



EAST PRESTON PARISH COUNCIL

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AMENITIES COMMITTEE

MINUTES: of the Proceedings of the Meeting of the Amenities Committee held on 20th January 2020 at East Preston Infant School, Lashmar Road, East Preston at 19.00.

PRESENT: Councillors McElroy (Chair) S Toney (Vice Chairman), E Linton, S Wilkinson and B Gale.

ALSO: Assistant Clerk to the Council, Dawn Reid
Mr [REDACTED]
Mr [REDACTED]

APOLOGIES: Councillor D Moore

The meeting opened at 19:00, Councillor McElroy (Chairman) welcomed the attendees.

043/20 APOLOGIES AND REASONS FOR ABSENCE

Apologies were received and accepted from Councillor D Moore (prior engagement)

044/20 PERSONAL AND/OR PREJUDICIAL INTERESTS

Councillor McElroy asked councillors to declare any Personal/Prejudicial Interest prior to the agenda item being discussed.

045/20 PUBLIC QUESTION TIME

There were no questions from the public attending.

046/20 MINUTES OF THE AMENITIES MEETING HELD ON 11th NOVEMBER 2019

The draft minutes had been circulated to all Councillors on 25th November 2019 asking for suggested amendments by 2nd December 2019. No amendments had been received.

The committee AGREED the minutes as a true record of the meeting held on 11th November 2019 and were duly signed by Councillor McElroy.

047/20 UPDATE ON MATTERS FROM PREVIOUS MEETINGS

The committee NOTED the following update report which had been circulated in advance to the meeting:

Matters Arising from 18th March 2019

Minute 262/19 - Planter outside northern shops in Sea Road: Permission has now been granted by WSCC to erect the bollards. This is now on the handyman's list of jobs to do, once fitted I will contact WSCC to apply topsoil and re seed the area as previously promised. A planter could then be added at a later date if the council wishes.

No further updates to the date of writing this report.

Dawn Reid – Assistant Clerk to the Council

6th January 2020

The Assistant Clerk updated the committee, the council's Handy Man will be installing the bollards shortly, whilst the soil is soft and is easy to work on.

Matters Arising from 9th September 2019

Minute 767/19 - To receive an update on relocating the table football table: Permission has been granted by ADC to relocate the football table to Lashmar Recreation Ground. The six new Interlocking Ground Reinforcement Tiles, to be placed either side of the table have arrived at the office. Councillor Toney will be arranging for the firemen to carry out the move shortly.

No further updates to the date of writing this report.

Dawn Reid – Assistant Clerk to the Council

6th January 2020

Councillor Toney updated the committee, once the weather has improved, he will make the necessary arrangements to relocate the football table.

048/20 PUBLIC TOILETS – SEA ROAD – a) To receive an update on the refurbishment project

The committee NOTED the following paper which had been circulated in advance of the meeting:

At the meeting 2nd December the Full Council agreed the Amenities Committee's request of £5,000.00 from the council's contingency budget line, this was to cover the additional costs for the Aluminium doors and the Project Manager fees. The building work, floor and wall cladding have been completed, Closomat has completed the internal specialist equipment fit, and the new Aluminium doors have been fitted. A few additional finishes were added which include boxing in the internal pipework. There had been some minor snags, and adjustments which Cloud 9, and the other trades have addressed very promptly.

On completion of all the works Councillors Toney, Moore, the Assistant Clerk, Lauren (Project Manager) and Cloud 9 met for a final inspection, Councillors Toney and Moore thanked Cloud 9 and Lauren for all their hard work and Cloud 9 handed the toilets back over to the council.

Councillor Toney and Moore agreed to open the unisex toilets on Wednesday 18th December. For Health and Safety reasons the Hoist Assisted Toilet (HAT) was not opened until the Working Party has arranged for the hoist equipment to be tested. Toni McElroy has kindly contacted Angmering School on the council's behalf, to ask if there is anyone who would be willing to volunteer to test the hoist. At the time of writing this report Toni has not received an offer from a willing volunteer.

On the 23rd December, five days after opening the Unisex Toilets, the drains blocked so the toilets were closed. Adrian, Drainjet came out on 24th December and unblocked the toilets and advised, "in his opinion the plumbing had not been well-designed and that you expected it will cause problems again in the not-too-distant future". Adrian explained further, the soil and vent pipe is connected to a Y junction in between two manholes. Therefore, to be able to rod or jet the internal pipework

you have to take the soil stack apart. I feel that this should have had a rodding eye at the T junction to be able to service this internal pipework.

