



# EAST PRESTON PARISH COUNCIL

From: Simon Cross      Clerk to the Council

7<sup>th</sup> February 2020

Dear Councillor and Parishioners

**RE: FINANCE AND GENERAL PURPOSES COMMITTEE**

NOTICE IS HEREBY GIVEN AND COUNCILLORS ARE SUMMONED to an Extraordinary Meeting of the above Committee to be held on **Monday, 17<sup>th</sup> February 2020** at Council Office, 122 Sea Road, East Preston commencing at **10:00**.

Members of the public have the right to attend and may speak for up to fifteen minutes at the beginning of the meeting.

Yours sincerely

**Clerk to the Council**

To: All Members of the Finance and General Purposes Committee

**A G E N D A**

1. Introductions.
2. Apologies and Reasons for Absence.
3. Members and Officers are reminded to make any declarations of personal and/or prejudicial/pecuniary Interests they may have in relation to items on this Agenda.

This interest should be declared by stating:

- a) The item you have the interest in
- b) Whether it is a personal interest and the nature of the interest
- c) Whether it is also a prejudicial/pecuniary interest

- d) If it is a prejudicial/pecuniary interest, whether you will be exercising your right to speak under Public Question Time

Members and Officers will then need to re-declare any prejudicial/pecuniary interest at the commencement of the item or when the interest becomes apparent.

4. A **Public Question Time** of up to fifteen minutes.

This Question Time is the only opportunity for the Public “to make representations, answer questions and give evidence in respect of any item of business included in the Agenda.” (Standing Order 1d)

“Each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than three minutes.” (Standing Order 1f)

Members of the public are asked to identify themselves clearly when they begin to speak.

5. To approve the Minutes of the Meeting held on 16<sup>th</sup> December 2019.
6. To approve the Minutes of the Meeting held on 13<sup>th</sup> January 2020.
7. To receive an update on matters from previous meetings.
8. To consider a Grant Aid application received from: East Preston Festival Committee.
9. To consider a funding request received from: East Preston Youth Club.
10. To review progress on the Council Plan.
11. To set a date for a meeting to progress new Financial Regulations for the council.
12. To consider removing the lower limit of the petty cash tin.
13. New items to be referred to the next meeting (20<sup>th</sup> April).

***This meeting is open to the public. Where possible, members of the public are to be present five minutes before the start of the meeting.***

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