



EAST PRESTON PARISH COUNCIL

Council Office, 122 Sea Road, East Preston, West Sussex. BN16 1NN

01903 770050

eastpreston.arun.gov.uk

Email: epparishcouncil@btconnect.com

15th February 2019

Dear Councillor and Parishioners

PLANNING AND LICENSING COMMITTEE

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to a Meeting of the above Committee to be held on **Monday, 25th February 2019** at East Preston Infant School, Lashmar Road, East Preston commencing at **18:00hrs.**

Members of the public have the right to attend and may speak for up to fifteen minutes at the beginning of the meeting.

Yours sincerely

Simon Cross
Clerk to the Council

To: All Members of the Planning and Licensing Committee.

A G E N D A

1. Introductions.
2. Apologies and Reasons for Absence.
3. Members and Officers are reminded to make any Declarations of Personal and/or Prejudicial Interests that they may have in relation to items on this Agenda.

Notice should be given at this part of the Meeting of any intended Declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent. If the interest is Prejudicial, the Member should state whether he or she will be exercising the right to speak on the Application.

4. A **Public Question Time** of up to fifteen minutes. This question time is the only opportunity for the Public to speak during the meeting. Members of the public are asked to introduce themselves and restrict comments to topics on the Agenda only.

5. To consider Planning Applications on the Weekly List of Statutory Notices received from Arun District Council (ADC). (The running order of this item may change at the discretion of the Chairman in order to accommodate any members of the public in attendance.)

Observations by 7th March 2019

EP/13/19/HH Erection of conservatory to side elevation of existing outbuilding (application ref EP/26/09/) to provide additional living space for uses ancillary to the main property.
8 Seaview Avenue, East Preston, BN16 1PP

Observations by 14th March 2019

EP/4/19/PL Conversion of office building (B1 Business) to 2 No. 2 bedroom self-contained flats (C3 Dwelling houses)
56 St Mary's Drive, East Preston, BN16 1JB

6. To consider Planning Applications received from West Sussex County Council (WSSC).

None

7. To consider Licensing Applications received from Arun District Council (ADC) or West Sussex County Council (WSSC).

None

8. To approve the Minutes of the Meeting held on 4th February 2019.

9. To approve the Minutes of the Meeting held on 11th February 2019.

10. To receive an update on any matters from previous meetings.

11. To note advice of Decisions made by Arun District Council (ADC).

* denotes Application against which the council raised objections

EP/166/18/HH Erection of a two storey rear extension, second storey enlargement of side dormer and conversion of garage to study including demolition of existing conservatory
100 Sea Road, East Preston
Approved subject to Conditions (Delegated)

12. To note any compliance matters.

ENF/153/18 Alleged unauthorised breach of condition
131a Sea Road, East Preston, BN16 1PD

“I write further to my previous communication of the 26th July 2018. Please accept my apologies for me delayed update, but I have only recently returned to the office following unexpected long term sickness. Application EP/120/18/PL was submitted on the 23rd July 2018 and subsequently withdrawn on the 21st November 2018. However, a revised application is now expected. Therefore, as soon as an application is received or if I have any further information to report, I will update you accordingly.” (letter dated 6th December)

ENF/385/18 Alleged unauthorised breach of condition in respect of roof materials
11 Beechlands Close, East Preston, BN16 1JT

“I refer to our previous correspondence and can now advise you that I have received a planning application [EP/160/18/PL]” (letter dated 5th December)

13. To note any Planning Inspectorate appeal updates.
 - 3214864** Demolition of existing dwelling & the erection of 7No. residential dwellings, with associated parking, amended access location from Lime Tree Close & landscaping Scorton, 9 Lime Tree Close, East Preston
14. To consider any matters related to the East Preston Neighbourhood Plan.
15. To receive any update on the Areas of Special Character in East Preston.
16. To note and/or consider the following correspondence:
 - a) any urgent correspondence received since the publication of this Agenda.

This meeting is open to the public. Members of the public are asked to be present five minutes before the start of the meeting.