pay for the production of the Blue Plaque and that is all. Once the plaque has been handed over to the owner of the building (or tenant) we ask for them to make the arrangements to install the plaque and pay the associated costs. Thereafter, the blue plaques usually look after themselves (if you know what I mean!) If a plaque needed replacing, then the City Council would pay for a replacement.

Many thanks.

Helen Monckton
Chichester City Council

The committee AGREED this was a very sensible policy and ADOPTED it too.

The committee had a longer discussion about the material for the plaque. Whilst a ceramic plaque was the ideal, the committee agreed, even taking into consideration the generous grant being offered by the Preservation Society, it could not justify paying over double the price of an aluminium plaque at this time. At the scheduled meeting with the householders, the Clerk will ascertain if they have a preferred maximum size for a plaque, assuming they agree to the policy above.

As no money has been put in this year's budget for the purchase of a blue plaque, any recommendation to do so will need to be agreed by Full Council.

401/18 NHS – LOCAL COMMUNITY NETWORKS (LCNs)

The following paper had been circulated in advance of the meeting:

National Health Service – Local Community Networks

Committee is asked to consider further NHS Local Community Networks (LCNs).

Following the last meeting, I contacted Susannah Turgoose, the Executive PA to Chief Financial Officer and Deputy Chief Officer – Performance & Contracting at the NHS Coastal West Sussex Clinical Commissioning Group. Susannah suggested I contacted Debra Flynn. I emailed Ms Flynn on 3rd April:

Dear Debra,

I hope you can help.

My council is very interested in seeing whether there is any scope for it to get involved with the REAL LCN. We have a Community Engagement Committee which is keen to tackle local issues such as social exclusion.

Would it be possible for one of my councillors to attend the next REAL LCN meeting or if that is not possible, perhaps you could come and meet with us for a chat sometime? Our chosen councillor has a long history of working with the NHS and has recently retired from being a GP Practice Manager.

I look forward to hearing from you.

Thanks Debra.

Having received no acknowledgement or reply, I forwarded my original email to Ms Flynn again on 22nd May. At the time of writing, still no reply.

Simon Cross – **Clerk to the Council**

24th May 2018

Cllr Gander said she would pursue this matter through alternative channels.

402/18 DEFIBRILLATOR

The following paper had been circulated in advance of the meeting:

Defibrillator

Committee is asked to consider any outstanding matters related to the implementation of a defibrillator outside the Council Office.

Cllr Gander will lead on this item.

As reported above the defibrillator has been registered with South East Coast Ambulance Service and is fully operational in its fully operational cabinet. A system of weekly, monthly and annual checks has to be built and Cllr Gander and I are working on this. We have agreed a councillor should always be present for the monthly and annual checks. We are currently in the process of registering with an online recording system for the checks.

A familiarisation session was held in the Village Hall on Thursday, 24th May and was advertised electronically and in the paper newsletter. Initially booked into the Miller Barn, when it was clear numbers did not justify that, with help from the Bookings Secretary Mrs McElroy, I was able to

transfer the booking to the Warren Room and save the council a bit of money. The session was led by Sally Holmes and Jenny Lindsay from Worthing First Responders. Both live locally and Sally has said she will carry out her own additional quarterly checks on our new defibrillator as she already does for other publicly-accessible defibs in the area.

Committee is asked to consider whether to give a donation to Worthing Community Responders as thanks for the session, which was provided free-of-charge. Committee is also asked to consider whether it should run a further session later in the year. Some people I thought might be interested in attending told me they had already attended such a session and did not feel they needed to attend again. Two people who had booked on to the above session did not attend. Three people who had booked when it was first announced later cancelled because of being away.

Simon Cross – **Clerk to the Council**

25th May 2018

Cllr Gander suggested the council waited until after the summer to find out if any other members of the public asked for a further familiarisation session to be organised as although the Worthing Community Responders gave their services free-of-charge, the hall hire came at a price as did provision of refreshments. The committee AGREED to this proposal.

Cllr Bowman suggested perhaps a familiarisation session could be targeted at younger people. [REDACTED] confirmed there was a defibrillator at her secondary school but no pupils had been shown how to use it.

The council was in the process of registering with the WebNOS system operated by the Community Heartbeat Trust. This would provide template documents and access to an online system which could be used to record all the weekly, monthly and annual checks needed.

The committee AGREED to ask the Finance & General Purposes Committee to donate £50 from the outstanding Grant Aid budget for the current year to Worthing Community Responders in recognition of the training given.

403/18 LIBRARY CLEAN

The following paper had been circulated in advance of the meeting:

Library Clean

Committee is consider the following report on the Library Clean event.

The library clean event took place on Sunday, 20th May. It was decided a Sunday would be a better day as it gave a longer window in which work could take place.