The toilets were re-opened and within another five days blocked again so had to be closed. I informed the Project Manager of Adrian's findings. Cloud 9's plumber has unblocked the toilets and Cloud 9 informed me the plumbing problem has been rectified and the toilets can be opened again

Cloud 9 have ordered the signage for the HAT and when it arrives, will fit it. Nick Williamson, Va Signs, is quoting for the external signage, detailing the opening times and the donors plaque.
The proposed wording for the plaque is:

These inclusive facilities have been funded by the local community.

On behalf of East Preston, the Parish Council would like to thank all those who have generously donated their time and money to make this project successful.

Carol Ellis

Mike Taggart

Disabled Action Group of East Preston (DAG)

East Preston & Kingston Village Hall Foundation

East Preston Festival Committee

East Preston Film Society

East Preston Yarnbombers

SENCAAT

West Sussex County Council

and other donors who would prefer to remain anonymous

Members of DAG (Disabled Action Group) raised concerns regarding the newly refurbished toilet's usage and in particular accessibility for mobility scooter users to the HAT. On 13th January Councillor McElroy met with [REDACTED] (Chairman), [REDACTED] (Vice Chairman) and [REDACTED] to discuss their concerns. Councillor McElroy explained the HAT is designed for a user with assistance from a carer and was designed for wheelchair and electric wheelchair access. Generally, mobility scooter users have some degree of mobility and therefore should be able to access the two Unisex Toilets, which have been made wider and grab rails have been installed to assist the user. [REDACTED] and [REDACTED] both looked around the HAT and felt there were some design issues. Councillor McElroy listened to their concerns and advised he would discuss this the next Amenities Meeting. The Assistant Clerk asked [REDACTED] to email DAG's concerns in writing and any suggestions they have and what changes could be made to address them. At the time of writing this report nothing has been received back from [REDACTED].

The council has received the second and final invoice from Cloud 9, for £ 31,451.64, Lauren Willard the Project Manager has confirmed she is satisfied the works are complete and Tracy Khoo has arranged for the payment to be made.

Tracy provided a breakdown of the total pledged on Spachive for the HAT specialist equipment.

Total Pledged on Spachive: £6,605.00 (Original Goal was £6,388.00 therefore overfunded by £217.00 – see below *)

** This project is enabled for overfunding. If the project hits its funding goal before the end of the campaign period, any extra funds raised will be spent (in order of priority) on: 1. Emergency Pull-cord Alarm System with Phoneline for the Hoist Assisted Toilet - Supply and Install - £TBC 2. Existing Building Modifications to include Ramped Access - £TBC 3. Unisex Accessible Toilet Equipment - Supply and Install - £4,000*

Made up of:

£5,203.36 – Spachive donations (this includes £4,500 paid by the PC on behalf of the Festival Committee, who have re-imbursed the PC separately)

£1,000.00 – West Sussex County Council donation (paid separately into DAG's account re: Spachive)

£ 401.64 – Spachive Fees etc

The committee should note the overfunding of £217.00 for the HAT specialist equipment and that this should be used as agreed in order of priority.

The Assistant Clerk advised the committee, Cloud 9 had resolved the issue with the drains and the toilets had been re-opened and there had been no further blockages.

The committee NOTED the drain issues had been resolved and thanked Cloud 9 for their prompt response in addressing the problem.

Councillor Linton enquired when the HAT would be opening and the official opening take place?

Councillor McElroy informed the committee, for Health and Safety reasons the Working Party agreed to have the hoist equipment tested, prior to opening for public use. Toni McElroy kindly contacted Angmering School on the council's behalf, to seek a willing volunteer to carry out the testing. Once testing is complete the HAT can be opened, and the toilet's official opening will take place.

The committee thanked Toni McElroy for assisting the council with this matter.

The Assistant Clerk informed the committee she obtained a quote for the Donators Plaque from Brunel Engraving Company of £285.00 and is waiting for a quote from Va Signs.

A discussion took place on the type of material the plaque should be made from and the wording.

The committee AGREED the plaque should be made from stainless steel, to protect it against corrosion and to add the official opening date to the wording.

Mr [REDACTED] asked the committee if the old toilet sign in Sea Road could be replaced with a new sign?

The Assistant Clerk advised the committee signage is required to indicate there is a HAT facility and any replacement or new signage would need to be agreed by WSCC.

The committee asked the Assistant Clerk to contact WSCC and make arrangements for the sign to be updated.

Councillor McElroy updated the committee, following his meeting with DAG on 13th January 2020, he is waiting for correspondence from [REDACTED] (DAG Chairman), outlining the issues DAG has with accessibility and any suggestions of what changes could be made to address them.

