



EAST PRESTON PARISH COUNCIL

From: Simon Cross Clerk to the Council

6th January 2020

Dear Councillor and Parishioners

RE: FINANCE AND GENERAL PURPOSES COMMITTEE

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to an Extraordinary Meeting of the above Committee to be held on **Monday, 13th January 2020** at East Preston Infant School, Lashmar Road, East Preston commencing at **18:45**.

Members of the public have the right to attend and may speak for up to fifteen minutes at the beginning of the meeting.

Yours sincerely

Clerk to the Council

To: All Members of the Finance and General Purposes Committee

A G E N D A

1. Introductions.
2. Apologies and Reasons for Absence.
3. Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary Interests they may have in relation to items on this Agenda.

This interest should be declared by stating:

- a) The item you have the interest in
- b) Whether it is a personal interest and the nature of the interest
- c) Whether it is also a prejudicial/pecuniary interest

- d) If it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak under Public Question Time

Members and Officers will then need to re-declare any prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent.

4. A **Public Question Time** of up to fifteen minutes.

This Question Time is the only opportunity for the Public “to make representations, answer questions and give evidence in respect of any item of business included in the Agenda.” (Standing Order 1d)

“Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than three minutes.” (Standing Order 1f)

Members of the public are asked to identify themselves clearly when they begin to speak.

5. To discuss the need for a council Business Plan and how each budget-holding committee can contribute towards such a plan.
6. New items to be referred to the next meeting (17th February).

This meeting is open to the public. Where possible, members of the public are to be present five minutes before the start of the meeting.

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