



EAST PRESTON PARISH COUNCIL

From: Simon Cross Clerk to the Council

2nd September 2019

Dear Councillor and Parishioners

RE: AMENITIES COMMITTEE

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to a Meeting of the above Committee to be held on **Monday, 9th September 2019** at East Preston Infant School, Lashmar Road, East Preston commencing at **18:00**.

Members of the public have the right to attend and may speak for up to fifteen minutes at the beginning of the meeting.

Yours sincerely

Dawn Reid - Assistant Clerk to the Council

To: All Members of the Amenities Committee

A G E N D A

1. Introductions
2. Apologies and Reasons for Absence.
3. Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary Interests they may have in relation to items on this Agenda.

This interest should be declared by stating:

- a) The item you have the interest in
- b) Whether it is a personal interest and the nature of the interest
- c) Whether it is also a prejudicial/pecuniary interest
- d) If it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak under Public Question Time

Members and Officers will then need to re-declare any prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent.

4. A **Public Question Time** of up to fifteen minutes. This question time is the only opportunity for the Public to speak during the meeting. Members of the public are asked to introduce themselves and restrict comments to topics on the Agenda only.
5. To approve the Minutes of the Meeting held on 8th July 2019.
6. To receive an update on any matters from previous meetings.
7. Public toilets – Sea Road:
 - a) To receive an update on the refurbishment project.
 - b) To receive the Asbestos survey report and management plan.
 - c) To receive the Legionella survey report and management action plan.
8. Public toilets – South Strand:
 - a) To receive an update from the South Strand Community Toilet Group.
 - b) To consider any quotation received from Arun District Council for final works required to the toilet block.
9. Sea Road Beach Access:
 - a) To receive any update on ensuring the future of access to the beach at the bottom of Sea Road.
 - b) To receive any update on replacing the concrete bollards at the beach access at the bottom of Sea Road.
10. East Preston Village Green:
 - a) To receive any update and information relating to the installation of a CCTV scheme to cover the Village Green.
 - b) To receive any update on relocating the football table.
 - c) To receive an update on the Jane Spark memorial bench on the Village Green.
 - d) To receive information on guidelines for event bookings.
11. East Preston Village Green Car-park:
 - a) To receive any updates on the Village Green Parking scheme.
12. Requests to hold events on the Village Green:
 - a) To consider any proposal to hold an event on the Village Green.
13. Bank at the junction of Lashmar Road and North Lane:
 - a) To receive an update on clearing the bank area at the south-western corner of Lashmar Road.
14. Trees:
 - a) To receive an update on the David Quick Memorial Tree.
 - b) To receive any update on the replacement tree in Russells Close.
 - c) To receive an update on cutting back the Fig Tree outside Sea Road Toilets.
 - d) To receive information from NALC and consider signing up to the Tree Charter.
15. Flower Planting Contract:
 - a) To receive information on timings relating to tendering for a five year Flower Planting contract.
16. Native Planting Policy:
 - a) To receive any updates and consider the introduction of a native planting policy for council land in the village.
17. Wildflower meadows:
 - a) To consider allowing the wildflower meadows in Two Acres return to grass.
 - b) To consider something more attractive/natural as a boundary for the wildflower beds.
18. Amenities Meetings:
 - a) Ideas for Managing the length of Amenities meetings:
19. Matters relating to Council Office, 122 Sea Road:
 - a) To receive the Asbestos survey report and management plan.
 - b) To receive any update on the construction of a shed in the back garden of the property.
 - c) To consider the purchase of retractable parking posts for the forecourt of the Council Office.
 - d) To consider replacing the broken fencing between the office and the neighbouring property at the rear of the office building.

20. 2019/2020 Budgets:
 - a) To note Income and Expenditure for the Amenities Committee and the Warren Recreation Ground Trust to date.
21. 2020/2021 Working Budgets:
 - a) To consider the initial draft Working Budgets for the Amenities Committee and the Warren Recreation Ground Trust for next financial year 2020/21.
22. Correspondence:
 - a) To note any correspondence received relevant to the Amenities Committee, not covered elsewhere on this Agenda.
23. Urgent matters for information only.
24. New items to be referred to the next meeting (11th November 2019).

This meeting is open to the public. Where possible, members of the public are asked to be present five minutes before the start of the meeting.

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