[REDACTED] apologised for not having sent the information yet.

Councillor McElroy suggested once the information has been received, the Working Party will invite Mr Akhurst to attend the next Working Party meeting to discuss the concerns further.

049/20 PUBLIC TOILETS – SOUTH STRAND b) To receive an update on the South Stand Community Toilet Group

Councillor Wilkinson, the council's official representative to the SSCT group gave the committee a progress update.

Councillor Wilkinson updated the committee, there had been little progress since the last report and there is no further information from ADC on the outstanding works, which still needs to be resolved. The toilet's drain issue has now been fixed and the drains are flowing freely again. SSCT are waiting for feedback from the Estate Manager, [REDACTED] following his meeting.

The committee thanked Councillor Wilkinson for his report.

050/20 SEA ROAD – BEACH ACCESS a) To receive an update on ensuring the future of access to the beach at the bottom of Sea Road

The committee NOTED the following paper which had been circulated in advance of the meeting:

Due to current workloads, Councillor McElroy and Toney both agreed that once the Sea Road toilet refurbishment project is

completed, they will focus on the process of ensuring the future access of the beach at the bottom of Sea Road.

A discussion took place on improving the beach access for all and Councillor McElroy reiterated, the council's starting point is initially to secure future access to the beach and the next stage would be, to discuss improving the beach access for all, and the best place for this to be.

The committee AGREED once the bollards have been replaced it will begin looking at improving the access to the beach for all.

051/20 To receive any update on replacing the concrete bollards at the beach access at the bottom of Sea Road.

The committee NOTED the following paper which had been circulated in advance of the meeting:

The council's solicitor has now provided the draft letter to send to the Caravan Park owners, to inform them of the council intentions to replace the concrete bollards. Councillor McElroy and Toney both agreed to review the solicitor's letter and begin the process of replacing the concrete bollards once the Sea Road Toilet refurbishment project is complete.

The Assistant Clerk has been looking at suitable bollard types and suggested arranging a meeting with Councillor Toney and McElroy to consider the solicitor's draft letter and the logistics of replacing the bollards.

Councillor Linton raised concerns that there are gates at the other side of the bollards which may also cause access issues.

052/20 EAST PRESTON VILLAGE GREEN – a) To receive an update and information relating to the installation of a CCTV scheme to cover the Village Green

The committee NOTED the following paper which had been circulated in advance of the meeting:

The Working Party met on 4th December 2019 and considered the four quotes received, one of which was for solar powered CCTV. After a lengthy discussion the Working Party made a decision not to engage Kingswood Security Ltd, following concerns raised by two members of the public about a conflict of interest as Cllr McElroy is a Director of this company, although he had taken no part in discussions to date. The Working Party would like to thank Peter Phillips, Managing Director of Kingswood Security Ltd for his advice and supplying a quote.

The Working Party agreed D-TECT Fire and Security were their preferred company to engage, subject to a few further questions they would like clarifying.

WSSC planning application to gain permission to erect the column/post at the north west side of the Village Green has been completed. The committee agreed electronically to pay the £231.00 planning application charges and the application has now been submitted.

Simon Francis SSE has quoted for upgrading the existing power supply located at the North West corner of the Village Green and supplying and fitting the cast iron column/post and necessary electrics.

CLIENT	East Preston Parish Council	REF	USM	672063	
Contact	Dawn Reid	Quoter		S Francis	
SITE	Village Green	DATE		10/01/2020	
BILL ITEM	DESCRIPTION OF WORKS	QTY	UNIT	RATE	TOTAL
A	<p><u>Supply and install new Feeder Pillar</u></p> <p>Supply and install new Pudsey Diamond 2314 feeder pillar, Remove old Mini Pillar and transfer SWA feed accross. New Feeder Pillar to be fitted with MEM Metal Clad Distribution Board housing individual RCBO's Supply and install new Man Hole lid and frame, Clear out existing pit, Re Wire underground cable from Pillar to pit and fit correct IP rating commando socket.</p>	1	No	£ 1,479.32	£ 1,479.32
BILL ITEM		QTY	UNIT	RATE	TOTAL
B	<p><u>R/L Column install</u></p> <p>Supply & Install decorative 5m Mid Hinge Painted Column, New SWA cable feed from adjacent feeder pillar, All Trench and Civils work allowed for.</p> <p>Note: CCTV Equipment not covered within this quotation.</p>	1	No	£ 1,477.24	£ 1,477.24
BILL ITEM		QTY	UNIT	RATE	TOTAL
C	<p><u>Electrical Test</u></p> <p>Carry out full inspection and electrical test and record all readings as per BS7671.</p> <p>Note: Feeder Pillar, Column and Private Network allowed for.</p>	3	No	£ 33.66	£ 100.98
				BILL TOTAL £ 3,057.55	