Members of the public invited to take part were Vic and Linda Ruocca, whose idea the library clean was, and Jerry and Jennifer Hardy who were able to bring professional decorating expertise to the event. A few other local professionals were invited to join in but were unavailable on that day.

Councillors present in the morning were Cllrs Toney and Wilkinson; Cllrs Duff and Linton did turn up for the afternoon session, but there was nothing that could be done at that point because of the success of the morning session. Karen Toney also attended in the morning, as did County Cllr Roger Elkins who set to giving the front lawn a new edge. Work completed included rubbing down and repainting the handrails at the entrance to the library; washing down the fascias; washing the windows, the flag pole, the front sign, the slate on the front wall, the plaques at the war memorial; painting those window-frames that were not too rotten. The library service provided refreshments and both Library Assistant, Elayne Jones and Cluster Manager, Vicki Davey popped in to give moral support. Both were very pleased with the improvements achieved. Members of the public have also been positive and their comments will be included in the Clerk's Report to June Full Council. County Cllr Elkins reported positively on the event to the Annual Parish Meeting on 21st May.

Community volunteers present would like the council to think of running similar projects in the future.

Simon Cross – **Clerk to the Council**

23rd May 2018

The Clerk reported an article had been published in the Littlehampton Gazette on the morning of the meeting.

404/18 MEETING WITH NEIGHBOURING PARISH COUNCILS

The following paper had been circulated in advance of the meeting:

Meeting neighbouring councils

Committee is asked to consider a suggestion to reintroduce a regular meeting with immediately-neighbouring parish councils.

Cllr Linton to lead on this item.

In days gone by, there used to be Eastern Parishes meetings comprising Angmering, East Preston, Ferring, Kingston and Rustington Parish Councils and Littlehampton Town Council. When the Arun District Association of Local Councils (ADALC) was re-constituted in mid-2013, the above councils agreed there was no longer a need for a separate Eastern Parishes meeting. Although the re-constituted ADALC got off to a good start under the Chairmanship of Cllr Walker from Kingston Parish Council, subsequently under other Chairmen it has struggled a bit to find its place.

Personally, I feel any resurrection on too formal an Eastern Parishes meeting could be seen to be undermining to ADALC.

Simon Cross – **Clerk to the Council**

25th May 2018

Cllr Linton stressed the informality of the proposed meetings. The committee AGREED an approach should be made to neighbouring councils. Ferring Parish Council would be included as in matters such as the A259 and development of the locality it would share common ground.

405/18 STREET CLEAN

The following paper had been circulated in advance of the meeting:

East Preston Street Clean

Committee is asked to consider the following email received on 14th May from [REDACTED]

Please could we have a street clean to go with the beach clean. Plastic and other litter in the sea originates on land and our village is full of rubbish. Every morning I am troubled by it all along my round and I'm sure it is in other streets as well. We could really make it a village wide activity.

As reported to the Annual Parish Meeting on 21st May, Mrs Amoo had borrowed a litter pick from the council and on Sunday, 20th May had collected this bag of litter, just from a small area in the centre of the village. Contents ranged from sweet wrappers to empty glass bottles, old tights to unused condoms.



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Cllrs Linton and Gander said they had coincidentally been discussing an I Love East Preston Day during which residents could help spruce up the village with council support. Cllr Toney said perhaps residents could be encouraged through social media to pick up three pieces of litter each day.

The committee AGREED to hold further discussion on this at the next meeting.

406/18 COMMUNITY SPEED WATCH

The committee NOTED the following report which had been circulated in advance of the meeting:

Community Speed Watch

Committee is asked to note the following stats produced by the Community Speed Watch team:

The Community Speed Watch team has not been able to patrol since late November due to resourcing issues.

In early April, Paul Kelly resigned from his co-ordinator role within the Community Speed Watch team in the village. A local resident has come forward, possibly willing to take on that role. I have met with him and he has a proposal which will be brought to this committee's July meeting as he is away for this meeting. Until then, the team will remain dormant.

Simon Cross – **Clerk to the Council**

17th May 2018

407/18 NEXT MEETING (30TH JULY)

The Clerk reported the committee would need to consider the following matters at its next meeting:

Council participation in Merchant Navy Day on 3rd September

Council end-of-term party to be held in April or May 2019; committee members to give some thought to whether the event should be held daytime or evening and which members of the community should be invited to attend because of their contribution to village life since May 2015

A suggestion from a resident, councillors should stand at Roundstone Level Crossing giving out copies of the priorities map

A suggestion from a resident a list of potential Traffic Regulation Orders (TROs) should be put into the next paper newsletter asking people to vote for their preferred two. The two receiving the most votes could then be put forward to West Sussex County Council – Cllr Linton reminded the committee of County Cllr Elkins's suggestion a single bundle of TROs was sometimes successful

Intergenerational music therapy sessions

The Meeting closed at 11:19hrs.

Chairman: *Cllr Elizabeth Linton* Date: **30th July 2018**