



# EAST PRESTON PARISH COUNCIL

Council Office, 122 Sea Road, East Preston, West Sussex. BN16 1NN

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15<sup>th</sup> April 2019

Dear Councillor and Parishioners

## **PLANNING AND LICENSING COMMITTEE**

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to a Meeting of the above Committee to be held on **Tuesday, 23<sup>rd</sup> April 2019** at Council Office, 122 Sea Road, East Preston commencing at **09:30**.

Members of the public have the right to attend and may speak for up to fifteen minutes at the beginning of the meeting.

Yours sincerely

Simon Cross  
**Clerk to the Council**

To: All Members of the Planning and Licensing Committee.

## **A G E N D A**

1. Introductions.
2. Apologies and Reasons for Absence.
3. Members and Officers are reminded to make any Declarations of Personal and/or Prejudicial Interests that they may have in relation to items on this Agenda.

Notice should be given at this part of the Meeting of any intended Declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent. If the interest is Prejudicial, the Member should state whether he or she will be exercising the right to speak on the Application.

4. A **Public Question Time** of up to fifteen minutes. This question time is the only opportunity for the Public to speak during the meeting. Members of the public are asked to introduce themselves and restrict comments to topics on the Agenda only.

5. To consider Planning Applications on the Weekly List of Statutory Notices received from Arun District Council (ADC). (The running order of this item may change at the discretion of the Chairman in order to accommodate any members of the public in attendance.)

Observations by 5<sup>th</sup> May 2019

**EP/36/19/HH** Change of pitched roofs to full gable roofs, new mono-pitch dormers to front & rear elevations on main dwelling, new gate, posts & fence to front of property site & change of existing annexe roof to split mono-pitch roof.  
9 Myrtle Grove, East Preston, BN16 2SW

Observations by 12<sup>th</sup> May 2019

**EP/40/19/A** 1 No. internally illuminated fascia sign on front elevation  
131 North Lane, East Preston, BN16 1HB

**EP/41/19/HH** Loft conversion to existing flat  
128 Sea Road, East Preston, BN16 1NN

6. To consider Planning Applications received from West Sussex County Council (WSCC).

**None**

7. To consider Licensing Applications received from Arun District Council (ADC) or West Sussex County Council (WSCC).

**None**

8. To consider further this council's response to the draft revised Local Validation Requirements List.

9. To approve the Minutes of the Meeting held on 8<sup>th</sup> April 2019.

10. To receive an update on any matters from previous meetings.

11. To note advice of Decisions made by Arun District Council (ADC).

\* denotes Application against which the council raised objections

**EP/183/18/HH** Two storey side extension...  
11 Michel Grove, East Preston  
Refused (Delegated)

**EP/4/19/PL** Conversion of office building...  
56 St Marys Drive, East Preston  
Approved subject to Conditions (Delegated)

**EP/16/19/HH \*** Single storey rear extension with an addition of a second floor...  
2 Hillview Crescent, East Preston  
Refused (Delegated)

**EP/18/19/HH** Single storey rear extension  
21 Warren Crescent, East Preston  
Approved subject to Conditions (Delegated)

12. To note any compliance matters.

**ENF/153/18**

Alleged unauthorised breach of condition  
131a Sea Road, East Preston, BN16 1PD

“I write further to my previous communication of the 26<sup>th</sup> July 2018. Please accept my apologies for me delayed update, but I have only recently returned to the office following unexpected long term sickness. Application EP/120/18/PL was submitted on the 23<sup>rd</sup> July 2018 and subsequently withdrawn on the 21<sup>st</sup> November 2018. However, a revised application is now expected. Therefore, as soon as an application is received or if I have any further information to report, I will update you accordingly.” (letter dated 6<sup>th</sup> December)

13. To note any Planning Inspectorate appeal updates.

**None**

14. To consider any matters related to the East Preston Neighbourhood Plan.

15. To receive any update on the Areas of Special Character in East Preston.

16. To note and/or consider the following correspondence:

- a) any urgent correspondence received since the publication of this Agenda.

***This meeting is open to the public. Members of the public are asked to be present five minutes before the start of the meeting.***