QUOTE

East Preston Parish Council
East Preston Parish Council
Council Office
122 Sea Road
East Preston
West Sussex
BN16 1NN
UNITED KINGDOM

Date
9 Jan 2020

Expiry
8 Feb 2020

Quote Number
QU-3081

Reference
East Preston Green
sockets

VAT Number
140482241

J ELECTRICAL SERVICES &
INSTALLATIONS LTD
119 SEA ROAD
EAST PRESTON
WEST SUSSEX
BN16 1NX
UNITED KINGDOM
01903831414
Email-
info@jelectrical-
services.co.uk
Web-
www.jelectrical-
services.co.uk

Description	Quantity	Unit Price	VAT	Amount GBP
Dig out ground in front of tree and fix in supports with postcrete. Mount frame with galvanised uni strut and fix solid PVC sheet (weather resistant) for mounting double sockets. Pull in new protected cable and install 3 IP rated double sockets.	1.00	445.00	20%	445.00
Supply and install replacement consumer unit with RCBOs installed and timer to control tree sockets	1.00	320.00	20%	320.00
Supply NICEIC certification on completion	1.00	0.00		0.00
Subtotal				765.00
TOTAL VAT 20%				153.00
TOTAL GBP				918.00

Terms

Terms and Conditions

Should the quotation meet your requirements, please click the accept button and we will forward the Terms and Conditions for signature.

The committee are asked to consider the quotes for upgrading the existing power supply located at the North West corner of the Village Green.

Councillor Wilkinson advised the committee of his concerns, that whilst pursuing the projects initial objectives 'to ensure identification of any perpetrator on the Village Green' the costs were beginning to outweigh the benefits of the project. The CCTV company responded to the Working Party's questions and advised, that to ensure coverage of the entire Village Green additional poles/columns and cameras would be needed.

Councillor Linton suggested the Working Party could consider slightly changing the spec to covering selected areas, Car Park, Notice Board and if possible, the Petanque area.

As Kingswood Security Ltd, Councillor McElroy's business, had been discounted from the Working Party's considerations as a potential supplier, there was no longer any reason the committee could not seek Councillor McElroy's professional advice in this matter.

Councillor McElroy advised attaching the CCTV cameras to the council office's external wall to cover these areas, as he had

suggested in his initial consultation meeting.

The Committee asked Councillor McElroy if he would be willing to offer his expert advice to the Working Party, now he has no Personal/Prejudicial Interests in this matter.

053/20 EAST PRESTON VILLAGE GREEN – b) To receive an update on Jane Spark memorial bench on the Village Green

The committee NOTED the following paper which had been circulated in advance of the meeting:

The bench is in place and just waiting for the memorial plaque to be fitted by the handyman. [REDACTED] has planted daffodil bulbs at either side of the bench and both [REDACTED] and [REDACTED] thanked the council and said how please they were both were now the bench is in place. They are both looking forward to enjoying sitting on it once the weather gets warmer.



The Assistant Clerk updated the committee the council's Handy Man had collected the memorial plaque and will be fitting it shortly.

The committee AGREED minute references 053/20 is complete.

054/20 EAST PRESTON VILLAGE GREEN CAR PARK – a) To receive any updates on the Village Green Car Park scheme

The committee NOTED the following paper which had been circulated in advance of the meeting:

The ticket machine has been temporarily out of action due to rain penetrating the keyboard. The fault was reported to One Parking Solutions who instructed Metric to carry out the repairs. The repairs were completed promptly, that afternoon. Unfortunately, the keypad has failed again, and the machine is out of order, I have reported it to One Parking Solutions.

The revenue from ticket sales for this financial year to date, is £2913.02.

The committee are asked to note the revenue received from ticket sales for this financial year of £2913.02.

The Assistant Clerk informed the committee, the repairs had been carried out promptly to the ticket machine and it is working again.

The Assistant Clerk brought to the committee's attention, it will need to start considering the current parking scheme contract, as it will soon be ending.

A discussion took place on the current parking scheme and if at the end of the contract the council own the ticket machine.

The committee asked the Assistant Clerk to find out the parking schemes end date, who will own the ticket machine at that time and how it will affect future revenue.

The committee NOTED the revenue received from ticket sales for this financial year of £2913.02.

