



EAST PRESTON PARISH COUNCIL

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1st April 2019

Dear Councillor and Parishioners

PERSONNEL COMMITTEE

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to a Meeting of the above Committee to be held on **Monday, 8th April 2019** at East Preston Infant School, Lashmar Road, East Preston, commencing at **18:45**.

By its very nature this meeting is CONFIDENTIAL and not open to the public.

Yours sincerely

Simon Cross
Clerk to the Council

To: All Members of the Personnel Committee and other Members for information.

A G E N D A

1. Introductions.
2. Apologies for Absence.
3. Members and Officers are reminded to make any Declarations of Personal and/or Prejudicial or Pecuniary Interests that they may have in relation to items on this Agenda.

Notice should be given at this part of the Meeting of any intended Declaration. The nature of the interest should then be declared later at the commencement of the item or when the interest becomes apparent. If the interest is Prejudicial or Pecuniary, the Member should state whether he or she will be exercising the right to speak.

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 a resolution will be taken that because of the confidential nature of the business to be transacted, the public and press leave the Meeting during the consideration of the next

Agenda Items.

4. To agree and sign the Minutes of the meeting held on 21st January 2019.
5. To receive an update on any matters from previous meetings.
6. To consider the council's sick leave / Back to Work policy.
7. To consider further a bereavement care policy for the council.
8. To note the NJC pay award applicable from 1st April 2019.
9. To consider the purchasing of HR support.
10. To consider the rate of pay for the council's handyman.
11. To consider the progress of the new Assistant Clerk to the Council.
12. Local elections, May 2019:
 - a) To note who has stood for election and whether or not that leaves the council short-handed after the election.
13. To consider recent councillor and officer behaviour.
14. To consider recent public behaviour at council meetings.
15. Training:
 - a) To consider whether or not to open the SSALC training session on 29th July to other councils.
16. To consider any Health & Safety matters.
17. To note any gifts received recently by councillors and officers.
18. To consider any other matters that may arise after the publication of this Agenda.
19. New items to be referred to the next meeting (15th July).