



# EAST PRESTON PARISH COUNCIL

From: Simon Cross Clerk to the Council

25<sup>th</sup> June 2019

Dear Councillor and Parishioners

**RE: MAJOR EVENTS COMMITTEE**

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to a Meeting of the above Committee to be held on **Tuesday, 2<sup>nd</sup> July 2019** at Council Office, Sea Road, East Preston commencing at **12:00**.

Members of the public have the right to attend and may speak for up to fifteen minutes at the beginning of the meeting.

Yours sincerely

**Clerk to the Council**

To: All Members of the Major Events Committee

**A G E N D A**

1. Introductions
2. Annual Appointment of the Chairman of the Major Events Committee.
3. Annual Appointment of the Vice-Chairman of the Major Events Committee.
4. Apologies and Reasons for Absence.
5. Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary Interests they may have in relation to items on this Agenda.

This interest should be declared by stating:

- a) The item you have the interest in

- b) Whether it is a personal interest and the nature of the interest
- c) Whether it is also a prejudicial/pecuniary interest
- d) If it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak under Public Question Time

Members and Officers will then need to re-declare any prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent.

- 6. A **Public Question Time** of up to fifteen minutes. This question time is the only opportunity for the Public to speak during the meeting.

Members of the public are asked to identify themselves clearly when they first speak.

- 7. To carry out the Annual Review of the Terms of Reference for the Major Events Committee.
- 8. To approve the Minutes of the Meeting held on 29<sup>th</sup> April 2019.
- 9. To receive an update on any matters from previous meetings.

#### **2019 events**

- 10. East Preston Food and Drink Festival, 24<sup>th</sup> August 2019:
  - a) To consider any matters pertaining to this event.
- 11. Silver Sunday, 6<sup>th</sup> October 2019:
  - a) To consider this event further.
- 12. East Preston Christmas Celebrations event to be held on 23<sup>rd</sup> November 2019:
  - a) To consider any matters pertaining to the event.
- 13. New items to be referred to the next meeting (19<sup>th</sup> August).

***This meeting is open to the public. Where possible, members of the public are asked to be present five minutes before the start of the meeting.***

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