055/20 EAST PRESTON VILLAGE GREEN CAR PARK – b) To consider matters raised by the public at Full Council on 6th January.

The committee NOTED the following paper which had been circulated in advance of the meeting:

At the Full Council Meeting 6th January 2020, **Item 004/20 PUBLIC SESSION** the following matter was raised regarding the Village Green Parking.

Agenda Item 12a – Amenities Committee – Mrs B read the following statement to the meeting.

“Hi. I would like to mention my recent problems with the car park at the south of the village.

“I am a long-term resident but don’t use the shops down there often – mainly because of parking problems.

“I needed a pint of milk but as usual the roads were full and the car park empty.

“I was unaware that I had 15 minutes grace so I tried to put in 50p. The display glass was so fogged up I could not see the instructions I was meant to follow. In the end I gave up and drove away.

“There are three suggestions – the first is that the equipment is maintained properly – water must have got in to fog the display.

“The second is that it is clearly marked that people have 15 minutes grace.

“The third is that instead of the present system, which is not working well, you consider two-hour disc parking, which is cheap, easy to patrol and seems to work well in Littlehampton.”

Mrs B ended by thanking the Clerk for reassuring her she was not about to be arrested for having parked temporarily in the car park whilst she tried to get the machine to work.

The committee is asked to consider Mrs B’s suggestions of clearly marked signage to indicate a 15 minutes’ grace period and consider a two-hour disc parking scheme.

The Assistant Clerk assured the committee that the fault on the ticket machine had been reported and repaired promptly.

The committee acknowledged Mrs B’s statement and the problems she had encountered trying to use the facility and discussed Mrs B’s suggestions.

The committee AGREED to the 15 minutes’ grace period being clearly indicated on the signage.

The committee AGREED the current parking system works well and not to adopt the two-hour disc parking system.

056/20 REQUEST TO HOLD EVENTS ON THE VILLAGE GREEN a) To consider a proposal of a Circus Funday on the Village Green 13th June 2020.

The committee NOTED the following paper which had been circulated in advance of the meeting:

As part of East Preston Festival 2020, Nick Cook Circus would like to run a family fun day with a local market as a part of this year’s festival. Nick has completed the necessary paperwork and supplied the following documents: Public Liability, Circus Fun Day Risk Assessment, First Aid Risk Assessment and First Aid certificate, DBS, Safeguarding Adults & Children, Fire Insurance, Fire Safety Certificate, Fire Performance Risk Assessment, Tent Risk Assessment, Circus Skills Risk Assessment, LED Glow Performance Risk Assessment, Stilt Walking Performance Risk Assessment and Stilt Bike Risk Assessment. Nick has provided the following overview of the proposed event:

The Nick Cook Circus Family Fun Day will run from 10am - 3pm.

My vision is to create a big free play circus arena for all ages and abilities to play in with a large variety of circus equipment. I will also include a toddler circus area under my big blue star tent.

I will also have around 20-25 stalls from local creatives of top-quality items, activity stalls for children to engage with for a low cost and a small variety of food vendors.

I would like to have Dave Hunt Leisure with his rides on the car park throughout the event and one of his inflatables on the green too.

All stalls will have their own PLI, Risk assessments and food hygiene certificates depending on the stall. Copies of these will be available for the council to check if necessary.

I would like to put the rides on the car park for health and safety. As there will be many children and adults on the field enjoying the circus arena, I am not comfortable with having moving fairground rides near the circus arena. Having rides on the car park would mean that they would be in their own safe space.

I would like to end the event with a 15-minute fire show that will be free for all to watch at 2.45pm thus ending the event in a special way.

The deposit and TENs licence will be covered by the Festival Committee so this will not be needed by Nick Cook Circus.

The committee discussed Nick Cook's application to hold a Circus Funday on the Village Green 13th June 2020. The committee was satisfied the correct procedure was followed and all the documentation had been supplied but the committee required further clarification on road closures.

The committee AGREED to grant permission for the Circus Funday on the Village Green on 13th June 2020, subject to clarification on road closure.

057/20 BANK AT THE JUNCTION OF LASHMAR ROAD AND NORTH LANE a) To receive an update on clearing the bank area at the south-western corner of Lashmar Road

The committee NOTED the following paper which had been circulated in advance of the meeting:

A letter was sent to neighbouring properties informing them that the clearing work would be taking place. Tivoli Group has carried out the clearing work to the bank area, the team were extremely efficient, tidy and very helpful to residents.



Councillor Toney requested the whole of the bank area up to the footpath to be cleared but this was not included in the original quote. Dave Farrant, Tivoli provided a quote of £868.80 to clear the remaining area. Councillor Toney and McElroy electronically accepted the quote and Tivoli Group have now cleared the remaining bank area.

