



EAST PRESTON PARISH COUNCIL

From: Simon Cross Clerk to the Council

27th August 2019

Dear Councillor and Parishioners

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to the **Monthly Meeting** of the Council which will be held on **Monday, 2nd September 2019** at the East Preston Infant School, Lashmar Road, East Preston commencing at **7.00pm**.

The Public has the right to attend. Sound equipment can be made available upon advance request to the Council Office.

Yours sincerely

Clerk to the Council

AGENDA

1. Introductions.
2. Apologies for Absence.
3. Members and Officers are invited to make any declarations of pecuniary, personal and/or prejudicial interests they may have in relation to items on this Agenda, and are reminded they should re-declare their interest before consideration of the item or as soon as the interest becomes apparent.

Members and officers should make their declaration by stating:

- a) the item they have the interest in
 - b) whether it is a pecuniary, personal interest and/or prejudicial interest
 - c) the nature of the interest
 - d) if it is a prejudicial or pecuniary interest, whether they will be exercising their right to speak under Public Question Time
4. A **Public Question Time** of up to fifteen minutes. Where it is not possible to give immediate answers, the answers will be given at the next Meeting or, if preferred, sent direct to the questioner.

Note: This Question Time is the only opportunity for the Public “to make representations, answer questions and give evidence in respect of any item of business included in the Agenda.” (Standing Order 1d)

“Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than three minutes.” (Standing Order 1f)

Members of the public are respectfully asked not to talk during the rest of the meeting unless invited to do so by the Chairman of the Council.

5. An opportunity for Councillors to respond to any matter raised during Public Question Time.
6. West Sussex County Council:
 - a) To receive a report from the West Sussex County Councillor representing East Preston;
 - b) To agree councillors to respond to the survey on the Joint Arun Area Committee meetings (email from Nick Burrell, 8th July);
 - c) To agree whether or not to support formally suggested Traffic Regulation Orders for the area around the Sea Road / Manor Road junction;
 - d) To consider the council's response to an email received on 21st August, *Electric Vehicle Strategy Consultation*.
7. Arun District Council:
 - a) To receive a report from the Arun District Councillors representing East Preston.
8. Transport for the South East:
 - a) To note the email received, via West Sussex County Council, on 21st August, *Draft Transport Strategy*.
9. Sussex Police:
 - a) To note the email received, via Arun District Council, on 23rd August, *Message from Chief Inspector Jon Carter – Arun & Chichester District Commander*.
10. To confirm the Minutes of the meeting of the council held on 1st July 2019.
11. To receive an update on matters from previous Full Council meetings.
12. Financial Matters:
 - a) To approve the **Outstanding Purchase Orders for 2019/20** to date report totalling £26,763.02 (exc VAT);
 - b) To approve the **Supplier Non BACS Invoices Paid report for July 2019** totalling £566.04 **and August 2019** totalling £838.84 (inc VAT);
 - c) To approve the **Supplier BACS Invoices Paid reports for July 2019** totalling £18,360.40 **and August 2019** totalling £16,405.62 (inc VAT);
 - d) To approve the **List of Sales Invoices & Bank Receipts report for financial year to date** totalling £151,648.91 (inc VAT);
 - e) To note the **Bank Reconciliation to 12th July 2019** and **14th August 2019**;
 - f) To note up-to-date Budget Summary Report for 2019/20.
13. To note written reports and to receive any urgent updates from the council's committees:
 - a) Amenities Committee;
 - b) Audit & Governance Committee;
 - c) Community Engagement Committee;
 - d) Finance & General Purposes Committee;
 - e) Major Events Committee;
 - f) Personnel Committee;
 - g) Planning & Licensing Committee.
14. Finance & General Purposes Committee:
 - a) To agree a further donation of £1,000 to the East Preston & Kingston Village Hall Foundation towards the costs of a new floor in the Miller Barn.
15. Councillor vacancy:
 - a) To receive an update following the resignation on 8th August of Cllr Shah.
16. To note written reports and to receive any urgent updates from the Parish Council Working Parties:
 - a) Leases.
17. Arun District Association of Local Councils:
 - a) To agree to remain members of the Arun District Association of Local Councils.
18. Clerk's Report.

19. To note written reports from Members attending other meetings and events, to include:
 - a) NHS REAL Local Community Network meeting, 11th July (PG);
 - b) Disability Action Group of East Preston, 15th July (RM);
 - c) East Preston & Kingston Village Hall Foundation AGM, 27th July (CB);
 - d) League of Friends of Zachary Merton Hospital Annual General Meeting, 31st July (DM);
 - e) Planning Seminar, 8th August (CB and EL).
20. To consider any matters covered by any of the reports in the above Agenda Item.
21. New items to be referred to the next meeting – 7th October.

This meeting is open to the public. Where possible, members of the public are asked to be present five minutes before the start of the meeting.

<p>Council Office, 122 Sea Road, East Preston, West Sussex. BN16 1NN 01903 770050 eastpreston-pc.gov.uk eparishcouncil@btconnect.com</p>
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