



EAST PRESTON PARISH COUNCIL

From: Simon Cross Clerk to the Council

3rd October 2018

Dear Councillor and Parishioners

RE: AUDIT & GOVERNANCE COMMITTEE

You are summoned to a Meeting of the above Committee to be held on **Monday, 8th October 2018** at Council Office, 122 Sea Road, East Preston commencing at **14.00**.

The Public has the right to attend.

Yours sincerely

Clerk to the Council

To: All Members of the Audit & Governance Committee and other Members for information

A G E N D A

1. Introductions.
2. Apologies and Reasons for Absence.
3. Members and Officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests they may have in relation to items on this Agenda, and are reminded they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and officers should make their declaration by stating:

- a) the item they have the interest in
 - b) whether it is a pecuniary, personal interest and/or prejudicial interest
 - c) the nature of the interest
 - d) if it is a prejudicial or pecuniary interest, whether they will be exercising their right to speak under Public Question Time
4. A **Public Question Time** of up to fifteen minutes. Where it is not possible to give immediate answers, the answers will be given at the next Meeting or, if preferred, sent direct to the

questioner.

Note: This Question Time is the only opportunity for the Public to ask questions and these questions must be related to items on this Agenda.

Members of the public are asked to identify themselves clearly when they begin to speak.

5. To discuss Emergency Planning with Michael Rowland, ADC Emergency Planning Officer.
6. To review the External Auditor's contribution to the Annual Return for the year-ending 31st March 2018.
7. To approve the Minutes of the meeting held on 25th June 2018.
8. To receive an update on any matters from previous meetings.
9. To begin consideration of a proposed boundary review.
10. To carry out a review of §6.14 of the committee's Terms of Reference to include an overview of the committee's role (for the benefit of new committee members).
11. Leases Working Party: to receive an update on the draft lease to Angmering-on-Sea Lawn Tennis Club and to consider any matters pertaining thereto.
12. To consider further the provision of council-owned technology and East Preston Parish Council email addresses for all councillors.
13. Urgent matters arising, for information only, since the preparation of this Agenda.
14. New items to be referred to the next meeting (10th December).

This meeting is open to the public. Where possible, members of the public are to be present five minutes before the start of the meeting.

Council Office, 122 Sea Road, East Preston, West Sussex. BN16 1NN

01903 770050

<http://eastpreston.arun.gov.uk>

Email: eparishcouncil@btconnect.com