Dave emailed saying "the plan going forward will be to leave the area until the warmer weather and wait for leafing on the bramble. Then it will be chemically sprayed a couple of times to help limit the re-growth. Then it will be over to yourselves to come up with a management plan for anything growing back in the future".

As the bank is public highway and belongs to WSCC, I contacted Mathew Southern WSCC to enquire if there are any objection to the council planting shrubs etc in the area. Mathew advised, for any planting (shrubs) a planting license will need to be completed to have it logged correctly. I have started the process of completing the planting application form.

I contacted Courtenay, Ferring Nurseries to have a look at the area and give advice, suggestions and a quote for planting shrubs/plants, in keeping with the council's Native Planting policy.

The clearing work has left the fencing at the rear of the properties exposed and it is broken in areas, so I have reported this on two occasions to Places for People who have responded and raised job order.

The following comments were received from residents regarding the bank area clearing work:

1.	Thank you so very much for the excellent clearing work which has taken place at this junction. I am most impressed. It now looks a lot better and is safer now for all the pedestrians and mobility vehicles passing there. Keep up the excellent work.
2.	<p>Many thanks for your information letter re: the above horticultural work.</p> <p>As you state, some clearing work has already been completed. We think this will be a great improvement, especially as you mention, shrubs and flowers will be planted to replace existing overgrown plants and trees.</p> <p>We have three comments/requests.</p> <p>1) A specimen tree, would add to the display, amongst the shrubs. <i>(Especially with the public clamour for more tree planting!)</i></p> <p>2) A waste bin, near the road sign or the telecommunication box would be of great benefit, <i>(appreciating - it needs to be emptied - and with the financial pressures on public services!)</i> I personally collect a large quantity of litter from that area, due to school 'traffic' and heavy general pedestrian usage. This really does make a scruffy, untidy entrance to the village! A waste bin would be a great improvement.</p> <p>3) The bank, especially in Summer, is often used by youths and sometimes anti-social drug taking. The removal of the existing shrubbery will make it easier for those anti-social individuals to congregate, although being in a more open environment, may, I repeat, may, deter the culprits! We shall see!</p> <p>Anyhow, thank you for your correspondence and apart from the above comments/requests, we are pleased some thought and action has happened to keep improving our lovely village.</p>

The committee is asked to consider the requests in item 2 to plant a specimen tree and add a waste bin to the area.

The Assistant Clerk advised the committee, Courtenay (Ferring Nurseries) was away now and he will advise on the planting and a quote when he returns. Once Courtenay has advised on what to plant and the committee agrees, the Planting Application can be submitted to WSCC.

Councillor Linton suggested planting flowers to brighten up the area and asked the Assistant Clerk to make enquiries to Courtenay.

Mr Akhurst thanked the committee and said, "The area had already greatly improved" and enquired who owned the land?

The Assistant Clerk informed Mr Akhurst that WSCC owned the land and they had agreed to the council clearing the area.

The committee discussed the resident's comments/requests and AGREED to place a waste bin in the area, subject to WSCC granting permission. The committee asked the Assistant Clerk to seek advice from Courtenay with regards to planting a specimen tree amongst the shrubs.

058/20 TREES - a) - To receive an update on the David Quick Memorial Tree

The committee NOTED the following paper which had been circulated in advance of the meeting:

Ferring Nurseries have received delivery of the memorial tree and the plaque has arrived at the office. I am arranging a suitable date with Ferring Nurseries to plant the tree so that family members can attend.

The Assistant Clerk advised the committee the memorial tree planting is scheduled to take place, Thursday 23rd January.

059/20 TREES - b) – To receive an update on the replacement tree in Russells Close

The committee NOTED the following paper which had been circulated in advance of the meeting:

WSCC, Darren Wilkinson, Arboriculturalist Economy, Infrastructure and Environment, Highways and Transport, , recommended planting a Sorbus acuparia ‘Sheerwater seedling’ (Rowan) tree which is native to the UK and it is well suited to the location. It will eventually form a small/medium sized canopy and has an interesting leaf structure as well as fruiting when mature.

Highway trees are planted in the winter planting season which runs from November to the end of February, unfortunately the application was too late for this year’s planting season as orders needed to be in by the end of July, therefore planting will now be scheduled for Winter 2020. An online payment of £150 has been made to WSCC and Darren has confirmed the order.

The committee NOTED payment had been made and WSCC has scheduled planting the replacement tree in Russells Close for Winter 2020.

060/20 TREES - c) – To receive an update Annual Tree Inspection for 2019.

The committee NOTED the following paper which had been circulated in advance of the meeting:

The Annual Tree Inspection 2019/20 is scheduled to take place on 16th January 2020 by Phil Arnott, ArcTec Tree Care’s.

The Assistant Clerk advised the committee, the Annual Tree Inspection had not taken place. Phil Arnott, Arc Tree Care was behind on his scheduling due to the weather and will be re arranging another date.

The committee NOTED the Annual Tree Survey had not taken place and will await further updates at the meeting 16th March 2020.

061/20 WARREN RECREATION GROUND - a) - To consider a suggestion to build an archery run on the Warren Recreation Ground.

The committee NOTED the following paper which had been circulated in advance of the meeting:

Council received the following letter at the end of November, from Mr A.F. of Lewes. Simon sent a holding response to Mr F. on 28th November. It is possible Mr F. will attend this evening’s meeting.

Chairman
East Preston Parish Council
122 Sea Road
East Preston BN16 1NN

26th November 2019

Dear Chairman,

I am delighted to be moving back to East Preston, where I was born many decades ago and indeed to the very same road, Sea Road. With luck I should be there early in the New Year. Although I do not manage to operate computers, my grandson (who also types my letters for me) has shown me your website and I was fascinated to see that the East Preston community spirit I remember is thriving still.

I remember a German plane being shot down when I was a small boy and the pilot parachuted on to the green and landed in a tree. I remember his name was Wolfgang and he gave me some chocolate, which was a great treat, as it was rationed to just 2oz per month in those days. Quite possibly you have not come across ounces, but one ounce is equivalent to 28g, which is why packets of crisps come in 28g packs, although you might have noticed that they are getting smaller and many are now only 25g.

Wolfgang also gave me his cap badge, which I still have and this might be of some interest if you have any sort of museum there in East Preston nowadays. If so, could you perhaps pass on my contact details to any curator type of person? I am sure that if you take a look back through your records you must have the story somewhere, because I remember my mother bringing home fish and chips one night and it was wrapped in the local paper and there was a photo of the crashed plane, which came down near the beach.

Anyway, that is not the main purpose of my letter to you today, because I think I might be able to contribute much more to the East Preston community in terms of possible leisure activities. I am told that you have plenty of ball games, but my own expertise rests in a sport much neglected in the current era and one which young people would surely be enthralled by. You see, I was the All England Real Archery Champion in 1972 and European Runner Up in 1974 and coached the England team for part of the 1980's. I have set up several archery clubs over the years as I moved around the country for my professional work (which was actually as a craftsman blacksmith, but I had to retire from that due to burning my fingers quite badly when I

was trying to get a horseshoe out of a furnace and which actually brought my championship archery years to a somewhat premature close and just as I was hoping to compete at World level.)

Might I suggest there is scope for an archery run on the recreation ground. We would only need a space of 80yds by 15yds. Obviously, it would also require a backing screen to stop arrows flying into people's gardens behind the ground, but we seldom found this to be a problem, although one of our members in Nottingham did manage to hit a crow by mistake, but it was taken to a bird sanctuary in Sherwood Forest and eventually made a full recovery. I still have cuttings of this story from the Nottinghamshire Courier and I could gladly send you copies if it be of interest to you.

If my archery idea should find some favour with you and your councillors, I would suggest the next step could be for me to come along to one of your council meetings and show you photos of similar facilities I have created. I could also bring along examples of bows and ancillary archery equipment, although arrows cannot be brought along unless I am attending a formal archery club, otherwise the combination of bow and arrow theoretically would be an offensive weapon, even if the arrow heads are changed to the lick-first, suction types which stick on flat surfaces. In fact, it was just such a type that hit that crow in Nottingham all those years ago.

I very much look forward to hearing from you, but I must point out that my wife, Marion, and I are away on holiday (we spend a lot of time hiking in Sherwood Forest near where we used to live) between 12th and 17th December.

May I ask when your council meetings are please and is there ample car parking space nearby?

Yours faithfully,

p.s. I notice that one of your councillors is named David Moore. I used to have a school friend there of that name and I seem to remember that David (or Gimme Moore, as we called him) was there the day the plane was shot down. Maybe you could ask him if he be the same David. The German pilot gave him his pistol as a souvenir, but sadly the Home Guard took it away, but allowed David to keep the holster.

The committee discussed Mr A F's idea of an Archery run and felt it was a very good idea and an inclusive sport for all. The committee were unsure of the practicality of where an Archery run could be located and had Health and Safety concerns.

The committee thanked Mr A F for his letter and asked the Assistant Clerk to invite him to attend a future Amenities meeting, to present his ideas of an Archery run and how it would operate.

062/20 INTERGENERATIONAL PLAYGROUND - a) - To receive a request from the Community Engagement Committee to investigate the possibilities for an Intergenerational Playground.

The committee NOTED the following paper which had been circulated in advance of the meeting:

An intergenerational playground would be a space where some equipment would be suitable for use by adults as well as older / bigger children – swings and a slide perhaps. Although it is an American article, this might be worth a read - <https://goric.com/creating-intergenerational-public-spaces/>

Playground equipment which is in use for longer periods during the day, because they are available to all ages may also prove better value for money in the long run.

There are various articles available online supporting the health and wellbeing benefits that intergenerational activities can bring.

The Clerk suggested as a starting point the committee could consider replacing an existing item at the Warren Recreation Children's Playground, possibly the swings which are beginning to show signs of wear and tear, with a piece of equipment suitable for use by adults as well as older/bigger children.

A discussion took place on suitable pieces of play equipment and the space available at the Warren Recreation Ground Children's Play area. The committee suggested a basket type swing as this can be used by all ages.

Councillor McElroy still favoured the idea of a fitness trail, committee members felt there was a limitation with available space to place this type of trail. The Assistant Clerk suggested if the committee wished this could be discussed as a separate Agenda Item.

The committee asked the Assistant Clerk to research Basket type swings and AGREED that Councillor Linton would go back to the Community Engagement Committee for further discussion.

The Assistant Clerk informed the committee the repairs had been completed to the Inclusive Spinnee roundabout in the Warren Recreation Ground Children's playground.

063/20 MATTERS RELATING TO COUNCIL OFFICE, 122 SEA ROAD – a) To receive any update on the construction of a shed in the back garden of the property.

The Assistant Clerk informed the committee there were no further updates on this item to date.

064/20 MATTERS RELATING TO COUNCIL OFFICE, 122 SEA ROAD – b) To receive any update on replacing the fencing between the office and the neighbouring property at the rear of the office building.

The committee NOTED the following paper which had been circulated in advance of the meeting:

The neighbouring property owner suggested instead of erecting fencing, would the council consider replacing the fencing with something which will last longer, like a brick wall? Currently there is a low brick wall with a small fence attached above and the neighbour felt in the long term it would prove to be a more cost-effective option. Depending on the cost, the neighbour would be prepared to contribute a maximum contribution of £500. If the council agreed to the same 50% contribution the maximum allocation would be £1,000.00.



The committee will need to consider the neighbours request of extending the existing brick wall or something else as a more suitable boundary and to contributing 50% of the cost with a maximum of a £500 contribution.

The committee discussed the neighbour's proposal and thought the existing brick wall would not be strong enough to support an extension, therefore the expense of building a new wall would be not acceptable.

A discussion took place and the committee favoured using concrete fence posts and gravel boards, to create a stronger boundary fence which would last considerably longer than the existing boundary fencing.

The committee asked the Assistant Clerk to inform the neighbour and go back to the fencing companies and ask them to re-quote for the work.

065/20 MATTERS RELATING TO COUNCIL OFFICE, 122 SEA ROAD – c) To reconsider the purchase of retractable parking posts for the forecourt of the Council Office.

The Assistant Clerk informed the committee, she has identified suitable bollards for the forecourt and will be liaising with the council's handy man regarding the fitting.

A discussion took place on there still being access to the forecourt from the right-hand side and the committee still favoured the idea of installing two bicycle hoops to deter any access from this side.

The committee asked the Assistant Clerk to investigate the installation of two bicycle hoops, when arranging for the bollards to be fitted.

066/20 2019/20 BUDGETS – a) To note Income and Expenditure for the Amenities Committee and the Warren Recreation Ground Trust to date.

Councillor Toney asked the Assistant Clerk to ensure the budget would cover the cost of an additional waste bin and emptying at Lashmar Road, bank area.

The committee NOTED the Income and Expenditure for the Amenities Committee and the Warren Recreation Ground Trust to date.

067/20 CORRESPONDENCE

There was no correspondence received.

068/20 URGENT MATTERS ARISING (FOR INFORMATION ONLY)

069/20 ITEMS TO BE REFERRED TO THE NEXT AMENITIES AGENDA 16TH MARCH 2020

There were no items to be referred to the next meeting.

The meeting concluded at 20.15 hrs.

Chairman: Cllr Rick McElroy

Date: 16th March 2020